

**NORTH MARIN WATER DISTRICT  
MINUTES OF REGULAR MEETING  
OF THE BOARD OF DIRECTORS  
August 21, 2012**

**CALL TO ORDER**

President Petterle called the regular meeting of the Board of Directors of North Marin Water District to order at 7:30 p.m. at the District Headquarters and the agenda was accepted as presented. Present were Directors Jack Baker, Rick Fraites, Dennis Rodoni and John Schoonover. Also present were General Manager Chris DeGabriele, Secretary Renee Roberts, Auditor-Controller David Bentley and Chief Engineer Drew McIntyre.

District employees Robert Clark (Operations/Maintenance Superintendent), Pablo Ramudo (Water Quality Supervisor) and Ryan Grisso (Water Conservation Coordinator) were in the audience.

**MINUTES**

On motion of Director Baker, seconded by Director Rodoni and carried by the following vote, the Board approved the minutes from the previous meeting as presented:

AYES: Directors Baker, Fraites, Rodoni, Schoonover  
NOES: None  
ABSTAIN: Director Petterle  
ABSENT: None

**GENERAL MANAGER'S REPORT**

**New District Employee**

Chris DeGabriele informed the Board that the District recently hired Kathie Atkinson as a temporary part-time receptionist.

**Marin Conservation League Presentation**

Mr. DeGabriele advised that on Thursday, August 24, he and Bill Long, Director, Novato Sanitary District, will speak to the Marin Conservation League Water Committee about the development of recycled water in Novato and the North Bay Water Reuse Authority.

**Upcoming Events**

The General Manager reminded the Board of upcoming events: the Stafford Water Treatment Plant Solar Project Dedication on Friday, August 31 at 11 a.m.; the Las Gallinas Valley Sanitary District Recycled Water Dedication on Tuesday, September 25 at 1:30 p.m., and the

feet, two feet below average even though water production did not start until July. Mr. DeGabriele noted that there has been 200 days worked without a lost time accident or injury, and the Summary of Complaints and Service Orders show an increase in complaints from a year ago principally due to service leaks, high bill and taste and odor complaints. He said that the treatment operators have done a good job in treating the Stafford Lake water to alleviate the taste and odor concerns.

### **CONSENT CALENDAR**

On motion of Director Fraites, seconded by Director Schoonover and unanimously carried, the following items were approved on the Consent Calendar:

### **REQUEST FOR CONSULTING SERVICES - GALLAGHER WELL AND PIPELINE PROJECT HYDROLOGIC DESIGN PLAN**

The Mitigated Negative Declaration for the Gallagher Well and Pipeline Project requires the District to develop a final hydrologic design plan to be reviewed and approved by the California Department of Fish and Game (DFG) identifying how the District will maintain flow levels downstream of the Gallagher Wells. The District proposes to solicit proposals for assistance to prepare the hydrological design plan and outreach with DFG.

The Board authorized staff to solicit request for consulting services for Gallagher Well and Pipeline Project Hydrologic Design Plan.

### **ACTION CALENDAR**

### **APPROVE: REIMBURSEMENT AGREEMENT WITH SONOMA COUNTY WATER AGENCY FOR THE NORTH MARIN WATER DISTRICT WATER CONSERVATION PROGRAM**

Ryan Grisso presented a reimbursement agreement with Sonoma County Water Agency (SCWA) for the North Marin Water District Water Conservation Program. He stated that SCWA was awarded a Prop 84 Grant to implement rebates for Cash for Grass, Weather Based Irrigation Controller Rebate Program, High Efficiency Toilet Rebate Program and the High Efficiency Washer Rebate program in the amount of \$765,000 in which the District is eligible to receive \$183,000. He said that in addition to funding rebates for Water Conservation Programs, the agreement allows SCWA staff assistance for programs such as the Water Smart Home Survey Program, Large Landscape and Commercial Audit Program.

Director Rodoni stated that the District will gain dollars and asked what happens to the money since funds have already been earmarked for the water conservation program.

Mr. Grisso said that the money is specifically earmarked for the the previously stated program rebates and rebate amounts. He said that the District will be reimbursed for money it

Director Rodoni commented that Mr. Ramudo, Mr. Clark and District staff should be complimented for handling the situation in West Marin so well with capacity being limited. He asked what the schedule is for construction of Point Reyes Well #3.

Mr. McIntyre stated that to minimize any negative influence on the existing well, the contractor will wait until after the peak demand season is over to begin construction. He advised that all the materials have been approved, and the contractor has all equipment ready to mobilize.

Director Baker also complimented staff for working together to solve the problems with Point Reyes Well No. 3.

#### **WATER CONSERVATION YEAR END REPORT (JULY 2011 THROUGH JUNE 2012)**

Ryan Grisso provided the year-end summary for the Water Conservation Department programs. He stated that the participation is down this year, most likely due to the economy and reduction in rebate levels.

#### **YEAR END PROGRESS REPORT - ENGINEERING DEPARTMENT**

Mr. McIntyre stated that because staff has already reported on West Marin projects at the meeting held in Point Reyes and because there were in-depth reports on the Recycled Water Projects at the previous meeting, his year-end progress report will be condensed.

Mr. McIntyre stated that in the Novato Water System, actual project costs are about 32% of the budget primarily due to \$2.5M in the Aqueduct Energy Efficiency Project not expended because the project has not moved along as quickly as was anticipated. He provided a brief update on the Marin-Sonoma Narrows Caltrans project and advised that two out of three Caltrans projects were out for bid in July and August.

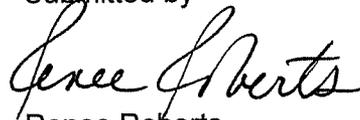
Mr. McIntyre stated that Recycled Water Project has spent over \$6M due to an accelerated schedule and that the budget for the north segment may be 2% over original budget. He said that he will provide a recap to the Board at a meeting in September.

Mr. McIntyre advised that a total of 37 projects were budgeted in Fiscal Year 2011-12, with a final end count of 43; 60% under the lead of Engineering and the remaining balance under the lead of the Operations/Maintenance Department. He stated that 72% of Engineering projects were fully completed, that Novato Water projects saw a completion rate of 75% compared to a projected completion rate of 81%, and West Marin completion rate was 57% versus 75% projected. He said that delays in the replacement of Well No. 3 and Point Reyes Water Treatment Plant Solids Handling Project affected the completion rate for West Marin.

**ADJOURNMENT**

President Petterle adjourned the meeting at 8:41 p.m.

Submitted by

A handwritten signature in cursive script that reads "Renee Roberts".

Renee Roberts  
District Secretary