

**NORTH MARIN
WATER DISTRICT**

**NORTH MARIN WATER DISTRICT
AGENDA - REGULAR MEETING
March 20, 2012 – 7:30 p.m.
District Headquarters
999 Rush Creek Place
Novato, California**

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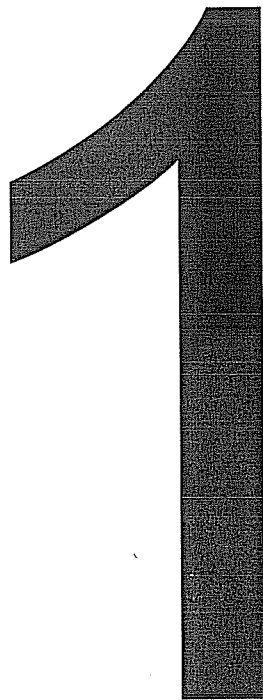
Est. Time	Item	Subject
7:30 p.m.	CALL TO ORDER	
	1. APPROVE MINUTES FROM REGULAR MEETING , March 6, 2012	
	2. GENERAL MANAGER'S REPORT	
	3. OPEN TIME: (Please observe a three-minute time limit)	
	This section of the agenda is provided so that the public may express comments on any issues not listed on the agenda that are of interest to the public and within the jurisdiction of the North Marin Water District. When comments are made about matters not on the agenda, Board members can ask questions for clarification, respond to statements or questions from members of the public, refer a matter to staff, or direct staff to place a matter of business on a future agenda. The public may also express comments on agenda items at the time of Board consideration.	
	4. STAFF/DIRECTORS REPORTS	
	5. MONTHLY PROGRESS REPORT	
	CONSENT CALENDAR	
	The General Manager has reviewed the following items. To his knowledge, there is no opposition to the action. The items can be acted on in one consolidated motion as recommended or may be removed from the Consent Calendar and separately considered at the request of any person.	
	6. Consent - Approve Quitclaim Existing Unused Portion Existing Chipotle Mexican Grill Easements in Trade for New Easement	Resolution
	7. Consent - Approve Quitclaim Existing Unused Heidrun Meadery Fire Service Easement in Trade for New Easement Alignment	Resolution
	ACTION CALENDAR	
	8. Approve: District Email Accounts for Board of Directors	
	9. Approve: Service Connection Credit	Resolution
	10. Approve: GHD (formerly Winzler & Kelly) Consulting Engineering Services Contract Amendment No. 3 - AEEP	
8:00 p.m.	INFORMATION ITEMS	
	11. Recycled Water Expansion Project North Service Area - Update Presentation by The Covello Group	
	12. FY12/13 SCWA Purchased Water Cost	

All times are approximate and for reference only.

The Board of Directors may consider an item at a different time than set forth herein.

(Continued)

Est. Time	Item	Subject
	13.	North Bay Water Reuse Authority Board Meeting - February 27, 2012 & Washington DC Legislative Visit (Oral Report)
	14.	MISCELLANEOUS Disbursements Letter from Novato Fire District Re Assessment Panel SRF Loan Proceeds Received Ultraviolet Disinfection System Dedication Event Notice <u>News Articles:</u> Carpenter Launches Bid for West County Supervisorial Seat Kinsey Challenged on Ballot An LCP Update Lifetime Achievement for Grossi
9:00 p.m.	15.	ADJOURNMENT



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DRAFT
NORTH MARIN WATER DISTRICT
MINUTES OF REGULAR MEETING
OF THE BOARD OF DIRECTORS
March 6, 2012

CALL TO ORDER

President Petterle called the regular meeting of the Board of Directors of North Marin Water District to order at 7:30 p.m. at the District headquarters and the agenda was accepted as presented. Present were Directors Jack Baker, Rick Fraites, Dennis Rodoni and John Schoonover. Also present were General Manager Chris DeGabriele, Secretary Renee Roberts and Auditor-Controller David Bentley and Chief Engineer Drew McIntyre.

Leonard Charles of Leonard Charles and Associates and District employees Robert Clark (Operations/Maintenance Superintendent) and Doug Moore (Construction/Maintenance Superintendent) were in the audience.

MINUTES

On motion of Director Baker, seconded by Director Schoonover and unanimously carried the Board approved the minutes from the previous meeting as presented.

GENERAL MANAGER'S REPORT

Mr. DeGabriele informed the Board that he plans to attend the ACWA Legislative Symposium tomorrow in Sacramento, and that on Saturday he will be speaking at the Marin Conservation League's Environmental Forum on the subject of recycled water, its costs, obstacles and benefits.

OPEN TIME

President Petterle asked if anyone in the audience wished to bring up an item not on the agenda and there was no response.

STAFF / DIRECTORS' REPORTS

President Petterle asked if staff or Directors wished to bring up an item not on the agenda and the following items were discussed:

Director Baker requested that tonight's meeting be adjourned in memory of John Sansing, former Superintendent of Point Reyes National Seashore. Director Petterle requested that tonight's meeting also be adjourned in the memory of former Marin County Supervisor Hal Brown. The Board concurred.

1 **PUBLIC HEARING - PT. REYES WELL #3 REPLACEMENT PROJECT - CONSIDER ADOPTION**
2 **OF MITIGATED NEGATIVE DECLARATION AND APPROVAL OF PROJECT**

3 Drew McIntyre provided an overview of the project and said that the District needs three
4 permits to construct the replacement of the Point Reyes Well #3. He said that a permit to construct
5 the well is needed from the County of Marin; however, before the County permit is issued, the
6 environmental review must be signed off by the U.S. Coast Guard and the California Coastal
7 Commission (CCC). He said that he expects the U.S. Coast Guard approval that the environmental
8 review conforms with the National Environmental Policy Act (NEPA) requirements this month. Mr.
9 McIntyre stated that in advance of submitting an application to CCC for a Coastal Development
10 Permit, the District was required to prepare a Mitigated Negative Declaration for their approval. He
11 informed the Board that the 30-day public notification period has ended and comments were
12 received from the CCC and Graton Rancheria. Mr. McIntyre advised that CCC commented that the
13 replacement well is located in a wetlands area and has requested additional study; Graton
14 Rancheria requested additional subsurface evaluation to determine if Indian remains are buried at
15 the location. He stated that assuming the Board approves the Mitigated Negative Declaration
16 tonight, the District is ready to submit its application to the CCC subject to additional wetlands study.

17 Mr. McIntyre introduced Leonard Charles of Leonard Charles Associates who prepared the
18 Mitigated Negative Declaration.

19 Mr. Charles explained the wetlands issue with the CCC and stated that their definition is
20 based strictly on the presence of wetland plant species at the well site; therefore, an additional study
21 is necessary. He further stated that a CCC staff biologist suggested that the District can rebut
22 CCC's determination that the project site is a wetland by performing additional soils tests. He said
23 that recent soils tests revealed that the soil is the same from the top of the hill down to Lagunitas
24 Creek, and there is no evidence of persistent or prolonged hydrology. Mr. Charles stated that if the
25 CCC does not accept the District's rebuttal, then the District will have to provide a mitigation plan for
26 the area.

27 Director Rodoni asked what the alternatives are if District claims that it is not a wetland are
28 not accepted by the CCC.

29 Mr. Charles opined that mitigations through enhancements should satisfy the CCC;
30 however, they could require the site to be mitigated through creating new wetlands.

31 Mr. Charles addressed the Graton Rancheria's comment and stated that there is no
32 evidence of any cultural resources in the area, however the tribe may want subsurface investigation.

1 President Petterle opened the public hearing at 7:58 p.m. and hearing no comment, closed
2 the public hearing.

3 On motion of Director Schoonover and seconded by Director Baker, the Board unanimously
4 approved Resolution No. 12-04 entitled, "Resolution of the Board Of Directors of the North Marin
5 Water District Authorizing the Adoption of a Mitigated Negative Declaration for the Pt. Reyes Well #3
6 Replacement Project, Making Findings Pursuant to the California Environmental Quality Act, and
7 Directing the Filing of a Notice of Determination."

8 On motion of Director Schoonover, seconded by Director Fraites and unanimously carried,
9 the Board approved the Point Reyes Well #3 Replacement Project including the Mitigation
10 Monitoring and Reporting Program.

11 On motion of Director Baker, seconded by Director Rodoni and unanimously carried, the
12 Board authorized staff to file the Notice of Determination with the Marin County Clerk.

13 **INFORMATION ITEMS**

14 **UPDATE ON NOTICE TO PROCEED FOR DISNEY CONSTRUCTION (RECYCLED WATER**
15 **SOUTH PHASE 1B)**

16 Mr. McIntyre provided an update on the status of the State Revolving Fund Loan for the
17 Recycled Water South Phase 1B project. He said that Disney Construction was awarded the
18 contract at the last Board meeting; and at that time, staff indicated that the Notice to Proceed would
19 not be issued until the final SRF loan approval is received. Mr. McIntyre said that on Monday, the
20 General Manager received the Facilities Plan Approval for signature and the Preliminary Funding
21 Agreement is expected within a couple of days. He noted that the project milestone schedule that
22 was included with the staff report shows the project being substantially complete in July.

23 **5-YEAR FINANCIAL PLAN REVIEW**

24 Mr. Bentley stated that at the previous meeting, Director Rodoni requested staff to review
25 and assess the impact the wholesale water rate (estimated at 7%, but is now projected to be 2.5%)
26 will have on the the District's five-year financial plan and determine if the 11% water rate increase
27 can be reduced. He presented the dashboard that summarizes the District's financial plan and
28 identifies the variables and major assumptions. He pointed out that the last time the financial plan
29 was reviewed in January, the projected cash balance was equal to 71% of operating expenses. Mr.
30 Bentley advised that there will be little or no water produced out of Stafford this fiscal year. He
31 further advised that while the lower water rate from the Agency will increase savings, those savings
32 will be more than offset by the purchase of additional Russian River water (to compensate for the
33 low water level at Stafford Lake) and a cash payment of approximately \$1M to the Agency in FY 13.

1 He demonstrated how reducing the water rate increase below 11% would affect the reserve balance
2 and stated that the District would be "going in the wrong direction" in achieving its reserve balance
3 goal of 71% of operating expenses in FY 17.

4 Mr. DeGabriele stated that staff does not intend to come back with additional discussion on
5 the water rate; the water rate increase message has been placed on the bill advising customers the
6 increase is scheduled for June 1.

7 **SOLAR PROJECT UPDATE - PRELIMINARY CONSTRUCTION SCHEDULE**

8 Mr. Bentley said that the Solar Project financing has been secured and construction is ready
9 to move forward; and according to the construction schedule, the project will provide solar power to
10 Stafford Treatment Plant beginning in July 2012. He noted that the District is obligated to construct
11 an access road to the facility site for approximately \$20,000.

12 Mr. Bentley shared an email from Novato resident Ed Grundstrom with the Board and
13 addressed the issues that Mr. Grundstrom raised. He said that currently the PG&E rate paid at
14 Stafford Treatment Plan is about 16 ¢/kilowatt hour based upon a time-of-use basis. He surmised
15 that the 12¢/kilowatt hour PG&E rate that Mr. Grundstrom refers to in his email is most likely the
16 rate Mr. Grundstrom pays at his residence. He said that the District expects to pay 17¢/kilowatt
17 hours using the solar power; however, power will be sold back to PG&E during their peak summer
18 rate period at 40¢/kilowatt hour.

19 Referring to another comment in Mr. Grundstrom's email, Director Petterle asked the
20 General Manager about the status of negotiations with Marin Municipal regarding the
21 Interconnection Agreement. Mr. DeGabriele stated that there haven't been any discussions since
22 Marin Municipal's General Manager resigned; however, he will contact the Interim General Manager
23 soon.

24 **SERVICE CONNECTION CREDIT**

25 Mr. DeGabriele stated that in the past, the Board has received information on the District's
26 practice for crediting existing service connections when new development requires an enlargement
27 or expansion. He advised that he and Chief Engineer McIntyre have discussed the issue in detail
28 and he believes that the practice of crediting the full current value of the meter and Reimbursement
29 Fund Charge (RFC) may be changed. He explained that the value of the meter to be credited can
30 be depreciated and the RFC will no longer be credited. He said that it does not help the District
31 unless there is excess RFC fund dollars remaining in the account at the end of the year, but it does
32 require any new development to pay full cost for that RFC and not get any credit for that. He
33 explained that the reasoning is that the meters have been installed a long time ago, some may not

1 have any value, and it doesn't make sense to provide full credit; secondly, every developer must pay
2 into the RFC charge and developments that are eligible for reimbursement share the pot in proration
3 with their eligibility.

4 DeGabriele stated that he surveyed other agencies in the region on the connection fee
5 credit and those responding stated that they fully credit the connection to either enlargement or
6 expansion; the same practice as the District. He said that District legal counsel is reviewing
7 Regulation 3 now and staff will bring the Regulation 3 change to the Board at the next meeting.

8 Director Rodoni asked what this revision to Regulation 3 will mean in real dollars? He asked
9 the Auditor-Controller to bring an example to the next meeting to see if revising Regulation 3 would
10 be cost-effective.

11 **NBWA MEETING - MARCH 2, 2012**

12 Director Fraites provided a summary of the North Bay Watershed Association meeting on
13 March 2, 2012.

14 **WAC/TAC MEETING - MARCH 5, 2012**

15 Mr. DeGabriele reported that during the public comment period, there was much comment
16 about fluoridation. Mr. DeGabriele stated that the Sonoma County Department of Health issued a
17 report on Dental Health in Sonoma County and strongly urged that a fluoridation assessment be
18 done and that the Sonoma County Water Agency participate. He said that the Sonoma County
19 Board of Supervisors is very interested in seeing the regional water supply fluoridated. He said that
20 a feasibility study will be conducted with both the health department and SCWA participating.

21 Mr. DeGabriele stated that the main topic of the WAC meeting was the consideration of the
22 SCWA budget and the WAC unanimously recommended adoption of the draft budget. He said that
23 the District's wholesale rate is up 2.5% to \$707 per acre foot, plus a cash payment of \$1.24M. He
24 said that he is continuing talks with SCWA to understand how this amount was determined and
25 attempt to have the cash payment reduced.

26 Mr. DeGabriele informed the Board that the Russian River has been declared "critically dry";
27 however, there is plenty of water in Lake Sonoma and Lake Mendocino. He said it is unknown what
28 the State Water Resources Control Board will require as a consequence of the Agency's Temporary
29 Urgency Change Petition that needs to be filed to fulfill Biological Opinion requirements.

30 **MISCELLANEOUS**

31 The Board received the following miscellaneous information: SCWA Press Release -
32 Russian River Water Supply System Designated "Critical", Disbursements, Letter from NBWA Re

1 Sponsorship of NBWA Conference, Tomales Bay Watershed Council Foundation Donation
2 Acknowledgement, Program from 89th Annual Meeting - Marin County Farm Bureau, ACWA's 2012-
3 13 Outreach Task Force Appointed.

4 The Board also received the following news articles: Former Rohnert Park Councilman
5 Smith to Challenge Zane for Supervisor Seat, Jacobi to Challenge Carrillo for West County
6 Supervisor's Seat, PD Editorial: Fluoridate our water now, Water cutbacks on the horizon, West
7 Marin Faces Possible Water Cuts, Russian River Science Panel Created.

8 President Petterle adjourned the meeting in memory of John Sansing and Hal Brown at
9 8:20 p.m.

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Submitted by

Renee Roberts
District Secretary

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NORTH MARIN WATER DISTRICT
MONTHLY PROGRESS REPORT FOR February 2012
 March 20, 2012

1.

Novato Potable Water Prod - RR & STP Combined- in Million Gallons - FYTD

Month	FY11/12	FY10/11	FY09/10	FY08/09	FY07/08	12 vs 11 %
July	371	379	360	419	417	-2%
August	373	368	367	417	416	1%
September	347	358	335	393	374	-3%
October	249	278	233	313	268	-10%
November	183	164	176	173	208	12%
December	156	141	149	143	164	11%
January	178	146	140	107*	156	22%
February	147	134	124	136	142	10%
FYTD Total	2,004	1,968	1,884	2,101	2,144	2%

West Marin Potable Water Production - in Million Gallons - FY to Date

Month	FY11/12	FY10/11	FY09/10	FY08/09	FY07/08	12 vs 11 %
July	9.2	9.9	10.0	11.8	11.5	-7%
August	9.4	9.9	10.6	11.9	11.5	-5%
September	8.7	9.2	9.6	10.2	9.8	-5%
October	6.5	7.8	6.9	9.8	7.4	-16%
November	5.1	4.9	5.6	7.2	6.9	4%
December	4.9	4.8	4.5	6.9	5.8	3%
January	4.8	4.3	4.2	6.4	7.1	10%
February	4.5	3.9	3.9	5.5	4.6	14%
FYTD Total	53.2	54.8	55.2	69.6	64.5	-3%

Stafford Treatment Plant Production - in Million Gallons - FY to Date

Month	FY11/12	FY10/11	FY09/10	FY08/09	FY07/08	12 vs 11 %
July	115	109	152	131	131	6%
August	126	108	150	128	121	17%
September	77	112	155	117	106	-32%
October	113	111	80	81	75	2%
November	106	95	0	0	30	11%
December	49	0	0	0	11	-
January	0	0	0	0	0	-
February	0	0	0	0	0	-
FYTD Total	586	536	537	458	473	9%

Recycled Water Production - in Million Gallons - FY to Date

Month	FY11/12	FY10/11	FY09/10	FY08/09	FY07/08	12 vs 11 %
July	11.0	11.9	12.0	13.6	13.4	-8%
August	12.2	11.2	12.9	13.6	12.7	9%
September	9.6	9.5	10.2	10.9	9.4	1%
October	0.0	2.6	2.6	6.4	2.7	-
November	0.0	0.0	0.0	0.0	0.0	-
December	0.0	0.0	0.0	0.0	0.0	-
January	0.0	0.0	0.0	0.0	0.0	-
February	0.0	0.0	0.0	0.0	0.0	-
FYTD Total	32.8	35.2	37.7	44.5	38.2	-7%

2. Stafford Lake Data

	February Normal	February 2011	February 2012
Rainfall this month	6.0 Inches	3.8 Inches	1.4 Inches
Rainfall this FY to date	22.0 Inches	17.9 Inches	9.8 Inches
Lake elevation*	196 Feet	196.4 Feet	180.6 Feet
Lake storage**	1386 MG	1424 MG	487 MG

* Spillway elevation is 196.0 feet

** Lake storage less 390 MG = quantity available for production

Temperature (in degrees)

	Minimum	Maximum	Average
Feb 2011	28	81	48
Feb 2012 (STP)	34	81	55
Feb 2012 (Novato)	32	87	57

3. Number of Services

February 29	Novato Water			Recycled Water			West Marin Wtr			Oceana Marin Swr		
	FY12	FY11	Incr %	FY12	FY11	Incr %	FY12	FY11	Incr %	FY12	FY11	Incr %
Total meters installed	20,744	20,735	0.0%	2	3	-33%	819	815	0.5%	-	-	-
Total meters active	20,476	20,458	0.1%	2	3	-33%	776	769	0.9%	-	-	-
Active dwelling units	23,867	23,855	0.1%	0	0	-	808	802	0.7%	227	227	0.0%

4. Oceana Marin Monthly Status Report (February)

Description	FY 10-11	FY 11-12
Effluent Flow Volume (MG)	0.67	0.45
Irrigation Field Discharge (MG)	0.86	0
Treatment Pond Freeboard (ft)	3.5	3.4
Storage Pond Freeboard (ft)	4.7	6.5

5. Developer Projects Status Report (February)

Job No.	Project	% Complete	% This month
2756	Circle Bank	95	5

District Projects Status Report - Const Dept (February)

Job No.	Project	% Complete	% This month
8716.08	City Paving Coordination	67	8
7007.06	Detector check Assembly Replacement	65	65
7123.08	PB Replacement- Glen Hill Ct	80	75
7123.09	PB Replacement - Lea Dr	95	95

Employee Hours to Date, FY 11/12

As of Pay Period Ending February 29, 2012

Percent of Fiscal Year Passed = 67%

Developer Projects	Actual	Budget	% YTD Budget	District Projects	Actual	Budget	% YTD Budget
Construction	1,349	1,800	75	Construction	2,823	4,944	57
Engineering	617	1,393	44	Engineering	3,629	5,564	65

6. **Safety/Liability**

	Industrial Injury with Lost Time			Liability Claims Paid		
	Lost Days	OH Cost of Lost Days (\$)	No. of Emp. Involved	No. of Incidents	Incurred (FYTD)	Paid (FYTD) (\$)
FY through Feb 12	17	7,208	1	1	2	2,994
FY through Feb 11	0	0	0	0	5	5,245

Days without a lost time accident through February 29, 2012 = 47 days

7. **Energy Cost**

FYE		January			Fiscal Year-to-Date thru January		
		Kwh	¢/Kwh	Cost/Day	Kwh	¢/Kwh	Cost/Day
2012	Stafford TP	29,446	15.8¢	\$155	578,642	15.6¢	\$425
	Pumping	78,932	14.6¢	\$385	936,293	14.6¢	\$627
	Other*	48,490	16.5¢	\$174	277,398	19.4¢	\$238
		156,868	15.4¢	\$653	1,792,333	15.7¢	\$1,258
2011	Stafford TP	24,047	13.2¢	\$106	552,702	16.0¢	\$416
	Pumping	69,563	15.4¢	\$334	885,966	14.5¢	\$596
	Other*	32,795	16.9¢	\$198	281,359	19.5¢	\$260
		26,405	15.4¢	\$626	1,720,027	15.8¢	\$1,265
2010	Stafford TP	33,315	14.2¢	\$79	533,455	15.9¢	\$346
	Pumping	67,493	14.6¢	\$365	825,718	15.0¢	\$572
	Other*	33,066	16.6¢	\$177	288,485	18.8¢	\$257
		133,874	15.0¢	\$591	1,647,658	15.9¢	\$1,177

*Other includes West Marin Facilities

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8. **Water Conservation Update (February)**

	Month of February 2012	FY to Date	Program Total to Date
High Efficiency Toilet (HET) Rebate (\$150 each)	32	165	2351
Retrofit Certificates Filed	22	167	4350
Cash for Grass Rebates Paid Out	3	32	481
Washing Machine Rebates	30	229	5816
Water Smart Home Survey	30	194	1151

