

**REVISED**

NORTH MARIN WATER DISTRICT
AGENDA - REGULAR MEETING
 February 18, 2025 – 4:00 p.m.
 Location: 999 Rush Creek Place
 Novato, California

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Item	Subject
	CALL TO ORDER
1.	PRESENTATION BY MARIN MUNICIPAL WATER DISTRICT ON WATER SUPPLY ROADMAP UPDATE
2.	APPROVE MINUTES FROM REGULAR MEETING , January 21, 2025
3.	APPROVE MINUTES FROM REGULAR MEETING , February 4, 2025
4.	GENERAL MANAGER'S REPORT
5.	OPEN TIME: (Please observe a three-minute time limit) This section of the agenda is provided so that the public may express comments on any issues not listed on the agenda that are of interest to the public and within the jurisdiction of the North Marin Water District. When comments are made about matters not on the agenda, Board members can ask questions for clarification, respond to statements or questions from members of the public, refer a matter to staff, or direct staff to place a matter of business on a future agenda. The public may also express comments on agenda items at the time of Board consideration.
6.	STAFF/DIRECTORS REPORTS ACTION CALENDAR
7.	Approve: Approval of Salary, Terms and Conditions of Employment – General Manager
8.	Approve: On-Call Construction and Repair Services – Team Ghilotti and Argonaut Constructors
9.	Approve: Text for Spring 2025 West Marin “Waterline”, Issue 24
	INFORMATION ITEMS
10.	FY 2024-25 Mid-Year Progress Report – Water Conservation
11.	FY 25-26 Budget Review and Rate Hearing Schedule
12.	FY 24-25 2 nd Quarter Financial Statement
13.	WAC and TAC Meeting Agenda – February 3, 2025
14.	NBWA Meeting Agenda – February 7, 2025

Item	Subject
15.	MISCELLANEOUS Disbursements – Dated February 6, 2025 Disbursements – Dated February 13, 2025 Monthly Progress Report Auditor-Controller’s Monthly Report of Investments for December 2024 Excerpts from Potter Valley Hydroelectric Project – Final Drat License Surrender Application Presentation (PG&E) Wildfires and Water: The Role of California Public Water Agencies - ACWA Honoring Bill Tyler: A Legacy of Wildfire Prevention in Marin – FIRE SAFE MARIN NOAA Three-Month Outlook Precipitation Probability- January 16, 2025 NOAA Seasonal Drought Outlook – January 31, 2025
16.	ADJOURNMENT

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PRESENTATION BY
MARIN MUNICIPAL WATER DISTRICT
ON WATER SUPPLY ROADMAP UPDATE

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DRAFT
NORTH MARIN WATER DISTRICT
MINUTES OF REGULAR MEETING
OF THE BOARD OF DIRECTORS
January 21, 2025

CALL TO ORDER

President Joly called the regular meeting of the Board of Directors of North Marin Water District to order at 4:00 p.m. at the District Headquarters and the agenda was accepted as presented. Present were Directors Jack Baker, Ken Eichstaedt, Rick Fraites, Michael Joly, and Stephen Petterle. Also present were General Manager Tony Williams, District Secretary Eileen Mulliner, Auditor-Controller Julie Blue, and AGM/Chief Engineer Eric Miller.

District employees Chris Kehoe, Construction Superintendent, and Robert Clark, Operations and Maintenance Superintendent, were also in attendance.

Kent Gylfe and Brad Sherwood of Sonoma Water were also in attendance.

MINUTES

On motion of Director Petterle, seconded by Director Eichstaedt, the Board approved the minutes from the December 17, 2024 meeting, with minor edits from Director Baker, by the following vote:

AYES: Director(s) Baker, Eichstaedt, Fraites, Joly and Petterle

NOES: None

ABSENT: None

ABSTAIN: None

PRESENTATION BY SONOMA WATER ON THE WATER TRANSMISSION SYSTEM CAPITAL PROJECTS

Ken Gylfe, Director of Engineering at Sonoma Water (SW), gave a presentation on SW's Water Transmission System Projects. Mr. Gylfe gave a brief description of Sonoma Water and the water delivery system from the Russian River to the various communities along the Hwy 101 corridor and then gave an overview of SW's Capital Improvement Projects, O&M Projects and Planning Efforts. He gave a brief description of their water supply projects at Occidental Road Well #3 and Sebastopol Road Well, Kastania Tank Recoat, Cotati #3 Tank Recoat and Improvements, Santa Rosa/Cotati Aqueduct Cathodic Protection, and Wilfred Booster Electrical Upgrade projects as well as some other capital projects in progress, as well as long-term tank inspections and condition assessments. Mr. Gylfe noted that supply chain issues, especially for electrical equipment, have impacted the completion dates on numerous projects. The Board thanked Mr. Gylfe for the presentation. President Joly asked about SW's resiliency including cyber security. Mr. Gylfe said that water supply and cyber security are both a big focus. Brad Sherwood noted that SW had testing done and said their computer system is very secure. Mr. Gylfe mentioned that SW is fairly

1 secure in their ability to deal with drought. He also mentioned that Potter Valley is currently a big
2 focus and that the change in diversions from the Eel river will impact the Russian River system,
3 however they are working to enhance the storage at Lake Mendocino. The Board thanked Mr. Gylfe
4 again and he and Mr. Sherwood left the meeting.

5 **GENERAL MANAGER'S REPORT**

6 Tony Williams gave an update on the Potter Valley project. He said that PG&E's deadline to
7 submit their draft surrender and decommissioning plan is January 31 and said it will show a
8 continued diversion as part of the ongoing concept by SW's and regional partners. He also said that
9 negotiations and planning have been going well and that there is a lot to do between now and July 1
10 when PG&E's final decommissioning plan is to be submitted to FERC. Mr. Williams noted there is
11 some concern with the new administration as there could be a possible freeze on federal funding.

12 Mr. Williams said that the West Marin Rate Study is ongoing and that the West Marin
13 Services Ad hoc Committee (Fraits and Eichstaedt) has met once already and will be meeting
14 again in February. He said that the study is challenging due to many capital needs in West Marin
15 compared to the number of customers. He said that Mark Hildebrand, of Hildebrand Consulting,
16 who is conducting the rate study, is currently scheduled to do a presentation of the draft rate study at
17 the March 18th Board meeting.

18 Mr. Williams said that in light of the Southern California fires, NMWD and Novato Fire
19 Protection District have teamed up and issued a coordinated joint message to explain our
20 preparedness. He said the message is on our website and on our social media. He also said that
21 he and Chief Bill Tyler will be presenting at a Novato City Council meeting next week. President Joly
22 said it is a good message and glad to see it on our website.

23 President Joly mentioned from the Monthly Progress Report and said that it is good to see
24 that water demand is up. He also asked about the unplanned services leaks. Chris Kehoe said that
25 there is usually an increase in leaks at this time of the year due to ground swelling. He also said that
26 there can be an increase in leaks during early spring and summer when the ground starts to shrink.

27 **OPEN TIME**

28 President Joly asked if anyone in the audience wished to bring up an item not on the agenda
29 and there was no response.

30 **STAFF/DIRECTORS REPORTS**

31 President Joly asked if there were any staff or director's reports.

32 Robert Clark addressed the Board and, in light of the recent fires in Southern California, said
33 that as far as the Novato system is concerned, in Zones 1 and 2, we have approximately 26 million
34 gallons (MG) of storage. He said that if 1% of Zone 1 homes or businesses were to have a fire, we
35 should be ok; however, if 10% was on fire, we would have about 5 minutes of water available. He
36 said in the event of a mega fire similar to what occurred down south, we probably would not have

1 enough water. As far as power outages, the District does have some generators and some of the
2 tanks are filled by gravity via the aqueduct. Director Petterle noted the importance of personal
3 responsibility for maintaining defensible space and other practices at each private home in the
4 community, noting that the District cannot prepare for a big fire, but people can make it better at their
5 own home.

6 Eric Miller gave a brief update on the Administration & Lab Building project. He noted that
7 Senior Staff meet weekly on the project and planning for the return back. He said that we received
8 final approval from the Novato Fire District on January 17 and that the City of Novato is scheduled to
9 do their first inspection on January 22. It is anticipated that the final approval might take another
10 City inspection but if we do receive City approval for occupancy in time, we plan to have our first
11 Board meeting in the new building on February 18. Mr. Miller noted that the plan is to move staff
12 starting on February 21 and be in the office on Monday, February 24. However, the office won't be
13 open to the public until March 17. Mr. Miller said that the plan also includes the first day of laboratory
14 testing on March 1 due to State certification timing issues. He also said that we are about 90% done
15 with the construction punch list items. President Joly asked if the contractor could potentially be
16 gone by January 31 and Mr. Miller said it will depend on if they can complete the remaining punch
17 list items. President Joly also asked how long Senior Staff has been meeting regarding the building
18 project and Mr. Miller said it has been about four months. Mr. Miller noted that due to the supply
19 chain issues, the electrical equipment procurement earlier in the project had an impact on the
20 completion schedule. Director Eichstaedt asked about the new roof and the recent rain and Mr.
21 Miller answered that previous leaks have been addressed. President Joly also asked about the
22 closeout process and Mr. Miller said it will take a few months to complete the closeout however,
23 potential mediation regarding liquidated damages will likely take even more time.

24 **ACTION CALENDAR**

25 **APPROVE: NOTICE OF COMPLETION – OCEANA MARIN & STORAGE POND**
26 **REHABILITATION PROJECT**

27 Eric Miller said this item was to get approval to post a Notice of Completion at the County
28 Clerk's office for this \$1.5M project. He also said that Engineering has prepared a project
29 presentation and plans to give it at a Board Meeting in the near future. Director Eichstaedt asked
30 about the previous road issue and Mr. Miller said we have been in contact with the Oceana Marin
31 association, and we will be contributing \$10,000 towards the road repair. Julie Blue added that a
32 cover letter will go with the check to clarify that this is a final settlement. The Board wanted the
33 record to show that NMWD is grateful to the FEMA Hazard Mitigation Grant Program that helped
34 fund this project.

1 On the motion of Director Petterle, and seconded by Director Eichstaedt, the Board
2 approved the General Manager to execute the Notice of Completion for the Oceana Marin & Storage
3 Pond Rehabilitation Project by the following vote:

4 AYES: Director(s) Baker, Eichstaedt, Fraites, Joly, and Petterle

5 NOES: None

6 ABSENT: None

7 ABSTAIN: None

8 **TAC MEETING – DECEMBER 2, 2024**

9 Tony Williams said that the City of Napa gave a very good presentation at the December 2,
10 2024 TAC meeting. The presentation was on the City's water system response to the 2014 Napa
11 earthquake and said that they relied heavily on support from East Bay Municipal Utility District after
12 the earthquake. He said that he asked if they would come to the District and give the presentation to
13 our staff.

14 **MISCELLANEOUS**

15 The Board received the following miscellaneous items: Disbursements - Dated December
16 19, 24, 31, 2024 and January 9 and 16, 2025, Monthly Progress Report, Auditor-Controller's Monthly
17 Report of Investments for November 2024, Increase in Board of Director's Compensation, Annual
18 Report on Board Compensation, and Excerpt CW3E Subseasonal Outlook – January 7, 2025.

19 The Board received the following newspaper articles: Marin IJ – Wind, rain leave mark; new
20 storm on the way – MARIN WEATHER, Red Rock Spring cult – WEST MARIN.

21 The Board also received the NMWD Web and Social Media Report for December 2024.

22 The Regular Board recessed at 5:22 p.m.

23 **CLOSED SESSION**

24 President Joly convened the Board into closed session at 5:28 p.m. to discuss the General
25 Manager's annual performance evaluation in accordance with CA Government Code section 54957.
26 Christopher Boucher of Boucher Law, PC, Labor Negotiator, was also present. The Directors
27 considered the second closed session item with Christopher Boucher in accordance with CA
28 Government Code Section 54957.6.

29 **OPEN SESSION**

30 Upon returning to regular session at 6:34 p.m., President Joly stated that no reportable
31 action had been taken during Closed Session.

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1 **ADJOURNMENT**

2 President Joly adjourned the meeting at 6:35 p.m.

3 Submitted by

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Eileen Mulliner
District Secretary

DRAFT

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DRAFT
NORTH MARIN WATER DISTRICT
MINUTES OF REGULAR MEETING
OF THE BOARD OF DIRECTORS
February 4, 2025

CALL TO ORDER

President Joly called the regular meeting of the Board of Directors of North Marin Water District to order at 4:00 p.m. at the District Headquarters, and the agenda was accepted as presented. Present were Directors Jack Baker, Ken Eichstaedt, Rick Fraites, Michael Joly, and Stephen Petterle. Director Eichstaedt was attending via phone, as he was unable to travel to Novato since the roadways from the Point Reyes and Olema area were closed due to severe storm events. Also present were General Manager Tony Williams, District Secretary Eileen Mulliner, Auditor-Controller Julie Blue and AGM/Chief Engineer Eric Miller.

District employee Chris Kehoe, Construction Superintendent, was also in attendance.

President Joly noted that Agenda item #7 was being tabled to a future meeting due severe weather impacting the ability for District counsel to attend and present on this item.

MINUTES

On motion of Director Petterle, seconded by Director Baker, the Board approved the minutes from the January 21, 2025, meeting by the following vote:

AYES: Director(s) Baker, Eichstaedt, Fraites, Joly and Petterle

NOES: None

ABSENT: None

ABSTAIN: None

GENERAL MANAGER'S REPORT

Tony Williams gave a brief update on the Potter Valley Project. He said that PG&E submitted their draft surrender application on January 31 and said he has sent each of the directors a link to the document.

Mr. Williams noted that the County of Marin and other entities have coordinated on the Marin Drought Resiliency Plan. Mr. Williams also said that Supervisor Dennis Rodoni had a meeting recently with the West Marin Water Managers.

Mr. Williams said that he and Fire Chief Bill Tyler did a joint presentation to the Novato City Council at their January 28th meeting, and felt it was well received. He said the recording of the presentation will be posted on our website soon.

Mr. Williams also said that he will be attending the Marin Sonoma Water Managers meeting in Petaluma later this week.

He noted that the West Marin Services Ad hoc Committee will be meeting a second time with Mark Hildebrand regarding the WM Rate Study.

1 President Joly informed the Board that Item 7, the legal refresher by District legal counsel on
2 the Public Records Act, Brown Act, and Prop 218, is being deferred to a future meeting due to
3 inclement weather we were currently experiencing and impacts on travel.

4 **OPEN TIME**

5 President Joly asked if anyone in the audience wished to bring up an item not on the agenda
6 and there was no response.

7 **STAFF/DIRECTORS REPORTS**

8 President Joly asked if there were any staff or director's reports.

9 Director Petterle said that he recently attended the 65th birthday party for the City of Novato
10 and said it was well attended, including Congressman Huffman, Assemblymember Connolly, and
11 Supervisors Rodoni and Lucan. He noted that Bill Long was named Citizen of the Year and said it
12 was a nice event and was proud to represent the District.

13 Eric Miller informed the Board that this meeting will be the last Board meeting to be held at
14 100 Wood Hollow. He said that a temporary occupancy permit from the City is forthcoming, and we
15 plan to hold the February 18th Board meeting at 999 Rush Creek Place. Mr. Williams noted that we
16 will have an open house later in the year and we will bring back more definitive information when
17 available. The District retirees will be invited in addition to the public and various other individuals.
18 President Joly said he noticed the amount remaining on the contractor's contract was shown in the
19 disbursements and asked if we think we will be paying all of it out. Julie Blue said there are some
20 outstanding change orders, and we still have the retention on hand. Mr. Miller said we will be
21 assessing the liquidated damages before final payment is released. President Joly asked when
22 staff will be moving back to Rush Creek and Mr. Miller said it will the end of the week of the 18th, with
23 the District staff will be in the building on February 24, however the building will not be open to the
24 public until sometime in March.

25 President Joly asked about Ms. Blue about the District transitioning to monthly billing and Ms.
26 Blue had a brief response.

27 President Joly noted that when he had a water leak recently and he would not have known
28 about it if our leak notification to customers was not in place.

29 **ACTION CALENDAR**

30 **APPROVE: APPROVAL OF SALARY, TERMS AND CONDITIONS OF EMPLOYMENT –**
31 **GENERAL MANAGER**

32 President Joly read aloud a summary of the recommended action in accordance with
33 Government Code section 54953(c)(3). He said the salary increase is effective as of February 16,
34 2025. He noted that the General Manager, in addition to a salary increase, will also receive a one-
35 time payment for a 3.8% COLA increase retroactive to July 1, 2024, as well as a lump sum payment
36 for performance in the amount of \$5,000. Director Baker said it is well-deserved.

1 On the motion of Director Petterle, and seconded by Director Fraites, the Board approved
2 the Salary, Terms and Conditions of Employment for the General Manager by the following vote:

3 AYES: Director(s) Baker, Eichstaedt, Fraites, Joly, and Petterle

4 NOES: None

5 ABSENT: None

6 ABSTAIN: None

7 **APPROVE: ON-CALL CONSTRUCTION AND REPAIR SERVICES – TEAM GHILOTTI AND**
8 **ARGONAUT CONSTRUCTORS**

9 Eric Miller said on-call construction and repair services contracts have been in placed for
10 several years, the first contracts having had amendments approved. He said he wanted to go
11 through the process again and issued a Request for Proposal. The contractors chosen are Team
12 Ghilotti, who had been one of the prior on-call contractors under the original contract, and Argonaut
13 Constructors. He said the contracts are for \$1M over a 3-year period, which is like the prior
14 contracts with inflation and include an option to extend the contracts after 3 years. The work done
15 by the contractors will be on a task order basis. These contractors will assist the District when our
16 construction department needs additional help due to accomplish the workload. Director Eichstaedt
17 thanked Mr. Miller for bringing these 2 good contractors on board. He asked if we have their pricing
18 schedules and if we will get their pricing for each task order. Mr. Miller said we do have their rate
19 schedules, and it covers them for all the work requested. Director Eichstaedt also asked if a job is
20 over \$60K, can we ask each of the contractors to provide a bid and Mr. Miller said yes. Mr. Williams
21 noted that we have other contractors on-call for painting and coating needs and Director Petterle
22 noted we also have an on-call paving contractor for our paving needs.

