

**NORTH MARIN WATER DISTRICT
MINUTES OF REGULAR MEETING
OF THE BOARD OF DIRECTORS
January 3, 2017**

CALL TO ORDER

President Petterle called the regular meeting of the Board of Directors of North Marin Water District to order at 7:00 p.m. at the District headquarters and the agenda was accepted as presented. Present were Directors Jack Baker, Rick Fraites, Stephen Petterle, and John Schoonover. Also present were General Manager Chris DeGabriele, District Secretary Katie Young, Auditor-Controller David Bentley and Chief Engineer Drew McIntyre.

West Marin resident Rhonda Kutter, Novato residents Mike Joly and Gary Butler, District employees Robert Clark (Operations/Maintenance Superintendent) and Tony Arendell (Construction/Maintenance Superintendent) were in the audience.

MINUTES

Director Baker asked that the Automated Metering Information be further clarified in the draft minutes of the December 20, 2016 Board of Directors meeting.

On motion of Director Schoonover, seconded by Director Fraites the Board approved the minutes from the previous meeting as modified by the following vote:

AYES: Director Baker, Fraites, Petterle, and Schoonover

NOES: None

GENERAL MANAGER'S REPORT

Water Supply

Mr. DeGabriele informed the Board that the Russian River water supply looks good entering the New Year. He stated that the water supply pool at Lake Sonoma is full and at Lake Mendocino is at 105% of capacity (encroaching into the flood control pool). Mr. DeGabriele mentioned that the U.S. Army Corps of Engineers is again allowing a temporary deviation into the flood control pool at Lake Mendocino. He informed the Board that locally Stafford Lake is at 55% of capacity, but the watershed is saturated and any rainfall now directly helps Stafford storage.

Director Baker requested an explanation of the flood control and water supply pools in the Russian River Reservoir's be provided at a future meeting.

OPEN TIME

President Petterle asked if anyone in the audience wished to bring up an item not on the agenda and there was no response.

STAFF / DIRECTORS' REPORTS

President Petterle asked if staff or Directors wished to bring up an item not on the agenda and the following items were discussed:

Mr. McIntyre advised the board that Mountain Cascade Inc., the contractor for the East Side Recycled Water project had a kick off meeting last Thursday and are expected to begin pipeline installation in the next couple weeks, weather permitting.

Director Petterle requested that Board members contact him regarding committee assignments.

ACTION CALENDAR

CONTRACT EXTENSION FOR NMWD TRENCH RESTORATION PAVING

Tony Arendell requested that the Board authorize an extension of the paving contract with W.K. McLellan Company. He advised the Board that McLellan has been the District's contractor for trench restoration work since 1997 and the work was last bid in 2007 when McLellan was awarded the NMWD paving contract. He stated that the proposed pricing by McLellan is 2% less than the pricing they recently submitted for a similar contract with Marin Municipal Water District. Mr. Arendell advised that the McLellan price increases are slightly higher than the consumer price index. He informed the Board that the most significant reason is that projects with a deep lift asphalt paving require more time for compaction and asphalt oil specifications have changed. He noted that the estimated cost of the contract in the next fiscal year is \$300K.

On motion of Director Fraites, seconded by Director Schoonover the Board authorized the General Manger to execute a trench restoration paving contract with W.K. McLellan Company based on unit prices provided by the following vote:

AYES: Director Baker, Fraites, Petterle, and Schoonover

NOES: None

CONTENT FOR WINTER 2017 BILL INSERT

Mr. DeGabriele advised the Board that staff is proposing a bill insert updating all customers on the Automated Metering Information Program the District is now embarking upon. He stated that it's expected that the bill insert will start in mid to late January.

Director Fraites opined that it was an excellent idea and applauded staff's efforts.

On motion of Director Fraites, seconded by Director Baker the Board authorized the General Manager to approve final content and layout for the winter 2017 bill insert by the following vote:

AYES: Director Baker, Fraites, Petterle, and Schoonover

NOES: None

INFORMATION ITEMS

SUMMARY OF DANISH WATER TECHNOLOGY ALLIANCE FACT FINDING TOUR

Robert Clark made a presentation to the Board summarizing his recent Water Technology Alliance Fact Finding trip to Denmark. He advised the Board that the tour participants included ACWA and AWWA senior staff members and staff from Inland Empire Utilities, County of San Luis Obispo, Tulare County, East Bay MUD, SCWA and Prescott, Wisconsin. Robert provided an overview of the technology and policies implemented in Denmark and identified seven areas NMWD may be able to look into including: improved coordination with Novato Sanitary District in Novato and the smaller water systems in West Marin, better utilization of water system data for operation optimization, creation of District metered areas in Novato to coordinate with AMI for leak detection, partnering with Marin Clean Energy and Novato Sanitary District for energy production, working with Novato Sanitary District and residents to reduce I&I along Center Rd to allow STP discharges in winter months, collaborate in regional (Bay Area) efforts to improve management and water cycle education.

NBWA MEETING – JANUARY 6, 2017

Mr. DeGabriele advised the Board that the North Bay Water Association Meeting agenda packet had the wrong location for the meeting this Friday, January 6th. He stated that the meeting will be held it is at Novato Sanitary District.

TAC MEETING – JANUARY 9, 2017

Mr. DeGabriele provided the Board with the agenda for the Technical Advisory Committee meeting next Monday. He advised the Board that included with the agenda packet is a memorandum from Mike Healy advising that the Water Advisory Committee has a Vice-Chair vacancy.

MISCELLANEOUS

The Board received the following miscellaneous information: Disbursements, Update – Bill Payment Options, SWRCB – Correction to Order for Additional Information, Save the Date –

January 30, 2017 Shaping the future of ABAG, Marin LAFCo Notice of Special Meeting and Agenda and Think Tank's Infrastructure Plan for U.S. Waterways Emphasizes Dam Removal.

The Board received the following news articles: City sets forum on Bel Marin Keys plan and Notice – NMWD Board Vacancy.

The Board also received the following miscellaneous items at the meeting: Proof of Publication – Notice NMWD Board Vacancy (Pt. Reyes Light) and the following news article: Water board seeks successor as Rodoni takes county seat.

ADJOURNMENT

President Petterle adjourned the meeting at 7:47 p.m.

Submitted by

A handwritten signature in black ink, appearing to read "Katie Young", written in a cursive style.

Katie Young
District Secretary