

**NORTH MARIN WATER DISTRICT
MINUTES OF REGULAR MEETING
OF THE BOARD OF DIRECTORS
September 1, 2020**

CALL TO ORDER

President Joly announced that due to the Coronavirus outbreak and pursuant to Executive Order N-29-20 issued by the Governor of the State of California this was a virtual meeting. President Joly called the regular meeting of the Board of Directors of North Marin Water District to order at 6:02 p.m. and the agenda was accepted as presented. President Joly added that there was not a public location for participating in this meeting, but any interested members of the public could participate remotely by utilizing the video or phone conference dial-in method using information printed on the agenda.

President Joly welcomed the public to participate in the remote meeting and asked that they mute themselves, except during open time and while making comments on the agenda items. President Joly noted that due to the virtual nature of the meeting he will conduct a roll call from the Directors. A roll call was done, all were in remote attendance therefore establishing a quorum. Participating remotely were Directors Jack Baker, Rick Fraites, James Grossi, Michael Joly and Stephen Petterle.

President Joly announced in the event of technical difficulties during the meeting, the District Secretary will adjourn the meeting and the remainder of the agenda will be rescheduled for a future special meeting which shall be open to the public and noticed pursuant to the Brown Act.

Mr. McIntyre performed a roll call of staff, participating remotely were Drew McIntyre (General Manager), Terrie Kehoe (District Secretary), Julie Blue (Auditor-Controller), Tony Arendell (Construction/Maintenance Superintendent), Robert Clark (Operations/Maintenance Superintendent), Ryan Grisso (Water Conservation Coordinator), Carmela Chandrasekera (Acting Senior Engineer) and Monica Juarez (Cashier/Receptionist).

President Joly announced for those joining the virtual meeting from the public to identify themselves, West Marin customers Rich Schiller and Judy Spelman were in remote attendance.

MINUTES

On motion of Director Petterle, seconded by Director Baker the Board approved the minutes from the August 18, 2020 regular meeting by the following vote:

AYES: Director Baker, Fraites, Grossi, Joly and Petterle

NOES: None

ABSTAIN: None

ABSENT: None

On motion of Director Petterle, seconded by Director Baker the Board approved the minutes from the August 25, 2020 special meeting by the following vote:

AYES: Director Baker, Fraites, Grossi, Joly and Petterle

NOES: None

ABSTAIN: None

ABSENT: None

GENERAL MANAGER'S REPORT

Air Quality due to Fire Smoke and Haze

Mr. McIntyre stated the air quality due to the West Marin Woodward fire has been particularly bad in Novato over the last couple of days with an Air Quality Index as high as 450. He stated our HR/Safety Manager, Joanne Fabia has been doing a great job keeping staff informed on a daily basis on actions necessary to protect staff including distribution of N95 masks.

Emergency Water Restriction Notice due to Fires

Mr. McIntyre noted that under miscellaneous Sonoma County Water Agency (SCWA) removed their call for emergency water conservation due to good progress on the Walbridge fire; which was last reported near the SCWA production wells on September 27th. He added that our website and social media messaging continues to call for emergency water conservation in West Marin due to the Woodward fire. Mr. McIntyre added Mr. Arendell and Mr. Clark will have more to report on the West Marin Woodward fire later on in the meeting.

West Marin Dry Year Conditions and Salinity Updates

Mr. McIntyre announced that later on in this agenda Mr. Grisso will be talking about our summer West Marin waterline newsletter that is in production to further our customer outreach efforts regarding dry year conditions in West Marin. He added at a future meeting Water Quality Superintendent Pablo Ramudo will be providing a more detailed report as part of his year-end West Marin Water Quality Report.

PRE Tank 4A Update

Mr. McIntyre reported that the second of three wall segments for the PRE Tank 4A Project is now scheduled for September 3rd; however, this date is tentative.

Chief Engineer/Assistant General Manager Recruitment

Mr. McIntyre updated the Board on the current Chief Engineer/Assistant General Manager recruitment. He announced our top candidate has signed the offer letter and we are moving forward to filling the vacancy on October 12th.

Director Baker noted an article he saw in the Press Democrat about the Walbridge Fire impacts to SCWA water supply. He asked Mr. McIntyre if he expects a response from the agency that will explain that it is not as dire as the article suggested. Mr. McIntyre responded that he hasn't heard from the agency. Director Baker stated that some kind of a response is warranted.