23 President Joly asked about the backflow situation at Gateway Commons. Mr. Miller said we
24 are working with their HOA and plan to use one or both of the on-call contractors to start with 2 of
25 the buildings at the complex. He said will allow for developing the costs involved with the entire
26 project and then we will be able to work with the HOA to come up with a payment plan. Mr. Williams
27 noted that Valley of the Moon Water District had a similar situation, and we are modeling our
28 approach after their project. President Joly asked what we will do if one of the on-call contractors
29 exceeds their contract amount and Mr. Miller said we will return to the Board and seek approval to
30 increase their contract.

31 On the motion of Director Eichstaedt, and seconded by Director Baker, the Board approved
32 the On-Call Construction and Repair Services – Team Ghilotti and Argonaut Constructors by the
33 following vote:

34 AYES: Director(s) Baker, Eichstaedt, Fraites, Joly, and Petterle

35 NOES: None

36 ABSENT: None

1 ABSTAIN: None

2 **PRESENTATION ON BROWN ACT, PUBLIC RECORDS ACT, PROP 218 REFRESHER BY**
3 **BOLD, POLISNER, MADDOW, NELSON, AND JUDSON**

4 This item was deferred to a future meeting as noted by President Joly at the beginning of the
5 meeting.

6 **MISCELLANEOUS**

7 The Board received the following miscellaneous items: Disbursements - Dated January 23
8 and 30, 2025, NOAA Three-Month Outlook Precipitation Probability, and NOAA Seasonal Drought
9 Outlook.

10 The Board received the following newspaper articles: Marin IJ – LA tragedy a call to action
11 for Marin County residents - MARIN VOICE; Sonoma pipeline favored over reservoir expansion –
12 MARIN MUNICIPAL WATER SUPPLY; Water agency details supply, preparations to fight fires –
13 MARIN MUNICIPAL; Marin officials considering options for ranch evictions – POINT REYES
14 RANCHES; and Water regulators deny Trump’s claim – CALIFORNIA

15 **ADJOURNMENT**

16 President Joly adjourned the meeting at 4:50 p.m.

17 Submitted by

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21 Eileen Mulliner
22 District Secretary
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**MEMORANDUM**

To: Board of Directors February 4, 2025
From: Michael Joly, Board President
Subj: Approval of Salary, Terms and Conditions of Employment – General Manager
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RECOMMENDED ACTION: Consider Adopting Resolution No. 25-01 Approving the General Manager's Salary, Terms and Conditions of Employment

FINANCIAL IMPACT: Additional Salary of \$19,544 + \$283 in related employer payroll taxes (per year) and \$11,542 lump sum payment

The Board has recently met to discuss the General Manager's performance review and the salary, terms and conditions of the General Manager's employment. The Board recognizes that the General Manager has not had a salary increase since October 1, 2023 and desires to authorize an annual base salary increase, effective on February 16, 2025, in the amount of \$19,544 annually. The proposed salary maintains an appropriate internal equity structure between the General Manager and the Assistant General Manager classifications (17.7%).

In addition, the Board authorizes a one-time lump payment of \$5,000 for performance and a one-time cost of living adjustment (COLA) of 3.8%, retroactive to July 1, 2024 in the amount of \$6,542. This is the same COLA adjustment that all represented and unrepresented District staff received on July 1, 2024. The total one-time payment is \$11,542.

In addition to an annual salary increase above, employer payroll taxes, specifically Medicare, which will increase by \$283.

In accordance with applicable CalPERS' regulations, 2 CCR § 570.5, authorization is also requested from the Board to approve Resolution 25-01 (Attachment 1) to update the publicly available pay schedule for the General Manager position. After factoring in the above adjustments, the annual base salary for the General Manager position will be \$295,000, effective February 16, 2025 (see Attachment 2).

RECOMMENDATION

That the Board adopt Resolution 25-01 approving the General Manager's salary, terms and conditions of employment with the District.

ATTACHMENTS:

1. Resolution No. 25-01 North Marin Water District Conditions of Employment – General Manager
2. Exhibit A to Resolution No. 25-01 - Revised Salary Schedule for All Employees

RESOLUTION No. 25-01
OF
THE NORTH MARIN WATER DISTRICT
CONDITIONS OF EMPLOYMENT - GENERAL MANAGER

WHEREAS Anthony Bruce Williams was hired as Assistant General Manager/Chief Engineer of the District on October 12, 2020; and

WHEREAS Mr. Williams' appointment as General Manager was approved by unanimous vote of the Board of Directors on April 19, 2022; and

WHEREAS Mr. Williams appointment became effective May 4, 2022 and the following provisions applied:

WHEREAS Mr. Williams serves at the pleasure of the Board and shall:

- a. Have full charge and control of the maintenance, operation and construction of the water and wastewater systems of the District,
- b. Have full power and authority to employ and discharge all employees at pleasure (excluding the Executive Assistant/District Secretary, Auditor-Controller, and Assistant General Manager/Chief Engineer),
- c. Be designated as the District's Director of Emergency Services for the purposes of disaster management pursuant to the California Emergency Services Act, Government Code section 8630.
- d. Have full power to determine the duties of employees,
- e. Set the compensation of employees' subject to Board policy,
- f. Represent the District at various public entities/private groups and perform other duties imposed by the Board, and
- g. Report to the Board in accordance with Board policy.

NOW, THEREFORE, BE IT RESOLVED that the conditions of Mr. Williams' employment, remuneration and benefits are:

1. Annual salary of \$295,000 per year as reflected in EXHIBIT A (Salary Schedule), to be paid in semi-monthly installments, effective February 16, 2025. Said salary shall be reviewed annually.
2. Reimbursement of business- or business-related mileage incurred on privately owned vehicle at the normal rate per mile authorized by the District plus payment by District of \$338 per month. General Manager's use of privately-owned vehicle is for the convenience of the District and required as a condition of employment. General Manager shall maintain in force liability insurance on private vehicle of not less than \$300,000 for one individual and \$500,000 for two or more individuals.
3. Reimbursement of all reasonable expenses incurred in connection with the conduct or furtherance of District business and affairs.
4. Other benefits as are from time to time afforded all District unrepresented employees with the exception of overtime compensation. Except for vacation, such benefits, which are a function of time in service, shall be calculated from the date first employed by the District. For vacation eligibility purposes, the General Manager shall be credited with five additional vacation days annually until such time the maximum accrual rate is achieved.
5. The right to reside in any area within the District territorial boundaries.
6. The General Manager will timely cause to be placed on the Board's agenda each year a "closed session" for the purpose of his performance evaluation.

* * * * *

I hereby certify that the foregoing is a true and complete copy of a resolution duly and regularly adopted/amended by the Board of Directors of NORTH MARIN WATER DISTRICT at a regular meeting of said Board held on the 4th day of February, 2025, by the following vote:

AYES:
NOES:
ABSENT:
ABSTAIN:

Eileen Mulliner, District Secretary
North Marin Water District

(SEAL)

**North Marin Water District
Employee Salary Ranges and Job Classifications - Effective 02/16/2025**

Approved by the Board of Directors on February 4, 2025

	Step 1 Monthly / Annual	Step 2 Monthly / Annual	Step 3 Monthly / Annual	Step 4 Monthly / Annual	Step 5 Monthly / Annual
Administration Department					
Receptionist/Customer Service Asst.	5,715 68,580	6,001 72,012	6,301 75,612	6,616 79,392	6,947 83,364
Account/Credit Clerk II	6,311 75,732	6,627 79,524	6,958 83,496	7,306 87,672	7,671 92,052
Field Service Rep I	6,358 76,296	6,676 80,112	7,010 84,120	7,361 88,332	7,729 92,748
Field Service Rep II	6,803 81,636	7,143 85,716	7,500 90,000	7,875 94,500	8,269 99,228
Field Service Representative Lead	7,675 92,100	8,059 96,708	8,462 101,544	8,885 106,620	9,329 111,948
Consumer Services Supervisor	9,478 113,736	9,952 119,424	10,450 125,400	10,973 131,676	11,522 138,264
Storekeeper/Safety Coord.	7,224 86,688	7,585 91,020	7,964 95,568	8,362 100,344	8,780 105,360
Executive Assistant/District Secretary	9,887 118,644	10,381 124,572	10,900 130,800	11,445 137,340	12,017 144,204
HR/Safety Manager	11,006 132,072	11,556 138,672	12,134 145,608	12,741 152,892	13,378 160,536
Accounting Clerk II	6,311 75,732	6,627 79,524	6,958 83,496	7,306 87,672	7,671 92,052
Staff Accountant	8,131 97,572	8,538 102,456	8,965 107,580	9,413 112,956	9,884 118,608
Senior Accountant	9,312 111,744	9,778 117,336	10,267 123,204	10,780 129,360	11,319 135,828
Accounting Supervisor	10,444 125,328	10,966 131,592	11,514 138,168	12,090 145,080	12,695 152,340
Auditor-Controller	15,868 190,416	16,661 199,932	17,494 209,928	18,369 220,428	19,287 231,444
Water Conservation Tech	4,678 56,136	4,912 58,944	5,158 61,896	5,416 64,992	5,687 68,244
Water Conservation & Communications Mgr	11,774 141,288	12,363 148,356	12,981 155,772	13,630 163,560	14,312 171,744
General Manager			24,583.33 295,000		
Engineering Department					
Engineering Administrative Assistant	7,032 84,384	7,384 88,608	7,753 93,036	8,141 97,692	8,548 102,576
Engineering Services Rep	7,695 92,340	8,080 96,960	8,484 101,808	8,908 106,896	9,353 112,236
Engineering Technician IV	8,557 102,684	8,985 107,820	9,434 113,208	9,906 118,872	10,401 124,812
Senior Engineering Technician	9,433 113,196	9,905 118,860	10,400 124,800	10,920 131,040	11,466 137,592
Junior Engineer	9,433 113,196	9,905 118,860	10,400 124,800	10,920 131,040	11,466 137,592
Assistant Engineer	10,312 123,744	10,828 129,936	11,369 136,428	11,937 143,244	12,534 150,408
Associate Engineer	12,124 145,488	12,730 152,760	13,367 160,404	14,035 168,420	14,737 176,844
Senior Engineer	13,457 161,484	14,130 169,560	14,837 178,044	15,579 186,948	16,358 196,296
Assistant General Manager/Chief Engineer	17,183 206,196	18,042 216,504	18,944 227,328	19,891 238,692	20,886 250,632

	Step 1 Monthly / Annual	Step 2 Monthly / Annual	Step 3 Monthly / Annual	Step 4 Monthly / Annual	Step 5 Monthly / Annual
Construction Department					
Utility Worker I	5,896 70,752	6,191 74,292	6,501 78,012	6,826 81,912	7,167 86,004
Utility Worker II	6,325 75,900	6,641 79,692	6,973 83,676	7,322 87,864	7,688 92,256
Utility Worker III	7,326 87,912	7,692 92,304	8,077 96,924	8,481 101,772	8,905 106,860
Heavy Equipment Operator	7,584 91,008	7,963 95,556	8,361 100,332	8,779 105,348	9,218 110,616
Distribution/Maintenance Foreman	9,099 109,188	9,554 114,648	10,032 120,384	10,534 126,408	11,061 132,732
Pipeline Foreman	9,099 109,188	9,554 114,648	10,032 120,384	10,534 126,408	11,061 132,732
Construction/Maintenance Superintendent	12,580 150,960	13,209 158,508	13,869 166,428	14,562 174,744	15,290 183,480

	Step 1 Monthly / Annual	Step 2 Monthly / Annual	Step 3 Monthly / Annual	Step 4 Monthly / Annual	Step 5 Monthly / Annual
Operations Department					
Utility Worker I	5,896 70,752	6,191 74,292	6,501 78,012	6,826 81,912	7,167 86,004
Utility Worker II	6,325 75,900	6,641 79,692	6,973 83,676	7,322 87,864	7,688 92,256
Program Assistant I	5,768 69,216	6,056 72,672	6,359 76,308	6,677 80,124	7,011 84,132
Program Assistant II	7,011 84,132	7,362 88,344	7,730 92,760	8,117 97,404	8,523 102,276
Program Assistant III	7,711 92,532	8,097 97,164	8,502 102,024	8,927 107,124	9,373 112,476
Cross Connection Tech I	6,681 80,172	7,015 84,180	7,366 88,392	7,734 92,808	8,121 97,452
Cross Connection Tech II	8,121 97,452	8,527 102,324	8,953 107,436	9,401 112,812	9,871 118,452
Auto/Equipment Mechanic	7,570 90,840	7,949 95,388	8,346 100,152	8,763 105,156	9,201 110,412
Apprentice Elec/Mech Tech	7,380 88,560	7,749 92,988	8,136 97,632	8,543 102,516	8,970 107,640
Electrical/Mechanical Tech	8,661 103,932	9,094 109,128	9,549 114,588	10,026 120,312	10,527 126,324
Senior Elec/Mech Tech	9,384 112,608	9,853 118,236	10,346 124,152	10,863 130,356	11,406 136,872
Maintenance Supervisor	11,324 135,888	11,890 142,680	12,485 149,820	13,109 157,308	13,764 165,168
Laboratory Technician	6,746 80,952	7,083 84,996	7,437 89,244	7,809 93,708	8,199 98,388
Lab Analyst I	8,043 96,516	8,445 101,340	8,867 106,404	9,310 111,720	9,776 117,312
Lab Analyst II	9,536 114,432	10,013 120,156	10,514 126,168	11,040 132,480	11,592 139,104
Senior Chemist	10,436 125,232	10,958 131,496	11,506 138,072	12,081 144,972	12,685 152,220
Water Quality Supervisor	12,736 152,832	13,373 160,476	14,042 168,504	14,744 176,928	15,481 185,772

Operations Department (cont.)	Step 1 Monthly / Annual	Step 2 Monthly / Annual	Step 3 Monthly / Annual	Step 4 Monthly / Annual	Step 5 Monthly / Annual
Asst Water Distrib & TP Op - Tier 1 *	7,298 87,576	7,658 91,896	8,036 96,432	8,433 101,196	8,850 106,200
Asst Water Distrib & TP Op - Tier 2 *	7,398 88,776	7,758 93,096	8,136 97,632	8,533 102,396	8,950 107,400
Asst Water Distrib & TP Op - Tier 3 *	7,498 89,976	7,858 94,296	8,236 98,832	8,633 103,596	9,050 108,600
Water Distrib & TP Op - Tier 2 *	9,162 109,944	9,610 115,320	10,081 120,972	10,575 126,900	11,094 133,128
Water Distrib & TP Op - Tier 3 *	9,262 111,144	9,710 116,520	10,181 122,172	10,675 128,100	11,194 134,328
Water Distrib & TP Op - Tier 4 *	9,362 112,344	9,810 117,720	10,281 123,372	10,775 129,300	11,294 135,528
Sr. Water Distrib & TP Op - Tier 3 *	10,274 123,288	10,773 129,276	11,297 135,564	11,847 142,164	12,424 149,088
Sr. Water Distrib & TP Op - Tier 4 *	10,374 124,488	10,873 130,476	11,397 136,764	11,947 143,364	12,524 150,288
Sr. Water Distrib & TP Op - Tier 5 *	10,474 125,688	10,973 131,676	11,497 137,964	12,047 144,564	12,624 151,488
Treatment & Distribution Supervisor - Tier 3 *	13,346 160,152	13,998 167,976	14,683 176,196	15,402 184,824	16,157 193,884
Treatment & Distribution Supervisor - Tier 4 *	13,446 161,352	14,098 169,176	14,783 177,396	15,502 186,024	16,257 195,084
Treatment & Distribution Supervisor - Tier 5 *	13,546 162,552	14,198 170,376	14,883 178,596	15,602 187,224	16,357 196,284
Operations/Maintenance Superintendent	14,659 175,908	15,392 184,704	16,162 193,944	16,970 203,640	17,819 213,828

* Treatment Operators Tiers 1-5 schedules are based on certifications held by Stafford Treatment Plant Operators issued by the State Water Resources Control Board. The certification tiers are outlined below:
 Tier 1 = Distribution (D)1/ Transmission (T)1 -\$100 per month, Tier 2 = D2/T2 -\$200 per month,
 Tier 3 = D3 /T3-\$300per month, Tier 4 = D4/T4-\$400per month & Tier 5 = D5/T5 -\$500 per month
 The employee will be paid at the lower of the two certifications held.

**North Marin Water District
 Temporary/Seasonal Employee Hourly Ranges and Job Classifications - Effective 07/1/2024**

Approved by the Board of Directors on July 16, 2024 Board

	Step 1 Hourly	Step 2 Hourly	Step 3 Hourly	Step 4 Hourly	Step 5 Hourly
Temporary/Seasonal Worker	\$ 27.00	\$ 28.00	\$ 29.00	\$ 30.00	\$ 32.00

8



MEMORANDUM

To: Board of Directors February 4, 2025
 From: Eric Miller, Assistant GM/Chief Engineer *EM*
 Subject: On-Call Construction and Repair Services – Team Ghilotti and Argonaut Constructors
R:\NON JOB No ISSUES\Consultants\On-Call\2025-2027 On Call Construction\2025 0204 OnCall Construction Contracts BOD Memo.doc

RECOMMENDED ACTION: That the Board authorize the General Manager to execute the On-Call Construction and Repair Services Contracts with Team Ghilotti, Inc. and Argonaut Constructors, Inc.