NORTH MARIN WATER DISTRICT

Summary of Complaints & Service Order February 2012

Prepared: 03/09/12

Type	Feb-12	Feb-11	Action Taken February 2012
<u>Consumers' System Problems</u>			
Consumer Service Line Leaks	8	16	Notified Customer
Meter Leak Consumer's Side	1	0	Notified Customer
House Plumbing	0	0	~
Noisy Plumbing	0	0	~
Seepage or Other	0	0	~
House Valve / Meter Off	10	11	Turned Back On
Nothing Found	1	4	Notified Customer
Low Pressure	2	0	Pressure at @ 60 PSI. Clogged aerators. Pressure at @ 40 PSI. Adjusted PRV, now 60 PSI.
High Pressure	0	0	~
Water Waster Complaints	0	0	~
Total	22	31	
<u>Service Repair Reports</u>			
Register Replacements	0	0	~
Meter Replacement	1	1	Replaced
Meter Box Alignment	0	0	~
Meter Noise	0	0	~
Dual Service Noise	0	0	~
Box and Lids	0	3	~
Water Off/On Due To Repairs	4	4	Notified Customer
Misc. Field Investigation	5	4	Notified Customer
Total	10	12	
<u>Leak Complaints</u>			
Main-Leak	0	0	~
Mains-Nothing Found	0	0	~
Mains-Damage	0	0	~
Service- Leak	8	0	Repaired
Services-Nothing Found	1	4	Notified Customer
Service-Damaged	0	0	~
Fire Hydrant-Leak	5	3	Repaired
Fire Hydrants-Nothing Found	0	0	~
Fire Hydrants-Damaged	1	0	Repaired
Meter Replacement	0	0	~
Meters-Leak	0	0	~
Meters-Nothing Found	0	0	~
Meters Damaged	0	0	~
Washer Leaks	5	3	Replaced
Total	20	10	
<u>High Bill Complaints</u>			
Consumer Leaks	12	10	Notified Customer
Meter Testing	0	0	~
Meter Misread	3	1	Notified Customer
Nothing Found	12	5	Notified Customer
Projected Consumption	0	0	~
Excessive Irrigation	1	0	Notified Customer
Total	28	16	

NORTH MARIN WATER DISTRICT

Summary of Complaints & Service Order February 2012

Prepared: 03/09/12

Type	Feb-12	Feb-11	Action Taken February 2012
<u>Low Bill Reports</u>			
Meter Misread	0	0	~
Stuck Meter	2	0	Replaced
Nothing Found	0	0	~
Projected Consumption	0	0	~
Minimum Charge Only	0	0	~
Total	2	0	
<u>Water Quality Complaints</u>			
Taste and Odor	2	2	<p>Customer reported salty & chemical taste in the water. (Sunset Pkwy) Chlorine residual concentration normal. All results normal for Novato. Customer was notified of results.</p> <p>Customer reported chemical taste in the water. (Andreas Ct) All results normal for Novato. Customer was notified of results.</p>
Color	0	0	~
Turbidity	0	0	~
Suspended Solids	0	0	~
Other	3	0	<p>Customer reported particles in the water. (Diablo Ave) No sediment or elevated turbidity in the samples collected. Customer was notified of results.</p> <p>Customer reported an oily feel to the water. (Marin Valley Dr) Several samples taken, no oil was found. Customer was notified of results.</p> <p>Customer reported excess hardness. (Carmel Dr) Measured hardness was normal for NMWD supply. Customer was notified of results.</p>
Total	5	2	
TOTAL FOR MONTH:	87	71	23%
<u>Fiscal YTD Summary</u>			
Consumer's System Problems	275	219	26%
Service Repair Report	74	122	-39%
Leak Complaints	206	187	10%
High Bill Complaints	298	396	-25%
Low Bills	8	6	33%
Water Quality Complaints	41	44	-7%
Total	902	974	-7%
			<u>Change Primarily Due To</u>
			Increase In Consumer Line Leaks
			Decrease In Replaced Box & Lid
			Increase In Service Leaks
			Decrease In Nothing Found
			Increase In Stuck Meter
			Decrease In Color

NORTH MARIN WATER DISTRICT

Summary of Complaints & Service Order February 2012

Prepared: 03/09/12

<u>Type</u>	<u>Feb-12</u>	<u>Feb-11</u>	<u>Action Taken February 2012</u>
<u>"In House" Generated and Completed Work Orders</u>			
<u>Check Meter:</u> possible consumer/District leak, high bill, flooded, need read, etc.	213	233	
<u>Change Meter:</u> leaks, hard to read	3	4	
<u>Possible Stuck Meter</u>	3	8	
<u>Repair Meter:</u> registers, shut offs	0	0	
<u>Replace Boxes/Lids</u>	5	25	
<u>Hydrant Leaks</u>	1	0	
<u>Trims</u>	26	22	
<u>Dig Outs</u>	113	171	
<u>Letters to Consumer:</u> meter obstruction, trims, bees, gate access, etc.	0	0	
<u>Misc:</u> locate meter, get meter number, cross connection follow ups, kill service, etc.	0	0	
	<hr/> 364	<hr/> 463	

Bill Adjustments Under Board Policy:

February 12 vs. February 11

Feb-12	28	\$7,103
Feb-11	24	\$5,711

Fiscal Year to Date vs. Prior FYTD

11/12 FYTD	218	\$50,583
10/11 FYTD	215	\$62,344

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MEMORANDUM

To: Board of Directors

March 20, 2012

From: David L. Bentley, Auditor-Controller 

Subj: Auditor-Controller's Monthly Report of Investments for February 2012

t:\aclword\invest\12\investment report 0212.doc

RECOMMENDED ACTION: Information

FINANCIAL IMPACT: None

At month end the District's Investment Portfolio had an amortized cost value (i.e., cash balance) of \$10,965,149 (which includes an \$8 million loan from Bank of Marin acquired in October to pay for the Aqueduct Energy Efficiency Project) and a market value of \$10,981,985. During February the cash balance decreased by \$455,486. For the fiscal year, the cash balance increased \$6,591,178. The market value of securities held decreased by \$1,122 during the month. The ratio of total cash to budgeted annual operating expense, excluding the \$7,142,578 unexpended balance of the Bank of Marin loan, stood at 31%, down 4% from the prior month. This compares to the District's target ratio of 90%, or \$11 million.

At February 29, 2012, 88% of the District's Portfolio was invested in California's Local Agency Investment Fund (LAIF), and 9% in a Time Certificate of Deposit placed in a Novato bank. The weighted average maturity for the portfolio was 43 days, compared to 44 days at the end of last month. The LAIF interest rate for the month was 0.39%, the same as the previous month. The weighted average Portfolio rate was 0.45%, the same as the in the previous month. The District earned \$10,060 interest revenue during February with 47% earned by Novato Water and the balance distributed to the other improvement districts. The District will receive \$1.9 million within the next 30 days per DWR correspondence received 3/7/12 for the RW North Service Area SRF claims submitted.

State Controller John Chiang's February report on California's financial position stated: "While revenues continue to track below projections, the cash conservation measures that were quickly and decisively adopted last month will ensure that the State will be able to pay its bills for the remainder of this fiscal year."

The State ended last fiscal year with a deficit of \$8.2 billion. The combined current-year cash deficit stands at \$21.6 billion. Those deficits are being covered with \$15.2 billion of internal borrowing (temporary loans from special funds) and \$6.4 billion of external borrowing.

**NORTH MARIN WATER DISTRICT
AUDITOR-CONTROLLER'S MONTHLY REPORT OF INVESTMENTS
February 29, 2012**

Type	Description	S&P Rating	Purchase Date	Maturity Date	Cost Basis ¹	2/29/2012 Market Value	Yield ²	% of Portfolio
LAIF	State of CA Treasury	A	Various	Open	\$9,616,239	\$9,632,125	0.39% ³	88%
Time Certificate of Deposit								
TCD	Bank of Marin	n/a	6/3/11	6/3/13	\$1,000,000	\$1,000,000	1.00%	9%
Other								
Agency	Marin Co Treasury	AA+	Various	Open	\$276,029	\$276,029	0.45%	3%
Bond	Olema G.O. Bond	A+	5/31/91	1/1/15	11,213	12,164	5.00%	0%
Other	Various	n/a	Various	Open	61,668	61,668	0.00%	1%
TOTAL IN PORTFOLIO					\$10,965,149	\$10,981,985	0.45%	100%

Weighted Avg. Maturity = **43 Days**

LAIF: State of California Local Agency Investment Fund.

Agency: West Marin General Obligation Bond Fund tax receipts & STP State Revolving Fund Loan Reserve.

Bond: Annual \$4,113 payment is paid by tax levy on Olema residents.

Other: Comprised of 4 accounts used for operating purposes. US Bank Operating Account, US Bank STP SRF Loan Account, Bank of Marin AEEP Checking Account & NMWD Petty Cash Fund.

1 Original cost less repayment of principal and amortization of premium or discount.

2 Yield defined to be annualized interest earnings to maturity as a percentage of invested funds.

3 Earnings are calculated daily - this represents the average yield for the month ending February 29, 2012.

<u>Interest Bearing Loans</u>	Loan Date	Maturity Date	Original Loan Amount	Principal Outstanding	Interest Rate
Black Point Partners-BPGL	6/30/06	2/28/24	\$3,612,640	\$2,620,066	2.40%
Employee Housing Loans (8)	Various	Various	1,441,785	1,441,785	Contingent
Employee Computer Loans (9)	Various	Various	13,300	6,494	1.96% (avg)
TOTAL INTEREST BEARING LOANS			\$5,067,725	\$4,068,345	

The District has the ability to meet the next six months of cash flow requirements.

6

MEMORANDUM

To: Board of Directors

March 16, 2012

From: Drew McIntyre, Chief Engineer *DM*

Subject: Approve – Quitclaim Existing Unused Portion Existing Chipotle Mexican Grill Easement in Trade for New Easement (APN 153-061-25)

Z:\Folders by Job No\EASEMENT\Quitclaim\2762 quitclaim BOD memo.doc

RECOMMENDED ACTION: The Board approve authorization of this quitclaim

FINANCIAL IMPACT: None.

Prior to execution of the Board approved Chipotle Mexican Grill Water Service Agreement, staff secured a waterline easement from Novato Realty Partners, LLC, a California Limited Liability Company, (owner) at that time for new on-site water mains required for the project (Attachment 1). A portion of the easement on said parcel is now obsolete. In order to properly remove a portion of the old easement encumbering said parcel, the District must record the attached quitclaim (Attachment 2).

RECOMMENDATION:

That the Board approve quitclaim for APN 153-061-25 and authorize the General Manager to execute said quitclaim.

Approved by GM *CD*
Date 3/16/2012

RESOLUTION NO. 12-
AUTHORIZATION OF EXECUTION OF QUITCLAIM DEED TO
RONALD F. MEI

BE IT RESOLVED by the Board of Directors of NORTH MARIN WATER DISTRICT that the President and Secretary of this District be and they hereby are authorized and directed for and on behalf of this District to execute that certain Quitclaim Deed to providing for the release of a pipeline easement which is not required for District purposes.

* * *

I hereby certify that the foregoing is a true and complete copy of a resolution duly and regularly adopted by the Board of Directors of NORTH MARIN WATER DISTRICT at a regular meeting of said Board held on the this 20th day of March 2012, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAINED:

Secretary of North Marin
Water District

(SEAL)

Recording requested by:

NORTH MARIN WATER DISTRICT

MARIN COUNTY
RECORDER

When Recorded Mail To:

FEB 13 2012

North Marin Water District
P. O. Box 146
Novato, CA 94948-0146

A.P.N. 153-061-25

J-1 2762.00

Space above this line

for Recorder's use

GRANT OF EASEMENT

FOR A VALUABLE CONSIDERATION,

NOVATO REALTY PARTNERS LLC, A CALIFORNIA LIMITED LIABILITY COMPANY

herein called "Grantor", hereby grants to NORTH MARIN WATER DISTRICT, a public corporation organized and existing under the County Water District Law of the State of California, herein called the "District", a perpetual easement and right of way for the purpose of laying down, constructing, reconstructing, removing, replacing, repairing, maintaining, operating and using, as the Grantee may see fit, for the transmission and distribution of water (potable and/or recycled), a pipe or pipes and all necessary braces, connections, fastenings, manholes and other appliances and fixtures for use in connection therewith or appurtenant thereto, in, under, on and along that real property in the City of Novato, County of Marin, State of California, described on Exhibit "A" and illustrated on Exhibit "B", attached hereto and made a part thereof.

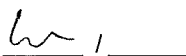
TOGETHER WITH the right of ingress to and egress from said right of way and the right at all times to enter in, over and upon said right of way and every part thereof and also to use said right of way for all purposes connected with the laying down, constructing, reconstructing, replacing, removing, repairing, maintaining, operating and using said pipe or pipes.

The Grantors and the Grantor's heirs, successors or assigns, shall not do, nor allow to be done, anything which may interfere with the full enjoyment by the District of the rights herein granted, including without limitation the following:

placing or permitting to be placed on said right of way any building or structure (including without limitation fences not approved by District, garden structures, swimming pools, or deck(s), tree(s), large shrub(s), or rock(s) weighing more than 50 pounds);

excavating or permitting an excavation to be made closer than three (3) feet to any structure or pipe placed by the District on said right or way.

Subject to the foregoing provisions, Grantors may change the grade of the surface of said right of way, provided that before making any such change, Grantors (or Grantor's heirs, successors or assigns if Grantors are no longer in possession) shall notify District of the proposed change and pay to District the full expense of raising or lowering of such facilities as solely determined by District if District determines in its sole discretion that the change of the grade necessitates that any District facilities be raised or lowered. The Grantors and the Grantor's heirs, successors or assigns, shall not otherwise place or cause to be placed any earth, fill or rubble over any structure or pipe placed by the District on said right of way.


Grantor/ Grantee

Grantors may cultivate and landscape the surface of said right of way and may construct a driveway thereon provided that such actions do not in any way conflict with or violate any of the preceding limitations.

Grantors reserve the right to change the location of said right of way to a new location agreeable to District, in its sole and absolute discretion, provided that Grantors shall first provide a right-of-way in the new location at Grantor's sole cost by executing a new easement in the standard form then utilized by the District and pay to District the full expense of relocating such facilities as solely determined by District.

Grantor and the Grantor's heirs, successors or assigns shall indemnify and hold the District free from loss, damage, defense costs or expenses in any way arising or occurring on account of injuries to persons, property or property damage sustained or alleged to have been sustained arising out of District's use of this easement except for damage actually caused by the sole negligence of the District. It is the express intent that the Grantor will indemnify and hold harmless District, its directors, employees and agents from any and all claims suits or actions from any cause whatsoever arising out of any use of the easement. These claims or actions may cover but are not limited to vehicular accidents, damage caused by water, land movement, or land subsidence, including negligence by the District, other than those arising from the sole negligence, willful misconduct of criminal acts of the District, its directors, employees and agents. This indemnity shall survive termination of this easement. This paragraph shall bind Grantor and its heirs, successors and assigns, and shall run with the land.

It is expressly agreed that the District shall be under no obligation to install or maintain a roadway or pavement or other surfacing upon the right-of-way except such as may be convenient for its own purposes, and specifically the District shall not be liable for any contribution for same.


Everywhere herein, where reference is made to the Grantor, it shall also include the Grantor's heirs, assigns, and/or successors and/or agents.

Should there be any variations, errors or omissions in the description herein, Grantor and the Grantor's heirs, successors or assigns, shall convey to District a right-of-way over the pipeline and other installations as laid and located by executing a new easement in the standard form then utilized by the District.

NOVATO REALTY PARTNERS LLC,
A CALIFORNIA LIMITED LIABILITY COMPANY

Dated

11-11-11



CERTIFICATE OF ACCEPTANCE

This is to certify that the interest in real property conveyed by the foregoing instrument to North Marin Water District, a local governmental agency, is hereby accepted by the undersigned officer on behalf of the Board of Directors of the District pursuant to authority conferred by the Board's Resolution No. 10-14, adopted on August 3, 2010, and the Grantee consents to recordation thereof by its duly authorized officer.

Dated

11/14/2011

NORTH MARIN WATER DISTRICT

By: 
Chris DeGabriele, General Manager

(Attach notary slip on back of this page.)

CALIFORNIA ALL-PURPOSE ACKNOWLEDGMENT

State of California

County of Marin

On 11/14/11 before me, Katie Lea Young, Notary Public,
Date Here Insert Name and Title of the Officer

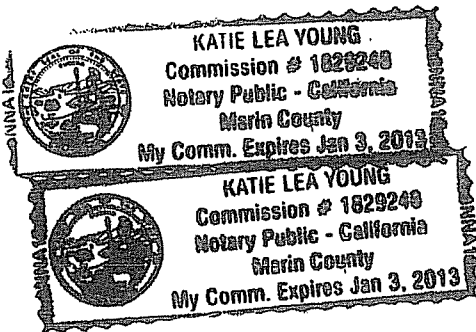
personally appeared Chris DeGabriele
Name(s) of Signer(s)

who proved to me on the basis of satisfactory evidence to be the person(s) whose name(s) is/are subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/hers/their authorized capacity(ies), and that by his/hers/their signature(s) on the instrument the person(s), or the entity upon behalf of which the person(s) acted, executed the instrument.

I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing paragraph is true and correct.

WITNESS my hand and official seal.

Signature _____
Signature of Notary Public



Place Notary Seal Above

OPTIONAL

Though the information below is not required by law, it may prove valuable to persons relying on the document and could prevent fraudulent removal and reattachment of this form to another document.

Description of Attached Document

Title or Type of Document: Grant of Easement

Document Date: 11/11/11 Number of Pages: 4

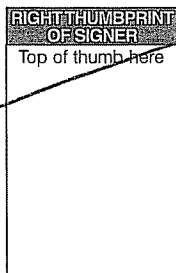
Signer(s) Other Than Named Above: Edward Witrey, A. McKenzie-Barber

Capacity(ies) Claimed by Signer(s)

Signer's Name: _____

- Individual
- Corporate Officer — Title(s): _____
- Partner — Limited General
- Attorney in Fact
- Trustee
- Guardian or Conservator
- Other: _____

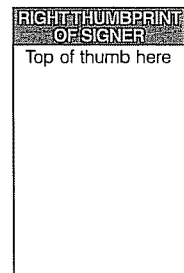
Signer Is Representing: _____



Signer's Name: _____

- Individual
- Corporate Officer — Title(s): _____
- Partner — Limited General
- Attorney in Fact
- Trustee
- Guardian or Conservator
- Other: _____

Signer Is Representing: _____



CALIFORNIA ALL-PURPOSE CERTIFICATE OF ACKNOWLEDGMENT

State of California

County of Marin

On Nov. 11, 2011 before me, A McKenzie-Barber, Notary Public,
(Here insert name and title of the officer)

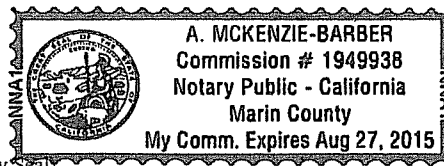
personally appeared Edward Whitney

who proved to me on the basis of satisfactory evidence to be the person(s) whose name(s) is/~~is~~ subscribed to the within instrument and acknowledged to me that he/~~she~~/~~they~~ executed the same in his/~~her~~/~~their~~ authorized capacity(~~ies~~), and that by his/~~her~~/~~their~~ signature(s) on the instrument the person(s), or the entity upon behalf of which the person(s) acted, executed the instrument.

I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing paragraph is true and correct.

WITNESS my hand and official seal.

A McKenzie-Barber
 Signature of Notary Public



(Notary Seal)

ADDITIONAL OPTIONAL INFORMATION

INSTRUCTIONS FOR COMPLETING THIS FORM

Any acknowledgment completed in California must contain verbiage exactly as appears above in the notary section or a separate acknowledgment form must be properly completed and attached to that document. The only exception is if a document is to be recorded outside of California. In such instances, any alternative acknowledgment verbiage as may be printed on such a document so long as the verbiage does not require the notary to do something that is illegal for a notary in California (i.e. certifying the authorized capacity of the signer). Please check the document carefully for proper notarial wording and attach this form if required.

- State and County information must be the State and County where the document signer(s) personally appeared before the notary public for acknowledgment.
- Date of notarization must be the date that the signer(s) personally appeared which must also be the same date the acknowledgment is completed.
- The notary public must print his or her name as it appears within his or her commission followed by a comma and then your title (notary public).
- Print the name(s) of document signer(s) who personally appear at the time of notarization.
- Indicate the correct singular or plural forms by crossing off incorrect forms (i.e. ~~he~~/~~she~~/~~they~~, is /~~are~~) or circling the correct forms. Failure to correctly indicate this information may lead to rejection of document recording.
- The notary seal impression must be clear and photographically reproducible. Impression must not cover text or lines. If seal impression smudges, re-seal if a sufficient area permits, otherwise complete a different acknowledgment form.
- Signature of the notary public must match the signature on file with the office of the county clerk.
 - ❖ Additional information is not required but could help to ensure this acknowledgment is not misused or attached to a different document.
 - ❖ Indicate title or type of attached document, number of pages and date.
 - ❖ Indicate the capacity claimed by the signer. If the claimed capacity is a corporate officer, indicate the title (i.e. CEO, CFO, Secretary).
- Securely attach this document to the signed document

DESCRIPTION OF THE ATTACHED DOCUMENT

Grant of easement

(Title or description of attached document)

(Title or description of attached document continued)

Number of Pages 4 Document Date 11/11/11

(Additional information)

CAPACITY CLAIMED BY THE SIGNER

- Individual (s)
- Corporate Officer

(Title)

- Partner(s)
- Attorney-in-Fact
- Trustee(s)
- Other _____

Exhibit "A"

LEGAL DESCRIPTION

All that certain real property situated in the City of Novato, County of Marin, State of California, described as follows:

Portion of that certain parcel of land described in the Grant Deed to Novato Realty Partners, LLC, recorded December 1, 2010, under Document No. 2010-61862, Marin County Records, more particularly described as follows:

Commencing at the most northerly corner of said Novato Realty Partners, LLC Parcel (2010-61862), point also being on the centerline of the 10 ft wide strip of land described in Parcel One in the Grant of Easement to North Marin County Water District, recorded July 18, 1966, in book 2065 of Official Records at page 144, Marin County Records; thence from said point of commencement continuing along said centerline and western boundary line of said Novato Realty Partners, LLC Parcel South $11^{\circ}27'51''$ West, 39.47 feet; thence leaving said line, South $78^{\circ}32'09''$ East, 5.00 feet to a point on the exterior line of the 10 ft wide strip of land (Parcel One of 2065 OR 144) and the **True Point of Beginning**; thence South $78^{\circ}32'09''$ East, 17.00 feet; thence North $11^{\circ}27'51''$ East, 20.00 feet; thence North $78^{\circ}32'09''$ West, 17.00 feet to a point on said exterior line of said 10 ft wide strip of land (Parcel One of 2065 OR 144); thence along said exterior line South $11^{\circ}27'51''$ West, 20.00 feet to the Point of Beginning.

Containing an area of 340 Square Feet, more or less.

