

**NORTH MARIN WATER DISTRICT
MINUTES OF REGULAR MEETING
OF THE BOARD OF DIRECTORS
September 2, 2008**

CALL TO ORDER

President Fraites called the regular meeting of the Board of Directors of North Marin Water District to order at 7:30 p.m. at the District headquarters and the agenda was accepted as presented. Present were Directors Baker, Fraites, Rodoni and Schoonover. Director Petterle was absent. Also present were General Manager Chris DeGabriele, Chief Engineer Drew McIntyre, Auditor-Controller David Bentley and Acting Secretary Sue Kessler.

In attendance were District employees Robert Clark (Operations/Maintenance Superintendent), Doug Moore (Construction/Maintenance Superintendent) and Katie Young (Administrative Assistant). Also in the audience were Casey Mazzoni (Marin Builders Association), Charles Carson (Home Builders Association), Mr. Jim Albrecht and Mr. Richard Johnson (Barker Pacific Group), Novato residents Philip M. Sheridan and Marilyn Whitbeck, Mr. Leang Yee, and Mr. Chris Geiger.

MINUTES

On motion of Director Baker, seconded by Director Rodoni and unanimously carried by those Directors present, the Board approved the minutes from the previous meeting as mailed.

GENERAL MANAGER'S REPORT

Development at Fireman's Fund

Mr. DeGabriele reported that he and Drew McIntyre had met last Wednesday with the project developer for the Fireman's Fund site project, and stated that he had expressed his views that the project should be tied into the District's planned recycled water expansion. Mr. DeGabriele noted that the project is currently trying to be self-sufficient, and that he advocated that they tie into the District's recycled water efforts. He reported that the developers were interested in working with the District, that they were going to look at the potential to do so, and that it was a very cooperative meeting.

Meeting with Marin Association of Realtors

Mr. DeGabriele reported that the previous Thursday, he and Ryan Grisso (NMWD Water Conservation Specialist) had met with the Marin Association of Realtors (MAR), and that MAR had requested that NMWD reconsider the Retrofit on Resale plumbing requirements, and had offered a

proposal for retrofit on occupancy. Mr. DeGabriele stated he had advised that the District would consider the proposal if it would save water and money.

NMWD Employee Picnic

Mr. DeGabriele reminded the Board that the annual employee picnic will be held on Saturday, September 13, 2008, at Stafford Lake Park and that all directors are welcome to attend.

OPEN TIME

President Fraites asked if anyone in the audience wished to bring up an item not on the agenda and there was no response.

STAFF/ DIRECTORS' REPORT

President Fraites announced that Director Petterle would be absent from the meeting due to being on vacation. He also reported that he had driven past Scottsdale Marsh about a week ago, and was curious as to where all the water had come from. Mr. DeGabriele stated that he was unsure how the water had gotten into the marsh, but guessed that with the current Marin County Flood Control project, it may have been diverted from Novato Creek.

200 San Marin Drive

Mr. McIntyre reported that he had received a request from the project applicant to remove the agreement (Item #7) from consideration at this evening's meeting. He stated the applicant had additional information to provide regarding the nature of the project. Mr. McIntyre informed the Board that this item would be brought back before the Board at a later date.

PUBLIC HEARING – REGULATION 1 – NEW SERVICE CONNECTION

Mr. Bentley made a presentation outlining the components of the proposed connection fee increases. He noted that over 700 notices were mailed to developers, engineering firms, city and county agencies, referrals and other interested parties within the construction community. Mr. Bentley stated that the District had received a total of four responses: from a CPA concerned about affordable housing, from a customer wanting assurances that the increases were justified by District needs, from Ms. Casey Mazzoni (Marin Builders Association) (MBA) and from Mr. Charles Carson (Home Builders Association of Northern California) (HBANC).

Mr. Bentley summarized that the current total connection fee was \$10,972, but that the District proposed to raise that fee to \$32,640, effective January 1, 2009. He explained that the rate increases were calculated by looking at \$117M of improvements that would need to be made over the next 20-year period, as well as maintenance and development plans within the District's five-year plan. Components of that plan attributable to new growth total \$65M and include: (1) payments to Sonoma

to Sonoma County Water Agency for water supply; (2) recycled water expansion; (3) pipeline additions and improvements; (4) storage capacity; (5) Stafford Treatment Plant debt service; and (6) water conservation. Mr. Bentley stated staff was asking the Board to take comments from the public and to consider staff's proposal and give direction.