FINANCIAL IMPACT: \$1,000,000 (included in CIP budget in various projects)

Background

In 2016 the District entered into on-call construction and repair services contracts with two local contracting firms. The on-call approach to these services provides the District with flexibility during emergencies and aids in efficient completion of small construction and/or repair projects by saving time and administrative efforts. Over the course of 8 years, 2016 to 2024, the District executed the 2 original contracts and 3 contract amendments that allowed for the successful completion of numerous projects for a total combined amount of \$2,250,000.

In mid-2024 staff decided to exhaust the remainder of the on-call contracts and re-solicit for the same services under a new Request for Proposals (RFP). The RFP identified minimum qualifications for these services including the construction firm's experience, project manager's experience, satisfactory references, acceptable safety compliance record, and adequate licensing and pricing schedule. The RFP was consistent with previous District solicitations and industry standards. The following two local contracting firms submitted proposals responsive to the solicitation;

NAME	LOCATION
Argonaut Constructors, Inc.	Santa Rosa
Team Ghilotti, Inc.	Petaluma

Selection

Staff from the Engineering and Construction Departments met to review the proposals and to discuss the merits of the two contracting firms listed above. Based on the content of the proposals and previous experience working with each firm, staff recommends entering into contract with the two firms for individual contracts not to exceed \$500,000 (for a total authorization of \$1,000,000).

Work under these contracts will be authorized based on negotiated task orders with the contractor that can most efficiently complete each task based on type of work and availability of resources. Pricing for projects under \$60,000 will be based on the proposed hourly rates (including mark-ups) or based on a negotiated not-to-exceed fee. For projects over \$60,000, pricing will be obtained from both contractors with the lowest price selected to ensure that pricing remains competitive.

In general, the maximum value for individual task orders will be \$150,000, however there is one known project where pricing is expected to be approximately \$250,000. Repairs to a recently failed retaining wall at the District's Cherry Hill Pump Station are needed this Spring as soon as weather conditions allow. The timber lagging retaining wall failed on January 6, 2025 due to excessive saturation of the hillside and failed wooden piles. Repair will require extensive earthwork grading, installation of new steel piles, and placement of new wooden lagging within the severely constrained site. Due to urgency of this repair project, use of the on-call construction and repair services contracts is favored over the traditional design-bid-build process. For this reason, staff is proposing to exceed the practice of limiting task orders to \$150,000 for this specific project.

Financial Impact

Except for unplanned emergency situations, construction and repair projects authorized under these contracts will be planned within the Capital Improvement Program (CIP), with approved budgets, that District's construction crews are not able to complete due to their other workload demands. Upcoming projects that may be utilized for construction and repair services in the Novato Water System include, but are not limited to:

- Stafford Dam Spillway Concrete Repair – \$75,000 (est.)
- Backflow Device Installation at Gateway Commons – \$25,000 (est. per bldg.)
- Cathodic Protection – Anode Installation – \$15,000 (annual est.)
- Asphalt Repairs at District Facilities – \$150,000 (est.)

RECOMMENDATION

That the Board authorize the General Manager to execute agreements with Team Ghilotti, Inc. and Argonaut Constructors, Inc. for on-call construction and repair services with a not to exceed limit of \$500,000 each.

ATTACHMENTS: none

9

**MEMORANDUM**

To: Board of Directors February 18, 2025
From: Ryan Grisso, Water Conservation Coordinator *RG*
Subject: Approve Text for Spring 2025 West Marin "Waterline", Issue 24
V:\Memos to Board\General BOD memos\Spring 2025 West Marin WaterLine Text.doc

RECOMMENDED ACTION: Approve Spring 2025 West Marin "Waterline" Text

FINANCIAL IMPACT: \$2,100 (Included in FY 2024/2025 WM Budget)

Draft text and design for the Spring 2025 West Marin "Waterline", Issue 24, is attached for your review. Should any Board member have individual comments please provide them to the General Manager at the Board meeting on February 18, 2025. This issue focuses on the future capital improvement projects needed for the service area and the rate study currently being conducted with announcements of the Board presentations and hearings regarding the rate study. It is expected the Spring 2025 West Marin "Waterline" will be mailed in March prior to the initial rate study presentation to the Board.

RECOMMENDATION

Board authorize General Manager to approve final text and design of the Spring 2025 West Marin "Waterline", Issue 24.

ATTACHMENT: 1. Draft West Marin *Waterline*, Issue 24

Low Income Rate Assistance (LIRA) Program

This program is available to eligible low-income customers and provides a credit on a two-month billing cycle of \$30 per bill or \$180 per year.

A direct water customer who has a single-family residential account and is eligible for PG&E's income-based CARE program is eligible for the District's LIRA Program. Once approved the discount would apply to your next billing cycle.

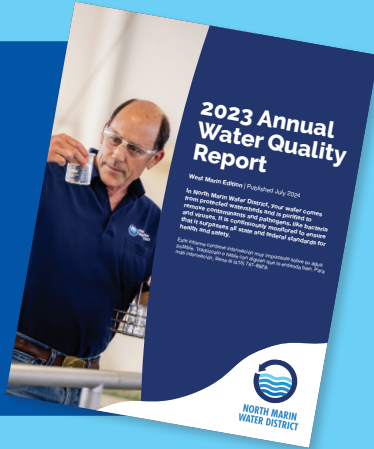
To request an application or for further information call our billing department at 415-897-4133 or visit the website at nmwd.com/lira.

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**NORTH MARIN
WATER DISTRICT**

For more info visit nmwd.com

The Waterline

West Marin Service Area Newsletter | Issue 24



**NORTH MARIN
WATER DISTRICT**

Looking and Planning Ahead

Tony Williams, General Manager

As we approach a new fiscal year in July 2025 the North Marin Water District (District) faces several challenges ahead in West Marin: aging infrastructure (including the treatment system, pipelines, pump stations and tanks), two bridges carrying our water mains being replaced by others (Caltrans and the County), new developments in Point Reyes Station, and water supply resiliency.

The District relies on the Lagunitas Watershed via various shallow wells adjacent to Lagunitas Creek. The wells are located near the former U.S. Coast Guard Housing Facility in Point Reyes Station and on Gallagher Family Ranch, north of Point Reyes Station. The Gallagher Well #2, completed in 2022, is exceeding the expected performance but unfortunately, Well #1 has reached the end of its useful life and needs replacement.

The one bright spot in the near term is consistent water use in the service area which results in consistent revenue projections (following a ten-year continual decline in water use totaling over 17 million gallons per year). Now that water use has remained stabilized at this lower level, the District can better prepare and budget for the upcoming financial needs of the system.

The District has developed a comprehensive long-term Capital Improvement Program (CIP) that not only addresses aging infrastructure but also water supply resiliency. In addition, we are analyzing ways to

fund these projects and the necessary water rates needed to have a sustainable enterprise. See stories in this Waterline issue on the ongoing West Marin Rate Study, information on your bi-monthly service charge, as well as the planned critical capital improvement projects for the next 20 years.

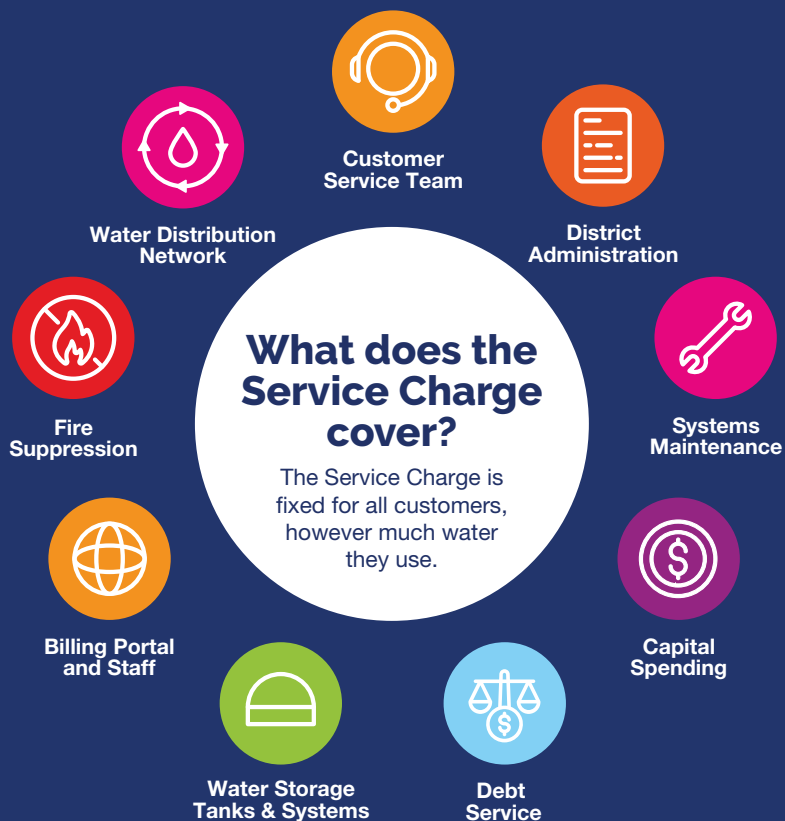


Inverness Park 2 Tank

Do you know what is covered by your bi-monthly fixed service charges?

One primary fixed cost on your water bill is the Bi-Monthly Fixed Service Charge, which includes an account charge and a meter charge. The meter charge is based on an industry standard that apportions costs based on meter size and flow capacity.

The service charge pays for the operation of the water distribution system, including storage tanks to ensure water is delivered to each customer and available at fire hydrants. It also pays for customer service and billing systems, water distribution system maintenance and capital spending, and District administration.



Water use monitoring and leak detection device pilot program

The District is continuing to offer a program for the shared cost purchase and use of a water monitoring and leak detection device called Flume. These devices attach to your meter and relay real time water use data and leak alerts through your Wi-Fi.

If you are interested in participating, please email your contact information and service address to waterconserve@nmwd.com and staff can provide you with the website link for the shared cost purchase.

This pilot program is available to West Marin Service Area customers only.



We want to hear from you

West Marin Water Rate Study

Because of increasing impacts of inflation, electricity costs, labor costs, and other cost factors that affect supplies, operations and construction, as well as the known near and long-term CIP projects, the District Board of Directors approved a rate study this year for the West Marin service area. The rate study will consider all of these impacts to appropriately plan for a long-term rate structure that will ensure the continued reliable, safe and excellent water for its customers in the future.

There will be several opportunities to learn more about how the rates are developed and provide feedback to the Board. Please join us at one of these events.

Board Meeting - Initial Rate Study Presentation	March 18th
Board Meeting - Final Rate Study Presentation	April 15th
Mail Notification	May 2nd
Public Hearing to enact new water rates	June 17th

Find out more information at nmwd.com/wmrates2025

Capital Improvement Programs

The West Marin water system has aging infrastructure (generally 50 years old or older) and includes a groundwater treatment plant, water supply wells, pumping stations, water storage tanks, fire hydrants, monitoring stations, and 26 miles of buried pipelines made of various materials. Some of these water facilities were constructed using methods that were acceptable and common at the time but no longer provide the needed resiliency or performance in regard to natural hazards or climate change, such as wooden storage tanks that should be replaced with steel or concrete ones. In addition to replacements due to age or material, some critical water pipelines are attached to bridges that cross creeks, and those bridges are scheduled to be replaced by their owners in the coming years which requires close coordination with the District's capital improvement spending.

The District team used a combination of asset management records and industry best practices to develop a comprehensive outlook for capital improvement projects over the next 20 years that includes rehabilitation, updates, or replacement of water infrastructure within all categories described above.



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10



MEMORANDUM

To: Board of Directors February 18, 2025
 From: Ryan Grisso, Water Conservation and Communications Manager *RG*
 Subject: FY 2024-25 Mid-Year Progress Report – Water Conservation and Public Communication
V:\Memos to Board\Quarterly Reports\Mid Year Reports\FY 2024-25 Mid-Year Progress Report Water Conservation and Public Communications.doc

RECOMMENDED ACTION: Information Only

FINANCIAL IMPACT: None

This memo provides an update on Water Conservation and Public Outreach activities implemented during the first half of Fiscal Year 2024-25 (FY25), including budget status and staffing levels.

Water Conservation

Water Conservation participation numbers for the first half of the current and previous two fiscal years are summarized in Table 1 below.

Table 1: Water Conservation Program Participation (July through December)

Program	FY23	FY24	FY25
Water Smart Home Surveys	8	9	11
Water Smart Commercial Surveys	2	2	1
Toilet Replacements (Residential)	39	40	20
Toilet Replacements (Commercial)	2	0	0
Retrofit on Resale (Dwellings Certified)	44	41	115
High Efficiency Washing Machine Rebates	12	28	12
Cash for Grass Rebates	32	14	10 ¹
Water Smart Landscape Rebates	8	9	6
Weather Based Irrigation Controller Rebates	6	3	8
Pool Cover Rebates	16	16	8
Hot Water Recirculation Rebates	2	4	0

¹ Cash for Grass participants removed 9,560 square feet in FY25 compared to 8,808 square feet in FY2.

Water Conservation Programs

Water conservation participation has remained steady in the first half of this fiscal year compared to the last few years, however this is a continued decrease following the previous drought period ending in 2022. This continuing decline in program participation likely has to do with accelerated participation in the drought years coupled with more than adequate water supply the three years following. Concurrently, overall customer demand also continues to remain lower than

historical water use levels, which could be attributed to the long-term comprehensive water conservation programs the District has implemented and continued to offer to all customers.

The Cash for Grass program participation continues to be at lower than historical levels, but rebated the removal of 9,560 square feet of turf this fiscal year so far (with an estimated savings of 268,000 gallons per year). The Toilet Rebate, Pool Cover Rebate and Clothes Washer Rebate program participation is also down this year. The Retrofit on Resale Program Water Conservation Certificate submittals have increased substantially this year due to more experienced escrow managers making sure the forms are submitted at the close of escrow. The Water Smart Home Survey (WSHS) Program had a slight increase but still remains way below historical participation levels. Staff does continue to offer water use consultations by phone (or Facetime) and site visits for brief leak or irrigation related issues and is strategizing ways to increase participation in the in-person visits. However, the customer requests for surveys are significantly down, which seems to be a consistent trend with utilities who implement an AMI system with customer portal.

Recently, the District modernized some of the rebate applications to an online application form through the website for easier and more efficient submittal process. This is expected to possibly increase participation in those programs as there seems to be a desire to electronically submit applications rather than by mail or scan and email but has yet to catch on. Staff continues to work on improving the efficiency of the customer application process while maintaining general quality control of the rebate eligibility.

State Urban Water Use Objective Report

This past December, the District submitted the first Annual Urban Water Use Objective and Water Use Report (UWUO) form for Fiscal Year 23-24 to the California State Water Resources Control Board (State Board) for the Novato Service Area. This UWUO report stems from the 2018 Legislation “Making Water Conservation a California Way of Life” (SB606/AB1668) with the State Board adopting final regulations in June 2024. Through the regulations a water budget was created for the District which included four components: 1) Residential Landscape Area Measurements; 2) Indoor Water Use (at 55 gallons per person per day); 3) Water Loss Budget; and 4) Commercial, Industrial, Institutional (CII) landscape irrigation. The calculated UWUO for FY24 was calculated at 2.75 billion gallons and the District’s reported demand in FY24 was 2.02 billion gallons (730 million gallons below the UWUO).

Public Communications

In the first half of FY25, the District continued working with Kiosk to implement the public communications plan (or public outreach plan) in response to a goal from the 2018 Strategic Plan. A major component of this was the enhanced social media campaign with twice weekly posts on the Facebook, Twitter and Instagram platforms. These posts include Board Meeting advertisements,

historically significant events, water supply updates, conservation program information and many other information items, which are planned over the year. This past year, we continued to make an extra effort to recognize employees and Board members on their service anniversaries. The District continues to monitor and review the website and make changes and updates as needed to keep it fresh and easily navigable, which included a complete re-design of the Engineering webpage, including a completed re-design of the “Current Projects” page tying in an interactive map with the location of all current District projects. Staff also worked with Infosend to update the design onlinebiller.com/nmwd page to be more consistent with the nmwd.com website brand design. In addition, website news stories are being updated regularly and the rotating news flash on the front page is adjusted for the most pertinent news stories for the given time period.

This past July, the District also participated in a joint booth and watering station co-branding sponsorship with Marin Municipal Water District at the Marin County Fair. The booth included four interactive stations showcasing water conservation actions that can be taken both indoors and outdoors at the home. Each station also had a co-branded sign with QR codes directing customers to both water district websites.

A Fall Waterline newsletter mailed to all customers in October 2024 and included a General Manager message, a regulatory roundup (giving information on some of the regulatory compliance measures affecting the District), a capital improvement projects recap, water conservation program advertisements, an invitation to the AMI portal, and information on the LIRA program for low income customers. The Spring Waterline newsletter is being developed for 2025 to be mailed and also sent out through a new e-newsletter design configured on the website but distributed through the WaterSmart group messenger platform. A hardcopy mailed newsletter version is also planned to continue into the future for the Fall and Spring newsletters.

The WaterSmart AMI dashboard and customer portal continue to be used as a public outreach tool to help inform customers on water use patterns and leaks and has also used the group messenger function to deploy group emails to customers. In the first half of FY25, the group messenger function was used to email an electronic copy of the Fall 2024 Waterline newsletter to approximately 13,000 customers.

All of the outreach efforts (including social media, website, print-ads and newsletters) for the preceding month are provided to the Board in a report on the miscellaneous calendar typically at the second meeting of each month.

Budget and Staffing

Table 2 summarizes the first half (July-September) expenditures for the current and prior two fiscal years. FY25 expenditures are consistent with last fiscal year, although slightly up due to the expanded public communications program.