Director Joly asked if there was any damage to District assets from the Woodward fire. Mr. McIntyre responded that we have not had any facilities damaged by fire to-date. He added even though we have seen no impact on our facilities, the fire is only an eighth of a mile away, so we are watching it very closely. Director Joly asked if any staff or their families were impacted by the fire. Mr. McIntyre responded no. Director Joly replied that this was great news and he wished all the customers in West Marin the best under these trying circumstances.

OPEN TIME

President Joly asked if anyone from the public wished to bring up an item not on the agenda and there was no response.

STAFF/DIRECTORS REPORTS

Ms. Kehoe announced to the Board that if anyone would like Zoom installed on their iPad to let her know and it can be arranged to bring it into the office and have it installed.

Mr. Arendell reported PG&E was doing work around town to remove all interties between their transmission and distribution systems. He stated there is a conflict with a twelve-inch water main that was installed above an older PG&E gas line. He explained in order to do the required gas pipeline work, our 12-inch water main will have to be shut down for three weeks. Mr. Arendell added that in order to keep customers in service the District will have to install a new 12-inch water isolation valve. He added PG&E will excavate our water main and our crew will install the valve and then flush and sample. Director Baker stated the work was initiated by PG&E and asked if they will be digging our trench. Mr. Arendell confirmed, adding they will excavate the pipe, perform traffic control and backfill; and we will do the work on our system. Director Baker asked if any of our staff or an associate will test and verify the trench compaction. Mr. Arendell replied that the City of Novato inspector will be watching them closely and compaction testing will be required.

Mr. Arendell announced that as of September 1st the Woodward Fire is 25% contained. He stated the structural team assessment crew started their inspections in Silver Hills, Bear Valley, Olema and Bolinas. He added the weather is getting better with the return of the marine

layer; however, this weekend it is supposed to heat up again so they are hoping the fire will be largely contained before then. Mr. Arendell also advised that they expect the smoke will stick around for the next two to three weeks, but it will not be as thick. Director Joly asked if it will be the same incredible density as last week. Director Grossi added that it is worse this evening than it has been all day and it is due to the shift in the wind. Mr. Arendell replied the Air Quality Index was just under 500 and tends to drop as the day progresses. Mr. McIntyre asked Mr. Arendell to explain the source of the water that was used to fight the Woodward fire. Mr. Arendell responded that Marin County Fire had 13,000 feet of hose down the north west side of the fire and was getting District water from a hydrant by Commodore Webster. Director Joly noted that when NMWD provides water for firefighting there is no cost to the Fire agency and a great support of a public need. Mr. McIntyre added that the Marin County Fire Chief, Jason Weber has been doing a good job getting the message out to the community not to turn on their sprinklers as a fire prevention measure. He explained some folks turned on their sprinklers when they evacuated, Chief Weber asked residents not to do this so there is enough water in NMWD and IPUD systems to fight the fire. Mr. Clark stated as the result of the structural assessments we received some feedback that we need to do more work around the facilities to help isolate them from future fires. He stated that this a huge undertaking and he and Mr. Arendell have been out there daily to get an understanding of what they are looking for. Mr. Clark reported our fire prevention plan needs to improve to be sure our facilities are in good shape. He added per the air quality reports the air should improve in the next couple of hours. Mr. Clark said he and Ms. Fabia talked to the field staff and crews so they know what environment they will be working in. He added staff and crews are doing a great job.

Ms. Blue reported that she and Mr. Clark have been working on obtaining a contract with a local property manager regarding the rental at 25 Giacomini. In the past staff managed the property, however with current laws and issues that come up we need someone with real estate experience. She stated the property manager will collect the rent and work with the tenant for minor repairs for a 7% monthly fee.

Ms. Blue alerted the Board of a recycled water irrigation meter error with Marin Country Club (MCC). Their six-inch meter is the only meter of that size in the AMI billing system and an error in conversion caused MCC to be underbilled. Ms. Blue added they were charged one tenth of the 30 million gallons they used. She stated she contacted the MCC General Manager and he agrees they used the water and they are currently discussing a payment plan for the money they owe. Ms. Blue noted District staff were not aware of the conversion issue associated with the large AMI meters and she will put measures in place so this does not happen in the future.