Mr. DeGabriele commented that he had spoken with Mr. Charles Carson and expressed his apologies for not speaking with him earlier regarding the public hearing. Mr. DeGabriele commented that the District had complied with the government code to notice all interested parties of the public hearing, but he stated he may have breached the trust developed with the MBA and the HBANC by not personally contacting their representatives.

Director Baker stated that it had been his understanding that the notice had been mailed to large groups, agencies and individuals. He commented that it was unfortunate that people felt they weren't notified in time, but stated that the notice was issued in a timely fashion.

Mr. Charles Carson commented that one of the problems his Santa Rosa office encounters is that the office covers five counties. He noted that usually, in the case of any major ordinance or large fee increase, both the MBA and HBANC are notified because their members are the parties who usually pay those fees. He also noted that the City of Petaluma had recently contacted the HBANC to notify them of a large increase and to invite them to a presentation outlining those increases. Mr. Carson expressed concern that the huge \$20,000 increase in Novato could dissuade builders from returning to Novato.

President Fraites opened the public hearing for comments.

Mr. Philip Sheridan asked if any of the plan components were applicable to West Marin, and Mr. Bentley replied that West Marin was a separate district and therefore had separate rates. Mr. Sheridan also asked how much money was presently in the reimbursement fund. Mr. Bentley responded that the fund "zeroes out" annually after reimbursements are made to developers.

Mr. Sheridan stated that he had three issues he would like to address:

- (1) He owned a house with a well in downtown Novato that he may one day want to hook up to city water. Would he then have to pay the large fee to hook up?
- (2) He also owns an 80-year-old house on Atherton Avenue which he is using as an additional dwelling. Would he be "grandfathered" in on the old fee, or would he have to pay \$30,000?

- (3) He stated that he was experiencing a long, slow process with the County of Marin to get permits for a WWII-era home he owns in Black Point. Is this home subject to this large increase, or can he get a "pass" by paying his fees now – prior to the increase – and wait for the county's approvals?

Director Rodoni asked if all three dwellings were presently served by NMWD, and Mr. Sheridan replied that two are used as additional dwellings, and that the third is on a well.

Mr. Jim Albrecht (Barker Pacific Group) stated he was developing a 27-home subdivision project which was in the final map phase with the City of Novato. He asked if this project would be "grandfathered" in under the existing rate structure. He stated that he had included a contingency in his plans but not to the level of the impending increase. Mr. Albrecht further stated that his comments primarily concerned the subdivision at Hamilton Landing, which he noted had been a challenging project from inception, and that these new rates equate to a \$500K increase in cost to his potential project, which he stated is "teetering" as it is.

Ms. Casey Mazzoni, a legislative analyst with the MBA, stated that with rising construction costs, this drastic increase would impact the livelihood of MBA members, their families and their businesses. She urged the District to reconsider the fee increase, or give developers and contractors more time to consider it. Ms. Mazzoni stated that the MBA would welcome the opportunity to discuss the issue with NMWD.

Mr. Carson stated that the HBANC is asking for a chance to discuss some of the details regarding the fee calculations and the timing of each year's sequence of increases so that their members could understand exactly how each calculation is determined. He reiterated that it was an extremely large increase, and stated that he hoped that the Board would consider putting off their vote until after further consideration of this issue.

President Fraites asked if there were any additional comments, and hearing none, closed the public hearing.

Director Rodoni asked that Drew McIntyre respond to questions about the timing changes and their impact on development.

Mr. McIntyre stated that District regulations require land use approval from either the City of Novato or County of Marin. If a developer had received land use approval, but was delayed in moving forward with construction, they could come forward with an agreement with the District and pay the current fees, up until January 1, 2009. He noted that there were quite a few service agreements that had been approved by the Board but were still waiting to begin construction.

Mr. McIntyre addressed Mr. Sheridan's concerns regarding the Novato Blvd. home currently served by a well. He stated that if, for example, three years from now, if Mr. Sheridan chose to convert from a well to District service, he would pay the connection fee in effect at that time, but noted that with the knowledge of the impending fee increase, Mr. Sheridan could make a decision on the Novato Blvd. parcel and convert to District service now at the present rate.