APN: 153-061-28

CITY OF NOVATO - (3059 OR 244)

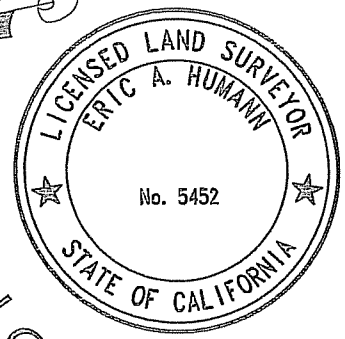
146.27'
S78°32'09"E

S11°27'51"W

13.34'

$R = 72.00'$, $L = 69.18'$
 $\Delta = 55°03'01''$

APN: 153-061-25
NOVATO REALTY PARTNERS LLC
(DOC 2010-61862)



DE LONG AVENUE

S66°30'52"W
39.66'

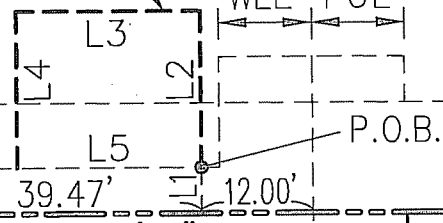
$R = 644.00'$, $L = 108.11'$
 $\Delta = 09°37'07''$

LINE TABLE		
LINE	BEARING	DISTANCE
L1	S78°32'09"E	5.00'
L2	S78°32'09"E	17.00'
L3	N11°27'51"E	20.00'
L4	N78°32'09"W	17.00'
L5	S11°27'51"W	20.00'

INGRESS EGRESS EASEMENT
(DOC 2010-61862)

PROPOSED
20'x17' WLE
10' 10'
WLE PUE

MUTUAL ACCESS &
P.U.E. (13 M 56)



P.O.C.
10' WLE (2065 OR 144)
S11°27'51"W
39.47'

164.14' (T)

APN: 153-061-16
ATALLAH - (DOC 03-57300)

APN: 153-061-13
AU ENERGY LLC - (DOC 10-14515)

HUMANN COMPANY INC.
ENGINEERING - SURVEYING
1021 BROWN AVE. LAFAYETTE, CA 94549
PH (925)283-5000 FAX (925)283-3578

EXHIBIT "B"
PROPOSED WATERLINE
EASEMENT
NOVATO CALIFORNIA

SCALE	1"=20'
DATE	10/21/11
BY	S.A.
JOB NO.	10088

Recording requested by:

NORTH MARIN WATER DISTRICT

When Recorded Mail To:

North Marin Water District
P. O. Box 146
Novato, CA 94948-0146

A.P.N. 153-061-25

J-1 2762.00

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for Recorder's use

FOR BENEFIT OF THE DISTRICT

QUITCLAIM DEED

FOR A VALUABLE CONSIDERATION, receipt of which is hereby acknowledged,

NORTH MARIN WATER DISTRICT, A Public Corporation

does hereby remise, release, abandon, and forever quitclaim to the Ronald F. Mei, all of said District's right, title, and interest in the following easement described on Exhibit "A" and illustrated on Exhibit "B" attached hereto and made a part thereof.

In which above quitclaimed easement in exchange for new waterline easement as described in Document No. 2012-0009399, Marin County Records.

NORTH MARIN WATER DISTRICT

Date: _____

Chris DeGabriele, General Manager

Renee Roberts, District Secretary

Portion of 10' WLE to be Quitclaimed

Exhibit "A"

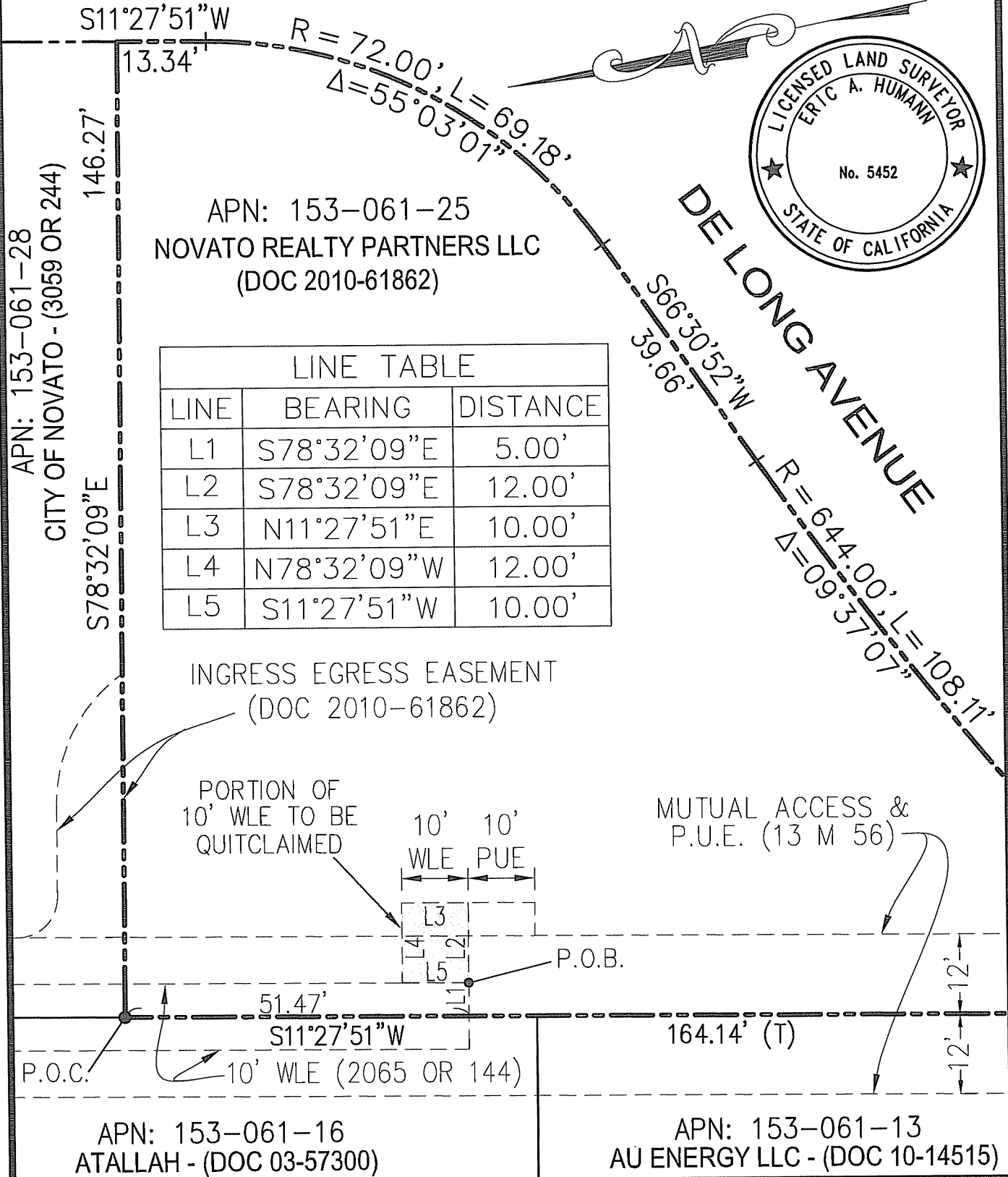
LEGAL DESCRIPTION

All that certain real property situated in the City of Novato, County of Marin, State of California, described as follows:

Portion of the southern terminus of that certain parcel of land described as Parcel One in the Grant of Easement to North Marin County Water District, recorded July 18, 1966, in book 2065 of Official Records at page 144, Marin County Records, more particularly described as follows:

Commencing at the most northerly corner of the parcel of land described in the Grant Deed to Novato Realty Partners, LLC, recorded December 1, 2010, under Document No. 2010-61862, point also being on the centerline of the 10 ft wide strip of land described in Parcel One of said (2065 OR 144); thence from said point of commencement continuing along said centerline and western boundary line of said Novato Realty Partners, LLC Parcel (2010-61862) South 11°27'51" West, 51.47 feet; thence leaving said line, continuing along the exterior lines of said 10 ft wide strip of land (Parcel One of 2065 OR 144) South 78°32'09" East, 5.00 feet to the **True Point of Beginning**; thence South 78°32'09" East, 12.00 feet; thence North 11°27'51" East, 10.00 feet; thence North 78°32'09" West, 12.00 feet; thence leaving said exterior lines of said 10 ft wide strip of land South 11°27'51" West, 10.00 feet to the Point of Beginning.

Containing an area of 120 Square Feet, more or less.



LINE TABLE		
LINE	BEARING	DISTANCE
L1	S78°32'09"E	5.00'
L2	S78°32'09"E	12.00'
L3	N11°27'51"E	10.00'
L4	N78°32'09"W	12.00'
L5	S11°27'51"W	10.00'

HUMANN COMPANY INC.

ENGINEERING - SURVEYING
1021 BROWN AVE. LAFAYETTE, CA 94549
PH (925)283-5000 FAX (925)283-3578

EXHIBIT "B"

PORTION OF 10' WLE
TO BE QUITCLAIMED

NOVATO CALIFORNIA

SCALE	1"=20'
DATE	10/21/11
BY	S.A.
JOB NO.	10086

7

MEMORANDUM

To: Board of Directors

March 16, 2012

From: Drew McIntyre, Chief Engineer



Subject: Approve – Quitclaim Existing Unused Heidrun Meadery Fire Service Easement in Trade for New Easement Alignment (APN 119-140-49)

Z:\Folders by Job No\EASEMENT\Quitclaim\2757 quitclaim BOD memo.doc

RECOMMENDED ACTION: The Board approve authorization of this quitclaim

FINANCIAL IMPACT: None.

Prior to execution of the Board approved Heidrun Meadery Fire Service Water Service Agreement, staff secured a waterline easement from Point Reyes Farm LLC (owner) at that time for new on-site water mains required for the project (Attachment 1). The old easement alignment on said parcel is now obsolete. In order to properly remove the old easement encumbering said parcel, the District must record the attached quitclaim (Attachment 2).

RECOMMENDATION:

That the Board approve the quitclaim for APN 119-140-49 and authorize the General Manager to execute said quitclaim.

Approved by GM CD

Date 3/16/2012

RESOLUTION NO. 12-
AUTHORIZATION OF EXECUTION OF QUITCLAIM DEED TO
POINT REYES FARM, LLC A CALIFORNIA LIMITED LIABILITY COMPANY

BE IT RESOLVED by the Board of Directors of NORTH MARIN WATER DISTRICT that the President and Secretary of this District be and they hereby are authorized and directed for and on behalf of this District to execute that certain Quitclaim Deed to providing for the release of a pipeline easement which is not required for District purposes.

* * *

I hereby certify that the foregoing is a true and complete copy of a resolution duly and regularly adopted by the Board of Directors of NORTH MARIN WATER DISTRICT at a regular meeting of said Board held on the this 20th day of March 2012, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAINED:

Secretary of North Marin
Water District

(SEAL)

Recording requested by:

Recorded Feb. 13, 2012 at
Serial No. 2012-0009398
Marin County Records

NORTH MARIN WATER DISTRICT

When Recorded Mail To:

FEB 13 2012

North Marin Water District
P. O. Box 146
Novato, CA 94948-0146

A.P.N. 119-140-49

J-2698 & 2757

Space above this line

for Recorder's use

GRANT OF EASEMENT

FOR A VALUABLE CONSIDERATION,

POINT REYES FARM, LLC, A CALIFORNIA LIMITED LIABILITY COMPANY,

herein called "Grantor", hereby grants to NORTH MARIN WATER DISTRICT, a public corporation organized and existing under the County Water District Law of the State of California, herein called the "District", a perpetual easement and right of way for the purpose of laying down, constructing, reconstructing, removing, replacing, repairing, maintaining, operating and using, as the Grantee may see fit, for the transmission and distribution of water (potable and/or recycled), a pipe or pipes and all necessary braces, connections, fastenings, manholes and other appliances and fixtures for use in connection therewith or appurtenant thereto, in, under, on and along that real property in the County of Marin, State of California, described on Exhibit "A" and illustrated on Exhibit "B", attached hereto and made a part thereof.

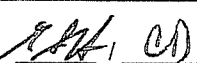
TOGETHER WITH the right of ingress to and egress from said right of way and the right at all times to enter in, over and upon said right of way and every part thereof and also to use said right of way for all purposes connected with the laying down, constructing, reconstructing, replacing, removing, repairing, maintaining, operating and using said pipe or pipes.

The Grantors and the Grantor's heirs, successors or assigns, shall not do, nor allow to be done, anything which may interfere with the full enjoyment by the District of the rights herein granted, including without limitation the following:

placing or permitting) to be placed on said right of way any building or structure (including without limitation fences not approved by District, garden structures, swimming pools, or deck(s), tree(s), large shrub(s), or rock(s) weighing more than 50 pounds;

excavating or permitting an excavation to be made closer than three (3) feet to any structure or pipe placed by the District on said right or way.

Subject to the foregoing provisions, Grantors may change the grade of the surface of said right of way, provided that before making any such change, Grantors (or Grantor's heirs, successors or assigns if Grantors are no longer in possession) shall notify District of the proposed change and pay to District the full expense of raising or lowering of such facilities as solely determined by District if District determines in its sole discretion that the change of the grade necessitates that any District facilities be raised or lowered. The Grantors and the Grantor's heirs, successors or assigns, shall not otherwise place or cause to be placed any earth, fill or rubble over any structure or pipe placed by the District on said right of way.


Grantor/ Grantee

Z:\Folders by Job No\EASEMENT\2700s\2757

Grantors may cultivate and landscape the surface of said right of way and may construct a driveway thereon provided that such actions do not in any way conflict with or violate any of the preceding limitations.

Grantors reserve the right to change the location of said right of way to a new location agreeable to District, in it's sole and absolute discretion, provided that Grantors shall first provide a right-of-way in the new location at Grantor's sole cost by executing a new easement in the standard form then utilized by the District and pay to District the full expense of relocating such facilities as solely determined by District.

Grantor and the Grantor's heirs, successors or assigns shall indemnify and hold the District free from loss, damage, defense costs or expenses in any way arising or occurring on account of injuries to persons, property or property damage sustained or alleged to have been sustained arising out of District's use of this easement except for damage actually caused by the sole negligence of the District. It is the express intent that the Grantor will indemnify and hold harmless District, its directors, employees and agents from any and all claims suits or actions from any cause whatsoever arising out of any use of the easement. These claims or actions may cover but are not limited to vehicular accidents, damage caused by water, land movement, or land subsidence, including negligence by the District, other than those arising from the sole negligence, willful misconduct of criminal acts of the District, its directors, employees and agents. This indemnity shall survive termination of this easement. This paragraph shall bind Grantor and its heirs, successors and assigns, and shall run with the land.

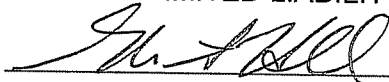
It is expressly agreed that the District shall be under no obligation to install or maintain a roadway or pavement or other surfacing upon the right-of-way except such as may be convenient for its own purposes, and specifically the District shall not be liable for any contribution for same.

Everywhere herein, where reference is made to the Grantor, it shall also include the Grantor's heirs, assigns, and/or successors and/or agents.

Should there be any variations, errors or omissions in the description herein, Grantor and the Grantor's heirs, successors or assigns, shall convey to District a right-of-way over the pipeline and other installations as laid and located by executing a new easement in the standard form then utilized by the District.

POINT REYES FARM, LLC, A CALIFORNIA
LIMITED LIABILITY COMPANY

Dated 09-08-2011



CERTIFICATE OF ACCEPTANCE

This is to certify that the interest in real property conveyed by the foregoing instrument to North Marin Water District, a local governmental agency, is hereby accepted by the undersigned officer on behalf of the Board of Directors of the District pursuant to authority conferred by the Board's Resolution No. 02-35, adopted on October 1, 2002, and the Grantee consents to recordation thereof by its duly authorized officer.

Dated 9/9/2011

NORTH MARIN WATER DISTRICT

By: 
Chris DeGabriele, General Manager

(Attach notary slip on back of this page.)

See attached
CA Notary
Certificate

Point Reyes Farm, LLC

North Marin Water District
Water Line Easement

Exhibit "A"

A twenty foot wide easement for waterline purposes the centerline of which is described as follows:

Commencing at the southerly corner of that certain parcel of land conveyed to Point Reyes Farm, LLC by grant deed recorded March 4, 2008 as Recorder's Document No. 2008-0010147, Marin County Records;

Thence, along the southwesterly line of said parcel, being the southeasterly line of Viento Way, North 44° 32' 00" West 16.00 feet to the true point of beginning at the centerline of this easement;

Thence, leaving said southwesterly line, North 23° 20' 47" East 295.44 feet;

Thence North 41° 09' 40" East 80.00 feet;

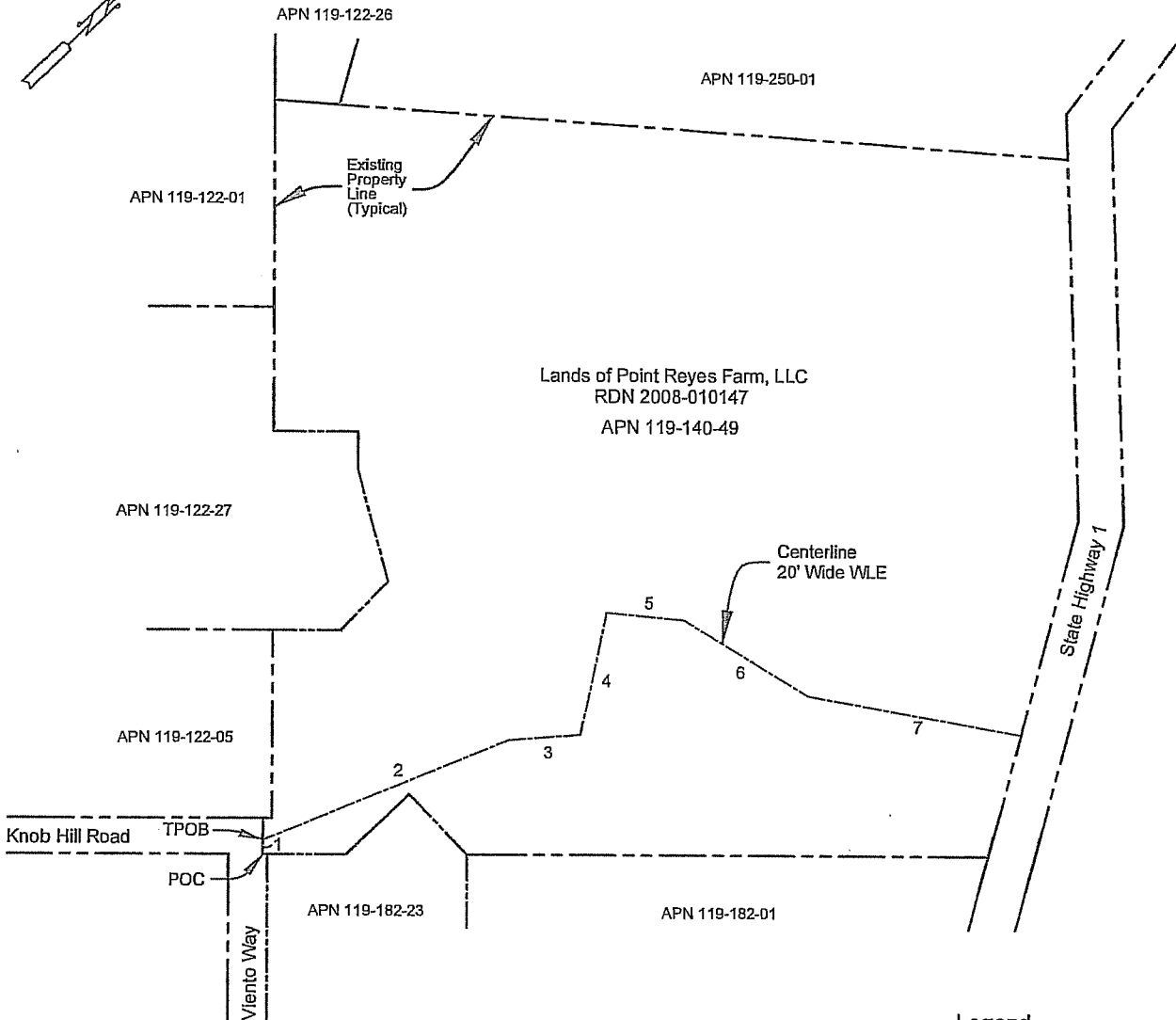
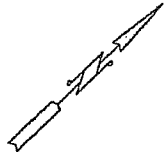
Thence North 32° 30' 51" West 138.24 feet;

Thence North 50° 52' 12" East 87.12 feet;

Thence North 76° 24' 35" East 162.06 feet;

Thence North 55° 27' 34" East 239.68 feet to the terminus of this easement centerline at the northeasterly line of said parcel; said northeasterly line being the southwesterly line of State Highway No. 1.

Lengthening and shortening the sidelines of this easement to match the boundary of said parcel.

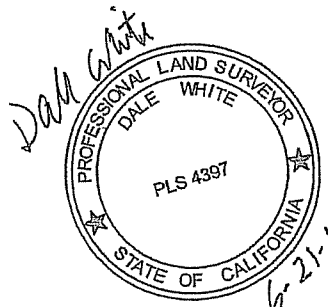


Legend

- Property Boundary
- Easement Centerline
- 4 Course Number See Table
- APN Assessors Parcel No.
- POC Point of Commencement
- RDN Recorder's Document No.
- TPOB True Point of Beginning
- WLE Water Line Easement

Course Table

No.	Bearing	Distance
1	N 44° 32' 00" W	16.00'
2	N 23° 20' 47" E	295.44'
3	N 41° 09' 40" E	80.00'
4	N 32° 30' 51" W	138.24'
5	N 50° 52' 12" E	87.12'
6	N 76° 24' 35" E	162.06'
7	N 55° 27' 34" E	239.68'



White & Prescott
 Engineering and Surveying
 1620 Grant Avenue
 Novato, CA

20 Foot Wide Water Line Easement Within Lands of Point Reyes Farm, LLC Point Reyes Station, Marin County, California		
<h2 style="margin: 0;">Exhibit B</h2>		
Scale: 1" = 200'	RDN: 119-140-49	Job No. 2.2757
Date: June 21, 2011	Serial No.	

Recording requested by:

NORTH MARIN WATER DISTRICT

When Recorded Mail To:

North Marin Water District
P. O. Box 146
Novato, CA 94948-0146

A.P.N. 119-140-49

J-2698 & 2757

Space above this line

for Recorder's use

FOR BENEFIT OF THE DISTRICT

QUITCLAIM DEED

FOR A VALUABLE CONSIDERATION, receipt of which is hereby acknowledged,

NORTH MARIN WATER DISTRICT, A Public Corporation

does hereby remise, release, abandon, and forever quitclaim to the Point Reyes Farm, LLC, a California Limited Liability Company, all of said District's right, title, and interest in and described on Exhibit "A" and illustrated on Exhibit "B" attached hereto and made a part thereof.

In which above quitclaimed easement in exchange for a new easement as described in Document No. 2012-0009398, Marin County Records.

