

**NORTH MARIN WATER DISTRICT**  
**MINUTES OF REGULAR MEETING**  
**OF THE BOARD OF DIRECTORS**  
January 2, 2018

**CALL TO ORDER**

President Fraites called the regular meeting of the Board of Directors of North Marin Water District to order at 6:00 p.m. at the District headquarters and the agenda was accepted as presented. Present were Directors Jack Baker, Rick Fraites, James Grossi, Michael Joly, and Stephen Petterle. Also present were General Manager Drew McIntyre, District Secretary Katie Young, and Chief Engineer Rocky Vogler. Auditor-Controller David Bentley was absent.

District employee Tony Arendell (Construction/Maintenance Superintendent) was in the audience.

**MINUTES**

On motion of Director Baker, seconded by Director Petterle the Board approved the minutes from the previous meeting as amended by the following vote:

AYES: Director Baker, Fraites, Grossi, Joly, and Petterle

NOES: None

**GENERAL MANAGER'S REPORT**

**Holiday Party**

Mr. McIntyre reminded the Board about the Holiday Party on Saturday at 6pm at Hopmonk Tavern. He noted that about 95 people have responded.

**Labor Day at the Lake**

Mr. McIntyre stated that he and Robert Clark met with members from a local Rotary Club who are investigating reinstating Labor Day at the Lake. He stated that the group is making outreach to the Fire District, City and County and to the Water District. Mr. McIntyre reminded the Board that fireworks were banned in 2007 after the lake water tested positive for the toxin perchlorate. He noted that during the recent meeting there was a discussion about the group proposing environmentally safe fireworks for NMWD consideration. He provided the club with Pablo Ramudo's contact information for further discussion.

Director Fraites stated that he saw some discussion on this topic in the Novato NextDoor Social Network and Director Baker asked if there was a potential fire hazard. Mr. McIntyre responded that the group is making outreach to the Novato Fire Protection District and County Fire Department as part of their due diligence.

Meetings next week

Mr. McIntyre stated that there will be a North Bay Watershed Association meeting in Petaluma on Friday, Mr. Vogler and he will attend the Technical Advisory Committee meeting on Monday the 8<sup>th</sup> and next Saturday the 13<sup>th</sup> he will be attending the bi-annual Oceana Marin Homeowners Association Meeting.

**OPEN TIME**

President Fraites asked if anyone in the audience wished to bring up an item not on the agenda and there was no response.

**STAFF / DIRECTORS' REPORTS**

President Fraites asked if staff or Directors wished to bring up an item not on the agenda and the following items were discussed:

Tony advised the Board of a main leak on Bahama Reef in Bel Marin Keys.

**CONSENT CALENDAR**

On the motion of Director Petterle, seconded by Director Baker the Board approved the following items on the consent calendar by the following vote:

AYES: Director Baker, Fraites, Grossi, Joly, and Petterle

NOES: None

**AMEND GENERAL SERVICE AGREEMENT – GENTERRA CONSULTANTS**

The Board authorized the General Manager to amend the General Consulting Services Agreement between NMWD and Genterra and increase the budget by \$40,000.

**NOTICE OF COMPLETION FOR THE RECYCLED WATER CENTRAL PROJECT – WEST (GHILOTTI CONSTRUCTION)**

The Notice of Completion for the Recycled Water Central Project – West was approved by the Board.

**NOTICE OF COMPLETION FOR THE RECYCLED WATER CENTRAL PROJECT – HIGHWAY 101 CROSSING (ANVIL BUILDERS)**

The Notice of Completion for the Recycled Water Central Project – Highway 101 Crossing was approved by the Board.

**DISCONTINUE ACCEPTING AMERICAN EXPRESS CREDIT CARDS**

The Board approved to discontinue the acceptance of American Express to pay customer water bills. This will save the District \$3,700 annually.

**ACTION CALENDAR**

**REVISION TO REGULATIONS 4, 7, AND 52 IN COMPLIANCE WITH SB-7 (SUBMETERING)**

Mr. McIntyre requested that the Board approved revising Regulations 4, 7 & 52 to require installation of private sub meters in compliance with SB-7. He stated that this new legislation requires new multiunit residential structures and new mixed-use residential and commercial structures to measure the quantity of water supplied to each individual residential dwelling unit. He noted that this legislation was enacted to encourage additional water conservation.

Director Fraites asked if sub metering applies to low income housing. Mr. McIntyre responded that there is an exemption for low income housing due to water affordability concerns.

Director Joly asked if there was a financial impact to the District to implement the program. Mr. McIntyre responded no. Director Grossi asked if the connection fee would be impacted. Mr. McIntyre responded that connection fees are based on the number of dwelling units and would not change.

On motion of Director Petterle, seconded by Director Baker, the Board approved revisions to Regulations 4, 7, and 52 by the following vote:

AYES: Director Baker, Fraites, Grossi, Joly, and Petterle

NOES: None

**BOARD COMMITTEE ASSIGNMENTS ALTERNATES**

Director Fraites requested that Board members be assigned as alternates to Board Committee Assignments for 2018. The following members are now alternates for the committees:

Novato Watershed Association – Jack Baker

Public Policy Facilitating Committee – Jim Grossi

Water Advisory Committee – Michael Joly

North Bay Water Reuse Authority- Jim Grossi

Recycled Water Subcommittee – Steve Petterle

Novato Watershed Policy Advisory Committee – Jack Baker

On motion of Director Petterle, seconded by Director Baker, the Board approved the alternates for the 2018 calendar year by the following vote:

AYES: Director Baker, Fraites, Grossi, Joly, and Petterle

NOES: None

**MISCELLANEOUS**

The Board received the following miscellaneous information: Disbursements and Meter Reading Accuracy.

The Board received the following news articles: Reducing wildfire risk at Lake Sonoma, Elaborate effort returns West Marin home to affordable stock, and Pure Water Brewing Alliance inaugurated at WEFTEC with recycled-water beer.

**ADJOURNMENT**

President Fraites adjourned the meeting at 6:23 p.m.

Submitted by

A handwritten signature in black ink, appearing to read "Katie Young". The signature is written in a cursive, flowing style with a large, decorative flourish at the end.

Katie Young  
District Secretary