Table 2: Water Conservation and Public Communications Expenditures (July through December)

	FY23	FY24	FY25
Total Budget	\$462,000	\$466,000	\$493,000
July-December Actual	\$195,006	\$192,138	\$210,680

Staffing

Water Conservation continues to be staffed by one full-time Water Conservation and Communication Manager and one part time Water Conservation Technician. The District also has a partnership with Sonoma County Water Agency (SCWA) through the Sonoma-Marin Saving Water Partnership to implement and staff some of the District Water Conservation Programs (as needed) including the WSHS program (estimated at no more 250 hours per quarter).

ATTACHMENTS: Power Point Presentation



**NORTH MARIN
WATER DISTRICT**

**Water Conservation and
Communications FY25 Mid-Year Report**

February 18, 2025

Presentation Outline

- Water Conservation
- State Urban Water Use Objective Report
- Public Communications





Water Conservation

Water Conservation (Indoors)



- 20 Toilets Rebated
- 11 Clothes Washers Rebated
- 12 Water Smart Home Surveys Performed
- 115 Retrofit on Resale Certificates Received



Water Conservation (Outdoors)

- 10 Cash for Grass Projects Rebated (9,560 SF)
- 6 Landscape Efficiency Rebates (Drip, Mulch)
- 8 Weather Based Irrigation Controller Rebates
- 8 Pool Cover Rebates



Water Conservation (Historical)



- 1,101 Cash for Grass Projects (1,195,000 Square Feet)
- 6,947 Clothes Washer Rebated
- 3,950 Water Smart Home Surveys Performed
- 11,979 Toilets Replaced (Rebates and Distributions)
- 7,040 Retrofit on Resale Certificates Received





State Urban Water Use Objective

UWUO Reporting Overview

- Extensive Spreadsheet Submittal Form Provided by the State Board.
- Compliance Data populated from many **SOURCES:** (Electronic Annual Report, Safer Monthly Reports, Annual Inventory Report, Water Loss Report, Annual Water Rights Report).
- Tables Include Water Use Budget for: Indoor, Residential Outdoor, Water Loss and Commercial, Industrial, Institutional (CII) landscape irrigation.



UWUO Reporting Tables (Indoor)

Components of the Indoor Residential Budget	Value	Units
Indoor Residential Water Use Standard	55	GPCD
Residential Service Area Population	61,683	Number of persons
Residential Indoor Water Use Budget (not including provisions or variances)	1,241,678,790	Gallons/Year



UWUO Reporting Tables (Residential Outdoor)

Components of the Residential Outdoor Budget	Value	Units
Residential Outdoor Water Use Budget (without INI)	1,269,110,960	Gallons/Year
Newly Constructed Residential Landscapes Budget (no SLAs)	0	Gallons/Year
Residential Special Landscape Areas Budget (existing and new construction, and pools)	77,997,758	Gallons/Year
Residential Outdoor Water Use Budget (not including INI, provisions, or variances; individual components calculated below)	1,347,108,718	

Components of the Residential Outdoor Budget (excluding Special Landscapes and New Construction)	Value	Units
Unit Conversion Factor	0.62	Gallon-Feet/Inches
LEF for Residential Landscapes	0.8	Unitless
Irrigable Irrigated Residential Landscape Area, as measured by the Department	79,137,857	Square Feet
*Landscape area categorized as residential in the DWR LAM data but identified by supplier as CII	0	Square Feet
Irrigable Irrigated Residential Landscape Area, excluding SLAs, pools, and area identified by supplier as CII	77,748,145	Square Feet

UWUO Reporting Tables (Water Loss)

Select budget calculation method from dropdown		Water Loss Standards					
PWSID	PWS Name	Water Loss Standard (per specified unit)	Water Loss Standard Type	Number of Service Connections (active + inactive) (selected in Table 2)	Length of Mains (miles) (selected in Table 2)	Water Loss Budget or Reported Real Loss used?	Estimated Annual Efficient Water Loss Budget (gallons/year) or Reported Real Loss
CA2110003	NORTH MARIN WATER DISTRICT	3.779497409	Gallons per service connection per day	20,982	334.00	Water Loss Budget	28,945,016

(Autofill) PWSIDs as shown in the supplier-PWSID crosswalk	(Autofill) PWS Name	(Fill in) Total Annual Volume of Real Losses (Units specified in Column D)	(Dropdown) Units of Reported Real Losses	(Autofill) Conversion Factor	(Fill in) Reporting Period Start Date	(Fill in) Reporting Period End Date	(Calculated) Calendar Type	(Calculated) Total Annual Volume of Real Losses (Gallon/year)
CA2110003	NORTH MARIN WATER DISTRICT	82.949	Million Gallons	1000000	1/1/2023	12/31/2023	Calendar	82,949,000



UWUO Reporting Tables (CII Landscape Irrigation)

Actual Water Use (Potable and Non-Potable), Excluded Demands	Value	Units
Annual, aggregate potable deliveries to Commercial & Institutional connections	328,160,062	Gallons/Year
Annual, aggregate potable deliveries to Industrial connections	0	Gallons/Year
Annual, aggregate potable deliveries to Other connections	0	Gallons/Year
Annual, aggregate nonpotable nonresidential deliveries (excluding non-potable deliveries to CII DIMs)	57,416,024	Gallons/Year
Total Excluded Demands	385,576,086	Gallons/Year



UWUO Reporting Tables (Summary)

Actual Use Compared to Urban Water Use Objective

In Gallons/Year

Water Use Component	Actual Water Use (Gallons)	Urban Water Use Objective (Gallons)
Total Residential Water Use, Indoor + Outdoor	1,643,948,717.00	2,588,787,507.97
Outdoor Irrigation of CII landscapes associated with DIMs	297,363,592.00	297,363,592.00
System Water Loss	82,949,000.00	28,945,016.34
Variances, Provisions, and 20% NI buffer, if applicable	N/A	0.00
Bonus Incentive	N/A	0.00
Sum of Water Use Components (Specific to Objective)	2,024,261,309.00	2,915,096,116.31
Excluded Demands	385,576,086.00	385,576,086.00
Sum of Water Use Components (Objective + Excluded)	2,409,837,395.00	3,300,672,202.31
SB X7-7 Target Volume Plus Previously Excluded Process and Recycled Water	N/A	3,138,060,942.00
"Capped" Objective	N/A	2,752,484,856.00
Regional Alliance Met Regional Target? (If Applicable)	N/A	Yes
Final Comparison of Actual Water Use to Objective	2,024,261,309.00	2,752,484,856.00





Communications

Communications (Website)

	Feb 2024	Mar 2024	Apr 2024	May 2024	June 2024	July 2024	Aug 2024	Sep 2024	Oct 2024	Nov 2024	Dec 2024
2024 Visitors	9,521	8,689	6,333	6,680	6,230	7,269	5,846	5,487	6,952	8,083	7,173

Pages	Views
Home	4,043
Online Billing	2,544
Weather & Production Statistics	1,556
My Water Usage (WaterSmart Portal)	746
Employment Opportunities	293
What Is An Acre Foot?	259
Contact	177
Meetings 2024	160
Human Resources	144



Communications (Social Media)

	Feb-2024	Mar-2024	Apr-2024	May-2024	Jun-2024	Jul-2024	Aug-2024	Sep-2024	Oct-2024	Nov-2024	Dec-2024
Facebook Followers	2,548	2,569	2,581	2,606	2,627	2,658	2,671	2,685	2,697	2,712	2,731
X (Twitter) Followers	131	131	130	132	132	133	131	132	129	124	124
Instagram Followers	891	903	907	914	922	928	937	938	947	954	957



Communications (Social Media Highlights)

North Marin Water District
Published by Hootsuite
5 December 2024 at 00:14

Did you know that you can check your water usage at any time using your water smart portal? Visit nmwd.com/account/watersmart/ and simply look up your account to explore your water use. It's free, and it only takes a minute. #watersmart #watersavings



North Marin Water District
Published by Hootsuite
7 December 2024 at 00:00

Did you know that NMWD rebates up to \$100 per High-Efficiency Toilet (HET) and up to \$200 per Ultra High-Efficiency Toilet (UHET) when customers change their non-water conserving toilets? For more information visit nmwd.com/indoors



North Marin Water District
Published by Hootsuite
14 December 2024 at 02:00

Customers are welcome and encouraged to attend North Marin Water District's board meeting next Tuesday. See the agenda here: nmwd.com/meetings



North Marin Water District
Published by Hootsuite
2 October

Today our Water Quality Supervisor, Pablo Ramulo (21 years), Distributor and TP Supervisor, Brad Stompe (27 years), and Pipeline Foreman, Adam Buel (13 years) are celebrating milestones at North Marin Water District. Thank you all for your service and expertise! #waterindustry #nmwd #waterprofessionals #anniversary



North Marin Water District
Published by Hootsuite
5 October at 19:00

It's California Water Professionals Appreciation Week, and we are grateful for all our #WaterProfessionals at NMWD! Thank you to our entire staff who work around the clock to ensure our water is reliable, sustainable, and safe. #WeAreCAWater #CAWaterWeek #WorkForWater #ThankAnOperator #EssentialWorkers



North Marin Water District
Published by Hootsuite
9 June at 00:01

North Marin Water District (NMWD) recently started work to relocate two water mains in coordination with the Novato Sanitary District's (NSD) new sewer main project on Arthur Street near Novato High School. Both NMWD and NSD are committed to minimizing impacts to our customers and have scheduled these projects to begin shortly after the school year and be wrapped up prior to the new school year. Thank you for understanding that minor delays may occur as our crews work to comp. [See more](#)



North Marin Water District
Published by Hootsuite
25 November at 19:00

Have you read our most recent Water Quality Report? Learn more by visiting: nmwd.com/wq (Spoken alert: NMWD water surpasses all fed and state quality standards) #waterquality
Ha visto nuestro último Reporte de Calidad de Agua? Obtenga más información visitando: nmwd.com/wq (Alerta de spoken: el agua de NMWD supera todos estándares de calidad federeles y estatales) #calidaddeagua



Communications (Waterline Newsletter)

Low Income Rate Assistance (LIRA) Program

This program is available to eligible low-income customers and provides a credit on a two-month billing cycle of \$30 per bill or \$180 per year.

A direct water customer who has a single-family residential account and is eligible for PG&E's income-based CARE program is eligible for the District's LIRA Program. Once approved the discount would apply to your next billing cycle.

To request an application or for further information call our billing department at 415-987-4133 or visit the website at nmwd.com/lira

Save up to \$180 a year.

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POSTAL CUSTOMER

Read Our Annual Water Quality Report

Visit nmwd.com/water-quality or scan the code below.



Have you signed up yet to access your water use?

We encourage you to sign up and log in on the AMI system WaterSmart portal to get acquainted with the system and learn more about your water use. This portal gives customers access to hourly water use data and the ability to set up alerts for high use and leak events.

Please visit the District's website at nmwd.com to learn more about accessing the WaterSmart Portal (and online bill pay).



The Waterline

Novato Service Area Newsletter | Issue 53

Your Water and Community

Tony Williams, General Manager

Fire Safety and Water

After reading Chief Tyler's message in the Novato Fire District Summer 2024 Newsletter, I thought it would be good to remind our customers what role North Marin Water District (District) plays in fire prevention and safety. On any given day, District operators ensure that at least 25 million gallons of water are stored in thirty different water storage tanks located throughout the distribution system, ranging in capacity from 5,000 gallons to 5 million gallons. These storage tanks are connected to the District's water distribution system which also includes over 2,600 fire hydrants spaced throughout the community, mostly near homes, schools, and commercial developments. In coordination with Novato Fire, the District installs additional fire hydrants whenever new water pipelines are installed or replaced, and replaces any damaged hydrants. Novato Fire handles painting the hydrants to protect them from the elements and to extend their life. The District relies on the hydrants for routine testing and flushing of pipelines as well as for temporary connections for special needs, and Novato Fire relies on the hydrants for fighting fires and protecting the community. Water used for firefighting purposes is provided as a service to the community.

Critical Infrastructure Upgrades

The District has an extensive distribution system to ensure we always have water available for human consumption and firefighting purposes. As part of our ongoing improvement efforts the District is embarking on three projects that will help make it more effective and robust in the coming

years. These projects include the Lynwood Pump Station Upgrade Project, the Crest Pump Station Project, and the San Mateo Tank 24-inch transmission water main project. See our website for updates on timelines and details on these and other District projects.

New Regulations

Water supply, treatment, and distribution are highly regulated and the District prices itself on meeting or exceeding the various state and federal regulations that govern our water service to the community. Highlights on key regulatory changes related to water quality are featured later in the Newsletter in the "Regulatory Round-Up".

New Water Quality Laboratory

We are in the final stages of construction on the Administration and Laboratory Building Upgrade Project. One of the highlights is a new state-of-the-art water quality laboratory. The new laboratory will provide ample space to conduct required testing for the high-quality water provided to our customers and accommodate future testing needs in the ever-changing world of regulations and procedures. The new laboratory will facilitate microbiology, metals, and inorganic chemical testing to ensure the water delivered to our customers meets or exceeds all state and federal water quality standards. The District laboratory also provides important testing services for its other water and wastewater enterprises in West Marin and to partner agencies throughout Marin County.

Regulatory Round-Up

Lead and Copper Rule Revisions under the federal Safe Drinking Water Act

Requires all public water systems to conduct an inventory of service lines to each customer. The District began a comprehensive survey earlier this year. Although the District has never used lead piping, materials and lead has been banned in home construction since 1985, customer-owned service lines made from lead may be present in older homes. If your home or business was constructed prior to 1985 you may see District staff members at your meter box respecting the service line connecting your home or commercial building to the water meter. The completed inventory will be publicly available later this year.

Cross-Connection Control Regulations under the California Safe Drinking Water Act

This act has evolved in California since the original regulation was adopted in 1924 with the goal of protecting public health. As of July 21, 2024, new state policy addresses cross-connections, or the intersection of the District's water system and other non-potable sources, and backflow, which is the undesired/unintended reversal of flow of water in the District's distribution system. Installing a "backflow prevention assembly" (BPA), which consists of specific piping and valves installed just past the water meter, is a proven method the North Marin Water District has used to prevent backflow occurrences. Under the new state-mandated rules, the District will be evaluating all residential and commercial customers to assess the risk of cross-connections and backflow and determine where additional BPAs may be required.

Water Smart Savings Program

North Marin Water District wants to help customers use water efficiently. That's why we've put all of our water saving promotions under one umbrella, The Water Smart Savings Program encompasses all you need to get started on saving water and saving money. Together, these programs have saved over 500 million gallons per year. Call 415-987-4344 or email waterwise@nmwd.com for program participation details.



Water Smart Home Survey

This free service includes thorough indoor and outdoor water efficiency checks.



Water Smart Landscape Rebate

Rebates available for water-efficient landscape equipment, such as a new drip irrigation system replacing a spray system, or a rain shut-off device.



Pool Cover Rebate

Rebate available for installing a new solar or safety pool cover with non-netted material only.



Cash for Grass Rebate

Get cash for removing irrigated and maintained lawn and replacing it with low water use plants - up to \$1 per square foot now available. Pre-qualification required.



High-Efficiency Clothes Washer Rebate

North Marin Water District offers a rebate after buying a qualifying high-efficiency clothes washer.



Rainwater Catchment Rebate

(Now enhanced with a higher rebate level) Rebate for collection and storage of rainwater.



High-Efficiency Toilet Rebate

Customers who replace an old water-guzzling toilet with a high-efficiency toilet may be eligible for a rebate.



Weather-Based Irrigation Controller Rebate

Rebate for weather-based irrigation controllers that use weather data and site information such as plant type and sprinkler system output to automatically adjust watering times and frequency.



Greywater Rebate

Rebate available for installation of qualified greywater systems.

Capital Improvement Project Recap

Railroad Avenue Project

We replaced 650 feet of eight-inch main line pipe in the 900 block of Railroad Avenue, in coordination with the City Public Works' summer paving project. Utility coordination ahead of paving work reduced the likelihood of trenching through newly paved streets, which optimizes the infrastructure investments of both agencies.



Arthur Street Project

We replaced 375 feet of eight-inch main line pipe near the intersection of Arthur Street and Cambridge Street, in coordination with Novato Sanitary District and Novato Unified School District. Work was completed during spring and summer school breaks to minimize traffic impact.



Old Ranch Road Tank

We replaced a 50,000 gallon redwood storage tank with a new 100,000 gallon stainless steel storage tank in the Indian Valley. This project improves the District's resiliency to wildfire by replacing wooden infrastructure with steel, and the increased tank size improves flows in the area it feeds the Novato Fire Protection District.



Stafford Treatment Plant Upgrades

We rehabilitated the primary filter basins at the District's surface water treatment plant near Stafford Lake. The project is part of the District's proactive approach to maintaining critical facilities and results in greater efficiency when producing potable water from Stafford Lake, leading to a more reliable water supply if needed in an emergency.



Pay your bills online, sign up for autopay and paperless billing.

Visit onlinebill.com/nmwd



Communications (Marin County Fair)





Questions?

11



MEMORANDUM

To: Board of Directors Date: February 18, 2025
 From: Julie Blue, Auditor/Controller
 Subject: Fiscal Year (FY) 2025-26 Budget Review and Rate Hearing Schedule
T:\AC\Budget\FY-2025-26\Board Memos\Proposed FY 25.26 Budget Review and Rate Hearing Schedule.docx

RECOMMENDED ACTION: Information

FINANCIAL IMPACT: None

The below tables outline the schedule of Board meeting activities related to the FY 2025-26 budget review, budget approval, rate setting and Prop 218 rate hearing schedule. The dates are scheduled to align with a proposed rate increase effective July 1, 2025.