Mr. McIntyre also commented on Mr. Sheridan's other two parcels, noting that if under the pre-existing conditions he were using all his entitlements, there may be a question regarding the total number of dwelling units, and the District would need to review what had been historically provided to the property. If there were additional dwellings, the District would charge additional connection fees associated with normalizing Mr. Sheridan's service.

Mr. McIntyre further noted that Mr. Sheridan's Black Point parcel is a situation where the District has fed the parcel from one single meter, and that over time, it appears that there has been additional construction. He stated that communications with Mr. Sheridan have revealed that there are additional connection fees due and Mr. Sheridan is to work with the county to try to get the existing dwellings permitted.

Mr. McIntyre commented that the District is waiting for Mr. Sheridan to make an application, at which time the District would review historical service to the parcel and then make a determination of appropriate District action. He stated that he has encouraged Mr. Sheridan to act now, prior to January 1, 2009 to take advantage of the current fees. Mr. Sheridan asked if it was a matter of paying the current \$8K fee, could he hold off until he hears from the county. Mr. McIntyre responded that it was not unusual to request that the developer provide something in writing confirming the permitting stage, what the development timeline was, and to keep working with District staff. Mr. McIntyre also noted that a project could also be presented to the Board on a case-by-case basis.

Mr. Albrecht stated that he is advancing his project over the course of time, and is continuing to put money in said project. He asked about the end date between paying the fees and beginning construction. Mr. McIntyre responded that once the fees were paid, the developer had one year to begin construction. Mr. Richard Johnson (Barker Pacific Group) commented that the District should consider lengthening this time.

Director Rodoni stated that as a general contractor, he was sympathetic to all the developers' concerns, but noted that the developers need to look at the "other side of the coin." He commented that the District has been working with Sonoma County Water Agency for additional water supply. He stated that the developers could possibly be looking at a future situation where water meters simply would not be available.

Director Rodoni further commented that he had heard from consumers asking why the District was providing water to others when they have been asked to conserve. He stated his response was that consumers were conserving water in order to stimulate the economy. Developers are paying their fair share of the infrastructure in order to ensure they have water meters. Director Rodoni acknowledged that the fee increase was indeed substantial but noted it was totally warranted, and that an increase was probably needed annually to keep rates on track. He commented that the District has delayed raising fees for several years, and now it was time to play "catch up." He would welcome the opportunity for staff to have a dialogue with all concerned groups and have more feedback, but noted that he didn't see any way to avoid the first year jump in fees.

Mr. Chris Geiger commented that he was currently developing a 10-unit project but that with the current market considerations, he was unable to proceed with construction. He noted that his challenge was that he is providing affordable housing. He asked if it were possible to have a different meter fee in a situation where a contractor has a project which is considered affordable housing.

Mr. DeGabriele stated that Mr. McIntyre had succinctly summed up how the District would treat any developer that came through the door: if they had project and land use approvals prior to January 1, 2009, they would be subject to the current fees. Once those agreements are executed, contractors have six months to make financial arrangements, followed by one year to begin construction. Mr. DeGabriele further stated that for homes with existing water service, developers would be credited in full up to the level of service currently in place. He noted that lengthening the time until the fees actually increase would have to be done on a case-by-case basis, which is something that the Board hasn't previously done.

Mr. DeGabriele also stated that there was approximately four months' time until January 1, 2009 to discuss the fee calculation with the building community. He commented that the costs are not going to decrease, and he added that what is not included in these figures is the future potential for enlargement of the Coyote Valley Dam, and that the water contractors, including NMWD, would have to bear that cost. Also not included, Mr. DeGabriele continued, was a pipeline project from Lake Sonoma to the Russian River. He acknowledged that these would be huge costs and that federal dollars would be needed to help. He commented that the costs to provide water service to development will increase markedly.

Mr. DeGabriele further noted that lengthening the amount of time prior to a fee increase would be an issue the Board would need to address, and commented that there had not been any programs in the past to exempt or reduce fees for affordable housing, that they have always had to pay their full

pay their full freight. He noted that "all customers pay the same -- one does not subsidize the other." Mr. DeGabriele also acknowledged that the cost increases were high, but that for the past 15 years, the District had been urging Sonoma County Water Agency to perfect facilities in order to deliver more water to Novato. He noted that the District is at a disadvantage because Novato ratepayers don't vote on what happens in Sonoma County, and that the District's water contract obligates it to pay its share of costs to extend facilities.