NORTH MARIN WATER DISTRICT

Date: _____

Chris DeGabriele, General Manager

Renee Roberts, District Secretary

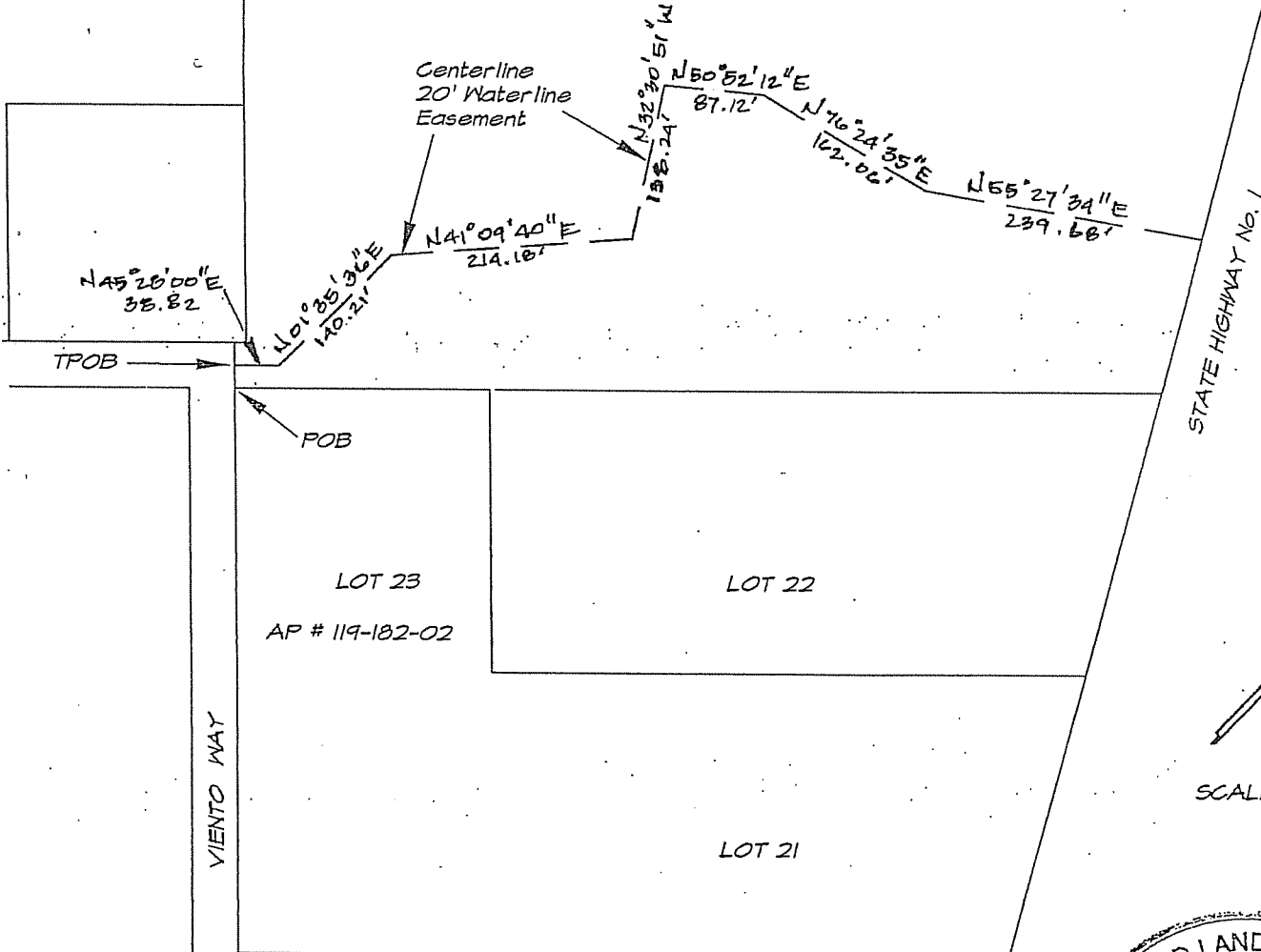
Exhibit "A"

An easement for waterline purposes over the lands of Bar-Or as described in Document Number 2005-43709, Marin County Records, 20 feet in width, centered upon the following described line:

Beginning at the southernmost corner of said lands of Bar-Or, also being the most westerly point of Lot 23, as it is shown on that certain map entitled, "Map No. 1, Point Reyes Land Co. "recorded in Book 4 of Maps at page 30, Marin County Records; Thence N 44° 32' 00" W, 20.00 feet to the True Point of Beginning; Thence N 45° 28' 00" E, 38.82 feet; Thence N 01° 35' 36" E, 140.21 feet; Thence N 41° 09' 40" E, 214.18 feet; Thence N 32° 30' 51" W, 138.24 feet; Thence N 50° 52' 12" E, 87.12 feet; Thence N 76° 24' 35" E, 162.06; Thence N 55° 27' 34" E, 239.68 feet to southwesterly line of State Highway No. 1.

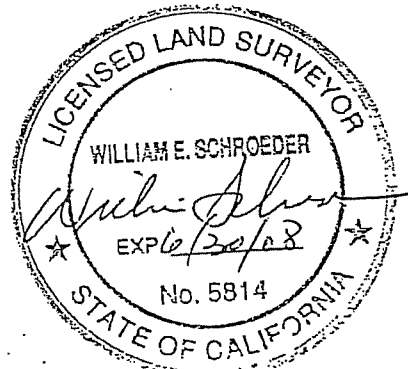
EXHIBIT B

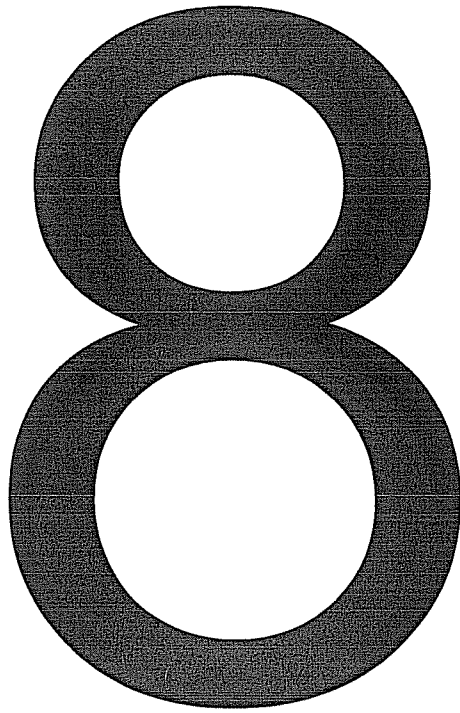
LANDS OF BAR-OR
D.N. 2005-43709
AP # 119-140-38



PLAT OF 20' WATERLINE EASEMENT
OVER LANDS OF BAR-OR
POINT REYES STATION MARIN COUNTY CALIFORNIA

PREPARED BY
WILLIAM SCHROEDER & ASSOCIATES, L.L.C.
P.O. BOX 6801
SAN RAFAEL, CA





MEMORANDUM

To: Board of Directors
From: David Bentley, Auditor Controller
Subject: District Email Accounts for Directors
t:\gm\admin asst\acd\district emails for directors memo.doc

March 16, 2012

RECOMMENDED ACTION: Approve District Email Accounts for Board of Directors
FINANCIAL IMPACT: None

Recently Katie Young attended a conference sponsored by the City Clerk's Association of Northern California in order to gain better knowledge of the procedures and practices of the District Secretary.

During this conference it was suggested that government agencies provide their elected officials email accounts for communicating with employees and with customers. The reason is that in the event of a public records request, the personal email accounts of elected officials' can become a public record under the Public Records Act. The CA Government Code defines communication subject to public access to include: "*Writing*" includes "*handwriting, typewriting, printing, photographing, photocopying, transmitting by electronic mail or facsimile and every other means of recording upon any tangible thing any form or communication or representation.*" (Gov. Code § 6252, subd. (f).)"

We propose to establish an email account for each Director that desires one. The email address will be published on the District website. These email accounts will be monitored daily by the District Secretary. Any email received will be forwarded by the District Secretary to each Director and the General Manager.

RECOMMENDATION: Approve establishment of a District email account for any director that requests one.

9

MEMORANDUM

To: Board of Directors

March 16, 2011

From: Chris DeGabriele, General Manager



Subject: Service Connection Credit

T:\GMBOD Misc 2012\service conn credit reg 3 approve memo.doc

RECOMMENDED ACTION: Information Only

FINANCIAL IMPACT: None at this time

At the March 6, 2012 meeting, the Board received information on revising District practice for crediting existing service connections when new development requires enlargement or expansion to the existing service. A draft revision to Regulation 3 was provided for the Board at that meeting and has now been reviewed by District legal counsel. District staff proposes that no credit be issued for the value of the meter or Reimbursement Fund Charge. At this time, staff does not recommend adjusting the full credit for the Facilities Reserve Charge. A survey of retail water agencies in our region (MMWD, VOMWD, Petaluma, Rohnert Park, Santa Rosa, Cotati and Windsor) shows they all follow a practice of crediting the full historical water use entitlement at current rates/charges. An accompanying memo from the Auditor-Controller examines the representative dollar value for recent projects would this charge have been in effect.

Recommendation: Board approve Resolution 12-XX revising Regulation 3 - Change of Service Connection.

DRAFT REVISED
NORTH MARIN WATER DISTRICT
REGULATION 3
CHANGE OF SERVICE CONNECTION

a. Relocation

The District will relocate its facilities when requested to do so by the consumer provided such relocation is acceptable to the District and upon payment to the District of the following minimum charges:

- (1) Relocation of service not requiring a new connection to the main: \$425
- (2) Relocation of service lines requiring a new connection to the main shall be made upon advance payment of the District's Service Line Charge in accordance with Regulations 1.c.
- (3) Raising or lowering meter or box for consumer convenience: \$225

The foregoing charges shall apply in all cases where they reasonably reflect the District's costs of performing the relocation requested. These charges may be increased or decreased if the District's actual costs of doing the work vary appreciably from these rates.

b. Enlargement or Expansion

Enlargement or expansion of meter(s) and/or service connection(s) will normally require construction of a new service line. Enlargement or expansion of a meter(s) and service connection(s) will be made by the District on the following conditions:

- (1) The consumer or his authorized agent files an application therefore in accordance with Regulation 1.a.
- (2) Advance payment of the cost of a new service in accordance with District's Regulation 1.c. as applicable. The consumer pays the initial charges for service applicable to such enlarged meter and service connection enlargement or expansion as provided in Regulation 1.c., from which shall be deducted the current meter charge, reimbursement fund charge and current facilities reserve charge(s) applicable to the meter(s) and service line(s) replaced.

c. Downsizing - 1-inch to 5/8-inch

Charge for downsizing meter: \$55

**DRAFT
RESOLUTION 12-**

**RESOLUTION OF THE BOARD OF DIRECTORS OF
NORTH MARIN WATER DISTRICT
AMENDING REGULATION 3 - CHANGE OF SERVICE CONNECTION**

BE IT RESOLVED by the Board of Directors of NORTH MARIN WATER DISTRICT that Regulation 3 of the North Marin Water District is amended as follows:

a. Relocation

The District will relocate its facilities when requested to do so by the consumer provided such relocation is acceptable to the District and upon payment to the District of the following minimum charges:

- (1) Relocation of service not requiring a new connection to the main: \$425
- (2) Relocation of service lines requiring a new connection to the main shall be made upon advance payment of the District's Service Line Charge in accordance with Regulations 1.c.
- (3) Raising or lowering meter or box for consumer convenience: \$225

The foregoing charges shall apply in all cases where they reasonably reflect the District's costs of performing the relocation requested. These charges may be increased or decreased if the District's actual costs of doing the work vary appreciably from these rates.

b. Enlargement or Expansion

Enlargement or expansion of meter(s) or service connection(s) will normally require construction of a new service line. Enlargement or expansion of meter(s) and service connection(s) will be made by the District on the following conditions:

- (1) The consumer or his authorized agent files an application therefore in accordance with Regulation 1.a.
- (2) Advance payment of the cost of new service in accordance with District's Regulation 1.c. as applicable. The consumer pays the initial charges for service applicable to such enlargement or expansion as provided in Regulation 1.c., from which shall be deducted the), current facilities reserve charge(s) applicable to the meter(s) and service line(s) replaced.

c. Downsizing - 1-inch to 5/8-inch

Charge for downsizing meter: \$55

* * * * *

I hereby certify that the foregoing is a true and complete copy of a resolution duly and regularly adopted by the Board of Directors of NORTH MARIN WATER DISTRICT at a regular meeting of said Board held on the 20th day of March, 2012, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAINED:

Renee Roberts, District Secretary
North Marin Water District

(SEAL)

H:\REGULATIONS\Part A\Drafts\reg 3 draft resolution.doc

MEMORANDUM

To: Board of Directors

March 16, 2012

From: David L. Bentley, Auditor-Controller

Subj: Proposed Change to Regulation 3 - Change of Service Connection
t:\aclword\regs\reg 3.docx

RECOMMENDED ACTION: Information

FINANCIAL IMPACT: If adopted, approx \$1,000 Additional Revenue per Affected Project

At the last meeting the Board requested examples of the impact to the Manager's proposed changes to Regulation 3. Attached are examples of three recent projects, showing the revenue derived with the existing charges and credits, and the revenue derived with the proposed charges and credits. The proposed elimination of credit for the Reimbursement Fund Charge and the Meter Charge would generate approximately \$1,000 in additional revenue for each project affected.

Change of Service Connection

3/13/12

Analysis of Proposed Change to Regulation 3
 Proposal: Eliminate Credit for RFC & Meter

t:\gm\admin asst\acl\2012\cost comparisons.xls\sheet1

Example of Impact to Three Recent Projects

		Existing Charge*	Proposed Charge	Add'l Revenue
Large Project Grant Ave	3-1" meters @ \$120	\$360	\$360	
	1- 5/8" Fire Svc Bypass Meter (no charge)	\$0	\$0	
	Reimbursement Fund Charge 3 @ \$1,055	\$3,165	\$3,165	
	Facilities Reserve Charge 8 @ \$28,600	\$228,800	\$228,800	
	Credit 2 FRC @ \$28,600	(\$57,200)	(\$57,200)	
	Credit 1 RFC (1½")	(\$1,540)	\$0	\$1,540
	Credit 1 1½" Meter	(\$300)	\$0	\$300
		<u>\$173,285</u>	<u>\$175,125</u>	<u>\$1,840</u>
Medium Project 7th Street	1- 1 1/2" meter @ \$300	\$300	\$300	
	1- 5/8" Fire Svc Bypass Meter (no charge)	\$0	\$0	
	Reimbursement Fund Charge 1 @ \$1,055	\$1,055	\$1,055	
	Facilities Reserve Charge 2 @ \$28,600	(\$57,200)	(\$57,200)	
	Credit 1 FRC @ \$28,600	(\$28,600)	(\$28,600)	
	Credit 1 RFC (5/8")	(\$420)	\$0	\$420
	Credit 1 5/8" Meter	(\$60)	\$0	\$60
		<u>(\$84,925)</u>	<u>(\$84,445)</u>	<u>\$480</u>
Small Project Ignacio Blvd	1- 1" meter @ \$120 (Domestic)	\$120	\$120	
	1- 5/8" meter @ \$60 (Irrigation)	\$60	\$60	
	1- 5/8" Fire Svc Bypass Meter (no charge)	\$0	\$0	
	Reimbursement Fund Charge (Domestic)	\$1,055	\$1,055	
	Reimbursement Fund Charge (Irrigation)	\$420	\$420	
	Facilities Reserve Charge 3 @ \$28,600	\$85,800	\$85,800	
	Credit 3 FRC @ \$28,600	(\$85,800)	(\$85,800)	
	Credit 1 RFC (1")	(\$1,055)	\$0	\$1,055
Credit 1 1" Meter	(\$120)	\$0	\$120	
		<u>\$480</u>	<u>\$1,655</u>	<u>\$1,175</u>

* Amounts shown are from NMWD Regulation 1.

10

MEMORANDUM

To: Board of Directors

Date: March 16, 2012

From: Drew McIntyre, Chief Engineer



Subject: Approve GHD, Inc. (formerly known as Winzler & Kelly) Consulting Engineering Services Contract Amendment No. 3 - Aqueduct Energy Efficiency Project EIR

R:\Folders by Job No\7000 jobs\7118\CEQA-NEPA\GHD (W&K) Info\BOD Memos\7118 GHD Amendment 3 to Contract BOD MEMO.doc

RECOMMENDED ACTION: Authorize the General Manager to execute Amendment No. 3 to increase GHD, Inc.'s fee by \$25,000 for ongoing design support services related to the District's AEE Project and CalTrans' Marin Sonoma Narrows Project

FINANCIAL IMPACT: \$25,000 (included in authorized \$45,000 contingency)

Background

CalTrans is in the detailed design phase for the Marin Sonoma Narrows (MSN) project.

The project is divided up into three segments:

Segment A – Southern Segment

Segment B – The Central Segment

Segment C – The Northern Segment.

When combined, all three segments encompass a reach of Hwy. 101 starting at the southern end at the intersection of Hwys. 101 & 37 heading north into Petaluma near the Corona Road overpass. The Central Segment (Segment B) is the area of interest to NMWD wherein CalTrans' project will widen U.S. 101 along this central corridor resulting in the required relocation of a significant portion of NMWD's existing 30" aqueduct (see Attachment 1).

The MSN design intent along Segment B is that there will be frontage roads to connect to all existing parcels; however the frontage roads will not be continuous to ensure that side traffic cannot bypass the highway in the event of congestion. In all, approximately 83% (i.e., 3.8 miles) of NMWD's existing aqueduct from Redwood Landfill to the Kastania Pump Station will require relocation by CalTrans for this project.

Aqueduct Energy Efficiency Project

At the July 19, 2011 meeting, the Board approved the District's Aqueduct Energy Efficiency (AEE) Project. The purpose of the AEE Project is to eliminate energy use, greenhouse gas emissions and costs due to operation of the Kastania Pump Station. The AEE Project will increase the diameter of portions of the aqueduct from 30" to 42" and is being driven by the relocation required by CalTrans' Marin Sonoma Narrows Project. The project also includes construction of parallel pipeline in two locations totaling 0.8 miles (approximately 17%) where CalTrans is not relocating the existing aqueduct.

GHD Agreement

Note: The Board was apprised that Winzler & Kelly was merging with GHD at the October 18, 2011 meeting (see Attachment 2).

At the August 18, 2009 meeting, the Board approved an agreement with Winzler & Kelly (now known as GHD) for engineering support services related to the CalTrans' Marin Sonoma Narrows project plus environmental services related to the AEE project. On September 7, 2010, the Board approved Amendment 1 to GHD's contract to address additional environmental review necessitated by the development of the complete Environmental Impact Report (EIR). With approval of Amendment 1, the Board had authorized a total GHD contract value of \$423,000 plus a contingency of \$45,000. In October, 2010 staff authorized an additional \$9,640 from the approved contingency amount (Amendment 2). This additional work was requested by staff to assist in developing two alternative pipeline alignments in the area of Kastania Pump Station (owned and operated by Sonoma County Water Agency). Since approval of Amendment, GHD has performed additional design support services related to the AEE project as well as CalTrans' Marin Sonoma Narrows project. GHD is requesting an additional \$25,000 to cover costs incurred to date plus future estimated costs to continue assisting District staff with design support services. A request for an additional budget augmentation by GHD is provided as Attachment 3. A summary of GHD contract modifications since initial approval in August 2009 is provided below. Although this request can be covered within the Board approved contingency amount of \$45,000, it is being brought to the Board for approval since it exceeds \$20,000 (in conformance with Board approved Engineering Procedure EP-7). The tabulation shows that a contingency balance of \$10,360 remains after approval of Amendment 3.

<i>Amendment No.</i>	<i>Date</i>	<i>Description</i>	<i>Fee Amount</i>	<i>Cumulative Total</i>	<i>Approved Contingency Balance</i>
	August 2009	Award Consulting Services Agreement to GHD, Inc.	\$186,600	\$186,600	\$20,000
1	September 2010	Added additional environmental work for Aqueduct Energy Efficiency Project EIR	\$236,400	\$423,000	\$45,000
2	October 2010	Alternative pipeline alignment evaluation	\$9,640	\$432,460	\$35,360
3	March 2011	Additional design support services for MSN and Aqueduct Energy Efficiency Project	\$25,000	\$457,460	\$10,360

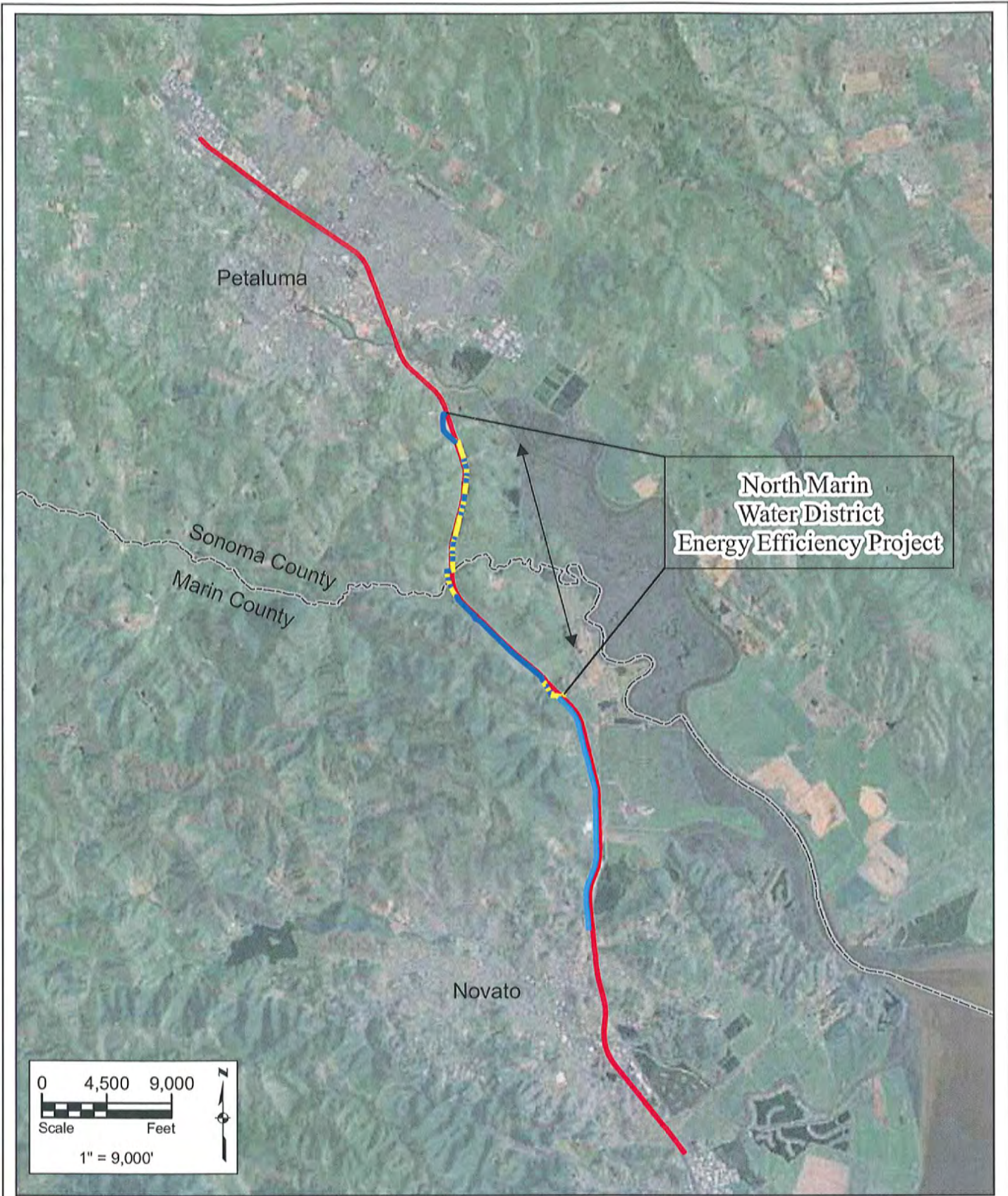
AEE Project Milestone Schedule

A key milestone schedule for the AEE project is summarized as follows:

<i>Date</i>	<i>Status</i>	<i>Description</i>
August 2009	Complete	Approve Contract to GHD for AEE Project environmental review
July 2011	Complete	Approve AEE Project Environmental Impact Report and Project
April 2012	Tentative	Approve CoOp and Utility Relocation Agreements with CalTrans for B1 Segment
Summer 2012	Tentative	CalTrans Bid/Award of B1 Project
Summer-Fall 2013	Tentative	Relocate NMWD Aqueduct for B1 Segment

RECOMMENDATION

Authorize the General Manager to execute Amendment No. 3 to increase GHD, Inc.'s fee by \$25,000 for ongoing design support services related to the District's AEE Project and CalTrans' Marin Sonoma Narrows Project



Legend

- MSN HOV Widening Project
- County Line

NMWD Aqueduct

- No changes
- Pipeline to be relocated by Caltrans & proposed for upsizing by NMWD
- New parallel pipeline proposed by NMWD

Extent of MSN HOV Widening Project

North Marin Water District Energy Efficiency Project

BOB MUSE

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Winzler & Kelly merges with Australian firm

By **STEVE HART**
THE PRESS DEMOCRAT.