Director Joly asked what was the period of time they used the 30 million gallons. Ms. Blue responded two years and eight months. Director Joly asked staff to give the Board more comfort on how something this extraordinary occurred. Ms. Blue explained this was the only six-inch meter in the system and the only case where a factor should have been added when entering it into the billing system. In addition, there was no history to compare this service to since in the past MCC used ponds as their primary source of water and only a single one-inch potable service for supplemental golf course irrigation. She added that when MCC switched over to recycled water we were unable to compare the current usage to what was used in the past since it was a new account with new demands. Director Petterle asked what the dollar amount was. Ms. Blue replied \$190,000. Director Baker asked if this was a math error or a change of meters that caused the error. Ms. Blue stated that when the AMI meter was installed the conversion factor was not factored in since it was not needed for the other meters, and since this was the only meter of this size we were unaware that we needed to input this additional calculation. Director Baker said when working with big numbers someone does the math and then someone else checks it, he asked what the protocol was in this situation. Ms. Blue stated that this will be something the billing department will look at in the future; however, this was hard to catch, because it happened over a long period of time and there was no history to compare to on the new service. Director Fraites stated he is finding it hard to understand, this customer used that much water in the past, and if the future usage dropped by a factor of ten why wasn't it caught. Mr. Clark explained there was no historical information in our AMI system to flag use. Now that the service is on AMI we will be able to track usage. Director Petterle clarified that there was no previous historical recycled water use; agreeing with staff that it would be hard to notice. He stated he is satisfied with staff's explanation. Mr. McIntyre added that MCC has a significant onsite monitoring system, and the greens keeper was able to go through their internal system and confirm the usage. Mr. McIntyre reiterated we had no recycled water use history and no immediate way to flag an unusual trend because it was a new account and that staff are working on how to prevent this in the future. The question is not if they used the water, it is now when we will get paid for the use. Director Joly stated Ms. Blue and Mr. McIntyre stated this is the only six-inch recycled water service in the system and it is something we can learn from. Ms. Blue replied that we will put measures in place to track use better, and now that we have AMI with more data we can figure out the best way to track this moving forward. Director Joly thanked Ms. Blue for bringing this to the Board, stating it is not easy being the point person of a mistake and it is good she brought it to the Board's attention.

Ms. Blue reminded the Board the rate increase will be in effect on October 1st and she is

working with the Billing Department to be sure the rate increases are put in place on time and accurately. She added that this year it will be a bit different, because of the change of structure and tiers, it will take more effort and planning.

Director Joly reported that he had a meeting with Jeff Palmer our independent auditor that was arranged by Ms. Blue. Mr. Palmer went through our protocol for the Board and at staff level in reference to fraud and the possibility of fraud. He said he found it very informative and asked typical questions, and is assured that correct protocols are in place to prevent fraud at the District. Director Joly wanted to thank Ms. Blue and Mr. Palmer and alert the Board about the discussion.

Mr. Clark announced to the Board that he and Pablo Ramudo will be doing a Stafford Lake watershed inspection with our watershed residents for the required sanitary survey. He added that they will be inspecting the horse ranch, golf course and other residents surrounding the lake.

CONSENT CALENDAR

On the motion of Director Grossi, and seconded by Director Petterle the Board approved the following item on the consent calendar by the following vote:

AYES: Director Baker, Frites, Grossi, Joly and Petterle

NOES: None

ABSTAIN: None

ABSENT: None

WATER AGREEMENT – McPHAIL’S PHASE 2B WATER FACILITIES, 5400 HANNA RANCH RD., APN: 153-220-16 & 19

The Board approved the water agreement for McPhail’s Phase 2B Water Facilities. The project site is located at 5400 Hanna Ranch Road, APN: 153-220-16 & 19, Novato and consists of three office buildings (A, B and C) in two phases on a 4.91-acre parcel. This part of the project will be to construct the balance of the pipeline for Phase 2 (Phase 2B), that will include all work except installing fire services and the water services for buildings B and C.

ACTION ITEMS

RESOLUTION OF APPRECIATION FOR CARMELA CHANDRASEKERA

Mr. McIntyre apprised the Board that Ms. Chandrasekera began employment on September 1, 2004 as an Assistant Engineer and was promoted to an Associate Engineer in 2008. Her excellent engineering skills and many projects were recognized along with her role in the expansion of recycled water in the North and Central Service Areas. He announced Carmela will be retiring on September 30, 2020 after 16 years of dedicated service. Additionally, Mr. McIntyre stated Ms. Chandrasekera has a strong humanitarian spirit and never lost sight to give back to those in need and volunteered to help many local and international causes. He also

shared that we are fortunate that Ms. Chandrasekera will continue to reside in Novato so we will be able to still see her around town. Mr. McIntyre added that Ms. Chandrasekera will be greatly missed by those she worked with.