Mr. DeGabriele noted that as costs increase over time, more of those increases will be paid by new development because it takes "new" water to serve it. He stated that he hoped he had addressed everyone's questions and issues, and that he and David Bentley would be willing to talk with any builder or association to identify how the need for connection fee increases were arrived at and what the timing of those increases would be.

President Fraites asked the audience if all of their questions had been answered.

Director Baker commented that he had been listening to everything said at this evening's meeting, and that he was sympathetic. He asked that in deference to those developers in attendance, would it be possible to basically defer action on this matter for a few weeks in order to meet with developers. Mr. Bentley commented that the issue could be tabled and re-discussed at a future meeting.

Director Baker asked how long the discussions would take, and Mr. Carson responded that two to three weeks should be sufficient. Director Baker suggested moving the issue to the first Board meeting in October. Mr. DeGabriele commented that if the Board chooses to postpone deciding the issue, it could be revisited in one month's time.

Director Rodoni asked if the January 1, 2009 was significant, and would there be any legal impact by postponing the Board's decision. Mr. Bentley replied that there would be none, but that a final decision needed to be made prior to that date.

On motion of Director Baker, seconded by Director Schoonover and unanimously carried by those Directors present, the Board voted to postpone adoption of the new rate increases and continue the item until the October 7, 2008 meeting.

PUBLIC HEARING – REGULATION 18 – RECYCLED WATER SERVICE

Mr. McIntyre explained that this item addresses a new regulation being proposed for the District. He noted that the regulation takes language regarding recycled water out of the existing Regulation 1 and now stands alone as Regulation 18. He noted that Regulation 18 contains new language as well, pertaining to the permitting process, and has language regarding recycled water

retrofits, whether paid by the District or the consumer. Mr. McIntyre commented that the new regulation does state that if the District wants an existing customer to convert to recycled water use, the District would pay for that conversion. However, if the project is going to be an expansion of an existing facility, and the applicant is interested in using recycled water, then that project would be paid for by the applicant. Mr. McIntyre further stated that it was appropriate to expand and modify the new regulation to reflect this.

Director Rodoni asked if this regulation had anything to do with rates, and Mr. McIntyre responded that it did not.

President Fraites opened the public hearing and hearing no comments, closed the public hearing.

On motion of Director Schoonover, seconded by Director Rodoni and unanimously carried by those Directors present, the Board approved Resolution 08-20, entitled "A Resolution of the North Marin Water District Board of Directors Adding Regulation 18 to Said District."

CONSENT CALENDAR

As previously stated, at the request of Mr. McIntyre, Item #7 – Water Service Agreement at 200 San Marin Drive Medical Office, was removed.

On the motion of Director Rodoni, seconded by Director Baker and unanimously carried by those Directors present, the following items were approved on the Consent Calendar:

OUT-OF-STATE TRAVEL – CA-NV AWWA ANNUAL FALL CONFERENCE

The 2008 CA-NV American Water Works Association (AWWA) Fall Conference will be held October 20-23 in Reno, Nevada. Seven District employees are scheduled to attend and participate in conference workshops, committee meetings and technical sessions. Those employees are: Stacie Goodpaster and Marc Reischmann (Lab); Jonathan Van Bourg, John Young and Marco Jennison (Stafford Treatment Plant); Robert Clark (Operations/Maintenance Superintendent); and Drew McIntyre (Chief Engineer).

LARGE CREW TRUCK REPLACEMENT AUTHORIZATION

In the current FY08/09 budget, staff has recommended replacement of the large crew truck in the District's fleet with a new 25,000 GVW, low-profile cab and chassis crew truck. No vendors are able to meet the District's minimum specifications. Staff is recommending that a Request for Proposal be sent to outside dealers for competitive bids for this vehicle.

ACTION CALENDAR

APPROVE: PROPOSED LEGISLATION – WATER CODE SECTION 376

Mr. Bentley reported that Regulations 15 (Novato) and 17 (West Marin) regarding water conservation were recently revised, and that, in accordance with Water Code Section 376, were published in their entirety in the Novato Advance and the Point Reyes Light at costs of \$1,147 and \$732, respectively. Mr. Bentley stated that in the future, publication of the revisions only would better serve the public, as well as reduce costs to the District and other agencies required to publish similar notices. He noted that the proposed legislation change would apply to all agencies subject to the California Water Code.