Published: Tuesday, October 11, 2011 at 11:26 a.m.

Sonoma County's largest civil engineering firm, Winzler & Kelly, is merging with an Australian company that is expanding its presence in the United States.

Winzler & Kelly will retain its Santa Rosa headquarters and its chief executive, Iver Skavdal, will manage GHD's West Coast operations, spokeswoman Saman Chaudry said.

"Santa Rosa is going to continue to be a really important center for us," she said.

Terms of the deal weren't disclosed.


Winzler & Kelly has 95 employees in Santa Rosa and 300 companywide. It has seven other offices in California, along with locations in Oregon, Guam and Saipan.

"Winzler & Kelly brings us a tremendous talent pool that augments our superb East Coast operations in the U.S.," said Ian Shepherd, GHD's chief executive. "By joining with an established West Coast operation, GHD has expanded our service offering across the U.S., thus achieving a significant step in our growth strategy in the Americas."


Winzler & Kelly serves a variety of engineering markets, including transportation, water, commercial development, environmental projects and government contracting.

"This merger benefits both of our firms," said Skavdal. "It allows us to offer increased innovation and efficiency to our clients and more professional development opportunities for our staff through a network of global resources, while also strengthening GHD's offering in the Americas."

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
Community Action Marin



Win This \$2 Million
Marin County Dream House
or Choose \$1.5 Million in Cash

**5th Annual
Dream
House
Raffle**

Win
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888-908-7667
or visit www.marinraffle.com



WINZLER & KELLY

Ref: 0254909001

December 22, 2011

Sent via E-mail and Mail

Mr. Drew McIntyre
North Marin Water District
999 Rush Creek Place
P.O. Box 146
Novato, CA 94948

**Subject: Request for Additional Budget
North Marin Aqueduct Relocation Project**

Dear Mr. McIntyre:

Winzler & Kelly (W&K) has been providing engineering and environmental services for the subject project under an agreement with the District dated September 21, 2009. During the course of work on the subject project, Winzler & Kelly (W&K) performed additional services beyond the original scope of work at the request of the District. Winzler & Kelly respectfully requests additional budget for this additional scope as summarized below.

BACKGROUND

Caltrans is currently performing design of the Marin Sonoma Narrows Project, which will require relocation of portions of the North Marin Aqueduct between Novato and Petaluma. Design of the relocation will be undertaken as part of the interchange and roadway widening work by Caltrans and its consultants. The District has been participating in that process, primarily by coordinating with the design consultants, reviewing and approving plans and specifications, and administering the design contract for Segment B-3 as noted below.

The aqueduct will be relocated in two separate segments specifically related to portions of the road widening by Caltrans: 1) Segment B-1, which is relocation of a portion of the North Marin Aqueduct in the vicinity of the overpass to the Redwood Landfill; and 2) Segment B-3, which extends from the existing U.S. 101/South San Antonio Road intersection (approximate metric Station 1431+00) north through a station equal to metric Station 2030+00, a distance of approximately 2.5 miles, and which includes relocation of approximately 9,000 feet of the North Marin Aqueduct.

For both segments, NMWD has been participating in the design process and has reviewed all work products prepared by the consultant teams. Winzler & Kelly (W&K) has assisted the District in this effort as outlined in the original scope of work in the agreement.

With the relocation associated with the Caltrans road widening project, the District proposed to upsize the aqueduct where possible (or construct a parallel pipeline in other locations) to gain energy efficiency benefits and reduce greenhouse gases by eliminating the need to operate the Kastania Pump Station. To address pipeline upsizing and a new parallel pipeline, the District retained Winzler

& Kelly to provide CEQA and NEPA documentation services, including preparation of an Environmental Impact Report, which were performed under the 2009 agreement as well.

The original Agreement for Consulting Services was executed by the District on September 21, 2009, with a budget of \$186,600. Amendment No. 1 (\$236,400) covered preparation of an Environmental Impact Report for the upsizing project. Amendment No. 2 (\$9,460) covered evaluation of alternative pipeline alignments along Kastania Road. The total current contract budget amount is \$432,460.

ADDITIONAL SERVICES

The original scope of work was separated into four major categories:

- Miscellaneous tasks requested by the District (Tasks WK-1 through WK-4, and Amendment No. 2)
- Review of design of Segment B-1: Redwood Landfill Interchange Relocation (Tasks B1-1 through B1-8)
- Review of design of Segment B-3: San Antonio Creek Curve Correction (Tasks B3-1 through B3-6)
- Environmental services for the North Marin Aqueduct upsizing (Tasks ENV-1 through ENV-4, and Amendment No. 1)

During the course of the work, the project evolved and was revised to adapt to external events, such as the Caltrans highway widening schedule; coordination of the separation of work between the District, Caltrans, and its consultants and teaming partners; modifications to the Caltrans contract documents preparation and approval guidelines for this project; changes in overall project scope; and other factors. This has necessitated additional reviews and services to be performed by W&K at the request of the District. Specifically, Segment B-1 was revised after the original 65% Submittal was submitted to the District, which necessitated a second set of 35% and 65% Submittals for review. In addition, additional meetings and reviews were requested by the District as the project progressed.

The work was performed with the District's approval with the intent of utilizing budget that might be available from other tasks that were completed with budgets remaining. Some task budgets have been exceeded, and others have remaining budget. An accounting of the expenditures separated by task accompanies the monthly invoices and progress reports. As of the most recent invoice, covering charges through November 20, 2011, approximately \$5,630 remains in the budget.

To date, all of the environmental tasks have been completed. Segment B-1 has progressed to a stage where the designers have submitted a 100% Submittal to Caltrans, and it is currently under review. Segment B-3 progressed to a point where the designers have submitted a 65% Submittal to the District for review. The miscellaneous tasks associated with work requested by the District are essentially completed. All that remains is incorporating District review comments to the draft alternative materials memorandum and the draft surge analysis memorandum, which are both

currently under review by the District.

Over the course of the project, the following additional work was performed:

o Review of <u>revised</u> 35% Submittal – Segment B-1	\$2,050
o Review of <u>revised</u> 65% Submittal – Segment B-1	\$3,500
o Review of Final Submittal (2 nd 100% Submittal) – Segment B-1	\$ 750
o Review of Segment B-2 Submittal	\$2,600
o Review of Reach B/C Submittal	\$1,200
o Review of cost estimates prepared by CSW/Stuber Stroeck	\$2,500
o Additional project design review meetings	\$4,000

The additional charges associated with the additional scope of work tasks outlined above are approximately \$16,600. The estimated work to complete the remaining tasks (assuming the level of effort required is the same as originally scoped, and that there are no drastic modifications to the requested services) is approximately \$12,000. It is our understanding that the District Board authorized a \$25,000 contingency for the project to cover additional budget that might be necessary. If this contingency is added to the current budget, it would cover the anticipated remaining work and would accommodate the additional work that was performed as outlined above, still leaving some additional budget for other needs as the project progresses. The new budget would be \$457,460.

We appreciate your consideration of this request. At the present time, we are awaiting direction from the District on the status of the remaining deliverables by Caltrans and its consultants. Please advise if this additional budget request meets with your approval or if you need additional information. Once we receive official authorization, we can modify our paperwork accordingly.

We look forward to continuing to provide the District the necessary services for this project. Please don't hesitate to contact me if you have any additional comments or questions.

Sincerely,
WINZLER & KELLY



Mark Soldati
Senior Project Manager

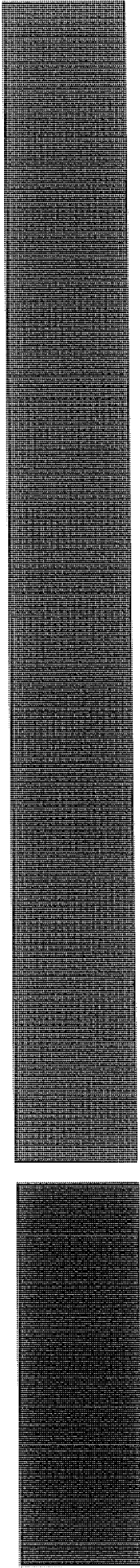
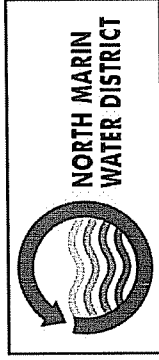
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**NORTH MARIN WATER DISTRICT
RECYCLED WATER EXPANSION PROJECT
NORTH SERVICE AREA**

Construction Progress Update

March 20, 2012



Four Segments / Phases

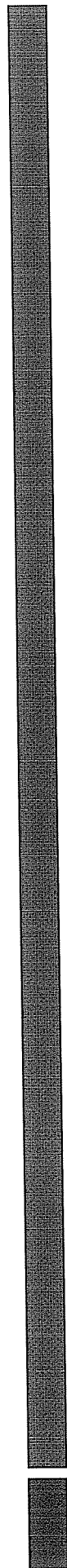
Segment 1: Bugeia - H Lane – Atherton/Fire Sta #2

Segment 2: Olive/Summers-Redwood-Wood Hollow

Segment 3: Atherton/Olive – Olive/Summers, Lea

Plum Street Tank Rehabilitation

Four Segments / Phases



<u>Segment</u>	<u>Contractor</u>	<u>Bid \$</u>
Segment 1	Ghilotti Construction	\$582,225
Segment 2	Ranger Pipeline	\$1,559,900
Segment 3	Ghilotti Construction	\$1,553,100
Plum Street Tank	Blastco, Inc	<u>\$ 380,380</u>
		\$4,075,605

Segment 1 - Schedule

- Notice to Proceed = July 11, 2011
- Original Contract Time = 150 Calendar Days
- Time Change = 0 Calendar Days
- Contractual Completion Date = Dec 8, 2011
- Substantial Completion = October 11, 2011
- Acceptance Date = January 17, 2012
- Percent Complete = 100%

Segment 1 – Cost

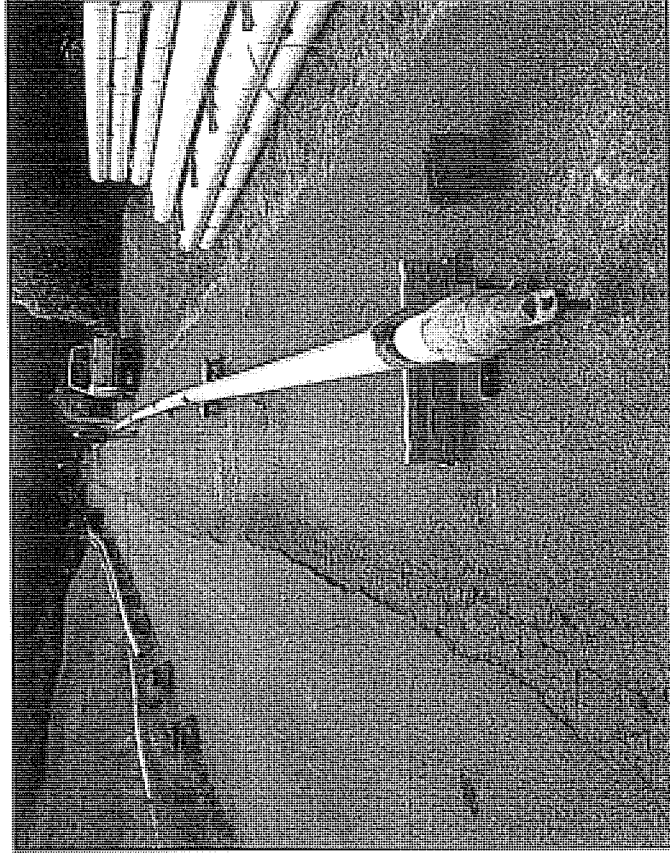
- Original Contract Amount = \$582,225
- Approved Change Orders = (\$9,673)
- Potential/Pending Change Orders = \$0
- Potential Final Amount = \$572,552

- Percent Total Change Orders = (1.7%) (1)

(1) Equals + 1.2% without deduct scope transferred to Segment 3

Segment 1 - Photos

Pipe Ready For Pulling

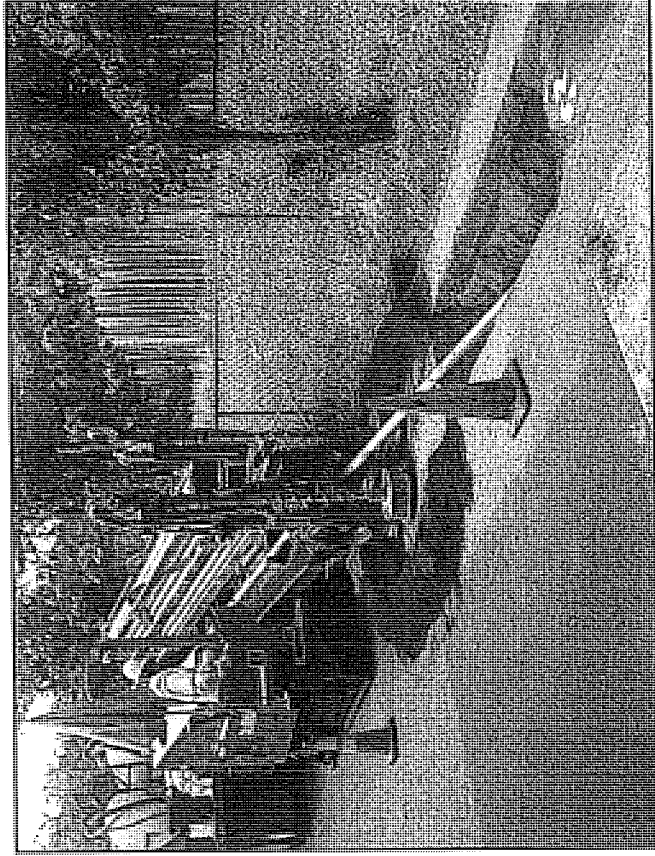


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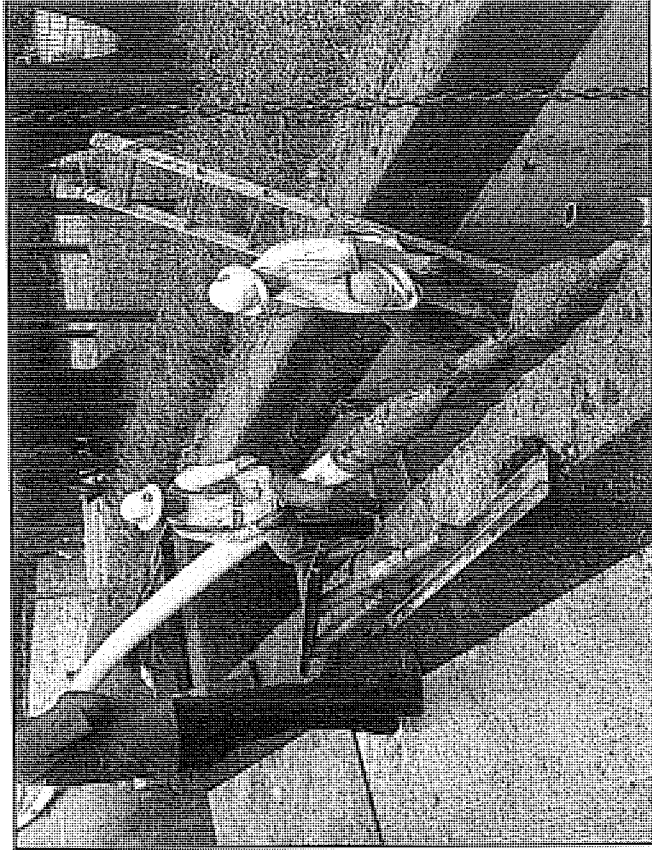


Segment 1 - Photos

HDD Boring Machine



Drill rod Connected to Pipe for Pulling



Segment 2 – Highlights

- Length 9547 LF; 12” Diameter
- Approximately 7500 LF to be HDD
- Approximately 25 HDD segments typically 300 LF
- Work at Redwood-Olive Intersection at night
- Crossing under SMART with deep HDD & Casing
- SMART HDD 30 foot deep & 550 LF; 18” casing

Segment 2 - Schedule

- Notice to Proceed = January 12, 2012
- Original Contract Time = 275 Calendar Days
- Time Change = 0 Calendar Days
- Contractual Completion Date = Oct 12, 2012
- Substantial Completion = tbd
- Acceptance Date = tbd
- Percent time elapsed = 25%

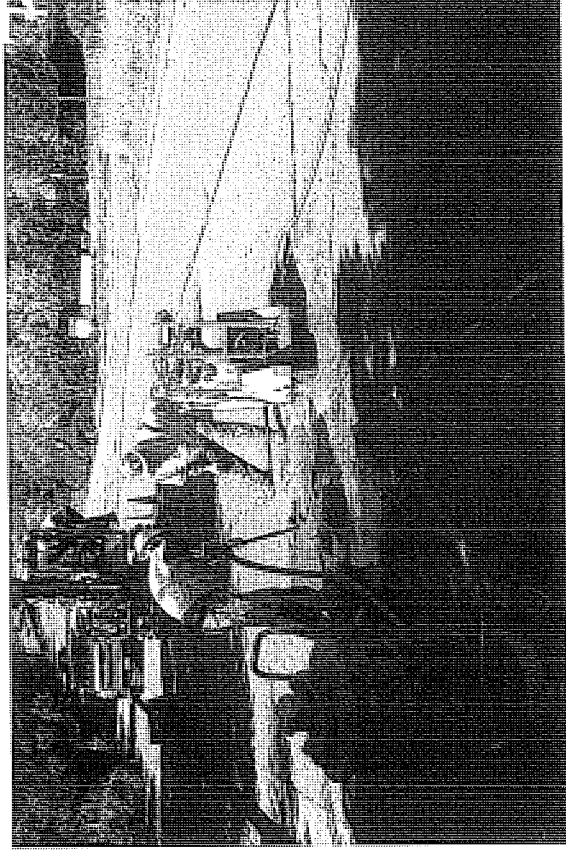
Segment 2 – Cost

- Original Contract Amount = \$1,559,900
- Approved Change Orders = \$4,800
- Potential/Pending Change Orders = \$31,312
- Potential Final Amount = \$1,603,872

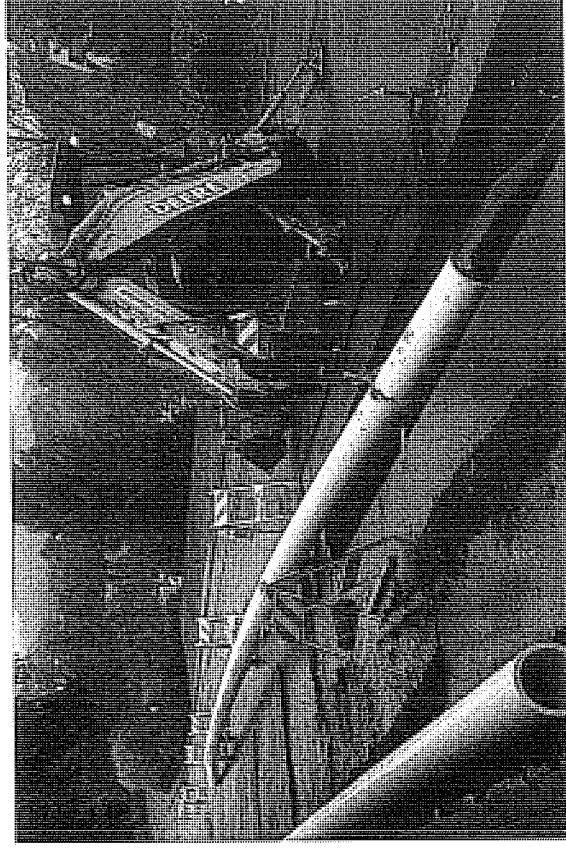
- Percent Approved Change Orders = 0.3%
- Percent Potential Total Change Orders = 2.3%

Segment 2 - Photos

Saw cutting On Wood Hollow

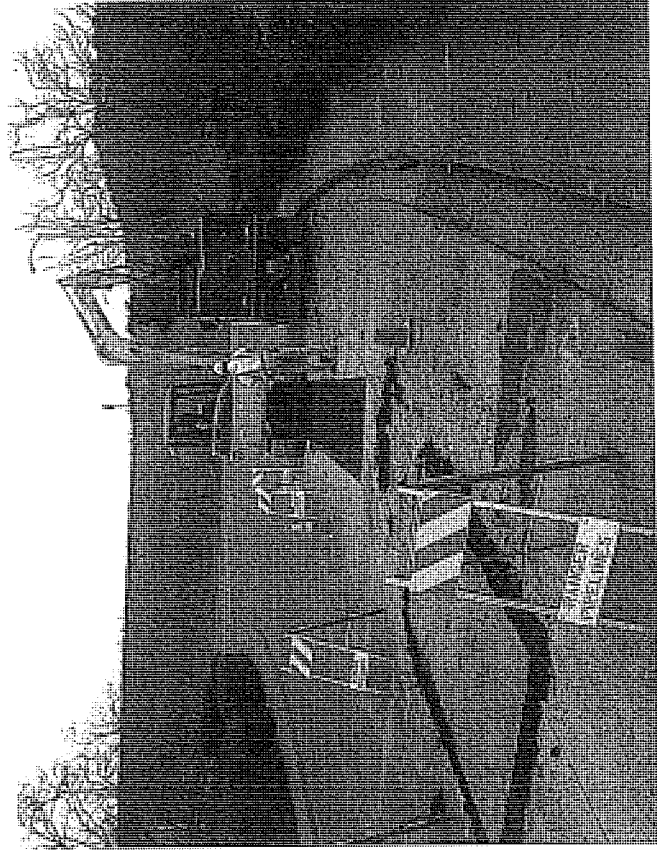


Initial HDD Pipe Pull for Segment 2

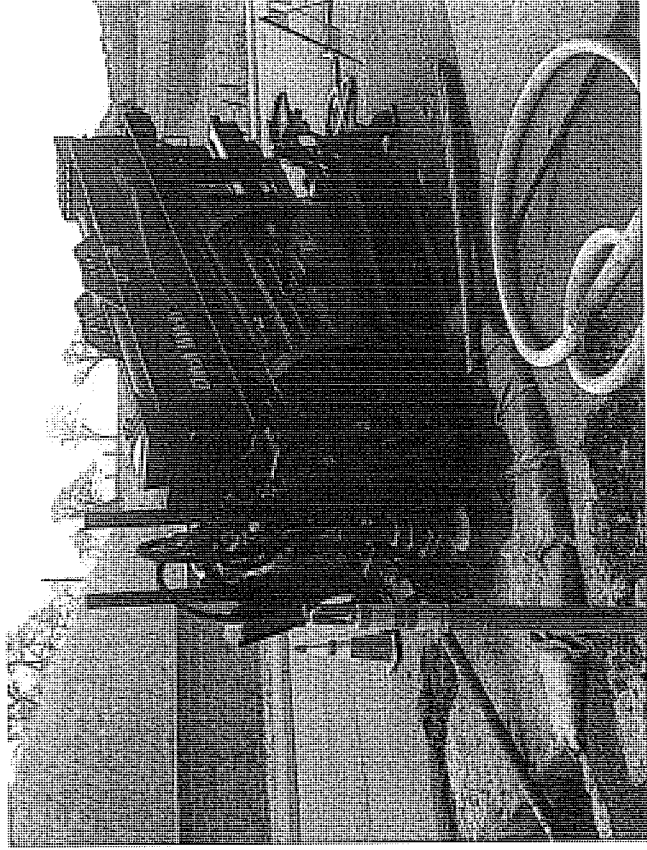


Segment 2 - Photos

Excavate Receiving Pit on Wood
Hollow



HDD Boring Machine on Wood
Hollow



Segment 3 - Schedule

- Notice to Proceed = September 19, 2011
- Original Contract Time = 240 Calendar Days
- Time Change = 0 Calendar Days
- Contractual Completion Date = May 16, 2012
- Substantial Completion = January 27, 2012
- Acceptance Date = April 3, 2012 (forecast)
- Percent Complete = 100%