Mr. Clark shared that it was an outstanding opportunity for him to work with Ms. Chandrasekera, and hopes she enjoys her retirement since she certainly earned it. Director Petterle stated he retired five months ago and he was a little scared to take that step; but he is enjoying all the things he missed and hopes she is as happy in retirement as he is. Director Grossi said he was retired and now working again, and told Ms. Chandrasekera that if she ever gets bored with retirement, with her background, there are many places she could find employment. Director Fraites stated most of the Board is retired and he highly recommends retirement, and has found it to be a noble profession. He commended Ms. Chandrasekera for being a wonderful employee who always had a smile on her face and expressed his good wishes for an enjoyable retirement. Director Baker stated he often runs into Ms. Chandrasekera in the grocery store and she is always so cheery and will be missed at the District. Director Joly stated her years at NMWD were truly amazing and she has much to be proud of and thanked her for enhancing the District. Ms. Chandrasekera replied that she wanted to take this opportunity to say how grateful she was to have worked for the District and serve the community. She stated she and her family would not be where they are today if it were not for the District. Ms. Chandrasekera also thanked Mr. McIntyre for hiring her and commended him for being a good manager and thanked all her co-workers for the opportunity to work with them over the years.

On the motion of Director Petterle, and seconded by Director Fraites the Board approved the Resolution of Appreciation to Carmela Chandrasekera by the following vote:

AYES: Director Baker, Fraites, Grossi, Joly and Petterle

NOES: None

ABSTAIN: None

ABSENT: None

RENEW DECLARATION OF LOCAL EMERGENCY RELATED TO COVID-19 PANDEMIC

Mr. McIntyre requested the Board find that there still exists a need to continue the State of Emergency due to the COVID-19 pandemic as reflected by Resolution No. 20-07.

Mr. McIntyre reminded the Board that staff has been operating under partial Emergency Operations Center (EOC) activation since March 18th and summarized various key measures implemented by the District's emergency management team since that time. He stated maximum workplace spacing continues and walk in services remain suspended, adding we will do what is necessary for the safety of our employees and the public. He apprised the Board that no staff are

currently impacted by the virus.

Mr. McIntyre updated the Board on current coronavirus conditions in Marin County. Mr. McIntyre reported Marin County's COVID case rate has dropped significantly in August representing a sign of progress after months of worrisome trends. He stated the one-week average rate for new infections fell to 6 per 100,000 residents and the one-week average positivity rate has fallen to 2.5% down from 5% at the end of July.

Mr. McIntyre provided a cost summary for COVID noting related costs are estimated at ~\$61,000 and the current water bill delinquency percentage has increased to around 1.8% when compared to the 1.6% delinquency rate in spring of this year.

On the motion of Director Fraites, and seconded by Director Baker the Board approved renewal of the Declaration of Local Emergency Related to COVID-19 Pandemic by the following vote:

AYES: Director Baker, Fraites, Grossi, Joly and Petterle

NOES: None

ABSTAIN: None

ABSENT: None

NOTICE OF COMPLETION FOR THE GALLAGHER RANCH STREAMBANK STABILIZATION PROJECT (DIXON MARINE SERVICES, INC.)

Mr. McIntyre presented the Notice of Completion for the Gallagher Ranch Streambank Stabilization Project. He reported the contractor Dixon Marine Services, Inc. (DMS) completed the project on July 27, 2020 and has fulfilled their obligations under the contract. Mr. McIntyre stated corrections of all work deficiencies and punch list items have been completed and all work performed has been inspected by District staff and the design consultant (WRA). Mr. McIntyre added the final payment for monies held in retention in the amount of \$20,435.66 will be processed for release on or after October 8, 2020, subject to absence of any additional claims filed during the 30-day notice period. Mr. McIntyre stated the total project cost of \$692,345 was approximately 5% higher than the budgeted amount of \$656,549 reported to the Board in April, and NMWD's estimated local share was \$280,948. Director Grossi stated the memo did a good job breaking down all the costs.

On the motion of Director Grossi, and seconded by Director Baker the Board authorized the General Manager to execute and file a Notice of Completion for the Gallagher Ranch Streambank Stabilization project by the following vote:

AYES: Director Baker, Fraites, Grossi, Joly and Petterle

NOES: None

ABSTAIN: None

ABSENT: None

APPROVE TEXT FOR SUMMER 2020 WEST MARIN “WATERLINE”, VOLUME 18

Mr. Grisso introduced the draft text and design for the Summer 2020 West Marin “Waterline”, Volume 18. This issue will focus on the salinity intrusion in the West Marin service area, the water shortage emergency and water conservation programs available to customers. Also included, will be a customer interest list for a pilot program for private line water use monitoring and leak detection devices.