President Fraites questioned the sense of publishing the full text of an amended regulation, as opposed to publishing just the changes thereto. He stated he thought it would make better sense to post the full regulation on an agency's website, and notice just the changes in the newspaper. Mr. DeGabriele responded that the Water Code requires that within ten days after adoption of any regulation changes, "...resolution shall be published ... in full in a newspaper of general circulation ...". He also stated that the District is compelled to comply with the Water Code.

President Fraites then stated it would make good sense to suggest a change allowing agencies to publish on their websites, and Mr. DeGabriele agreed.

On motion of Director Schoonover, seconded by Director Baker and unanimously carried by those Directors present, the Board approved Resolution No. 08-21 entitled "Resolution of the Board of Directors of North Marin Water District Supporting Proposed Revision to Water Code Section 376."

APPROVE: INVERNESS PARK TANK NO. 1 REPLACEMENT – DEMOLITION CONTRACT AWARD

Mr. McIntyre stated that the approved FY08/09 West Marin Water Improvement Project Budget includes replacement of the 30,000-gallon Inverness Park Tank No. 1, and that the District received two quotations for demolition of that tank -- from Musco Excavators (\$14,800) and from Rossini Excavating (\$18,435). He reported that staff has previously informed the Board of the District's intent to demolish this steel tank and replace it with a concrete tank, similar to PRE #3. Mr. McIntyre noted that staff would be returning to the Board to enter into a contract for construction of the replacement tank.

President Fraites asked if there were any questions from the Board, and there were none.

On motion of Director Baker, seconded by Director Schoonover and unanimously carried by those Directors present, the Board authorized the General Manager to execute an agreement with Musco Excavators, Inc. in the amount of \$14,800 with a contingency of \$1,480.

APPROVE: FEASIBILITY OF STAFFORD TREATMENT PLANT SOLAR ENERGY FACILITY INFORMATION

Mr. Clark provided an update to the Board on recent efforts by District staff to evaluate the feasibility of constructing a solar energy facility to supply power to the Stafford Treatment Plant. He noted that in June 2007 the District had applied for \$993,000 in Clean Renewable Energy Bonds (CREBs) and that access to these zero interest rate bonds was approved. He pointed out that the District has proposed a solar project on a 2-½ acre site near the Indian Valley Golf Course boundary. Mr. Clark noted that the District has spent several months looking at cost analyses based on Marin County's energy team program for small districts. He stated that the project would pay for itself within 20 years, but the \$4M of available financing would not build what the District would need to support the Stafford Water Treatment Plant.

Mr. Bentley commented that the District is attempting to determine how much would need to be paid for the project to be financially viable, and that staff had questions that needed to be researched regarding the longevity of the plant. He further noted that as costs come down, it may be easier to make this project work.

Mr. Clark reported that staff has until the end of the calendar year to procure funds and begin the project. He noted that the District needs to request new proposals to update costs, and stated that staff seeks approval to move forward to complete the California Environmental Quality Act (CEQA) review. He also noted that he would like to have Mr. Bentley look into what is necessary to procure CREB funding. Mr. Clark commented that it was his hope to be able to come back to the Board in three to four weeks with an updated cost analysis based on current RFPs, to have the CEQA review completed, and at that time request that the Board approve the project. He added that staff was currently seeking authorization for the General Manager to enter into consulting agreements.

President Fraites asked if there were any questions from the Board.

Director Baker stated that while he had no problem with the project's concept, he had some concern regarding the designated site. He noted that the golf course had experienced previous vandalism problems and inquired if staff was considering potential vandalism and perhaps alternative sites which were less susceptible thereto.

Mr. Clark responded that when the project was originally conceived, staff had looked at three other locations: on the lake itself, on top of the recovery ponds, and the acreage just north of the treatment plant itself (between the plant and Novato Blvd.) He stated there had been several issues with each alternative site regarding water quality and available space, as well as sunlight being blocked during winter months. He commented that the present site was the best location in order to take advantage of the solar days throughout the year. Mr. Clark also noted that once constructed, most of the site would be hidden behind the ridge and would have a perimeter security fence.

Mr. DeGabriele acknowledged that the facility may very well be attractive to vandals, but stated that the reason for bringing the issue before the Board this evening was to have an opportunity to obtain \$1M in zero-interest bonds and renewable energy rebates. He noted that the project could theoretically be put on hold, but that the District would lose the opportunity for the bonds. He commented that his recommendation was to have the CEQA review completed and get updated cost estimates. If the project was determined to be cost effective, it would be a race to get the bonds issued before the end of the year. Mr. DeGabriele stated that staff would be looking for deference from the Board to move quickly.