Segment 3 – Cost

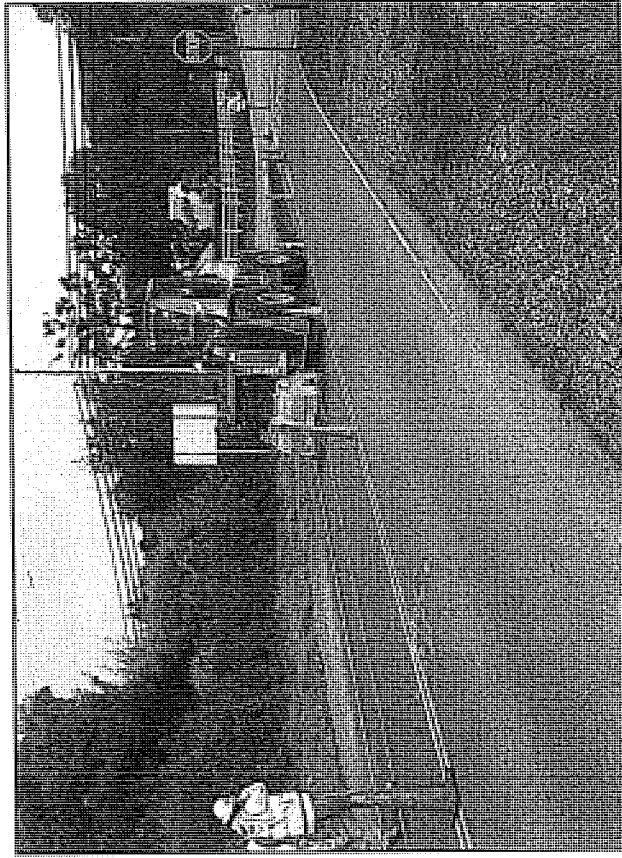
- Original Contract Amount = \$1,553,100
- Approved Change Orders = \$56,969
- Potential/Pending Change Orders = \$0
- Potential Final Amount = \$1,610,069

- Percent Approved Change Orders = 2.6%
- Percent Potential Total Change Orders = 3.7% (1)

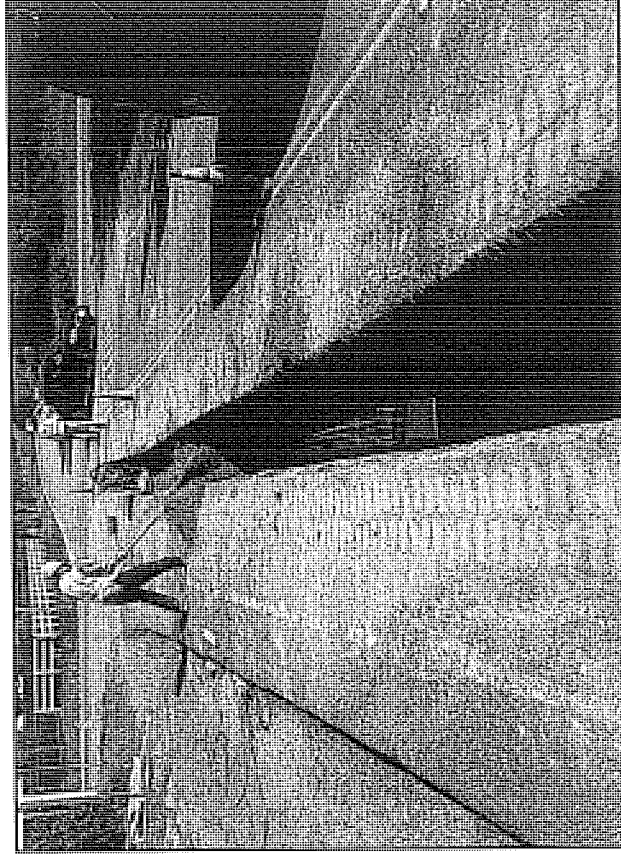
(1) Equals 2.6% without add scope transferred from Segment 1

Segment 3 - Photos

Removing AC with Zipper

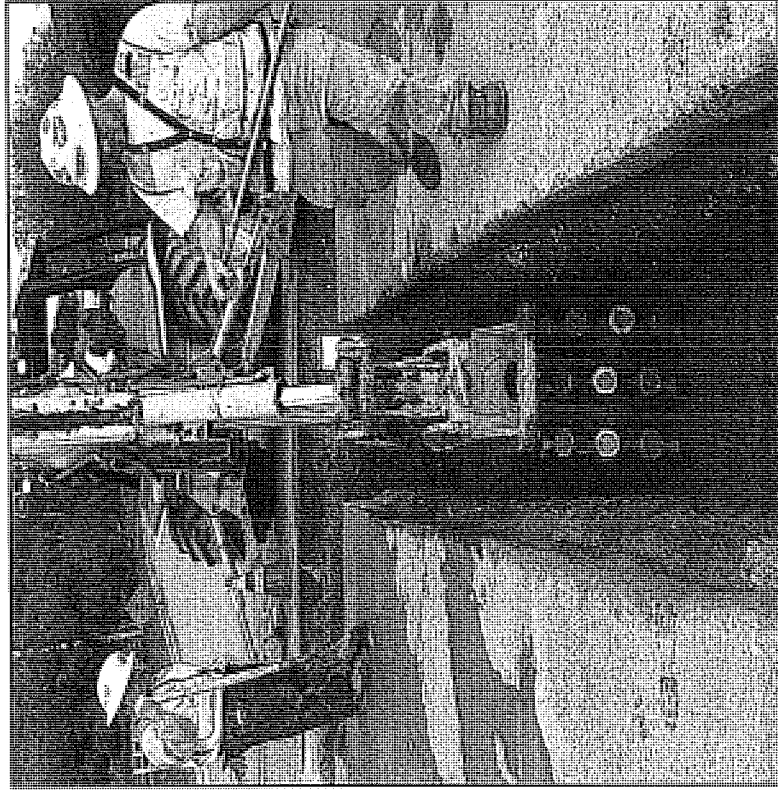


Pipe on Olive Ave near Atherton



Segment 3 - Photos

Compacting with Wheel



Paving on Olive Avenue



Plum Street Tank - Schedule

- Notice to Proceed = August 29, 2011
- Original Contract Time = 120 Calendar Days
- Time Change = 61 Calendar Days (1)
- Contractual Completion Date = February 26, 2012
- Substantial Completion = March 14, 2012
- Acceptance Date = April 17, 2012 (forecast)

- *Percent Complete = 100%*

(1) For Crest tank

Plum Street Tank – Cost (1)

- Original Contract Amount = \$380,380
- Approved Change Orders = \$9,615
- Potential/Pending Change Orders = \$39,661
- Potential Final Amount = \$429,656

- Percent Approved Change Orders = 2.5%
- Percent Potential Total Change Orders = 12.9%

(1) Excludes \$166,229 for internal re-coat of Crest Tank #1

Plum Street Tank - Photos

The Beginning



The End



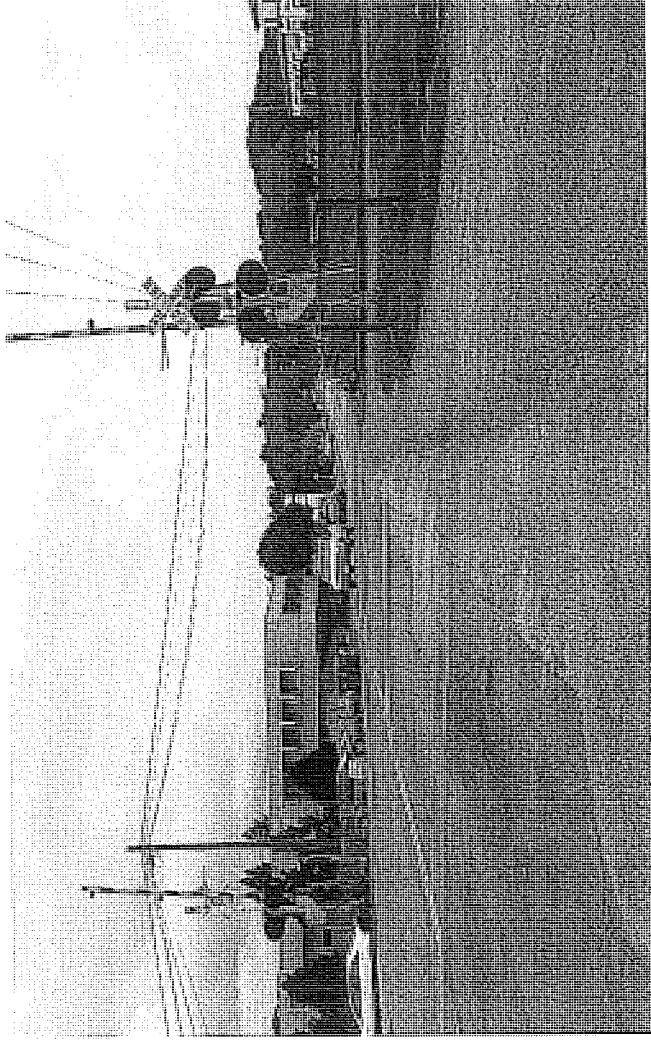
Recycled Water Expansion Project

North Service Area

Construction Progress Update

March 20, 2012

Questions?



12

MEMORANDUM

To: Board of Directors

March 16, 2012

From: David L. Bentley, Auditor-Controller 

Subj: Information - FY13 SCWA Purchased Water Cost
t:\ac\excel\scwa\purchased wtr cost.docx

RECOMMENDED ACTION: Information

FINANCIAL IMPACT: Elimination of FY13 \$1.1 Million Cash Payment offset by 30 Annual Payments of \$64,000

Staff has been negotiating with Sonoma County Water Agency officials regarding a component of the charge for Russian River Water for next fiscal year, commencing July 1, 2012. Under terms of the Restructured Agreement, NMWD retains the option to pay cash for its allocated share of capital improvements in-lieu of participating in SCWA debt issues. SCWA intends to borrow \$8.2 million in FY13 for construction of a replacement fish screen and ladder, plus various other improvements. The loan will be internal to the agency, at an interest rate of 4% with a 30-year payback. Under terms negotiated with the Agency, NMWD has the option to pay its share of this debt by either:

- 1) Making a one-time cash payment of \$1,116,142 during FY13; or,
- 2) Making monthly payments totaling \$64,218 annually for 30 years.

Staff has analyzed these options and determined that, over time, the options are essentially equal in cost, assuming interest rates over the next 30 years are consistent with the past 30 years. Staff believes that holding the \$1.1 million in NMWD's treasury will increase the District's flexibility to address financial matters that arise. Therefore, we intend to communicate to SCWA that NMWD will participate in the internal debt financing. Adding \$64,218 to the NMWD's water cost next year will increase the District's unit cost of SCWA purchased water to 4.0% over the current FY12 cost.

13

MEMORANDUM

To: Board of Directors

March 16, 2012

From: Drew McIntyre, Chief Engineer



Subject: North Bay Water Reuse Authority Board Meeting – February 27, 2012

Z:\Folders by Job No\7000 jobs\7127\Board Memos\7127 NBRWA Update 3_16_12.doc

RECOMMENDED ACTION: Information Only

FINANCIAL IMPACT: None at this time

Agenda attached.

The draft minutes from the above referenced meeting are provided in Attachment 1. Supplemental information is provided as follows using item numbers referenced in the meeting minutes.

5. Election of Officers for 2012

The second Amended Memorandum of Understanding between NBWRA Member Agencies (executed November 2010) stipulates that the Board of Directors shall elect a Chair and Vice Chair annually on the first meeting of the calendar year. As identified in the meeting minutes, the newly elected Chair is Keith Caldwell, Napa County Supervisor, and David Rabbitt as Vice Chair (Sonoma County Water Agency Supervisor).

8. Budget Summary Ending December 31, 2011

The Board reviewed an updated budget summary for the period ending December 31, 2011. The Budget Summary (Attachment 2) tracks initial expenditures by all the consultants for the six months of fiscal year FY11/12. North Marin Water District's assessment for FY11/12 remains unchanged at \$128,161 (\$115,460 for baseline assessment + \$12,701 for Ohlone Red Legged Frog Conservation Bank).

9. American Recovery and Reinvestment Act (ARRA) and Title XVI Projects and Schedule Updates

To date, the District has received \$78,000 in ARRA payments for the North Service Area (SA) and approximately \$100,000 in ARRA payments for the South SA. The above referenced grant reimbursements remained unchanged since the last update to the Board on December 30, 2011. Additional payment requests for October – November 2011 of \$284,000 for the North SA and \$115,000 for the South SA have also not yet been received. With submission of the last payment request grant reimbursements through November 2011 total \$362,410 for the North SA and \$215,097 for the South SA for a combined grant reimbursement request of \$577,507.

12. Resolution Adopting the NBWRA Conflict of Interest

The Board approved a resolution adopting an NBWRA Conflict of Interest Code. This had been delayed from the November 14, 2011 meeting.

13. Report on U.S. Bureau of Reclamation (BOR) Regional Director's Tour of North Bay Water Reuse Program

BOR Director Dan Glaser's February 18, 2012 tour of various NBWRA sites was a success. It was noted that Director Glaser was scheduled to attend meetings with NBWRA members when they met with BOR representatives in Washington last week. Director Baker participated in this DC trip and will provide an oral report to the Board.

15. State Funding Update

The attached minutes reference a discussion on AB2398 introduced by Assemblyman Heuso. AB2398 consolidates regulation related to recycled water and establishes a state-wide goal to recycle a total of 1.5 million acre feet of water per year by the year 2020 and 2.5 million acre feet of water per year by the year 2030. The bill would also encourage permitting of potable reuse projects using advanced treated purified water. The NBWRA Board approved delegating responsibility for reviewing and recommending a NBWRA position to the TAC. On a related matter, Sonoma County Water Agency's General Manager, Grant Davis, will be providing an overview of the NBWRA program (as a case study) at an Assembly Committee hearing on water reuse in Sacramento Tuesday, March 20, 2012 (see agenda in Attachment 3).

**North Bay Water Reuse Authority
Board of Directors Meeting
Phase 1 Minutes
February 27, 2011^{1/2}**

1. Call to Order

Chair Long called the meeting to order at 9:34 a.m. on Monday, February 27, 2012 at the Novato Sanitary District Boardroom, 500 Davidson Street, Novato, CA 94945.

2. Roll Call

PRESENT: Bill Long, Chair, Novato Sanitary District
Keith Caldwell, Vice-Chair, Napa County
Valerie Brown, Sonoma Valley County Sanitation District
Larry Loder, Las Gallinas Valley Sanitary District
John Schoonover, North Marin Water District

ABSENT: David Rabbitt, Sonoma County Water Agency
Jill Techel, Napa Sanitation District

OTHERS

PRESENT: Chuck Weir, Program Manager	RMC
Marc Bautista	Sonoma County Water Agency
Jack Baker	North Marin Water District
Kevin Booker	Sonoma County Water Agency
Bill Brook	CDM Smith
Ginger Bryant	Bryant & Associates
Beverly James	Novato Sanitary District
Pam Jeane	Sonoma Valley County Sanitation District
Andria Loutsch	CDM Smith
Susan McGuire	Las Gallinas Valley Sanitary District
Drew McIntyre	North Marin Water District
Mark Millan	Data Instincts
Phillip Miller	Napa County
Steve Moore	City of American Canyon
Pilar Oñate-Quintana	The Oñate Group
Jim O'Toole	ESA
Michael Savage	CDM Smith
Rem Scherzinger	City of Petaluma
Jeff Tucker	Napa Sanitation District
Renee Webber	Sonoma County Water Agency
Mark Williams	Las Gallinas Valley Sanitary District

3. Public Comment

No members of the public addressed the Board.

4. Introductions

The Board members introduced themselves.

5. Election of Officers for 2012

A motion by Director Brown, seconded by Director Long to elect Keith Caldwell as Chair and David Rabbitt as Vice-Chair was unanimously approved. Newly elected Chair Caldwell ran the meeting from this point forward.

6. Board Meeting Minutes of November 14, 2011

A motion by Director Schoonover, seconded by Director Long to approve the November 14, 2011 minutes was unanimously approved.

7. Report from the Program Manager

7.a Consultant Progress Reports

The Program Manager noted that this month's report included the January 2012 Progress Reports from the consultant team.

8. Budget Summary – Period Ending December 31, 2011

The Board reviewed the second quarter budget summary for the period ending December 31, 2011.

9. American Recovery and Reinvestment Act and Title XVI Projects and Schedule Updates

The Board reviewed the ARRA Schedule, Funding Matrix, and WaterReuse Conference paper. The Board was very pleased with the paper as it documented how far the program has evolved in the last five years.

10. Hearing on Adoption of Conflict of Interest

Chair Caldwell opened the public hearing. No members of the public provided comments.

11. Close Hearing on Adoption of Conflict of Interest Code

12. Resolution Adopting the NBWRA Conflict of Interest

A motion by Director Schoonover, seconded by Director Brown to close the public hearing on the Conflict of Interest Code and to approve the Resolution Adopting the NBWRA Conflict of Interest Code was unanimously approved.

13. Report on United States Bureau of Reclamation Regional Director's Tour of North Bay Water Reuse Program

Ginger Bryant provided a summary of Director Dan Glaser's tour on February 18, 2012. Director Long and Chair Caldwell also commented on the success of the tour. All participants were impressed with Director Glaser's knowledge and interest in the program. Bryant noted that Director Glaser indicated he would attend meetings with NBWRA representatives when they met with U.S. Bureau of Reclamation in Washington D.C. this week.

14. Federal Funding Update

Ginger Bryant provided an update on federal funding for the Board. She noted that prospects for the WaterSMART Grant looked good. She also provided an overview of plans for meetings in Washington D.C. this week.

15. State Funding Update

Pilar Oñate-Quintana provided an update on the status of State funding, and the status of WateReuse legislation. The bill is AB2398 (Heuso) and was introduced on February 24, 2012. A hearing will be held on March 20, 2012. The hearing will review three case studies including San Diego, Orange County, and NBWRA. A motion by Director Long, seconded by Director Schoonover delegating the responsibility for reviewing and recommending an NBWRA position on the bill to the TAC was unanimously approved. Director Brown requested that the Board be kept updated on the bill so that the Counties could ask their cities to support the bill.

16. Outreach Program Update

Mark Millan, Data Instincts, provided a presentation of their efforts to update NBWRA's outreach and collateral materials including, brochures, the website, and letterhead. The Board was pleased with the new look and provided feedback.

17. Adjournment

There being no further business, Chair Caldwell adjourned the meeting at 10:06 a.m.

Minutes approved by the Board on _____.