PROPOSED BUDGET REVIEW SCHEDULE FY 2025-26

Date	Item	Service Area	Review/Approve
March 18	West Marin (WM) Water Rate Study	WM	Review
April 1	Novato, Recycled Water (RW) & Oceana Marin (OM) Financial Plan	Novato/RW/OM	Review
April 15	West Marin Water Rate Study	WM	Approve
May 6	Capital Improvement Plan	Novato/RW/WM/OM	Review
June 3	Comprehensive District Budget – Includes Operations & Maintenance and Capital Budgets for all Service Areas	Novato/RW/WM/OM	Review
June 17	Comprehensive District Budget – Includes Operations & Maintenance and Capital Budgets for all Service Areas	Novato/RW/WM/OM	Approve

PROPOSED RATE HEARING & RATE SETTING SCHEDULE FY 2025-26

Date	Item	Service Area
March 4	Sonoma Water – Water Transmission FY 25-26 Budget Presentation	Novato
April 1,15	Consider Proposed Rates	Novato/RW/WM/OM
April 15	Approve Prop 218 Notice and Rate Increase Notification to Customers	Novato/RW/WM/OM
May 2	Customer Rate Increase Notification Postmark Deadline ⁽¹⁾	WM/OM
May 30	Customer Rate Increase Notification Postmark Deadline ⁽²⁾	Novato/RW
June 17	Prop 218 Rate Hearing for West Marin Water and Oceana Marin Sewer	WM/OM
July 1	Rate Effective	Novato/RW/WM/OM

ATTACHMENTS: None

- (1) To meet minimum 45-day hearing notice requirement communications must be postmarked on or before the date shown.
 (2) To meet minimum 30-day notice requirement communications must be postmarked on or before the date shown.

12

**MEMORANDUM**

To: Board of Directors

February 18, 2025

From: Julie Blue, Auditor-Controller *JB*
Nancy Williamson, Accounting Supervisor *NW*

Subj: Fiscal Year 2024-25 2nd Quarter Financial Statement
t:\ac\board reports\board memos\2025\financial statements\bod memo financial statements fy 24.25 2nd qtr.docx

RECOMMENDED ACTION: Information Only

FINANCIAL IMPACT: None at this time

Attached is the FY 2024-25 2nd Quarter Financial Statement for all of North Marin Water District's enterprises. The financial statement includes financial transactions for the period of July 1, 2024 through December 31, 2024. Key elements of the report will be highlighted and staff is available to answer questions from the Board of Directors.

ATTACHMENTS:

1. FY 2024-25 2nd Quarter Financial Statement

NORTH MARIN WATER DISTRICT



FINANCIAL STATEMENT FISCAL YEAR 2024-25

December 31, 2024

**NORTH MARIN WATER DISTRICT
FINANCIAL STATEMENTS
TABLE OF CONTENTS**

Memo

Financial Statement Memo..... 1

Basic Financial Statements

Statement of Net Position - All Districts..... 4

Sources and Uses of Funds Statement..... 8

Income Statement & Cash Flow - By Service Area..... 9

Supplementary Information

Detail Income Statement - Novato Water..... 10

Detail Income Statement - Recycled Water..... 14

Detail Income Statement - West Marin Water..... 16

Detail Income Statement - Oceana Marin Sewer..... 19

Vehicle Fleet Analysis..... 21

Water Conservation Expenditures 22

Capital Improvement Project Expenditures 23

Notes to Financial Statements 28

MEMORANDUM

To: Tony Williams, General Manager

February 18, 2025

From: Reviewed by: Julie Blue, Auditor-Controller

Prepared by: Nancy Williamson, Accounting Supervisor and Ling Reilly, Senior Accountant

Subj: Information – FY24/25 December Financial Statement

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FISCAL YEAR PERFORMANCE COMPARED TO THE ANNUAL BUDGET

<u>CONSOLIDATED SUMMARY</u>	Dec-24	FY24/25	FY24/25	FYTD /
Actual vs. Budget	Actual	Actual YTD	Budget	Budget %
Operating Revenue	\$2,356,630	\$17,752,064	\$28,965,000	61%
Operating Expense	\$2,466,043	\$15,568,576	\$27,864,000	56%
Non-Operating Revenue / (Expense)	(\$87,939)	(\$181,039)	(\$1,254,000)	14%
Net Income / (Loss)	(\$197,351)	\$2,002,449	(\$153,000)	1309%
Other Sources / (Uses)*	(\$1,426,071)	(\$5,379,512)	(\$2,507,000)	(215%)
Cash Increase / (Decrease)	(\$1,623,422)	(\$3,377,062)	(\$2,660,000)	127%

* See Page 8.

For the six months of the fiscal year 2024-2025, the District generated a net Income of \$2,002,449 and saw a net cash decrease of \$3,377,062. On a seasonally adjusted basis, Operating Revenue came in 20% over budget and Operating Expense came in 11% over budget. \$5,881,859 (67%) of the Capital Improvement Projects Budget was expended this fiscal year to date.

**SUMMARY INCOME STATEMENTS BY SERVICE AREA
PRESENTED IN ACCORDANCE WITH GENERALLY ACCEPTED ACCOUNTING PRINCIPALS**

<u>NOVATO WATER</u>	Dec-24	FY24/25	FY23/24	FY25 vs 24
Year over Year Comparison	Actual	Actual YTD	Actual YTD	Up/(Down)
Operating Revenue	\$2,043,932	\$15,355,327	\$13,344,061	15%
Operating Expense	2,161,365	13,941,538	10,602,377	31%
Other Income / (Expense)	18,497	(195,408)	389,893	-
Net Income / (Loss)	(\$98,936)	\$1,218,381	\$3,131,577	(61%)
Active Accounts	20,881	20,881	20,857	0%
Consumption (MG)	130	1,302	1,220	7%
Average Commodity Rate / 1,000 gal	\$10.67	\$8.48	\$7.73	10%
Income / (Loss) / Active Account	(\$4.74)	\$58.35	\$150.15	(61%)
Income / (Loss) / 1,000 Gal	(\$0.76)	\$0.94	\$2.57	(64%)
Facility Reserve Charges	\$28,310	\$100,210	\$210,310	(52%)
FRC Transfer (to)/from Recycled Water	(\$569,415)	(\$769,492)	\$0	-
Developer 'In-Kind' Contributions	\$11,132	\$231,598	\$342,308	(32%)

Consumption for the fiscal year to date was 7% more than the prior year. Total operating revenue, which includes wheeling and other miscellaneous service charges, increased \$2,011,266 from the prior year. Total operating expense was \$3,339,160 more than last year.

The Stafford Treatment Plant has not produced any water (0 MG) so far this fiscal year. However \$880,094 has been incurred to maintain plant operations. The annual budget for Stafford assumes production of 600 MG at a cost of \$4,255/MG. For comparison, the cost to purchase water from the Sonoma County Water Agency (SCWA) is \$4,251 per MG³.

The fiscal year net income (which includes non-operating items such as interest revenue and expense) of \$1,218,381 compares to a budgeted net income for the year of \$433,000 and to a net income of \$3,131,577 for the prior year. \$3,932,047 (66%) of the Novato Water Capital Improvement Project Budget was spent versus \$5,396,656 (39%) for the prior year. \$100,210 in Facility Reserve Charges (FRC) have been collected (\$793,000 is budgeted). FRC reserves totaling \$769,492 were transferred this fiscal year from the Novato Water Fund to the Recycled Water Fund. The Novato FRC Reserve has a net deficit of \$9,816,071 arising from transfers to the RW Fund in advance of FRC receipts. This is up from a net deficit of \$6,915,975 last year. That deficit will be reimbursed by future Connection Fee revenue. The Novato cash balance decreased \$207,611 in December and stood at \$17,077,124 at month end, compared to a budgeted projection of \$19,106,187 at fiscal year-end.

<u>NOVATO RECYCLED</u>	Dec-24	FY24/25	FY23/24	FY25 vs 24
Year over Year Comparison	<u>Actual</u>	<u>Actual YTD</u>	<u>Actual YTD</u>	<u>Up/(Down)</u>
Operating Revenue	\$88,133	\$1,418,902	\$955,690	48%
Operating Expense	146,885	772,868	711,224	9%
Other Income / (Expense)	(14,480)	20,742	6,011	245%
Net Income / (Loss)	<u>(\$73,232)</u>	<u>\$666,776</u>	<u>\$250,477</u>	166%
Active Accounts	102	102	100	2%
Consumption (MG)	1.4	146.9	118.9	24%
Average Commodity Rate / 1,000 gal (net)	\$52.17	\$6.75	\$7.33	(8%)
Deer Island Production (MG)	0.0	0.0	4.2	-
Novato Sanitary Production (MG)	6.0	143.7	86.3	67%
Las Gallinas Production (MG)	5.4	42.3	28.0	51%
Potable Water Input (MG)	1.7	2.4	7.3	(67%)
FRC Transfer from Novato	\$569,415	\$769,492	\$0	-
RW Costs	\$35,268	\$246,705	\$176,678	40%

146.9 MG was delivered to RW customers this fiscal year to date, 24% more than the prior year. Operating revenue was 48% more than last year. Total operating expense was 9% more than the prior year. The recycled water was produced at a cost of \$1,796/MG² (including potable water consumed) versus \$4,251/MG³ from SCWA. The budgeted production cost of recycled water is \$2,781/MG.

The fiscal year net income of \$666,776 compares to a budgeted net loss for the year of \$323,000 and a net income of \$250,477 for the prior year. \$237,645 (53%) of the Recycled Water Capital Improvement Project Budget was spent versus \$61,497 (7%) for the prior year.

The Novato Recycled cash balance stood at \$8,113,280 at month end, \$7.1M of which amount resides in restricted reserves for debt service, the Deer Island Facility Replacement Fund and the Recycled Water Capital Replacement and Expansion Fund.

¹ Stafford production cost = TP op expense (\$532,197.08) + SRF loan interest (\$55,723.44) + plant depreciation (\$292,173.48)/0 MG produced

² Recycled Water production cost = purchased water cost (\$246,705) + treatment expense (\$24,289) + Deer Island RW Facility SRF loan interest (\$9,387) + Deer Island plant depreciation (\$57,960)/188.4 MG produced

³ SCWA production cost per MG = O&M charge (\$3,423) + debt service charge (\$278) + Russian River conservation charge (\$489) + Russian River projects charge (\$61)

WEST MARIN WATER	Dec-24	FY24/25	FY23/24	FY25 vs 24
Year over Year Comparison	Actual	Actual YTD	Actual YTD	Up/(Down)
Operating Revenue	\$195,809	\$805,300	\$554,777	45%
Operating Expense	138,105	667,458	476,285	40%
Other Income / (Expense)	(2,894)	(5,239)	(2,905)	(80%)
Net Income / (Loss)	\$54,809	\$132,602	\$75,588	75%
Active Accounts	800	800	794	1%
Consumption (MG)	3.5	35.1	29.9	18%
Average Commodity Rate / 1,000 gal (net)	\$40.67	\$17.82	\$13.84	29%
Income/ (Loss) / Active Account	\$68.51	\$165.75	\$95.20	74%
Income / (Loss) / 1,000 Gal	\$15.48	\$3.77	\$2.53	49%
Facility Reserve Charges	\$0	\$31,820	\$21,660	47%
Developer 'In-Kind' Contributions	\$21,081	\$157,548	\$645	24340%

Consumption for the fiscal year was 18% more than the prior year. Operating revenue was 45% more than last year.

Operating expenditures were \$191,174, or 40% more than the previous year. The fiscal year net income of \$132,602 compares to a budgeted annual net loss of \$254,000 and to a net income of \$75,588 for the prior year. \$82,097 (18%) of the Capital Improvement Project Budget was expended this fiscal year, and \$31,820 in connection fees have been collected (\$0 is budgeted). The West Marin cash balance decreased \$68,942 in December and stood at \$702,259 at month end, compared to a budgeted projection of \$482,000 at fiscal year-end.

OCEANA MARIN SEWER	Dec-24	FY24/25	FY23/24	FY25 vs 24
Year over Year Comparison	Actual	Actual YTD	Actual YTD	Up/(Down)
Operating Revenue	\$28,756	\$172,536	\$162,645	6%
Operating Expense	19,687	186,712	157,205	19%
Other Income / (Expense)	7,682	(1,134)	6,801	-
Net Income / (Loss)	\$16,751	(\$15,310)	\$12,242	-
Active Accounts	240	240	236	2%
Monthly Sewer Service Charge	\$121	\$121	\$115	6%
Income / (Loss) / Active Account	\$69.79	(\$63.79)	\$51.87	-
Sewage Facilities Connection Charges	\$0	\$0	\$75,000	-

Operating revenue of \$172,536 was 6% more than the previous year due to the 6% rate increase effective July 1, 2024, and four new connections. Operating expenditures were 19%, or \$29,508 more than the previous year. The fiscal year net loss of \$15,310 compares to a budgeted annual net loss of \$35,000 and to a net income of \$12,242 for the prior year. \$1,630,070 (85%) of the Capital Improvement Project Budget has been expended this fiscal year.

\$0 in Sewage Facilities Connection Charges (SFCC) have been collected (\$0 is budgeted). The Oceana Marin cash balance is currently \$0 pending grant reimbursement and transfer of loan funds from Novato.

**NORTH MARIN WATER DISTRICT
STATEMENT OF NET POSITION
FOR THE PERIOD ENDING DECEMBER 31, 2024**

	<u>TOTAL</u>	<u>NOVATO WATER</u>	<u>NOVATO RECYCLED</u>	<u>WEST MARIN WATER</u>	<u>OCEANA MARIN SEWER</u>
ASSETS					
Cash & Investments					
Unrestricted/Undesignated Cash	\$1,099,122	(\$0)	\$819,748	\$279,374	\$0
Restricted Cash (Note 1)					
Connection Fee Fund	\$0	\$0	\$0	\$0	\$0
Deer Island RWF Replacement Fund	215,000	0	215,000	0	0
Capital Replacement & Expansion Fund	5,974,461	0	5,974,461	0	0
STP SRF Reserve-Marine Co Treasury	1,044,474	1,044,474	0	0	0
RWS North/South SRF Reserve Fund	614,299	0	614,299	0	0
RW Central Area SRF Reserve Fund	275,773	0	275,773	0	0
DL Falk Const Escrow Acct	626,881	626,881	0	0	0
Designated Cash (Note 2)					
Liability Contingency Fund	1,405,370	1,306,485	0	98,885	0
Retiree Medical Benefits Fund	4,869,618	4,869,618	0	0	0
Maintenance Accrual Fund	615,545	615,545	0	0	0
Operating Reserve Fund	7,754,000	7,216,000	214,000	324,000	0
Webster Bank-Admin Bldg/CIP Fund	1,360,086	1,360,086	0	0	0
Total Cash	\$25,855,635	\$17,040,095	\$8,113,280	\$702,259	\$0
Gain/(Loss) on MV of Investments	37,029	\$37,029	\$0	\$0	\$0
Market Value of Cash & Investments	\$25,892,664	\$17,077,124	\$8,113,280	\$702,259	\$0
Current Assets					
Net Receivables - Consumers	\$1,730,823	\$1,505,963	\$106,909	\$136,407	(\$18,455)
Accrued Water Sales	3,045,376	2,524,080	332,249	189,047	0
Accounts Receivable-Other	439,440	151,382	19,444	62,769	205,846
Prepaid Expense	850,538	850,538	0	0	0
Reimbursable Small Jobs	1,099	2,949	0	(1,850)	0
Interest Receivable	0	0	0	0	0
Inventories	1,111,979	1,111,979	0	0	0
Deposits Receivable	29,982	29,982	0	0	0
Total Current Assets	\$7,209,238	\$6,176,872	\$458,602	\$386,373	\$187,391

**NORTH MARIN WATER DISTRICT
STATEMENT OF NET POSITION
FOR THE PERIOD ENDING DECEMBER 31, 2024**

	<u>TOTAL</u>	<u>NOVATO WATER</u>	<u>NOVATO RECYCLED</u>	<u>WEST MARIN WATER</u>	<u>OCEANA MARIN SEWER</u>
Loans Receivable					
Employee Loans (Note 3)	\$550,000	\$550,000	\$0	\$0	\$0
Due From Other Funds (Note 10)	1,092,384	1,092,384	0	0	0
Other Long Term Receivables (Note 4)	3,581,564	2,591,828	983,592	6,143	0
Loans Receivable	\$5,223,947	\$4,234,212	\$983,592	\$6,143	\$0
Property and Plant					
Land & Land Rights	\$1,493,091	\$1,368,872	\$0	\$123,411	\$808
Dam, Lake, & Source Facilities	5,675,845	5,183,433	0	492,412	0
Treatment Facilities	23,486,730	19,076,812	2,666,198	819,741	923,980
Storage Facilities	26,430,232	21,218,225	1,643,458	3,568,548	0
Transmission Facilities (16"+)	29,503,127	29,380,803	0	122,324	0
Distribution and Pumping Facilities	112,277,932	74,267,723	31,863,471	6,146,738	0
Sewer Mains, Pumps, & Laterals	1,246,342	0	0	0	1,246,342
Sub-Total	\$200,113,300	\$150,495,868	\$36,173,127	\$11,273,174	\$2,171,131
Less Accumulated Depreciation (Note 5)	(76,124,690)	(61,976,221)	(7,792,192)	(5,110,850)	(1,245,428)
Net Property and Plant	\$123,988,610	\$88,519,647	\$28,380,935	\$6,162,324	\$925,703
Buildings and Equipment (Note 6)					
Buildings	\$2,502,997	\$2,502,997	\$0	\$0	\$0
Office Equipment	1,355,507	1,355,507	0	0	0
Laboratory Equipment	323,072	323,072	0	0	0
Trucks & Automobiles	2,078,202	2,078,202	0	0	0
Construction Equipment	1,263,758	1,263,758	0	0	0
Tools, Shop Equipment	486,267	486,267	0	0	0
Lease Assets	0	0	0	0	0
Sub-Total	\$8,009,803	\$8,009,803	\$0	\$0	\$0
Less Accumulated Depreciation (Note 5)	(5,713,318)	(5,713,318)	0	0	0
Net Buildings and Equipment	\$2,296,485	\$2,296,485	\$0	\$0	\$0
Construction In Progress					
Developer	\$2,017,469	\$1,845,848	\$0	\$171,621	\$0
District	31,331,969	26,158,322	540,669	2,427,450	2,205,528
Total Construction in Progress	33,349,438	28,004,170	540,669	2,599,071	2,205,528
Net Physical Plant & Equipment	159,634,532	118,820,301	28,921,604	8,761,395	3,131,231
Deferred Outflow of Resources-GASB68	6,778,572	6,778,572	0	0	0
Deferred Outflow of Resources-GASB75	236,289	236,289	0	0	0
TOTAL ASSETS	\$204,975,242	\$153,323,371	\$38,477,079	\$9,856,171	\$3,318,622