Director Fraites stated he wondered how other Districts such as SCWA or LGVSD came up with funding, noting that they have had similar difficulties, but have been able to complete their projects. Mr. Bentley responded that he couldn't answer for the other Districts, but noted that NMWD must make a payment on the bonds prior to December 31, 2008.

Director Fraites stated he hoped that the District could make the year-end deadline, and Mr. Bentley responded that the CREBs may also be available in the future.

On motion of Director Baker, seconded by Director Schoonover and unanimously carried by those Directors present, the Board authorized the General Manager to enter into a consulting agreement for CEQA review of the proposed STP Solar Energy Facility at a cost not-to-exceed \$20,000.

APPROVE: PRESSURE REGULATING VALVE INSTALLATION ON PLUM STREET AND SUMMERS AVENUE – CONTRACT AWARD TO AMESOS PLUMBING, INC.

Mr. McIntyre briefly explained to the Board that over the past three years, the District had been successful in converting several areas along the Cherry Hill pipeline from low to high pressure, but had not been able to convert Plum Street or Summers Avenue due to the Rudnick Estates project. He stated that this agreement would essentially hire a plumbing contractor to install pressure regulating valves (PRVs) at homes on these streets. Mr. McIntyre noted that the District had solicited requests for quotations from three contractors and that Amesos Plumbing from San Rafael had submitted the

Rafael had submitted the lowest quote (\$335 per house). He also commented that the District would maintain the new PRVs at these homes for a period of five years, after which the responsibility would fall to the homeowner.

On motion of Director Baker, seconded by Director Rodoni and unanimously carried by those Directors present, the Board authorized the General Manager to execute an agreement with Amesos Plumbing, Inc. in the amount of \$3,760 with a contingency of \$376.

INFORMATION ITEMS

COUNTY OF MARIN WATERSHED STEWARDSHIP PLAN – NOVATO CREEK

Mr. DeGabriele informed the Board that he and Mr. McIntyre had met with the Marin County Public Works Director, Farhad Mansourian, and his staff, along with representatives from both Novato Sanitary District and the City of Novato to discuss the county's efforts regarding a watershed stewardship plan. Mr. DeGabriele stated that the county has budgeted \$1M to implement the program, but that total costs are estimated at \$2M, so the county would be looking to other local agencies to solicit additional funds. He further stated that the District's current budget does not include any money for development of a stewardship plan, and that funds would either have to be included in next year's budget, or shifted from one of this year's projects. Mr. DeGabriele also noted that the county envisions three separate committees to be formed for development of the plan: (1) a policy advisory committee; (2) a financial and operations advisory committee; and (3) a technical working group.

Mr. DeGabriele noted that the county has advised that areas upstream of Stafford Dam would be included in the plan. He commented that he was not asking the Board to vote on this issue this evening, but was interested in their feedback and personal opinions on the stewardship plan in general. He stated that the District would continue discussions with the county and with Novato Sanitary District and would return to the Board with options on whether to participate or not.

Director Baker commented that he felt it made good sense to be involved.

President Fraites queried how people would be appointed to the Policy Advisory Committee, and Mr. DeGabriele responded that should the District participate, the District would be able to formulate the rules with other parties within its own watershed area, and stated he felt that the Board would be supportive of the plan in the future.

NBWA MEETING – SEPTEMBER 5, 2008

President Fraites stated that he would be attending this meeting.

MISCELLANEOUS

The Board received the following miscellaneous information: Disbursements (August 20, 2008 and August 27, 2008), Next Generation Green Schools Program 2007-2008 Annual Report, Letter to City of Novato Redevelopment Agency, and PG&E Report of Installation Report.

The Board also received the following news article: Utility Board Begins to Seek Replacement Chief (8/26).

CLOSED SESSION

President Fraites retired the Board into Closed Session at 9:02 p.m. in accordance with California Government Code Section 54957 for Public Employee Performance Evaluation (One), Title: General Manager.

Upon returning to Regular Session at 9:25 p.m., President Fraites stated that during the Closed Session the Board had discussed the performance evaluation and no reportable action had been taken.

ADJOURNMENT

President Fraites immediately adjourned the meeting at 9:26 p.m.

Submitted by

Sue Kessler
Acting District Secretary