Director Grossi asked what the status was on the salinity intrusion. He stated he talked to Mr. Ramudo about the salinity levels last week, but would like an update on that. Mr. McIntyre replied he spoke with Mr. Ramudo and this week’s sample was collected today, and the results will not be known until tomorrow. Mr. McIntyre added that Mr. Ramudo intends to provide a more detailed report at the next Board meeting. Director Joly thanked Mr. Grisso for all his work on the Waterline.

On the motion of Director Grossi, and seconded by Director Fraites the Board authorized the General Manager to approve final text and design of the Summer 2020 West Marin “Waterline”, Volume 18 by the following vote:

AYES: Director Baker, Fraites, Grossi, Joly and Petterle

NOES: None

ABSTAIN: None

ABSENT: None

RESPONSE LETTER – 12461 SIR FRANCIS DRAKE BLVD.

Mr. McIntyre thanked Mr. Shiller and Ms. Spelman, customers at 12461 Sir Francis Drake Blvd for joining the meeting and stated he appreciates their participation. He presented a draft response letter to the questions they raised in their most recent correspondence dated July 30, 2020. Mr. McIntyre reminded the Board that in July the residents requested a leak adjustment for a large water leak that occurred at their residence that was in excess of the standard allowed adjustments. Due to the enormous size of the leak and its remote location, the adjustment was granted by the Board with the stipulation they install a leak detection device on the private side. Mr. McIntyre stated that the recently received July 30th letter raised three requests: (1) that the District gives West Marin customers the opportunity to decide if they want to pay the costs of an AMI system installation, (2) that the District verify West Marin customers are not paying for Novato’s AMI system; and (3) that West Marin customers should have options available for more real time leak alerts. Mr. McIntyre added that the draft response letter addresses each request.

He noted that we will be moving forward with a West Marin Rate Study and will be looking at a five-year budget. Mr. McIntyre stated we will be holding workshops and welcoming input from customers as part of this process. Mr. McIntyre stated the workshops will discuss what Capital Improvement Projects (CIPs) will be the most important to the community. He added to clarify, West Marin customers are not being billed for the Novato AMI system since Novato has an entirely different budget. Mr. McIntyre added some potential capital improvement projects for consideration are new water supply tanks for expanded fire protection, an additional Gallagher Well to help with salinity intrusion, an AMI system, etc. He also stated the District is currently working on a pilot program that would subsidize installation of a private side leak detection device that would allow individual customers to track their use between billings.

Ms. Spelman stated the community meetings sounds interesting and she would be grateful if a discussion about an AMI system is included in the discussion. She asked when the research will be done, because she is afraid it will be pushed off. Mr. McIntyre replied that staff is currently working on a workshop schedule and will make outreach to the customers in West Marin. He added the AMI project was done in Novato first, because we wanted to learn about the system before considering it in West Marin. Additionally, Mr. McIntyre said we do not want to consider rolling it out in West Marin until it is fully vetted. He stated the timing of AMI is not immediate and will be part of the discussion during the workshop. Mr. McIntyre noted we will also test the interest with the new pilot program. Ms. Spelman asked what the pilot program was. Mr. McIntyre reiterated it is the Water Conservation pilot program that we are working on which will provide a rebate for customers who install a private water monitoring system. Ms. Spelman asked if there was funding for these rebates. Mr. McIntyre replied that is what they are looking at now and staff will come back to the Board with proposals, noting the money will come out of the West Marin conservation budget. Ms. Spelman asked if the interest community wide was 75% would there be enough rebate money. Mr. McIntyre responded that we will need to see how much interest there is and make adjustments where we can. Ms. Spelman asked if staff knew how much of a cost increase Novato customers pay, because of the AMI system. Mr. McIntyre replied he didn't have that cost memorized, but the systems are different and you can't assume the West Marin costs would be similar. Director Joly stated a pilot program will teach us a lot about the points that have been brought up and he applauded staff for putting a program in place. Mr. Schiller stated their system was difficult to put in, however it is working well, is easy to use and he can check the use on a daily basis. Director Joly stated on behalf of the Board he would like to thank Mr. Schiller and Ms. Spelman for their comments and for attending the meeting. Director Baker stated that he would like to echo what Mr. McIntyre said, AMI has been studied for quite some

time and it took longer to put it in place in Novato than was anticipated. He added this was the debut, we are satisfied it was a good decision; however, going out to West Marin is premature until we have a track record and work out any bugs. Director Petterle pointed out that in future the title of the memo should be made more specific to the subject rather than just list the address, so that people have a better understanding of what is being discussed at the meeting.