01

**NORTH MARIN WATER DISTRICT
STATEMENT OF NET POSITION
FOR THE PERIOD ENDING DECEMBER 31, 2024**

	<u>TOTAL</u>	<u>NOVATO WATER</u>	<u>NOVATO RECYCLED</u>	<u>WEST MARIN WATER</u>	<u>OCEANA MARIN SEWER</u>
LIABILITIES AND NET ASSETS					
Current Liabilities					
Trade Accounts Payable	\$2,946,095	\$2,795,506	\$70,883	\$0	\$79,705
Reimbursement Prog. Unclaimed Funds	435,930	386,280	0	49,650	0
Loan Debt Principal Payable-Current	1,451,758	469,285	982,474	0	0
Bank of Marin Principal Payable-Current	446,721	389,540	0	57,180	0
JP Morgan/Chase AMI Loan-Current	300,000	300,000	0	0	0
Webster Bank-Admin Bldg/CIP Loan-Current	776,681	776,681	0	0	0
WM Loan Due to Novato-Current	93,168	0	0	93,168	0
Accrued Interest Payable-SRF Loan	30,152	(2,771)	32,923	0	0
JP Morgan/Chase AMI Loan Interest Payable	26,809	26,809	0	0	0
Webster Bank Loan Interest Payable	190,405	190,405	0	0	0
WM Loan from Novato-Loan Interest Payable	11,277	0	0	11,277	0
Deposits/Performance Bonds	326,657	315,357	0	9,300	2,000
Retiree Health Benefits Payable - Current	249,047	249,047	0	0	0
Unemployment Insurance Reserve (Note 8)	12,959	12,959	0	0	0
Payroll Benefits (Note 9)	986,072	905,608	26,683	40,336	13,445
Due To Other Funds (Note 10)	1,092,384	0	0	0	1,092,384
Enterprise Vehicle Leases	83,206	83,206	0	0	0
Deferred Revenue	172,536	0	0	0	172,536
Total Current Liabilities	\$9,631,855	\$6,897,912	\$1,112,962	\$260,911	\$1,360,070
Restricted Liabilities					
Construction Advances	\$648,857	\$330,719	\$0	\$318,138	\$0
Total Restricted Liabilities	\$648,857	\$330,719	\$0	\$318,138	\$0
Long Term Liabilities (Note 7)					
JP Morgan/Chase AMI Loan Payable	\$2,685,000	\$2,685,000	\$0	\$0	\$0
Webster Bank-Admin Bldg/CIP Loan Payable	17,590,396	17,590,396	0	0	0
WM Loan from Novato	727,902	0	0	727,902	0
STP Rehab SRF Loan	3,961,895	3,961,895	0	0	0
RWF SRF Loan	527,663	0	527,663	0	0
RWS North/South Expansion SRF Loan	3,943,996	0	3,943,996	0	0
RWS Central Expansion SRF Loan	5,421,800	0	5,421,800	0	0
Bank of Marin Loan	2,917,708	2,544,242	0	373,467	0
Enterprise Vehicle Leases	331,546	331,546	0	0	0
Net Pension Liability	18,307,785	18,307,785	0	0	0
Total OPEB Liability (Note 2)	4,620,571	4,620,571	0	0	0
Total Long Term Liabilities	\$61,036,262	\$50,041,435	\$9,893,459	\$1,101,369	\$0
Deferred Inflow of Resources-GASB 68	728,240	728,240	0	0	0
Deferred Inflow of Resources-GASB 75	63,082	63,082	0	0	0
Deferred Inflow of Resources-Leases	300,484	\$295,199	0	\$5,285	0
TOTAL LIABILITIES	\$72,408,780	\$58,356,586	\$11,006,421	\$1,685,703	\$1,360,070

**NORTH MARIN WATER DISTRICT
STATEMENT OF NET POSITION
FOR THE PERIOD ENDING DECEMBER 31, 2024**

	<u>TOTAL</u>	<u>NOVATO WATER</u>	<u>NOVATO RECYCLED</u>	<u>WEST MARIN WATER</u>	<u>OCEANA MARIN SEWER</u>
Net Assets					
Invested in Capital Assets					
Contributions in Aid of Construction	\$88,972,674	\$80,111,759	\$5,810,128	\$2,371,031	\$679,755
Grants in Aid of Construction	14,762,869	522,353	10,108,537	3,784,712	347,267
Connection Fees	50,421,475	33,449,638	13,644,183	2,506,199	821,455
Total Investment	\$154,157,018	\$114,083,750	\$29,562,849	\$8,661,942	\$1,848,477
Restricted Reserves					
Connection Fee Fund	(\$10,942,742)	(\$9,816,071)	\$0	(\$874,327)	(\$252,344)
Deer Island RWF Replacement Fund	215,000	0	215,000	0	0
Capital Replacement & Expansion Fund	5,974,461	0	5,974,461	0	0
RWS North/South SRF Reserve Fund	614,299	0	614,299	0	0
RW Central Area SRF Reserve Fund	275,773	0	275,773	0	0
Designated Reserves					
Liability Contingency Fund	1,405,370	1,306,485	0	98,885	0
Maintenance Accrual Fund	4,000,000	4,000,000	0	0	0
Retiree Medical Benefits Fund	4,869,618	4,869,618	0	0	0
Operating Reserve Fund	7,862,000	7,216,000	214,000	324,000	108,000
Webster Bank-Admin Bldg/CIP Reserve	1,360,086	1,360,086	0	0	0
Earned Surplus - Prior Yrs	(40,082,215)	(30,161,811)	(10,074,499)	(140,634)	294,729
Net Income/(Loss)	2,002,449	1,218,381	666,776	132,602	(15,310)
Prior Period Adjustment	0	0	0	0	0
Transfer (To)/From Reserves (see below)	855,346	890,346	22,000	(32,000)	(25,000)
Total Restricted & Designated	(\$21,590,556)	(\$19,116,965)	(\$2,092,191)	(\$491,474)	\$110,075
TOTAL NET POSITION	\$132,566,462	\$94,966,785	\$27,470,658	\$8,170,468	\$1,958,552
Transfer (To)/From Reserves					
Connection Fee	\$0	\$0	\$0	\$0	\$0
Liability Reserve	300,000	300,000	0	0	0
Capital Replacement & Expansion Fund	0	0	0	0	0
Maintenance Reserve	0	0	0	0	0
RWF Replacement Fund	0	0	0	0	0
Retiree Medical Insurance Fund	(582,396)	(582,396)	0	0	0
(Gain)/Loss WC Fund	0	0	0	0	0
Bank of Marin Project Fund	0	0	0	0	0
Operating Reserve Fund	(907,000)	(872,000)	22,000	(32,000)	(25,000)
Trsf to Webster Bank-Admin Bldg/CIP Fund	2,044,742	2,044,742	0	0	0
Total Transfer	\$855,346	\$890,346	\$22,000	(\$32,000)	(\$25,000)
TOTAL LIABILITIES AND FUND BALANCE	\$204,975,242	\$153,323,371	\$38,477,079	\$9,856,171	\$3,318,622

7

NORTH MARIN WATER DISTRICT
SOURCES AND USES OF FUNDS STATEMENT - ALL SERVICE AREAS COMBINED
FOR THE PERIOD ENDING DECEMBER 31, 2024

	YTD Actual	Annual Budget	YTD/ Budget %	Prior YTD Actual
OPERATING REVENUE				
Water Rate Revenue	\$12,939,287	\$18,904,000	68%	\$10,733,602
Bimonthly Service Charge	4,378,197	9,217,000	48%	3,844,309
Sewer Service Charge	172,536	347,000	50%	161,445
Wheeling & Misc Service Charges	262,045	497,000	53%	277,817
TOTAL OPERATING REVENUE	\$17,752,064	\$28,965,000	61%	\$15,017,173
OPERATING EXPENDITURES				
Source of Supply	\$6,047,314	\$7,096,000	85%	\$2,969,505
Pumping	507,141	649,000	78%	341,646
Operations	771,077	1,431,000	54%	600,607
Water Treatment	1,267,182	3,474,000	36%	1,509,488
Sewer Operations	124,410	257,000	48%	105,050
Transmission & Distribution	2,141,391	5,024,000	43%	1,876,134
Consumer Accounting	316,191	607,000	52%	255,570
Water Conservation	218,817	506,000	43%	196,825
General & Administrative	2,139,688	4,542,000	47%	1,994,829
Depreciation	2,035,364	4,278,000	48%	2,097,436
TOTAL OPERATING EXPENDITURES	\$15,568,576	\$27,864,000	56%	\$11,947,091
NET OPERATING INCOME (LOSS)	\$2,183,488	\$1,101,000	198%	\$3,070,082
NON-OPERATING REVENUE/(EXPENSE)				
Tax Proceeds	\$79,679	\$110,000	72%	\$75,986
Interest Revenue	483,299	475,000	102%	812,928
Miscellaneous Revenue	153,173	78,000	196%	326,581
Loan Interest Expense	(548,935)	(1,116,000)	49%	(593,881)
Miscellaneous Expense	(348,255)	(253,000)	138%	(221,814)
Capital Contribution Expense-NSD & LGVSD	0	(548,000)	0%	0
TOTAL NON-OP REVENUE/(EXPENSE)	(\$181,039)	(\$1,254,000)	14%	\$399,801
NET INCOME/(LOSS)	\$2,002,449	(\$153,000)	-1309%	\$3,469,883
OTHER SOURCES/(USES) OF FUNDS				
Add Depreciation Expense	\$2,035,364	\$4,278,000	48%	\$2,097,436
Connection Fees	132,030	793,000	17%	306,970
Loan Proceeds	0	2,425,000	0%	0
Grant Proceeds	0	1,339,000	0%	3,626
Marin County Club Loan Principal Pmts	19,347	39,000	50%	19,155
MMWD AEEP Capital Contribution	0	166,000	0%	0
Transfers In from Capital Expansion Fund	0	450,000	0%	0
Capital Equipment Expenditures	(307,088)	(1,033,000)	30%	(41,393)
Capital Improvement Projects	(5,881,859)	(8,798,000)	67%	(5,593,041)
Capital Plan Variance Adjustment	0	1,286,000	-	0
Bond & Loan Principal Payments	(1,460,358)	(3,452,000)	42%	(1,504,467)
Change in Working Capital	83,051	0	-	(548,109)
TOTAL OTHER SOURCES/(USES)	(\$5,379,512)	(\$2,507,000)	215%	(\$5,259,823)
CASH INCREASE/(DECREASE)	(\$3,377,062)	(\$2,660,000)	127%	(\$1,789,940)

**NORTH MARIN WATER DISTRICT
INCOME STATEMENT AND CASH FLOW BY SERVICE AREA
FOR THE PERIOD ENDING DECEMBER 31, 2024**

<u>SUMMARY INCOME STATEMENT</u>	TOTAL	NOVATO WATER	NOVATO RECYCLED	WEST MARIN WATER	OCEANA MARIN SEWER
Operating Revenue	\$17,752,064	\$15,355,327	\$1,418,902	\$805,300	\$172,536
Operating Expense	15,568,576	13,941,538	772,868	667,458	186,712
OPERATING INCOME/(LOSS)	\$2,183,488	\$1,413,789	\$646,034	\$137,841	(\$14,176)
Non-Operating Revenue/(Expense)	(181,039)	(195,408)	20,742	(5,239)	(1,134)
NET INCOME/(LOSS)	\$2,002,449	\$1,218,381	\$666,776	\$132,602	(\$15,310)
CAPITAL CONTRIBUTIONS					
Developer In-Kind Contributions	\$388,630	\$231,598	\$0	\$157,548	(\$515)
Connection Fees	132,030	100,210	0	31,820	0
Grant Proceeds	0	0	0	0	0
FRC Transfer	0	(769,492)	769,492	0	0
CAPITAL CONTRIBUTIONS	\$520,660	(\$437,684)	\$769,492	\$189,368	(\$515)
Prior Period Adjustments	0	0	0	0	0
CHANGE IN NET POSITION	\$2,523,110	\$780,697	\$1,436,268	\$321,970	(\$15,825)
Net Position June 30, 2024	130,043,353	94,186,088	26,034,390	7,848,498	1,974,377
Net Position December 31, 2024	\$132,566,462	\$94,966,785	\$27,470,658	\$8,170,468	\$1,958,552
CASH FLOW STATEMENT					
Net Income/(Loss)	\$2,002,449	\$1,218,381	\$666,776	\$132,602	(\$15,310)
Add back Depreciation	2,035,364	1,490,676	394,255	124,266	26,167
Cash Generated From Operations	\$4,037,814	\$2,709,057	\$1,061,031	\$256,868	\$10,857
Other Sources (Uses) of Funds					
Connection Fee Revenue	\$132,030	\$100,210	\$0	\$31,820	\$0
Grant Proceeds	0	0	0	0	0
Capital Assets Acquisition	(6,188,947)	(4,201,954)	(237,645)	(82,097)	(1,667,251)
Caltrans AEEP Capital Contribution	0	0	0	0	0
Marin Country Club Loan Principal Pmts	19,347	0	19,347	0	0
Principal Paid on Debt	(1,460,358)	(704,381)	(637,561)	(118,416)	0
Consumer Receivables Decr (Incr)	41,409	3,444	(22,044)	36,952	23,058
Construction Advances (Decr) Incr	(166,809)	(267,210)	0	103,886	(3,485)
Other Assets Decr (Incr)	706,772	713,923	12,499	(8,050)	(11,601)
Other Liabilities (Decr) Incr	(391,567)	(480,131)	(72,749)	(10,848)	172,161
Trade Accounts Payable (Decr) Incr	(106,754)	(240,147)	60,878	0	72,515
Connection Fee Transfer	0	(769,492)	769,492	0	0
Interdistrict Transfers	0	0	0	0	0
Interdistrict Loan Due To (From)	0	(1,092,384)	0	0	1,092,384
Total Other Sources (Uses)	(\$7,414,876)	(\$6,938,120)	(\$107,783)	(\$46,754)	(\$322,220)
Net Cash Provided (Used)	(\$3,377,063)	(\$4,229,063)	\$953,248	\$210,114	(\$311,363)
MV Cash & Investments June 30, 2024	\$29,269,726	\$21,306,187	\$7,160,032	\$492,145	\$311,363
MV Cash & Investments December 31, 2024	\$25,892,664	\$17,077,124	\$8,113,280	\$702,259	\$0

**NOVATO WATER
DETAIL INCOME STATEMENT
FOR THE PERIOD ENDING DECEMBER 31, 2024**

	DECEMBER 2024	YEAR TO DATE ACTUAL	YTD/ BUDGET%	PRIOR YTD ACTUAL
OPERATING REVENUE				
Water Sales	\$1,396,733	\$11,123,802	66%	\$9,470,341
Bill Adjustments	(12,209)	(80,782)	238%	(35,198)
Bimonthly Service Charges	627,019	4,055,942	47%	3,637,825
Account Turn-on Charges	6,920	40,770	42%	49,120
New Account Charges	330	2,140	54%	2,115
Returned Check Charges	9	126	-	54
Hydrant Meter Up/Down Charges	100	1,100	37%	500
Backflow Service Charges	14,571	86,757	51%	85,635
Lab Service-Outside Clients	1,659	26,823	75%	22,430
Wheeling Charges - MMWD	8,801	98,648	66%	111,240
TOTAL OPERATING REVENUE	\$2,043,932	\$15,355,327	59%	\$13,344,061
TOTAL EXPENDITURES				
SOURCE OF SUPPLY				
Supervision & Engineering	\$437	\$3,914	33%	\$5,818
Operating Expense - Source	1,784	8,642	108%	2,444
Maint/Monitoring of Dam	490	33,512	105%	35,716
Maint of Lake & Intakes	3,959	4,923	164%	2,123
Maint of Structures	0	261	26%	868
Maint of Watershed	207	994	3%	32,034
Water Quality Surveillance	0	1,032	103%	634
Fishery Maint	0	616	-	0
Purchased Water	661,885	5,729,717	87%	2,698,101
Fines, Penalties & Fees	0	2,251	75%	2,009
GASB68 Adjustment	0	0	0%	0
SOURCE OF SUPPLY	\$668,761	\$5,785,863	86%	\$2,779,746
PUMPING				
Maint of Structures & Grounds	\$3,029	\$23,298	54%	\$18,684
Maint of Pumping Equipment	3,843	74,723	299%	11,057
Electric Power	39,502	350,799	73%	265,690
GASB68 Adjustment (Pension)	0	0	0%	0
PUMPING	\$46,374	\$448,819	81%	\$295,430
OPERATIONS				
Supervision & Engineering	\$47,324	\$236,248	71%	\$227,317
Operating Expense - Operations	55,147	364,399	67%	220,016
Maintenance Expense	4,937	33,599	52%	25,192
Telemetry Equipment/Controls Maint	13,143	44,277	71%	32,873
Leased Lines	2,150	13,182	45%	14,013
GASB68 Adjustment (Pension)	0	0	0%	0
OPERATIONS	\$122,702	\$691,705	54%	\$519,412

