

**NORTH MARIN WATER DISTRICT
MINUTES OF REGULAR MEETING
OF THE BOARD OF DIRECTORS
OCTOBER 15, 2024**

CALL TO ORDER

President Baker called the regular meeting of the Board of Directors of North Marin Water District to order at 4:00 p.m. at the District Headquarters and the agenda was accepted as presented. Present were Directors Jack Baker, Ken Eichstaedt, Rick Fraites, Michael Joly, and Stephen Petterle. Also present were General Manager Tony Williams, District Secretary Eileen Mulliner, Auditor-Controller Julie Blue and AGM/Chief Engineer Eric Miller.

District employees Chris Kehoe, Construction Superintendent, and Robert Clark, Operations and Maintenance Superintendent, were also in attendance.

MINUTES

On motion of Director Joly, seconded by Director Fraites, the Board approved the minutes from the October 1, 2024 meeting by the following vote:

AYES: Director(s) Baker, Eichstaedt, Fraites, Joly and Petterle

NOES: None

ABSENT: None

ABSTAIN: None

GENERAL MANAGER'S REPORT

Tony Williams said that on October 8, he, Eric Miller, Julie Blue, Robert Clark, and Pablo Ramudo met with the Executive Director of ACWA, Dave Eggerton and ACWA Regional Affairs representative Jennifer Rotz. They spoke about regulations that burden the industry. The proposed Proposition 4 on the November ballot was discussed, and that ACWA is neutral on it. Mr. Williams said that later that same day, there was a LAFCO meeting regarding boundary changes held in Inverness at the fire department. Supervisor Rodoni, Director Ken Eichstaedt, Director Baker, an IPUD Director and staff from LAFCo, IPUD and NMWD were in attendance. Mr. Williams noted that the presentation is in the Miscellaneous section of the agenda packet. The meeting was about moving the District boundary south so that it no longer includes the IPUD boundary. Another item was to de-annex (remove) the NMWD Marshall boundary that we do not serve, and never have. Director Joly asked how many water districts are in West Marin. Mr. Williams said there are several, he mentioned Muir Beach Water District, Bolinas PUD, Stinson Beach Water District, IPUD, Calwater, and several mutual water companies including Estero Mutual. Director Joly also asked who serves Marshall and Mr. Williams said they are on private wells. Director Joly asked if when the boundary issues were going to be resolved and Mr. Williams said in early 2025. He said a formal application will be presented to the Board for approval and submitted to LAFCo for their commission

to approve it and send it to the state. If all goes well, the boundary changes will be finalized by July 1, 2025.

Director Joly asked when Stafford Treatment Plant would be back online and Mr. Clark said the filter basin repairs are complete but start-up is dependent on availability of the District lab staff and the timing of the certification of the new lab. It is possible later in November or December.

Director Joly also mentioned the Tesla batteries that have been installed at the San Marin Pump Station and asked when the planting will be done to help camouflage the batteries. Mr. Clark said the work is not complete but once they have completed started up, the planting can be done.

Director Fraites asked about the road to Indian Valley Golf Course and who is responsible for resurfacing the road. Mr. Williams said that we are in the process of renewing the lease with IVGC and in the lease we have offered to share some of the costs for the road although technically it has been IVGC's responsibility. Director Joly asked how far we use the road and Mr. Williams said up to the treatment plant for the most part but sometimes we have to go further to areas along the shoreline as well as to the solar farm.

OPEN TIME

President Baker asked if anyone in the audience wished to bring up an item not on the agenda. A customer who lives at 174 Van Buren Ct addressed the Board and said that his bill has almost doubled since the last one due to a leak that he was unaware of until recently. He said he has spoken with staff about a bill adjustment but was told that he did not meet the requirements. He was told he could come to a meeting and speak to the Board about it. Julie Blue said we do offer payment plans from 6-months to a year. Director Petterle asked Ms. Blue to look into the customer's situation and see what solutions we can offer and come back to the Board with a recommendation. Director Joly told the customer that he can go online and look at his water use on a daily basis to monitor it and he would be able to see at any time if there is high use that could be due to a leak. Director Petterle asked why this wasn't detected by staff and Ms. Blue said that if the daily use isn't substantial it may not be triggered by the system or is considered irrigation or other uses. The customer thanked the Board and left the meeting.

Director Fraites noted that District staff notified him when he had a leak and was able to get a bill adjustment. He said we have a good system and he would not have known about the leak if they had not notified him.

STAFF/DIRECTORS REPORTS

President Baker asked if there were any staff or director's reports and there was no response.

CONSENT CALENDAR

On the motion of Director Eichstaedt, and seconded by Director Joly, the Board approved the Consent Calendar by the following vote:

AYES: Director(s) Baker, Eichstaedt, Fraites, Joly, and Petterle

NOES: None

ABSENT: None

ABSTAIN: None

17 CYPRESS ROAD WATER FACILITIES – APN 119-081-53

The project at 17 Cypress Road in Pt. Reyes Station consists of the construction of a new 6-inch water main from the roadway through a neighboring private driveway to the property at 17 Cypress that does not have direct access to Cypress Rd. The lot is currently vacant with one EDU, but improvements by the owner will be construction of a new single-family dwelling and an ADU.