On the motion of Director Petterle, and seconded by Director Fraites the Board approved the proposed District response letter to the customers at 12461 Sir Francis Drake Blvd. by the following vote:

AYES: Director Baker, Fraites, Grossi, Joly and Petterle

NOES: None

ABSTAIN: None

ABSENT: None

INFORMATION ITEMS

FY 19-20 WATER CONSERVATION YEAR-END REPORT

Mr. Grisso presented the FY 19-20 Water Conservation Year End Report. He reviewed the current water conservation programs, and summarized the public outreach and conservation marketing, budget and staffing. Mr. Grisso stated consumer participation continues to drop in post 2015 drought conditions and due to COVID; however, he has been able to interact with customers virtually and there was a good participation in July. He stated there has been a large effort in public outreach implemented over the last year the biggest being the website, becoming ADA compliant and mobile friendly, in addition to the redesign of the Waterline newsletter. Mr. Grisso noted we will be focusing on social media outreach to get our message out. Additionally, Mr. Grisso reported that even though some projects went above budget, overall, we were able to stay below budget due to repositioning of some projects due to COVID. He added the District was planning on taking a series of new photos so our website was more up to date than the stock photos we are currently using; but this project was delayed due to the shelter in place order. Director Joly congratulated Mr. Grisso for a very wonderful and informative report.

FY 19-20 YEAR END PROGRESS REPORT – ENGINEERING DEPARTMENT

Mr. McIntyre presented the FY 19-20 Year End Progress Report for the Engineering Department. He summarized the performance status for Capital Improvement Projects which includes; the Novato service area project costs variances, Novato recycled water service area project variances, West Marin and Oceana Marin project costs variances; and the Engineering Department labor hours.

Mr. McIntyre noted CIP expenditures for the Novato Service area were 45% and 5% of

the approved budgets, and West Marin and Oceana Marin CIP expenditures were at 92% of approved budgets. He added a total of 34 projects were budgeted, 11 projects were added and 4 were carried over and no projects were deferred or dropped. Mr. McIntyre stated at year-end, 33 of the 49 projects scheduled for completion in the FY 19-20 have been completed by all departments and all but two projects were completed at below original budget in the Novato Service Area and all of the West Marin projects were completed at or below the original budget. He reported at the end of the fourth quarter, actual engineering labor hours expended for Developer work increased by 35% compared to last fiscal year.

Director Fraites stated he would like to thank our line workers for doing the work that they are doing with this horrible air quality situation due to all the fires, they are going above and beyond the call of duty and he appreciates all they are doing for the District and our customers. Director Joly agreed. He thanked Mr. McIntyre for a wonderful report, and again to Ms. Chandrasekera for the wonderful job she did during all her years in the Engineering Department.

MISCELLANEOUS

The Board received the following miscellaneous items: Disbursements – Dated August 20, 2020, Disbursements – Dated August 27, 2020, Novato Creek Inundation Map Approval Letter, and Sonoma Water Press Release – Emergency Water Conservation Request is Lifted due to progress on halting spread of the Walbridge Fire.

The Board received the following news articles: Point Reyes Light -Inverness declares water shortage emergency; State Water Board Cancels October Wastewater Operators Exam; Marin Water Board VP Appointed to EPA Advisory Board; Marin IJ - Outages reveal snags in pivot to clean energy; Governor Newsom Announces Appointments 8.18.20 – Armando Quintero; Marin IJ - Waste maneuver could increase revenues, rates; Marin IJ - Marin Voice – With voters as partners, registrar shares election plan; Marin IJ - Wildfire grows to 2,860 acres – WEST MARIN and Point Reyes Light - Saltwater intrusion at North Marin wells reaches historic high.

Mr. McIntyre stated the District will continue to do what they can to get the salinity information out to the customers in Point Reyes and it will help to have the West Marin Waterline Newsletter to reinforce our message. Director Joly thanked all the staff for working in the current surreal conditions and in closing sent his good wishes to Ms. Chandrasekera.

ADJOURNMENT

President Joly adjourned the meeting at 7:48 p.m.

Submitted by:

A handwritten signature in cursive script that reads "Theresa Kehoe". The signature is written in black ink and is positioned centrally below the "Submitted by:" text.

Theresa Kehoe
District Secretary