NOVATO WATER
DETAIL INCOME STATEMENT
FOR THE PERIOD ENDING DECEMBER 31, 2024

	DECEMBER 2024	YEAR TO DATE ACTUAL	YTD/ BUDGET%	PRIOR YTD ACTUAL
WATER TREATMENT				
Supervision & Engineering	\$105,942	\$188,860	52%	\$191,895
Operating Expense - Water Treatment	476	9,763	3%	252,144
Purification Chemicals	81,935	146,496	39%	267,729
Sludge Disposal	0	3,330	4%	55,429
Maint of Structures & Grounds	1,173	30,471	33%	20,673
Maint of Purification Equipment	12,507	80,374	24%	137,743
Electric Power	5,834	72,902	33%	95,048
Water Quality Programs	6,711	159,155	108%	46,160
Laboratory Direct Labor	42,520	223,038	48%	192,904
Lab Service-Outside Clients	1,360	29,851	71%	22,560
Water Quality Supervision	15,328	72,574	62%	54,418
Laboratory Supplies & Expense	11,515	52,854	53%	46,509
Customer Water Quality	4,609	26,388	57%	21,992
Lab Cost Distributed	(10,067)	(55,979)	127%	(20,283)
GASB68 Adjustment (Pension)	0	0	0%	0
WATER TREATMENT	\$279,843	\$1,040,077	33%	\$1,384,921
TRANSMISSION & DISTRIBUTION				
Supervision & Engineering	\$63,196	\$295,683	47%	\$270,203
Maps & Records	12,352	112,880	43%	139,887
Operation of T&D System	20,965	67,448	42%	65,272
Facilities Location	12,934	102,920	64%	74,352
Safety: Construction & Engineering	6,298	18,148	19%	39,752
Customer Service Expense	17,796	98,212	53%	86,604
Flushing	11,149	11,316	12%	11,886
Storage Facilities Expense	24,320	137,326	105%	56,160
Cathodic Protection	0	2,176	20%	4,509
Maint of Valves/Regulators	6,318	101,435	101%	40,284
Maint of Mains	17,094	86,834	21%	232,420
Leak Detection - Mains	1,771	15,636	92%	35,101
Backflow Prevention Program	31,898	197,991	52%	171,816
Maint of Copper Services	51,226	140,898	41%	171,655
Maint of PB Service Lines	73,924	214,743	50%	236,980
Single Service Installations	5,642	25,932	259%	8,272
Maint of Meters	37,466	337,098	117%	88,380
Detector Check Assembly Maint	7,760	66,204	18%	21,539
Maint of Hydrants	(514)	10,643	16%	47,002
GASB68 Adjustment (Pension)	0	0	0%	0
TRANSMISSION & DISTRIBUTION	\$401,595	\$2,043,521	42%	\$1,802,073

NOVATO WATER
DETAIL INCOME STATEMENT
FOR THE PERIOD ENDING DECEMBER 31, 2024

	DECEMBER 2024	YEAR TO DATE ACTUAL	YTD/ BUDGET%	PRIOR YTD ACTUAL
CONSUMER ACCOUNTING				
Meter Reading	\$2,354	\$14,662	44%	\$15,694
Collection Expense - Labor	3,069	18,286	49%	16,371
Collection Expense - Agency	82	193	19%	597
Billing & Consumer Accounting	15,325	95,898	54%	79,195
Contract Billing	1,415	7,908	49%	7,901
Stationery, Supplies & Postage	6,023	37,990	54%	34,722
Online Payment Processing Fees	16,729	60,938	69%	40,305
Lock Box Service	912	5,472	46%	5,902
Uncollectable Accounts	5,560	18,615	103%	8,564
Office Equipment Expense	42,189	44,578	55%	39,682
Distributed to West Marin (4.1%)	(4,025)	(12,037)	63%	(9,236)
GASB68 Adjustment (Pension)	0	0	0%	0
CONSUMER ACCOUNTING	\$89,635	\$292,504	51%	\$239,697
WATER CONSERVATION				
Residential	\$18,520	\$105,072	48%	\$98,239
Commercial	974	8,180	45%	7,110
Public Outreach/Information	7,944	94,368	51%	83,669
Large Landscape	0	3,059	44%	3,120
GASB68 Adjustment (Pension)	0	0	0%	0
TOTAL WATER CONSERVATION	\$27,439	\$210,680	43%	\$192,138
GENERAL AND ADMINISTRATIVE				
Directors Fees	\$3,864	\$17,388	39%	\$17,485
Legal Fees	1,058	8,910	50%	\$7,148
Human Resources	16,060	82,721	29%	120,303
Auditing Fees	0	13,220	51%	12,772
Consulting Services/Studies	1,618	62,833	8%	62,311
General Office Salaries	131,293	822,768	50%	560,381
Safety: General District Wide	3,043	21,381	53%	15,465
Office Supplies	2,091	12,678	36%	10,373
Employee Events	6,094	11,423	82%	4,701
Other Administrative Expense	57	341	34%	288
Dues & Subscriptions	3,857	71,744	78%	63,936
Vehicle Expense	676	4,056	51%	4,056
Meetings, Conferences & Training	10,055	95,144	52%	71,281
Recruitment Expense	1,832	8,095	135%	1,833
Gas & Electricity	378	2,991	33%	3,622
Telephone	1,545	9,318	49%	9,238
Water	420	1,222	61%	1,003
Buildings & Grounds Maint	3,104	22,239	46%	24,395
Office Equipment Expense	15,031	125,975	54%	83,860
Insurance Premiums & Claims	22,214	133,702	47%	125,805
Retiree Medical Benefits	20,419	118,705	51%	109,243
(Gain)/Loss on Overhead Charges	(78,013)	(239,953)	-81%	(5,946)
G&A Applied to Other Operations (5.9%)	(16,000)	(104,269)	33%	(91,737)
G&A Applied to Construction	(43,936)	(366,763)	69%	(246,129)
GASB75 Adjustment (OPEB)	0	0	-	(363)
GASB68 Adjustment (Pension)	168,988	1,001,823	172%	867,134
GENERAL & ADMINISTRATIVE	\$275,747	\$1,937,694	48%	\$1,832,457
Depreciation (Note 5)	249,269	1,490,676	47%	1,556,504
TOTAL OPERATING EXPENSE	\$2,161,365	\$13,941,538	56%	\$10,602,377
OPERATING INCOME/(LOSS)	(\$117,433)	\$1,413,789	138%	\$2,741,684

**NOVATO WATER
DETAIL INCOME STATEMENT
FOR THE PERIOD ENDING DECEMBER 31, 2024**

	DECEMBER 2024	YEAR TO DATE ACTUAL	YTD/ BUDGET%	PRIOR YTD ACTUAL
NON-OPERATING REVENUE				
Interest:				
General Funds	\$2,124	\$187,542	119%	\$418,186
Retiree Medical Insurance Fund	812	70,643	141%	65,070
Interest Revenue-Leases	0	8,144	204%	10,047
Admin Bldg/CIP Project Fund	254	30,626	44%	114,286
Funds Held in County Treasury	0	16,754	419%	(2,170)
West Marin Loan from Novato	0	0	0%	27,467
MMWD Interconnection Agreement Loan	0	43,965		48,228
Total Interest Revenue	\$3,191	\$357,675	105%	\$681,113
Rents & Leases	6,075	45,945	84%	52,907
Tax Proceeds	76,001	79,679	72%	75,986
Other Non-Operating Revenue	8,756	42,159	201%	16,756
Gain/(Loss) on MV of Investments	(1,649)	60,917	-	251,382
NON-OPERATING REVENUE	\$92,374	\$586,375	111%	\$1,078,146
NON-OPERATING EXPENSE				
Bond Interest Expense	\$0	\$0	-	\$0
Bank of Marin AEEP Loan Interest Exp	\$8,450	\$52,049	52%	\$58,392
STP SRF Loan Interest Expense	9,287	55,723	50%	66,676
JP Morgan/Chase AMI Loan Interest Expense	6,691	40,148	50%	44,049
Webster Bank Loan Interest Expense	47,601	285,608	50%	297,321
Other Non-Operating Expense	1,847	348,255	138%	221,814
GASB68 Adjustment	0	0	-	0
NON-OPERATING EXPENSE	\$73,877	\$781,783	70%	\$688,253
NET INCOME/(LOSS)	(\$98,936)	\$1,218,381	281%	\$3,131,577
BEGINNING FUND EQUITY				
		\$94,186,088		\$91,637,919
NET INCOME/(LOSS)	(98,936)	1,218,381		3,131,577
CONTRIBUTED CAPITAL				
Developer 'In-Kind' Contributions	11,132	231,598	-	342,308
Caltrans AEEP Capital Contribution	0	0	-	0
MMWD AEEP Capital Contribution	0	0	0%	0
Facility Reserve Charges	28,310	100,210	13%	210,310
FRC Transfer to/from Recycled Water	(569,415)	(769,492)	0%	0
Prior Period Adjustment (Note 12)	0	0	-	0
ENDING FUND EQUITY		\$94,966,785		\$95,322,113

**NOVATO RECYCLED WATER
DETAIL INCOME STATEMENT
FOR THE PERIOD ENDING DECEMBER 31, 2024**

	DECEMBER 2024	YEAR TO DATE ACTUAL	YTD/ BUDGET%	PRIOR YTD ACTUAL
OPERATING REVENUE				
Recycled Water Sales	\$72,582	\$1,256,382	87%	\$871,883
Bill Adjustments	0	(577)	-	0
Bimonthly Service Charges	15,551	148,917	48%	70,991
Water Loads	0	14,180	55%	12,815
TOTAL OPERATING REVENUE	\$88,133	\$1,418,902	79%	\$955,690
OPERATING EXPENSE				
SOURCE OF SUPPLY				
Purchased Water - NSD	35,268	229,096	72%	170,593
Purchased Water - LGVSD	0	17,608	29%	6,085
SOURCE OF SUPPLY	\$35,268	\$246,705	65%	\$176,678
PUMPING				
Maint of Pumping Equipment	0	0	0%	5,892
Electric Power	53	2,609	87%	2,234
PUMPING	\$53	\$2,609	24%	\$8,126
OPERATIONS				
Supervision & Engineering	\$941	\$6,566	60%	\$6,857
Operating Expense - Operations	0	203	3%	4,226
Potable Water Consumed	13,476	20,221	34%	49,854
Telemetry Equipment/Controls Maint	0	2,505	-	0
OPERATIONS	\$14,417	\$29,495	38%	\$60,937
WATER TREATMENT				
Supervision & Engineering	\$0	\$0	-	\$21
Purification Chemicals	0	0	0%	3,182
Maint of Purification Equipment	0	1,458	73%	706
Laboratory Direct Labor	7,754	13,322	333%	1,001
Lab Expense Distributed from Novato	6,725	12,620	631%	533
WATER TREATMENT	\$14,479	\$27,399	228%	\$5,443
TRANSMISSION & DISTRIBUTION				
Supervision & Engineering	\$7,947	\$13,217	1322%	\$480
Operation of T&D System	0	0	-	47
Customer Service Expense	1,584	5,456	19%	16,077
Storage Facilities Expense	30	455	8%	976
Maint of Mains	0	736	-	0
Maint of PB Service Lines	0	1,503	-	0
Maint of Meters	0	0	0%	4,122
TRANSMISSION & DISTRIBUTION	\$9,560	\$21,367	51%	\$21,701

**NOVATO RECYCLED WATER
DETAIL INCOME STATEMENT
FOR THE PERIOD ENDING DECEMBER 31, 2024**

	DECEMBER 2024	YEAR TO DATE ACTUAL	YTD/ BUDGET%	PRIOR YTD ACTUAL
CONSUMER ACCOUNTING				
Distributed from Novato (0.2%)	\$375	\$1,135	57%	\$851
CONSUMER ACCOUNTING	<u>\$375</u>	<u>\$1,135</u>	57%	<u>\$851</u>
GENERAL AND ADMINISTRATIVE				
Dues & Subscriptions	\$0	\$5,000	100%	\$0
Distributed from Novato (2.4%)	5,306	34,577	36%	35,403
GASB68 Adjustment	1,718	10,325	57%	7,829
GENERAL & ADMINISTRATIVE	<u>\$7,024</u>	<u>\$49,902</u>	42%	<u>\$43,232</u>
Depreciation (Note 5)	\$65,709	\$394,255	49%	\$394,255
TOTAL OPERATING EXPENSE	<u>\$146,885</u>	<u>\$772,868</u>	53%	<u>\$711,224</u>
OPERATING INCOME/(LOSS)	<u>(\$58,752)</u>	<u>\$646,034</u>	196%	<u>\$244,466</u>
NON-OPERATING REVENUE				
Interest:				
General Funds	\$1,602	\$113,004	110%	\$107,973
StoneTree RWF Loan	0	4,228	38%	4,388
Total Interest Revenue	<u>\$1,602</u>	<u>\$117,232</u>	103%	<u>\$112,361</u>
NON-OPERATING REVENUE	<u>\$1,602</u>	<u>\$117,232</u>	103%	<u>\$112,361</u>
NON-OPERATING EXPENSE				
RWF SRF Loan Interest Expense	\$1,565	\$9,387	38%	\$12,371
Expansion SRF Loan Interest Expense	14,517	87,103	45%	93,979
Capital Contribution Expense-NSD&LGVSD	0	0	0%	0
NON-OPERATING EXPENSE	<u>\$16,082</u>	<u>\$96,490</u>	13%	<u>\$106,350</u>
NET INCOME/(LOSS)	<u>(\$73,232)</u>	<u>\$666,776</u>	(206%)	<u>\$250,477</u>
BEGINNING FUND EQUITY				
NET INCOME/(LOSS)	(73,232)	666,776		250,477
FRC Transfer to/from Novato	569,415	769,492	135%	0
Prior Period Adjustment (Note 12)	0	0		0
ENDING FUND EQUITY		<u>\$27,470,658</u>		<u>\$25,376,173</u>

**WEST MARIN WATER
DETAIL INCOME STATEMENT
FOR THE PERIOD ENDING DECEMBER 31, 2024**

	DECEMBER 2024	YEAR TO DATE ACTUAL	YTD/ BUDGET%	PRIOR YTD ACTUAL
OPERATING REVENUE				
Water Sales	\$148,308	\$648,198	90%	\$421,486
Bill Adjustments	(4,322)	(21,917)	169%	(7,725)
Bimonthly Service Charges	49,749	173,339	61%	135,493
Account Turn-on Charges	550	975	49%	1,300
New Account Charges	10	40	-	50
Returned Check Charges	0	0	-	9
Hydrant Meter Up/Down Charges	0	100	-	0
Backflow Service Charges	1,514	4,565	57%	4,164
TOTAL OPERATING REVENUE	\$195,809	\$805,300	81%	\$554,777
OPERATING EXPENSE				
SOURCE OF SUPPLY				
Supervision & Engineering	\$420	\$2,296	38%	\$2,744
Operating Expense	620	2,544	127%	189
Maint of Structures	0	8,770	67%	9,169
Fines, Penalties & Fees	0	1,137	114%	979
SOURCE OF SUPPLY	\$1,040	\$14,747	67%	\$13,081
PUMPING				
Maint of Structures and Grounds	\$1,408	\$2,357	118%	\$845
Maint of Pumping Equip	1,832	4,346	36%	2,431
Electric Power	5,881	49,009	73%	34,814
PUMPING	\$9,120	\$55,712	69%	\$38,090
OPERATIONS				
Supervision & Engineering	\$4,554	\$18,328	73%	\$12,035
Operating Expense	2,828	14,847	65%	4,364
Maintenance Expense	45	356	36%	0
Maint of Telemetry Equipment	6,275	12,909	86%	1,813
Leased Lines	280	3,438	69%	2,046
OPERATIONS	\$13,982	\$49,877	72%	\$20,258
WATER TREATMENT				
Supervision & Engineering	\$5,429	\$16,104	107%	\$7,598
Operating Expense	19,978	47,976	79%	25,509
Purification Chemicals	1,912	3,969	44%	4,522
Maint of Structures & Grounds	250	6,909	115%	435
Maint of Purification Equipment	1,763	14,655	56%	7,070
Electric Power	1,068	11,262	45%	4,683
Laboratory Direct Labor	7,294	40,662	56%	33,928
Laboratory Services	0	13,448	61%	11,330
Water Quality Supervision	0	2,040	23%	2,661
Customer Water Quality	234	4,161	52%	3,329
Lab Expense Distributed from Novato	3,191	38,520	104%	18,061
WATER TREATMENT	\$41,118	\$199,705	69%	\$119,124

**WEST MARIN WATER
DETAIL INCOME STATEMENT
FOR THE PERIOD ENDING DECEMBER 31, 2024**

	DECEMBER 2024	YEAR TO DATE ACTUAL	YTD/ BUDGET%	PRIOR YTD ACTUAL
TRANSMISSION & DISTRIBUTION				
Supervision & Engineering	\$307	\$1,113	37%	\$549
Facilities Location - USA	835	4,095	45%	3,816
Customer Service Expense	3,244	7,881	99%	3,891
Flushing	2,448	2,448	49%	0
Storage Facilities Expense	2,178	20,249	46%	17,275
Cathodic Protection	0	378	38%	492
Maint of Valves	0	0	0%	731
Maint of Mains	1,673	7,299	182%	2,231
Backflow Dev Inspection/Survey	471	8,448	141%	3,635
Maint of Copper Services	274	274	5%	4,536
Maint of PB Service Lines	0	15,966	52%	11,281
Maint of Meters	0	10,635	266%	1,196
Detector Check Assembly Maint	0	0	0%	2,807
Single Service Installation	5,627	(2,282)	-46%	(79)
TRANSMISSION & DISTRIBUTION	\$17,056	\$76,503	58%	\$52,360
CONSUMER ACCOUNTING				
Meter Reading	\$4,687	\$10,655	89%	\$5,891
Collection Expense - Labor	260	659	66%	501
Uncollectable Accounts	0	0	-	45
Online Payment Processing Fees	0	(19)	-	(150)
Distributed from Novato (3.6%)	2,961	8,965	64%	\$6,741
CONSUMER ACCOUNTING	\$7,908	\$20,260	75%	\$13,027
WATER CONSERVATION				
Water Conservation Program	\$630	\$8,138	68%	\$4,687
TOTAL WATER CONSERVATION	\$630	\$8,138	68%	\$4,687
GENERAL AND ADMINISTRATIVE				
Consulting Services/Studies	\$8,982	\$8,982	8%	\$0
Distributed from Novato (3.6%)	8,021	52,269	50%	43,915
GASB68 Adjustment (Pension)	9,537	56,999	45%	51,232
GENERAL & ADMINISTRATIVE	\$26,539	\$118,250	35%	\$95,148
Depreciation (Note 5)	20,711	124,266	50%	120,510
TOTAL OPERATING EXPENSE	\$138,105	\$667,458	55%	\$476,285
OPERATING INCOME/(LOSS)	\$57,704	\$137,841	(62%)	\$78,492