Charles V. Weir
Program Manager

North Bay Water Reuse Authority

Monthly Project Cost Summary

Period Ending: Through December 31, 2011

2C. NBWRA Project Definition-Phase 2

Project	Consultant	Original Budget	Amendments	Revised Budget	USBR		USBR		NBWRA	
					Original	Amended	Revised	Original	Amended	Revised
Program Development and Federal Funding	Bryant & Associates	30,000	-	30,000	15,050	-	15,050	15,050	-	15,050
Engineering/Economic	CDM	136,400	-	136,400	68,200	-	68,200	68,200	-	68,200
TOTAL BUDGET		\$166,400	\$0	\$166,400	\$83,250	\$0	\$83,250	\$83,250	\$0	\$83,250

2E. NBWRA Ohlone Conservation Bank-Phase 1

Project	Consultant	Original Budget	Amendments	Revised Budget	USBR		USBR		NBWRA	
					Original	Amended	Revised	Original	Amended	Revised
Engineering/Economic	CDM	140,900	-	140,900	50,000	-	50,000	50,000	-	50,000
TOTAL BUDGET		\$140,900	\$0	\$140,900	\$50,000	\$0	\$50,000	\$50,000	\$0	\$150,000

2E. NBWRA Ohlone Conservation Bank-Phase 1

Project	Consultant	Original Budget	Amendments	Revised Budget	USBR		USBR		NBWRA	
					Original	Amended	Revised	Original	Amended	Revised
Napa Sanitation District		537	-	537	-	-	-	-	537	537
Sonoma Valley CSD		27,012	-	27,012	-	-	-	-	27,012	27,012
North Marin Water District		12,701	-	12,701	-	-	-	-	12,701	12,701
TOTAL BUDGET		\$40,250	\$0	\$40,250	\$0	\$0	\$0	\$0	\$40,250	\$40,250

\$1,021,950

3. MEMBER AGENCIES FY 2011/2012

Through December 31, 2011

NBWRA Agencies	Total Assessments	Assessments Paid	Assessments Due	Budgeted Expenses	Expense Ratio	Interest Earned	Expenses Paid	Member Balance
City of American Canyon	9,250.00	9,250.00	-	9,250.00	0.9%	6.77	-1,608.06	7,648.71
City of Petaluma	9,250.00	9,250.00	-	9,250.00	0.9%	6.77	-1,608.06	7,648.71
City of Sonoma	4,150.00	4,150.00	-	4,150.00	0.4%	6.77	-721.45	3,435.31
County of Marin	9,250.00	9,250.00	-	9,250.00	0.9%	1.02	-1,608.06	7,642.96
Valley of the Moon Water District	1,400.00	1,400.00	-	1,400.00	0.1%	3.04	-243.38	1,159.65
Las Gallinas Valley Sanitary District	97,282.67	97,282.67	-	97,282.67	9.5%	74.41	-34,269.83	63,087.25
Napa Sanitation District	259,200.34	259,200.34	-	259,200.34	25.4%	201.76	-92,133.68	167,268.43
Novato Sanitary District	106,264.67	106,264.67	-	106,264.67	10.4%	81.50	-37,457.83	68,888.34
Sonoma Valley CSD	251,184.88	251,184.88	-	251,184.88	24.6%	174.86	-107,367.36	143,992.38
Sonoma County Water Agency	73,278.66	73,278.66	-	73,278.66	7.2%	55.47	-25,737.14	47,596.99
County of Napa	73,278.00	73,278.00	73,278.00	73,278.00	7.2%	-6.31	-25,737.13	-25,743.44
North Marin Water District	128,161.11	128,161.11	-	128,161.11	12.5%	91.11	-50,905.45	77,346.77
Total	1,021,950.33	948,672.33	73,278.00	1,021,950.33	100.0%	\$697.16	-379,397.44	569,972.05



STATE CAPITOL
P.O. BOX 942849
SACRAMENTO, CA 94249-0119
(916) 319-2096
FAX (916) 319-2195

Assembly
California Legislature

ASSEMBLY COMMITTEE ON
WATER, PARKS AND WILDLIFE

JARED HUFFMAN
CHAIR

COMMITTEE STAFF

CHIEF CONSULTANT
DIANE GOLBORN

PRINCIPAL CONSULTANT
TINA CANNON LEAHY

PRINCIPAL ASSISTANT
KATHY MATSUMOTO

Tuesday, March 20, 2012
State Capitol, Room 437

** To begin immediately following 9:00 a.m. hearing on Assembly Bill 1589 **

OVERSIGHT HEARING:

UNTAPPED POTENTIAL: WATER REUSE FOR CALIFORNIA'S
FUTURE WATER SUPPLY RELIABILITY

DRAFT AGENDA

I. OPENING COMMENTS

II. STATE OVERVIEWS

Department of Water Resources - Recycled Water Basics

Rich Mills, Chief, Water Recycling & Desalination Section, Water Use & Efficiency Branch

State Water Resources Control Board - Recycled Water Policy

Vicky Whitney, Deputy Director, Division of Water Quality

Department of Public Health - New Draft Indirect Potable Reuse Regulations

Leah Walker, Chief, Division of Drinking Water and Environmental Management

III. CURRENT CASE STUDIES

Sonoma County Water Agency

Grant Davis, General Manager

Orange County Water District

Steve Sheldon, Member, Board of Directors

City of San Diego

Marsi Steirer, Executive Director, San Diego City Water Purification Demonstration Project

IV. FUTURE OPPORTUNITIES

Direct Potable Reuse: Benefits for Public Water Supplies, Agriculture, and the Environment, and Energy Conservation

Edward Schroeder, Ph.D., Professor Emeritus, UC Davis Department of Civil and Environmental Engineering

Suits & Surfers: Unlikely Coalitions Succeeding at Recycled Water Education

Julia Chun-Heer, Campaign Coordinator, Surfrider Foundation San Diego

Where Do We Go From Here – Making Recycled Water A Common Reality

David W. Smith, PhD, Managing Director, WateReuse California

V. PUBLIC COMMENT

** Testimony may be subject to time limits **

14

DISBURSEMENTS - DATED MARCH 7, 2012

Date Prepared: 3/6/12

The following demands made against the District are listed for approval and authorization for payment in

Seq	Payable To	For	Amount
P/R*	Employees	Net Payroll PPE 2/29	\$118,270.91
EFT*	US Bank	Federal & FICA Taxes PPE 2/29	43,807.39
1	Aaero Heating & Sheet Metal	Fabricate Stainless Steel Exhaust Hood w/Blastgate (Lab)	202.02
2	Allied Electronics	RTU Parts	57.23
3	American Family Life Ins	February Employee Contrib for Accident, Disability & Cancer Ins	3,561.94
4	AT&T Mobility	Cellular Charges: Monthly: (\$452) & Airtime (\$45) (\$41.40 Reimbursed by Employee)	497.17
5	Baker, Jack	February Director's Fee (\$200), North Bay Watershed Assoc Meeting - 2/3 (\$100) & North Bay Water Reuse Authority Meeting - 2/27 (\$100)	400.00
6	Bastogne	Refund Payment on Closed Account	63.53
7		Cafeteria Plan - Uninsured Medical Reimbursement	75.00
8	Bentley, David L.	Exp Reimb: February Mileage (\$95) & Book	105.45
9	Blastco	Prog Pymt #2: Recoat Interior of Crest Tank No 1 Project (Balance Remaining on Contract \$50,259)	95,687.10
10	Bold & Polisner	January Legal Services: FPPC Filings (\$17), Public Records Act Request (\$17), RW Exp South Phase 1B (\$1,714) & AEEP - Litigation (\$126)	1,875.50
11	Borges & Mahoney	Chemical Pump Head (\$144) (Pt Reyes) & Eynut	164.83


Seq	Payable To	For	Amount
12	Business Card	23" Monitor (Jackson) (\$226), Manila Rope (1,250') (\$63), Epoxy Paint (6 pts) (\$140), Dispenser Case (Lab), Reg Fee: "State of the City" On-Line Seminar (Landeros), Landscaping Seed (\$55), Lab Sampling (\$50), Internet Payment Fee (\$117), Lab Supples, Replacement Barcode Scanner Batteries (4) (\$137), Battery for Laptop (\$28) (Moore), Web Hosting Renewal (\$312), Reg Fee: NBWA Conference (DeGabriele & McIntyre) (\$140), Reg Fee: ACWA 2012 Legislative Symposium (DeGabriele) (\$190), Birthday Breakfasts (\$170) & Lunch Meeting (\$40)	1,698.63
13	Calder Custom Building	Refund Excess Advance for Const Over Actual Job Cost (90 Drakes View Upsize to 1")	95.03
14	CED	Enclosures for 2 New RTU's (Budget \$1,500)	1535.50
15	State of California	State Tax & SDI PPE 2/29	8,527.30
16	Calif Contractors Supplies	4 1/2" Cut-Off Wheels (100)	318.66
17	CDW-Government	RTU Battery Backup	125.41
18	Cole-Parmer Instrument	Reducer (STP)	23.33
19	Core Utilities	Consulting Services: January IT Support (\$5,000), SCADA (\$300), STP (\$700), Utility Billing (\$225) & Website (\$150)	6,375.00
20	Cummings Trucking	Rock (48 yds)	1,714.13
21	Dare, Lucia	Novato "Washer Rebate" Program	50.00
22	De Gabriele, Chris	Exp Reimb: November - February Mileage	488.40
23	Edwards, Lucille	Novato "Washer Rebate" Program	50.00
24	Fisher Scientific	Zinc Standard, Pipettes (\$209) & Auto Clave Bags (200) (\$136) (Lab)	373.65
25	Fraites, Rick	February Director's Fee	200.00
26	Grainger	Weld Couplings for RTU Transducers (12), Wire Marking Tape (2) (\$70), RTU Level Sensor (Cabro Ct) (\$436), Wire Stripper (\$34) & Brass Piston Snubber (4) (\$188)	754.47

Seq	Payable To	For	Amount
27	Graybar	Radio Telemetry Equipment for New RTU's @ Cabro & Davies P.S. & Replacement RTU @ Atherton Tank (\$3,939) (Budget \$4,500) , Radio Telemetry Equipment for 2 RTU's @ Plum St Tank & NSD Davidson St Plant (\$2,533) (Budget \$3,000)	6,541.75
28	Irish & Son's Welding	Weld 4" Off-Set for Westamerica Bank	420.00
29	Jones, Laura	Engineering Support Services: Novato Water System Master Plan 2012 Update Project (Balance Remaining on Contract \$27,300)	1,365.00
30	Keith, Margaret	Novato "Toilet Rebate" Program	75.00
31	Kraft, Jeanne	Refund Overpayment on Account	165.41
32		Vision Reimbursement	157.63
33	Landeros, Diane	Exp Reimbursement: Mileage, Bridge Toll & Parking (Wiley Labor Law Update)	49.50
34	Leighton Stone	Replacement Back Wash Control Solenoid Valves @ Pt Reyes TP (9)	1,027.71
35	Marengo, Darcell	Novato "Toilet Rebate" Program	75.00
36	Marquez, Maria Ruiz	Novato "Washer Rebate" Program	50.00
37	Maselli & Sons	Metal for RTU Cabinet Frame	55.62
38	Matheson, Gerald	Novato "Toilet Rebate" Program	150.00
39		Wage Assignment Order	284.00
40	Moss Rubber & Equipment	Vac Tank Seals (5)	142.49
41	MSC Industrial Supply	Parts to Repair Sludge Line @ STP	124.77
42	North Marin Auto Parts	Fog Lamp, Valve Extenders (8) (\$170), Shop Rags (\$143), Oil Filters (7) (\$143), Motor Oil (25 qts) (\$136), Air Filters (5) (\$337), Spark Plugs (2), Wiper Blades, Work Lamps (4) (\$141), Mechanic Work Gloves, Headlight Switch, Hose Clamps (4), Gasket Sealer & Gear Oil (3 qts) (\$42)	1,138.94


Seq	Payable To	For	Amount
43	Pace Supply	Marked Tracer Wire Lids (25) (\$425), Meter Stops (35) (\$902), Hydrant Extension, 4" Cement Lined Pipe (20') (\$340), Cement Lined Elbow Copper Wire (12,000') (\$3,190), Tracer Wire (5,000') (\$797), Ells (6), Nipples (9) (\$66), Corp Stops (13) (\$318), Copper Pipe (600') (\$1,991) Couplings (2), Gaskets (54) (\$393) & Plugs (3)	8,699.43
44	PERS Retirement System	Pension Contribution PPE 2/29	43,063.71
45	Pesticide Applicators Prof Asso	Reg Fee: Petaluma Pesticide Seminar (Stafford)	80.00
46	Peterson Trucks	Transmission Filter Kit (\$57) ('02 Int'l 5-yd Dump Truck), King Pin Kit (\$165) ('99 Int'l 5-yd Dump Truck) & Replacement Truck w/5 yd Dump (\$101,345) ('12 International 4400) (Budget \$101,000)	101,567.55
47	Petterle, Stephen	February Director's Fee	200.00
48	Ramudo, Pablo	Exp Reimb: Meal, Parking & Mileage (BAWWA Meeting)	76.08
49	Roberts & Brune	Meter Gaskets (1,000) (\$103), Double Detection Fire Check Assy (\$2,089), 12" Coupling (\$559) & Meter Box Lid (\$195)	2,945.79
50	Rodoni, Dennis	February Director's Fee (\$200), WAC/TAC Meeting - 2/6 (\$100) & PPFC Meeting - 2/9 (\$100)	400.00
51	Roy's Sewer Service	Televising, Inspection & Cleaning of Oceana Marin Sewer System	2,360.00
52	Rubens, Peter	Novato "Washer Rebate" Program	50.00
53	Schoonover, John	February Director's Fee Less Deferred	150.00
54	Sebastopol Bearing & Hydraulic	Liquid Level Gauge on Vac Tank Sight Gauges (3) & Hose for Air Tools (5') (\$66)	102.51
55	Shirrell Consulting Services	March Dental Ins Adm Fee	305.10
56	Silvas, Maria	Novato "Toilet Rebate" Program	225.00
57	Staples Advantage	Copy Paper (11' X 17") (20 reams) (\$222), 22" X 18" Cork Board & Book Repair Tape (5) (\$30)	292.68

Seq	Payable To	For	Amount
58	Syar Industries	Asphalt (11.58 tons)	1,413.22
59	United Parcel Service	Delivery Services: Returned Safety DVDs	11.45
60	Weil, James	Novato "Toilet Rebate" Program (\$150) & Refund Alternative Compliance Reg 15 Deposit (\$630)	780.00
61	White Cap Construction	Ratchet Tube Cutters (2)	156.24
62	Wiley Price & Radulovich	Reg Fee: Breakfast Meeting (Landeros)	45.00
63	Wine Country Water Works Assoc	Reg Fee: Training Class (Connolly, Garrett & Jennison)	85.00
TOTAL DISBURSEMENTS			<u>\$461,929.16</u>

The foregoing payroll and accounts payable vouchers totaling \$461,929.26 are hereby approved and authorized for payment.


3/6/12

 Auditor-Controller Date


3/6/2012

 General Manager Date

NORTH MARIN WATER DISTRICT CHECK REQUEST

(Check Request form to be used only when payee cannot provide an invoice or statement)

PAYEE: BAKER, JACK 425 CORTE NORTE NOVATO, CA 94949	DATE <i>2/6/12</i>
	TOTAL <i>100.00</i>

PURPOSE: DIRECTOR'S FEE

CHARGE TO:

DISPOSITION OF CHECK

- MAIL TO PAYEE
- HOLD FOR
- OTHER

REQUESTED BY _____

APPROVED TO PAY BY _____

\\NMWDSRV1\ADMINISTRATION\FORMS\CHECK REQUEST.DOC REV. 06/09

Prepared By <i>md</i>	Accounting Review	POST DATE <i>2/12</i>	Vendor No BAKE01
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Invoice Number	Invoice Date	Invoice Amount
<i>CHKREQ-20612</i>	<i>2/6/12</i>	<i>100.00</i>

NMWD Comment	<i>North Bay Watershed Assoc meeting - 2/3/12</i>

Job Number	GL Account	Amount
	56001.01.11	<i>100.00</i>
TOTAL		<i>100.00</i>


NORTH MARIN WATER DISTRICT CHECK REQUEST

(Check Request form to be used only when payee cannot provide an invoice or statement)

PAYEE:	
BAKER, JACK	DATE <i>2/28/12</i>
425 CORTE NORTE	
NOVATO, CA 94949	TOTAL <i>100.00</i>

PURPOSE: DIRECTOR'S FEE

CHARGE TO:

<p>DISPOSITION OF CHECK</p> <p><input type="checkbox"/> MAIL TO PAYEE</p> <p><input type="checkbox"/> HOLD FOR</p> <p><input type="checkbox"/> OTHER</p> <p>REQUESTED BY _____</p> <p>APPROVED TO PAY BY _____</p> <p><small>\\NWDSRV1\ADMINISTRATION\FORMS\CHECK REQUEST.DOC Rev. 06/09</small></p>	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <th style="font-size: small;">Prepared By</th> <th style="font-size: small;">Accounting Review</th> </tr> <tr> <td style="text-align: center;"><i>md</i></td> <td></td> </tr> </table>	Prepared By	Accounting Review	<i>md</i>		<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <th style="font-size: small;">POST DATE</th> <th style="font-size: small;">Vendor No</th> </tr> <tr> <td style="text-align: center;"><i>2/12</i></td> <td style="text-align: center;">BAKE01</td> </tr> </table>	POST DATE	Vendor No	<i>2/12</i>	BAKE01	 <p style="font-size: x-small;">NORTH MARIN WATER DISTRICT</p>										
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NORTH MARIN WATER DISTRICT RECEIVED
CHECK REQUEST
 (DO NOT USE IF THERE IS A VENDOR INVOICE) FEB 08 2012


North Marin Water District

PAYEE: <u>Dennis J. Rodoni</u>	DATE: <u>2/7/12</u>
	AMOUNT: \$ <u>100⁰⁰</u>

PURPOSE: Attend WAC/TAC meeting in Santa Rosa 2/6/12 from 9-11 AM

[Signature]

CHARGE TO:

DISPOSITION OF CHECK <input type="checkbox"/> MAIL TO PAYEE <input type="checkbox"/> HOLD FOR <input type="checkbox"/> OTHER _____ JOB ACCOUNTING REVIEW _____ REQUESTED BY _____ APPROVED TO PAY BY _____ <small>\\NMD\SRV1\ADMINISTRATION\FORMS\CHECK REQUEST DOC REV 0510</small>	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <th style="font-size: small;">Prepared By</th> <th style="font-size: small;">Accounting Review</th> </tr> <tr> <td style="text-align: center;"><u>MD</u></td> <td></td> </tr> </table>	Prepared By	Accounting Review	<u>MD</u>		<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <th style="font-size: small;">POST DATE</th> <th style="font-size: small;">Vendor No.</th> </tr> <tr> <td style="text-align: center;"><u>2/12</u></td> <td style="text-align: center;"><u>R00001</u></td> </tr> </table>	POST DATE	Vendor No.	<u>2/12</u>	<u>R00001</u>											
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<small>T:\FINANCE\Accounts Payable\paytag.xls)Sheet1 Rev. 0510</small>																					

NORTH MARIN WATER DISTRICT CHECK REQUEST

(DO NOT USE IF THERE IS A VENDOR INVOICE)

PAYEE: <u>DENNIS J. Rodoni</u>	DATE <u>2/10/12</u>
	AMOUNT: \$ <u>100⁻</u>

PURPOSE: A HEND PPFC meeting in Santa Rosa for Board and Director Letterle on 2/9/12

[Handwritten Signature]

CHARGE TO:

<p>DISPOSITION OF CHECK</p> <p><input type="checkbox"/> MAIL TO PAYEE</p> <p><input type="checkbox"/> HOLD FOR</p> <p><input type="checkbox"/> OTHER</p> <p>_____</p> <p>_____</p> <p>JOB ACCOUNTING REVIEW</p> <p>_____</p> <p>REQUESTED BY</p> <p>_____</p> <p>APPROVED TO PAY BY</p> <p>_____</p> <p><small>WMWD\SRV\ADMINISTRATION\FORMS\CHECK REQUEST.DOC REV. 0610</small></p>	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <th style="font-size: small;">Prepared By</th> <th style="font-size: small;">Accounting Review</th> </tr> <tr> <td style="text-align: center;"><i>[Signature]</i></td> <td></td> </tr> </table>	Prepared By	Accounting Review	<i>[Signature]</i>		<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <th style="font-size: small;">POST DATE</th> <th style="font-size: small;">Vendor No.</th> </tr> <tr> <td style="text-align: center;"><u>2/7</u></td> <td style="text-align: center;"><u>Rodoni</u></td> </tr> </table>	POST DATE	Vendor No.	<u>2/7</u>	<u>Rodoni</u>	
	Prepared By	Accounting Review									
	<i>[Signature]</i>										
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<u>CR021012</u>	<u>2/10/12</u>	<u>100⁻</u>									
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TOTAL	<u>100⁻</u>										

DISBURSEMENTS - DATED MARCH 14, 2012

Date Prepared: 3/13/12

The following demands made against the District are listed for approval and authorization for payment in accordance with Section 31302 of the California Water Code, being a part of the California Water District

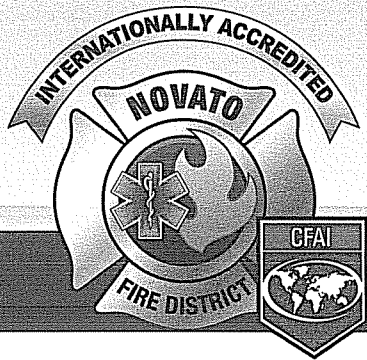
Seq	Payable To	For	Amount
1	Aberegg, Michael	Drafting Services: Pacheco Tank Mixing (Balance Remaining on Contract \$11,835)	\$550.00
2	Anderson, Eric & Tricia	Refund of New Development Water Conservation Restriction Deposit	1,000.00
3	AT&T	Telephone Charges: Leased Lines (\$273), Local (\$77) & Minimum (\$765)	1,116.14
4	AWWA CA-NV SEC	Fee for Backflow Prevention Assembly Tester Certification Exam (Kurfirst)	180.00
5	Best Best & Krieger	Power Purchase Agreement Revision (To Be Reimbursed by SPG)	3,617.39
6	Bohler, Lawrence D.	Novato "Toilet Rebate" Program	150.00
7	BPG Novato	Refund Overpayment on Closed Account	24.61
8	Broadwater, Kevin	Refund Security Deposit on Hyd Meter Less Final Bill	472.26
9	Buck's Saw Service	Weed Eater String	59.66
10	Building Supply Center	Electrical (\$32) & Plumbing Supplies	57.72
11	CA Dept of Consumer Affairs	Engineers & Land Surveyors License Renewal (Jackson) (3/12-3/14) (Budget \$130)	125.00
12	California State Disbursement	Wage Assignment Order (3)	1,478.50
13	Campbell, Wayne	Refund Overpayment on Closed Account	22.01
14		Cafeteria Plan - Uninsured Medical Reimbursement	478.00
15	Cole-Parmer Instrument	Hose Clamps (100) (\$33) & Pipe Adapters (10) (STP)	51.01
16	Cook Paging	March Pager Rental (2)	14.70
17	Curtis & Tompkins Analytical	Lab Testing	149.00

Seq	Payable To	For	Amount
18	Destein, Joseph	Refund of Deposit/New Development/Water Conservation Restriction	1,000.00
19	Digital Prints & Imaging	Vellum Paper (4 - 24" x 36") (Lab)	125.43
20	Environ Lab Accreditation Prog	Annual Lab Accreditation (2010) (ELAP Failed to Bill in 2010)	3,263.00
21	Electrical Supply of Santa Rosa	RTU Parts	374.31
22	Fisher Scientific	Pipettes (75) & Membranes for MF Analysis (600) (\$212) (Lab)	229.06
23	Fremouw Environmental Svc	Hazardous Waste Removal	70.00
24	Gaya, DB	Prog Pymt #2: Tank Coating Inspection for Crest Tank No 1 (Balance Remaining on Contract \$1,034)	3,226.00
25	Golden Gate Petroleum	Gas (\$3.98/gal & Diesel (\$4.05/gal)	3,326.16
26	Grainger	Hard Hats (20) (\$331), Plastic Safety Horn (STP), Floatation Cushions (3) (\$48) (STP), Welding Hose (\$51), Pipe Wrenches (3) (\$90) & "AA" Batteries (96)	560.07
27	Graybar	Radio Telemetry Parts	216.18
28		Cafeteria Plan - Child Care Reimbursement	165.29
29	Haginicols, Leo	Refund Overpayment on Closed Account	100.00
30	Interstate Battery	Batteries ('05 Ford Ranger-\$109 & '09 Peterbilt 335-\$279) (Less Core Credit Received \$62)	326.06
31		Cafeteria Plan - Uninsured Medical Reimbursement	73.30
32	Journey Ford/Lincoln	A/C Relay	13.82
33		Cafeteria Plan - Uninsured Medical Reimbursement	221.65
34	Kubik, Nancy, Mark & Jessica	Refund Overpayment on Closed Account	31.05
35	Lamphere, Bill	Refund of Deposit/New Development/Water Conservation Restriction	500.00

Seq	Payable To	For	Amount
36		Cafeteria Plan - Uninsured Medical Reimbursement	78.50
37	Larsengines	Drive Bolt for Cut-Off Saw, Parts for Cut-Off Saw (\$61) & Grinding Wheel for Chain Saw Sharpener (\$33)	121.99
38	Lesser, Bonni	Refund Overpayment on Closed Account	55.01
39	Lincoln Life	Deferred Compensation PPE 3/15	9,863.33
40		Cafeteria Plan - Child Care Reimbursement	416.66
41		Vision Reimbursement (\$43) & Cafeteria Plan - Uninsured Medical Reimbursement	64.75
42	Marin Landscape Materials	Concrete (3 yds) (\$549), Quik Mix (42 bags) (\$197) & Sand (\$53)	799.92
43	Marin County Recorder	Release Fee for 10 Liens - Oceana Marin -Eric Cutler/B of A	22.00
44	Martin, Greg	Novato "Washer Rebate" Program	50.00
45	McLellan, WK	Replacement of Concrete (\$2,083) & Misc Paving: Novato Area (\$4,635)	6,718.46
46	Mitch's Certified Classes	Reg Fee: Backflow Prevention Assembly Workshop (Kurfirst)	200.00
47	MSC Industrial Supply	Pipe Clamps (4), PVC Flanges (2) (\$177) & Misc PVC Fittings for STP (\$164)	364.06
48	National Deferred	Deferred Compensation PPE 3/15	1,025.00
49	Nicolai, Aldo	Refund Overpayment on Closed Account	27.82
50	North Bay Gas	Ground Clamps (\$65), Oxygen (\$52), Safety Blanket for Welding & February Cylinder Rental (\$308)	435.39
51	Novato Builders Supply	Post Hole Digger (\$59), Concrete Mix, Mortar & Lumber (\$43)	130.12
52	Novato Sanitary District	Semi-Annual Sewer Service Charge (2011 - 12)	1,612.38
53	Novato Chevrolet	Bottom Seat Cover ('07 Chevy 2500)	256.10