Prior to the vote, Director Eichstaedt asked what type of coordination happens between the District and the County, who inspects the line? Mr. Miller said that since the District is doing the waterline installation and we inspect our own work. We do coordinate with the County if there is a grant of easement involved and there is with this project. Director Eichstaedt also asked if this is a standard type of project and Mr. Miller said it is. Robert Clark added that our Cross-Connection Division is also involved.

APPROVE: REIMBURSEMENT AGREEMENT BETWEEN NMWD AND THE CITY OF NOVATO FOR PAVEMENT RESTORATION ON RUSH CREEK PLACE

Eric Miller gave a brief recap of this item that was brought to the Board for review previously. He said that as part of the Administration & Laboratory Upgrade project, a waterline for recycled water was trenched in through Rush Creek Place as well as roadway rehabilitation. He said that a portion of the roadway rehabilitation is required by the City as part of the encroachment permit that was issued for the recycled water extension from Redwood Blvd project. He said that the scope of the roadway rehabilitation was more than what was originally required and since the expanded scope would be mutually beneficial to the District and the City, the City agreed to reimburse the District for a portion of the paving costs. Director Petterle said he found it interesting that the extended scope of the project is mutually beneficial to the District and the City and noted that the real outcome will be a good looking entrance to the building.

On the motion of Director Petterle, and seconded by Director Joly, the Board approved the Reimbursement Agreement between NMWD and The City of Novato for pavement restoration on Rusk Creek Place by the following vote:

AYES: Director(s) Baker, Eichstaedt, Fraites, Joly, and Petterle

NOES: None

ABSENT: None

ABSTAIN: None

APPROVE: ADOPTION OF REVISED AND NEW DISTRICT BOARD POLICIES

Tony Williams said that this item is for two actions, one approval of three updated policies and one for adoption two new policies. He said that drafts of all these policies were brought to the October 1, 2024 meeting for review. He noted that Policies No. 40, Computer Use, and No. 46, Board Computer Use, will be discussed in more detail during closed session at the end of the meeting. Director Joly asked if a vendor for the electric vehicle charging station has been chosen yet and Robert Clark said no, that is still being looked into. Director Joly also mentioned looking into stations that have anti-vandalism features. Mr. Clark noted that we will have security cameras on the premises.

On the motion of Director Petterle, and seconded by Director Eichstaedt, the Board approved the adoption of revised and new District Board policies by the following vote:

AYES: Director(s) Baker, Eichstaedt, Fraites, Joly, and Petterle

NOES: None

ABSENT: None

ABSTAIN: None

INFORMATION ITEMS

NBWA MEETING – OCTOBER 4, 2024

Director Fraites said they met on Mare Island at the Coal Sheds Brew Pub. He went over the history of Mare Island and said it was very interesting. He said West Yost did a presentation on the infrastructure assessment on the island. He said a sea wall will have to be built when the island is retrofitted for sea level rise protection. He said the City and Solano County are investing a lot in the island.

TAC MEETING – SEPTEMBER 9, 2024 DRAFT MINUTES

Mr. Williams said many of the topics had been covered at prior meetings. He noted that Item #4 is about water supply conditions and that each year the information has to be submitted to the State Water Resources Control Board. Director Joly said that it looks as though Lake Mendocino is being drained down by Potter Valley but Mr. Williams said that the area where the draw occurs is further down from Potter Valley. Director Joly also asked who owns Lake Sonoma and Mr. Williams said that it's the Army Corps of Engineers and they control its flood control mission and that Sonoma Water is a local partner and they control the water supply function.

MISCELLANEOUS

The Board received the following miscellaneous items: Disbursements - Dated October 3 and 10, Auditor-Controller's Monthly Report of Investments for August 2024, Monthly Progress Report, and Inverness PUD & NMWD Proposed Boundary Changes Public Meeting October 8, 2024 - Presentation.

The Board also received the NMWD Web and Social Media Report – September 2024.

CLOSED SESSION

President Baker adjourned the Board into closed session at 5:08 p.m. after an eight-minute recess for a conference with the District's IT Consultant, CORE Utilities in accordance with Government Code Section 54957(a). District representatives present were Tony Williams, Julie Blue and Robert Clark and the subject of cybersecurity was discussed. At 5:50 p.m. Director Petterle left the meeting. At 5:53 p.m. Julie Blue, Robert Clark and IT Consultant left the meeting.

At 5:54 p.m. District attorney Sharon Nagle joined the meeting via telephone and the Board discussed the existing litigation in accordance with Government Code Section 54956.9, regarding the AFFF Multi-District Litigation No. 2873 for PFAS contamination in Public Water Systems' Drinking Water on behalf of the BASF Corporation ("BASF"). In addition, Tyco Fire Products & Chemguard, Inc. (collectively "Tyco Defendants") was also discussed.

OPEN SESSION

Upon returning to regular session at 6:07 p.m., President Baker stated that no reportable action had been taken during Closed Session.

ADJOURNMENT

President Baker adjourned the meeting at 6:08 p.m.

Submitted by



Eileen Mulliner
District Secretary