Seq	Payable To	For	Amount
54	O'Reilly Auto Parts	Car Wash, Brake Cleaner (\$104) & Degreaser Cleaner	130.29
55	Pace Supply	6" Gaskets (2)	14.56
56	Pape Machinery	Bucket Teeth & Retainer Pins for Backhoe	157.28
57	Peterson Trucks	Sun Visor Clip	7.00
58	Phillips Transportation	Hazardous Waste Disposal for Lab & STP	235.00
59	Pini Hardware	Faucet, Wire Fencing & Baskets to Protect New Oak Trees (\$63), Copper Tubing (\$65), Clamps, Electrical Cord (\$36), Plug, Duster for FS Vaults, Keys, Deadbolt, Handle, PVC Fittings, Recipical Blades (2) & Propane Torch (\$43)	304.83
60	Point Reyes Prop Mgmt Assn	Jan & Feb HOA Dues (25 Giacomini Rd)	150.10
61	Protection Engineering	Zinc Anodes (80)	3,259.34
62	Rich Readimix Concrete	Concrete (2 yds) (Heidrun Meadery)	291.24
63	RMC Water & Environment	Engineering Services: Recycled Water Project Title 22 Report (Balance Remaining on Contract \$17,688)	6,042.50
64		Cafeteria Plan - Uninsured Medical Reimbursement	559.00
65	Rodriguez, Brian	Refund Overpayment on Closed Account	68.99
66	Ross, Stacey	Refund Overpayment on Closed Account	12.15
67	Sequoia Safety Supply	Safety Vests (4) (\$93), Respirators (3), Urine Relief Bags (100) (\$221) & Coveralls (25) (\$138)	479.46
68	Shirrell Consulting Services	February Dental Expense	7,326.00
69	Siemens Water Technologies	Service on Lab Deionized Water System	293.62
70	Soiland	Fee for Asphalt Recycling (20.48 tons)	40.00
71	Strahm, Jason	Novato "Toilet Rebate" Program	75.00
72	Thomas, Vanessa	Novato "Washer Rebate" Program	50.00
73	Trujillo, Jeannina	Novato "Washer Rebate" Program	50.00

*ADD MISS
File*



NOVATO FIRE DISTRICT

Fire Chief Marc Revere

95 Rowland Way, Novato, CA 94945 • 415.878.2690 • Fax 415.878.2660 • www.novatofire.org

February 29, 2012

RECEIVED

MAR 05 2012

North Marin Water District

Chris DeGabriele
General Manager
North Marin Water District
999 Rush Creek Place
Novato, CA 94945

Dear Chris:

Renee Roberts recently assisted us by serving as an assessor on an assessment panel held for the position of Executive Assistant on February 22, 2012. Renee's insightful observations and comments were extremely helpful to us in the evaluation of candidates for this position.

We are all very busy these days and I wanted recognize the time Renee generously took out of her schedule and for her professionalism; both are greatly appreciated by the Novato Fire District.

Sincerely,

Lisa M. MacCubbin
Human Resources Manager
(415) 878-2670
fax: (415) 878-2660

cc: Renee Roberts

MEMORANDUM

To: Board of Directors
From: David L. Bentley, Auditor-Controller
Subj: SRF Loan Proceeds Received
t:\ac\word\srf loan\w north srf proceeds #1.docx

March 16, 2012

RECOMMENDED ACTION: Information

FINANCIAL IMPACT: \$1.9 Million in Loan Proceeds Received

On March 16 the District received \$1.9 million from the Department of Water Resources toward expansion of the District's Recycled Water System, the first State Revolving Fund loan monies received. The District has expended \$5.3 million on the project to date. DWR has agreed to loan the District \$9.6 million in SRF funds at an interest rate of 2.6% for 20 years. The balance of the \$13.8 million Recycled Water System project will be funded from \$3.6 million in grant funds and \$600,000 in District (local match) monies.

THE BACK OF THIS DOCUMENT CONTAINS AN ARTIFICIAL WATERMARK - VIEW AT AN ANGLE

STATE OF CALIFORNIA WARRANT NUMBER **07-768264**

THE TREASURER OF THE STATE WILL PAY OUT OF THE FUND NO. FUND NAME
IDENTIFICATION NO. **0617 STATE WTR. POLLUTION CO**

MO. DAY YR.
3940 03 13 2012

90-1342/1211
07768264

TO: **768264**
NORTH MARIN WATER DIST

DOLLARS	CENTS
\$1925902	00

John Chiang
JOHN CHIANG
CALIFORNIA STATE CONTROLLER

FORM 01-00 (2-07) CONTROLLERS WARRANT

⑆ 6 2 6 6 3 4 2 3 ⑆ 0 7 7 6 8 2 6 4 5 ⑈

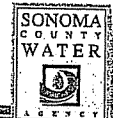


**ULTRAVIOLET DISINFECTION SYSTEM DEDICATION EVENT
RUSSIAN RIVER COUNTY SANITATION DISTRICT**

The Russian River County Sanitation District is proud to unveil its new ultraviolet disinfection system which will reduce the use of chlorine needed to disinfect our community's wastewater.

**PLEASE JOIN US FOR THIS FREE EVENT
SATURDAY MARCH 24, 2012**

DEDICATION BEGINS AT 10AM IMMEDIATELY FOLLOWED BY FACILITY TOUR



Sonoma County Water Agency
404 Aviation Blvd.
Santa Rosa, CA 95403

*BOB
NWSL*



Event Details

DATE
Saturday, March 24th, 10am

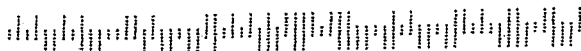
LOCATION
Russian River County
Sanitation District
18400 Neeley Road
Guerneville, CA 95446

Chris DeGabrielle
North Marin Water District
PO Box 146
Novato, CA 95492

ADVANCE REPLIES ARE REQUESTED:
carly.cabrera@scwa.ca.gov

For more inform

03/06



BOD MISC

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Carpenter launches bid for west county supervisorial seat

By **BRETT WILKISON**
THE PRESS DEMOCRAT

Published: Thursday, March 8, 2012 at 4:18 p.m.

Ernie Carpenter, who stepped down 16 years ago from the Sonoma County Board of Supervisors, stunned the west county political community Thursday by jumping into the race for his former seat, now held by first-term incumbent Efren Carrillo.

Carpenter, 69, of Occidental, who was first elected to the board in 1980 and served 16 years, joins former Santa Rosa City Councilwoman Veronica Jacobi in trying to unseat Carrillo from his 5th District seat.

A strong environmental advocate, Carpenter said his move — made one day before the filing deadline — was partly based on dissatisfaction with Carrillo's record on land-use issues.

"I don't trust him on land use going into the future," Carpenter said, pointing to construction, real estate and development interests that continue to be some of Carrillo's chief campaign donors.

Last month, Carrillo, 30, reported \$101,748 in available campaign cash, a formidable war chest to defend his seat, which represents most of the west county, including west Santa Rosa, Sebastopol, the Russian River corridor and the coast from Bodega Bay to Mendocino County.

Carpenter acknowledged the fundraising edge, the last-minute timing of his decision and the waves it caused in the west county as news spread Thursday.

"Everyone is shocked, there's no question about that," he said.

Carpenter, a former social worker, said he had been considering a run for at least six months and his decision was prompted in part by the long odds many give Jacobi in unseating Carrillo.

"When nobody appeared on the scene that I thought could beat Carrillo, I went into a whole other analysis," he said.

He cited Carrillo's support for several controversial projects, including his deciding vote in favor of the Dutra Materials asphalt plant south of Petaluma and, in the 5th District, his endorsement of the Best Family Winery project. It got unanimous board approval for a county general plan change that allowed a production facility, tasting room and vineyard on an apple orchard off Highway 116 and Occidental Road.

Also in question is Carrillo's stance on Preservation Ranch, the forest-to-vineyard conversion project on nearly 20,000 acres outside Annapolis.

Carrillo has refused to indicate his position on the controversial project, which is still under review. That uncertainty and the other development-related votes have led some in his district to push for his ouster.

Carrillo has defended his environmental record, citing his support for a large county purchase of open space on the Jenner Headlands, his backing of a proposed bid to

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form a county power agency to boost green energy development and and his leadership on a fisheries restoration grant program.

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“The record speaks for itself,” Carrillo said last month. “I believe I’m just as strong of an environmental advocate as most folks in this county.”

He could not be reached for comment Thursday.

But Carpenter, who since his retirement from the board has worked as a consultant for local waste hauler North Bay Corp., called that record “lip service.”

He said he had not talked with Carrillo about his decision. He described their relationship as “cordial but standoffish.”

Carpenter’s entrance into the race put west county political observers into overdrive Thursday. Some who have questioned Carrillo’s politics welcomed the move.

“With Jacobi in, we had a challenger. With Ernie in, we have a race,” said Dennis Rosatti, executive director of Sonoma County Conservation Action, the largest local environmental group. “

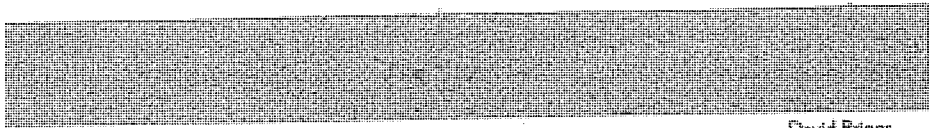
Rosatti said the group has interviewed Jacobi and Carrillo for an endorsement and now would make plans to interview Carpenter.

Jacobi, also a veteran environmentalist, expressed surprise at Carpenter’s decision but said it would not change her campaign plans.

“I’m excited about it actually,” she said. “I think Ernie is up to the task and I’m also up to the task.”

In a brief interview, Carpenter also cited declining road maintenance, the county’s fiscal challenges and concerns about maintaining strong land-use planning as playing into his decision to run.

“I’m very disturbed about the leadership in the county, particularly in the 5th District,” he said. “I think we can do a heck of a lot better. I know I have a lot of experience.”



David Briggs

of Point Reyes Station who now lives in Wichita, where he paints daily despite on display at Toby's Gallery through March. *Read more about him on Page 10.*

is the content, rather than the number of responses. "Our agency's focus in this process is analyzing the comments received for content that informs the Environmental Impact Statement," Seashore

Please turn to page 19

at the additional work was undertaken repair dry rot that had been discovered after receiving the original permit. "What they should have done was stop, come in and revise that permit to comply with the added space," Cristy Stanley, the code enforcement agent in charge of the case, said. Instead, the organization was fined \$24 in enforcement costs and \$3,440 in additional permit fees.

SPAWN's director, Todd Steiner, has obviously come under fire from the county for lacking construction permits for two retaining walls at his home in West Knolls. Partly in an attempt to skirt legal action from SPAWN, the county issued a two-year building moratorium affecting creekside properties in the San Geronimo Valley to assess various local impacts on salmon in 2008. "[SPAWN] keeps other people from doing what is appropriate to protect their property and when they just go and do their own stuff it's really silly—that's not okay," Brown said. *Jeremy Blackman*

Immigrants and literacy *Page 4*
r *Page 7* Park Wavelengths *Page 8*
age 11 Oyster comments *Page 18*

Kinsey challenged on ballot

Supervisor Steve Kinsey's seat on the Marin County Board of Supervisors will be contested at upcoming district elections. Two challengers, Diane Furst of Corte Madera and Harry Lehmann of West Novato, have said they will file the necessary paperwork for board candidacy by this Friday's deadline.

Kinsey, the president of the board, is currently serving his fourth term as supervisor of District 4, which encompasses all of West Marin.

Furst, currently vice mayor of Corte Madera, said she is running largely to oppose what she sees as Kinsey's acquiescence to unrestrained development in central Marin. "I see what has happened with unchecked growth in the East Bay and elsewhere, and I just don't want that to happen in Marin," she said. "We need to grow sensibly, not at the whim of a bureaucratic organization like ABAG (Association of Bay Area Governments)."

Lehmann, an attorney and inventor, echoed her sentiment, while also presenting himself as an alternative to a political system in which he believes too much lo-

cal control is ceded to bureaucracy.

"What we need to do is have people in government who consider themselves to be not representing the government to the people but representing the people to the government," he said. "This isn't about me or even about Mr. Kinsey. This is about rational limits on density, preservation of open space, and respect for citizen control."

At the last election, in 2008, Kinsey ran essentially unopposed because a challenger's paperwork was done incorrectly. In 2004, he won over 50 percent of the vote in a race that featured two challengers. Despite the difficulty of ousting such a long-standing incumbent, both Furst and Lehmann emphasized the seriousness of their candidacies.

"I'm going to give it my all," Furst said. "I'm not in it to make a statement. I'm in it to win so that I can make changes at the county level."

District primary elections will be held June 5. Supervisor Kinsey was away and unavailable for comment, his office said. — *Trevor Bach*

An LCP update

GUEST REPORT

BY HERB KUTCHINS

The "Local Coastal Program simplified" was the subject of Community Conversations #9, held last Sunday in Point Reyes Station. The program began with a one-hour talk by Jack Liebster, a principal planner overseeing the plan's update; in introductory remarks, Steve Kinsey explained his own role in the revision—both as a county supervisor and a member of the California Coastal Commission. Liebster described the coastal plan's origins and highlighted the proposed revisions. The second hour consisted of a question and answer session with the sparse 20-member audience.

A little history helps explain what is at stake. In 1976, to prevent the coast from being exploited by developers and closed to the public, the California legislature adopted the California Coastal Act and authorized the coastal commission to implement it. The commission asked each coastal county to submit a Local Coastal Program, or LCP. These are the primary documents that regulate coastal development. In LCP's, development means

more than construction—it includes any changes in the use of land or water.

Marin County responded with two LCP's: One, adopted in 1981, governed development south of Olema; the other was adopted in 1982 and covered the region north of Olema, including Tomales Bay. The newly proposed revisions to these are the first since the 1980's, with one objective being to merge the two at times inconsistent documents.

Since they began updating the LCPs in 2008, county staff have held 19 public meetings, numerous private meetings with people directly affected by the coastal plan, and have received countless written comments. Planners have drafted innumerable revisions, and this February, the Planning Commission approved a final document after a number of hearings.

This sounds like a grueling process, but it isn't over. Supervisors announced five hearings, to be held from March through September. When and if they approve the amendments, the draft revision will go to the coastal commission, which will conduct a staff review before approving it. County planners estimate the entire process will take another two years, barring serious setbacks. To sum up what he and his colleagues have accomplished so far, Liebster quotes Winston Churchill: "Now this is not the end. It is not even the beginning of the end. But it is, perhaps,

the end of the beginning."

What's new and what's different about the proposed changes? Many amendments are designed to clarify and strengthen existing policies, but some new elements have been added. Among these are some that would strengthen and improve agriculture. For example, ranching families would be able to add two more dwelling units to their primary farmhouse. Many ranchers are nearing retirement, and the revisions would allow independent housing for their children so they can continue ranching. Ranchers would also be allowed to improve worker housing for non-family members.

Many audience members raised the issue of affordable housing, a pressing problem for which the amendments provide little remedy. As Liebster explained, the original purpose of the Coastal Act was to insure visitor access, encourage visitor-serving facilities and discourage residential developments. Efforts to create new housing or convert existing visitor facilities—such as the Olema Campground or Inverness Valley Inn—into affordable housing run contrary to Coastal Act policies. The LCP amendments state: "Conversion of existing visitor-serving enterprises, such as those that offer overnight accommodations to the general public, to restricted availability is discouraged."

To compound this problem, limita-

POINT REYES LIGHT March 8, 2012

tions on new housing have resulted in skyrocketing prices for existing dwellings, often used as second homes and unoccupied much of the time.

Another unintended consequence of the Coastal Act is that many service workers have to commute more than 40 miles daily to work along the coast. Everyone, including Liebster, expressed frustration with development restrictions that prevent local service workers and others from living locally.

"What can be done to change these restrictive policies?" Luke Regalbutto, who is trying to establish a small business with his partner, Maggie Levinger, asked. Liebster responded that each county can introduce four amendments every year to change its LCP, but the emphasis on visitor-oriented activities and the negative policies toward residential housing and related business activity are embedded in the Coastal Act. Only the state legislature can change the law. When the law was enacted, the possibility that small rural communities like Point Reyes Station would be oversaturated with tourists and that local workers would find it difficult to survive was not a major consideration. Now lawmakers are unwilling to open the Coastal Act up for revisions because they fear disastrous consequences.

A version of this story aired on KWMR.org/news.

BOD MISE

PAGE THREE

MARIN FARM BUREAU

Lifetime achievement for Grossi

By Lynn Axelrod

The Marin County Farm Bureau honored rancher George Grossi and retired Supervisor Hal Brown at its 89th annual meeting Friday night. About 130 members and guests attended the dinner at the Margaret Todd Sr. Center in Novato.

The atmosphere was celebratory. During the pre-dinner drinks and social hour, ranchers, farmers, and nonprofit directors mingled with public officials including several Supervisors, Ag Commissioner Stacy Carlsson, Assessor Richard Benson, Parks and Open Space general manager Linda Dahl and Parks Planner Steve Pettele, Fire Chief Ken Massucco, Interim Fire Chief Jason Weber, Sheriff Robert Doyle, County Education Superintendent Mary Jane Burke, and Director of U.C. Cooperative Extension David Lewis.

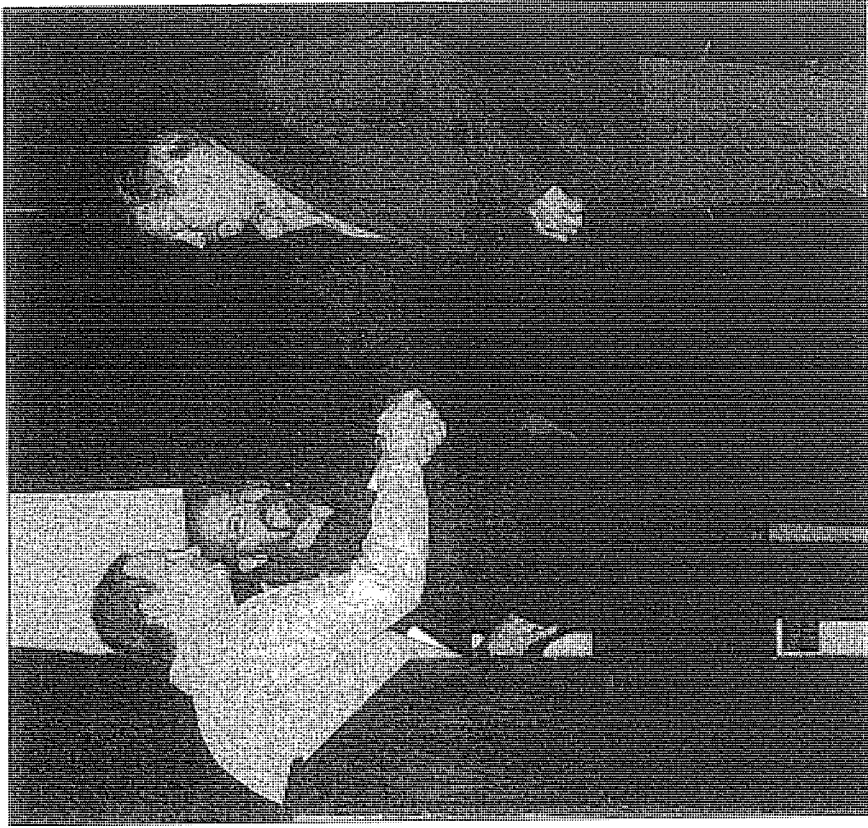
Hank Corda presented the Lifetime Achievement Award to Grossi, a past president of the Bureau. Grossi's work, he said, "was all for the good of others. He decided his entire life [would be for] the betterment of agriculture." Corda said Grossi was the sole representative of the Agricultural Advisory Committee to the Board of Supervisors because the other Bureau members trusted his "levelheadedness. He could weigh both sides of an issue to come up with an amicable solution."

Supervisor Steve Kinsey told the crowd that the County's February 7 Resolution commending Grossi [Citizen, Feb. 9], acknowledged his "sustained effort" as a friend of agriculture and an exemplar of consensus building skills between environmentalists and agriculture. The Resolution cited his "outstanding service" on numerous ag organizations that, Kinsey said Friday, required "skills, leadership and discipline."

Grossi thanked his family, especially his wife Annette, who started Marin Farm Day, now in its 28th year. His thanks also went to Bureau members from the 1970s to 1990s. "It wasn't all about the issues. Issues come and go. I remember all the really good people I got to work with."

He especially mentioned the late Boyd Stewart, of Olema, who would show up at Bureau meetings into his nineties. (Stewart died in 2004 at 101 years.) Grossi chuckled while recounting "the olden days. We'd [the younger members attending meetings] be dead in the water because [the elders] were way ahead of us." He asked the board to "call me if there's anything I can do." With a deadpan humor that made everyone laugh, he added, "If I'm blessed to make it into my nineties, don't call me, I'm not coming."

Jerry Corda gave the Friend of Agriculture award to retired Supervisor Hal Brown, who was not present because



Supervisor Steve Kinsey (left) congratulates George Grossi as Hank Corda looks on at the Farm Bureau dinner Friday night. — Photo by Nancy Grossi, thewifeofadairyman.blogspot.com

See • Grossi page 13

of illness. Corda cited his key vote in recommending a hearing in Sacramento on milk price supports and assisting dairies with funds to defray the cost of installing pollution controls. Brown was represented by his former aide and now-Supervisor Katie Rice. Corda ceremoniously placed two cans of Coke, Brown's signature drink, on the podium during the presentation.

During the business portion of the meeting, Dominic Grossi, George's son and current Bureau president, reported on the Bureau's continuing participation in the Local Coastal Plan update. The Planning Commission sent its draft amended LCP to County Supervisors two weeks ago.

Grossi said there are three key issues to revisit during the County's review process:

- making the 100 foot streamside and wetland buffer "more liveable;"
- removing an aggregate residential housing cap of 7,000 square feet on a legal lot that has up to two intergenerational homes, a restriction that was removed from the Countywide Plan; and
- ensuring conservation easements will be "encouraged" and not required in exchange for ranch development.

Bureau board member Nancy Gates reported that the Farm Team, the Bureau's grassroots lobbying arm, were "forceful advocates" supporting Drakes Bay Oyster Company in comments submitted to the National Park Service's draft Environmental Impact Statement. The Farm Team is an email alert system managed by the California Farm Bureau Federation that allows farmers, ranchers and their supporters to contact legislators on issues and pending legislation.