**WEST MARIN WATER
 DETAIL INCOME STATEMENT
 FOR THE PERIOD ENDING DECEMBER 31, 2024**

	<u>DECEMBER 2024</u>	<u>YEAR TO DATE ACTUAL</u>	<u>YTD/ BUDGET%</u>	<u>PRIOR YTD ACTUAL</u>
NON-OPERATING REVENUE				
Interest - General Funds	\$225	\$8,022	100%	\$12,363
Interest Revenue-Leases	0	371	37%	540
Rents & Leases	0	5,285	-	5,285
NON-OPERATING REVENUE	<u>\$225</u>	<u>\$13,677</u>	152%	<u>\$18,188</u>
NON-OPERATING EXPENSE				
Bank of Marin Loan Interest Expense	\$1,240	\$7,640	45%	\$8,571
Loan from Novato-Interest Expense	1,879	11,277	45%	12,522
NON-OPERATING EXPENSE	<u>\$3,120</u>	<u>\$18,917</u>	45%	<u>\$21,093</u>
NET INCOME/(LOSS)	<u>\$54,809</u>	<u>\$132,602</u>	(52%)	<u>\$75,588</u>
BEGINNING FUND EQUITY				
NET INCOME/(LOSS)	54,809	132,602		75,588
CONTRIBUTED CAPITAL				
SCWA 84 Water Conservation Grant	0	0		0
New Gallagher Well #2 Grant	0	0	0%	0
Developer 'In-Kind' Contributions	21,081	157,548	-	645
Facility Reserve Charges	0	31,820	-	21,660
PRIOR YEAR ADJUSTMENTS (Note 11c)	0	0		0
ENDING FUND EQUITY		<u>\$8,170,468</u>		<u>\$7,860,065</u>

**OCEANA MARIN SEWER
DETAIL INCOME STATEMENT
FOR THE PERIOD ENDING DECEMBER 31, 2024**

	DECEMBER 2024	YEAR TO DATE ACTUAL	YTD/ BUDGET%	PRIOR YTD ACTUAL
OPERATING REVENUE				
Sewer Service Charges	\$28,756	\$172,536	50%	\$161,445
Inspection Fees	0	0	-	1,200
TOTAL OPERATING REVENUE	\$28,756	\$172,536	50%	\$162,645
OPERATING EXPENSE				
SEWAGE COLLECTION				
Supervision & Engineering	\$2,406	\$19,690	64%	\$14,788
Inspection	0	81	2%	2,233
Operating Expense	1,288	2,495	42%	2,139
Facilities Location	0	841	84%	364
Maint of Telemetry Equipment	438	738	74%	245
Sewer Service Installation	0	0	0%	527
Maint of Lift Stations	(2,517)	2,813	26%	539
Maint of Sewer Mains	0	0	0%	255
Electric Power	2,139	11,535	48%	9,926
SEWAGE COLLECTION	\$3,754	\$38,194	43%	\$31,017
SEWAGE TREATMENT				
Supervision & Engineering	\$0	\$2,117	-	\$0
Operating Expense	\$33,824	\$47,324	72%	\$40,017
Treatment Supplies & Expense	0	1,685	168%	2,372
Maint of Equipment	0	1,397	47%	2,317
Laboratory Direct Labor	681	5,108	51%	3,174
Lab Expense Distributed from Novato	151	4,839	97%	1,689
Electric Power	127	4,270	22%	8,676
SEWAGE TREATMENT	\$34,782	\$66,738	64%	\$58,244
SEWAGE DISPOSAL				
Operating Expense	\$1,616	\$12,426	54%	\$6,416
Maint of Pump Stations	(32,542)	3,949	26%	6,676
Maint of Storage Ponds	1,241	3,102	11%	2,997
SEWAGE DISPOSAL	(\$29,685)	\$19,478	30%	\$16,089
CONSUMER ACCOUNTING				
Online Payment Processing Fees	\$0	\$0	-	(\$300)
Collection Expense - County of Marin	\$356	\$356	-	\$351
Distributed from Novato (0.6%)	690	\$1,937	65%	1,644
CONSUMER ACCOUNTING	\$1,045	\$2,293	76%	\$1,695

**OCEANA MARIN SEWER
DETAIL INCOME STATEMENT
FOR THE PERIOD ENDING DECEMBER 31, 2024**

	DECEMBER 2024	YEAR TO DATE ACTUAL	YTD/ BUDGET%	PRIOR YTD ACTUAL
GENERAL AND ADMINISTRATIVE				
Distributed from Novato (1.1%)	2,674	17,423	51%	12,419
Liability Insurance	0	0	0%	1,300
GASB68 Adjustment	2,756	16,420	66%	10,274
GENERAL AND ADMINISTRATIVE	\$5,429	\$33,843	53%	\$23,993
Depreciation (Note 5)	4,361	26,167	48%	26,167
TOTAL OPERATING EXPENSE	\$19,687	\$186,712	49%	\$157,205
OPERATING INCOME/(LOSS)	\$9,069	(\$14,176)	46%	\$5,440
NON-OPERATING REVENUE				
Rents & Leases	\$0	\$250	-	\$250
Interest - General Funds	9,066	0	0%	6,551
Other Non-Operating Revenue	(1,384)	(1,384)	-69%	0
NON-OPERATING REVENUE	\$7,682	(\$1,134)	-9%	\$6,801
NON-OPERATING EXPENSE				
Interest Expense	\$0	\$0	0%	\$0
Other Non-Operating Expense	\$0	\$0	-	\$0
NON-OPERATING EXPENSE	\$0	\$0	0%	\$0
NET INCOME/(LOSS)	\$16,751	(\$15,310)	44%	\$12,242
BEGINNING FUND EQUITY		\$1,974,377		\$1,695,190
NET INCOME/(LOSS)	16,751	(15,310)		12,242
CONTRIBUTED CAPITAL				
Contribution in Aid of Construction	0	(515)	-	345
Sewer Facilities Connection Charges	0	0	-	75,000
FEMA/CAL OES Grant-OM Treatment Pond	0	0		3,626
PRIOR YEAR ADJUSTMENTS (Note 11d)	0	0		0
ENDING FUND EQUITY		\$1,958,552		\$1,786,402

**NORTH MARIN WATER DISTRICT
VEHICLE FLEET ANALYSIS
FOR PERIOD ENDING December 31, 2024**

Fiscal Year to Date

Vehicle Cost per Mile

Year	Description	Veh#	Assigned	Mileage	Expense ¹	Recovery ²	Gain/(Loss)	Mileage	Life to Date	FYTD25	FYTD24
1	2008 Ford F250 4x4	506	Pool	2,498	\$2,210	\$105	(\$2,105)	85,274	\$0.86	\$0.88	\$0.00
2	2012 Ford F250	515	Williamson	4,499	\$4,846	\$5,019	\$173	112,836	\$0.65	\$1.08	\$2.61
3	2012 Ford F250	516	Castellucci	6,633	\$6,443	\$6,335	(\$108)	132,857	\$0.67	\$0.97	\$3.08
4	2014 Ford F150	517	Kurfirst	1,712	\$722	\$3,770	\$3,047	37,405	\$0.62	\$0.42	\$0.92
5	2015 Ford F250 4x4	518	Construction	1,198	\$898	\$791	(\$107)	123,576	\$0.49	\$0.75	\$0.62
6	2015 Ford F150 4X4	521	Watkins/Shop	1,622	\$616	\$399	(\$217)	68,821	\$0.40	\$0.38	\$0.84
7	2016 Nissan Frontier	522	Hanson	7,529	\$3,871	\$4,473	\$602	73,298	\$0.45	\$0.51	\$1.57
8	2017 Ford Escape 4X4	523	Lab	1,602	\$1,285	\$1,071	(\$214)	44,280	\$0.41	\$0.80	\$0.00
9	2016 Nissan Frontier	524	Lab	927	\$349	\$1,190	\$841	72,505	\$0.56	\$0.38	\$0.41
10	2018 Ford Cargo Van	526	On-Call	5,193	\$1,447	\$343	(\$1,104)	64,043	\$0.46	\$0.28	\$2.88
11	2018 Dodge Ram 2500	527	LeBrun	1,243	\$873	\$728	(\$145)	74,534	\$0.66	\$0.70	\$0.94
12	2019 Chev Colorado 4x4	528	Stompe	2,302	\$1,235	\$1,519	\$285	30,137	\$0.57	\$0.54	\$0.70
13	2019 Ford F-150 2WD	534	Reed	1,859	\$1,204	\$2,212	\$1,008	16,703	\$0.52	\$0.65	\$0.37
14	2019 Ford F-150 4x4	535	STP	5,086	\$3,017	\$3,668	\$651	41,418	\$0.45	\$0.59	\$0.00
15	2020 Chevrolet Colorado 2WD	536	Lawrence	6,283	\$3,158	\$4,466	\$1,308	59,470	\$0.39	\$0.50	\$1.11
16	2020 Ford F250 4X4	537	Northen	8,405	\$4,480	\$6,440	\$1,960	71,360	\$0.55	\$0.53	\$0.27
17	2020 Ford F250 4X4	538	STP	2,649	\$2,762	\$3,773	\$1,011	22,134	\$0.73	\$1.04	\$0.24
18	2020 Ford F150 2WD	539	Construction	2,895	\$998	\$2,639	\$1,641	22,772	\$0.41	\$0.34	\$0.73
19	2020 Ford F150 2WD	540	Bergstrom	4,254	\$1,600	\$4,585	\$2,985	42,028	\$0.39	\$0.38	\$1.07
20	2021 Nissan Rogue	541	Roberto	1,547	\$355	\$509	\$155	29,180	\$0.31	\$0.23	\$0.38
21	2021 Nissan Frontier	542	STP	4,341	\$2,466	\$2,205	(\$261)	33,753	\$0.45	\$0.57	\$0.81
22	2021 Ford Ranger 4x4	543	Maintenance	1,456	\$530	\$163	(\$368)	27,312	\$0.29	\$0.36	\$0.33
23	2020 Ford F150	544	Grisso	255	\$244	\$336	\$92	2,568	\$0.59	\$0.96	\$0.85
24	2021 Ford F150	545	Kane	980	\$268	\$56	(\$212)	9,015	\$0.33	\$0.27	\$0.75
25	2021 Ford F150 4x4	546	Eng/Wtr Consv	3,880	\$178	\$1,827	\$1,649	23,303	\$0.27	\$0.05	\$0.38
26	2022 Chevy Bolt EUV	548	LAB	3,060	\$0	\$1,750	\$1,750	16,263	\$0.06	\$0.00	\$1.09
27	2023 Chevy Bolt EUV	549	LeBrun	6,215	\$100	\$676	\$576	23,710	\$0.05	\$0.02	\$2.22
28	2022 Ford Ranger 4x4	550	Davenport	5,790	\$3,275	\$6,041	\$2,766	22,990	\$0.42	\$0.57	\$0.19
29	2022 Ford Ranger 2WD	551	Ladd	1,655	\$668	\$434	(\$234)	3,860	\$0.41	\$0.40	\$0.00
30	2022 Ford Ranger 2WD	552	Castellucci	6,369	\$3,048	\$5,845	\$2,797	26,631	\$0.31	\$0.48	\$0.02
31	2022 Ford Ranger 2WD	553	Construction	4,009	\$1,587	\$5,180	\$3,593	15,433	\$0.39	\$0.40	\$0.36
32	2023 Ford Ranger 4x4	554	Kehoe, Chris	4,747	\$4,471	\$1,946	(\$2,525)	18,031	\$0.46	\$0.94	\$0.27
33	2023 Nissan Leaf EV	555	Clark	6,808	\$1,263	\$1,260	(\$3)	13,341	\$0.12	\$0.19	\$0.51
34	2024 FORD F250 4X4 #556	556	Watkins	3,821	\$2,531	\$1,484	(\$1,047)	6,712	\$1.17	\$0.66	\$1.71
35	2024 FORD F250 4X4 #557	557	Breit	9,857	\$4,742	\$6,881	\$2,139	17,557	\$0.56	\$0.48	\$0.26
36	2025 NISSAN ROGUE S AWD	558	Clark	226	\$361	\$0	(\$361)	226	\$1.60	\$1.60	\$0.00
37	2024 FORD F150 4X4	559	Kehoe, Chris	980	\$451	\$315	(\$136)	980	\$0.46	\$0.46	\$0.00
38	2024 FORD F-150 XL 4x4	560	Reed	485	\$541	\$0	(\$541)	485	\$1.12	\$1.12	\$0.00
			Total 3/4 Ton & Under	134,870	69,090	90,433	21,343	1,486,801	\$0.49	\$0.51	\$0.60
1	1999 Ford F350 W/Svc Body	19	Pool	417	\$2,020	\$336	(\$1,684)	141,199	\$0.82	\$4.84	\$0.00
2	2002 Int'l 5 Yd Dump	44	Construction	1,071	\$1,470	\$3,766	\$2,296	119,597	\$1.82	\$1.37	\$2.02
3	2006 Int'l 4300 Crew	503	Construction/Crew	1,405	\$4,723	\$10,122	\$5,399	60,636	\$2.45	\$3.36	\$1.68
4	2009 Peterbilt 325 Crew	508	Construction/Crew	1,458	\$3,097	\$11,928	\$8,831	54,026	\$2.42	\$2.12	\$3.21
5	2012 Int'l 5 Yd Dump	514	Construction	2,170	\$7,192	\$8,267	\$1,075	64,824	\$1.78	\$3.31	\$1.63
6	2015 Int'l 5 Yd Dump	519	Construction	1,775	\$4,312	\$6,356	\$2,044	63,919	\$1.39	\$2.43	\$2.78
7	2017 Ford F350 4x4	525	Lemos	3,980	\$2,769	\$8,274	\$5,505	66,410	\$0.81	\$0.70	\$0.62
8	2019 Ford F550 3 YD Dump	530	Construction	1,511	\$2,300	\$8,246	\$5,946	17,204	\$1.35	\$1.52	\$1.64
9	2021 Int'l 5 Yd Dump	547	Construction	2,999	\$6,205	\$9,548	\$3,343	11,037	\$1.79	\$2.07	\$1.86
			Total 1 Ton & Over	16,786	\$34,087	\$66,843	\$32,756	598,852	\$1.53	\$2.03	\$1.82

¹ Expense amount shown excludes depreciation (approximately \$190,000 for FY25).

² Recovery is the amount charged to projects and operations to recover the expense of owning and operating the vehicle. Commencing 7/1/17 the recovery rate for vehicles 3/4-ton and under is \$7/hr and the recovery rate for vehicles 1-ton and over is \$14/hr. An additional 50% is charged to developer projects to reflect the fair market value of the vehicle being used.

**NORTH MARIN WATER DISTRICT
WATER CONSERVATION PROGRAM DETAIL
PERIOD ENDING DECEMBER 31, 2024**

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			COST THRU	DECEMBER	FY 24/25	FY 24/25	(OVER)	TOTAL
			JUNE 2024	2024	TOTAL	BUDGET	UNDER	COST
NOVATO								
a. Residential								
1-7700-01	1-7700-26	1 Cash for Grass	\$583,810	\$3,155	\$15,189	\$60,000	\$44,811	\$599,000
1-7700-02	1-7700-27	2 Landscape Efficiency Rebates	43,790	246	1,738	6,000	4,262	45,528
1-7700-03		3 Fixtures Purchases	71,840	0	0	5,000	5,000	71,840
1-7700-06	1-7700-28	4 Washing Machine Rebates	373,655	0	1,454	5,000	3,546	375,109
		Demonstration Garden Improvements	55,105	0	0	0	0	55,105
1-7700-11	1-7700-29	5 Toilet Rebate-Residential	1,089,358	966	4,809	25,000	20,191	1,094,167
1-7700-12		6 Toilet Rebate - MF	130	0	0	0	0	130
1-7700-13		7 Residential Audits	503,314	20	1,451	20,000	18,549	504,765
1-7700-15		8 High Efficiency Toilet Distribution	242,197	0	0	0	0	242,197
1-7700-16		9 Water Waste Ordinance Monitoring	162,703	0	639	25,000	24,362	163,342
1-7700-17	1-7700-31	10 Swimming Pool Cover Rebate	15,502	0	925	5,000	4,075	16,427
1-7700-19	1-7700-32	11 ET Controller Rebate	61,520	567	1,635	6,000	4,365	63,154
1-7700-08		12 Administration	2,107,291	12,004	73,466	131,000	57,534	2,180,758
1-7700-20		13 New Development Wtr Cons Program	157,662	1,059	2,471	10,000	7,529	160,133
1-7700-21	1-7700-33	14 Demand Offset Rebate Program	5,422	413	1,180	2,000	820	6,602
1-7700-23		15 Grant Administration	3,300	0	0	1,000	1,000	3,300
1-7700-24	1-7700-34	16 Hot Water Recirculation Rebate	4,938	92	115	2,000	1,885	5,053
1-7700-25		17 Residential Fill Station	66,442	0	0	0	0	66,442
1-7705-02		Clothes Washer Rebate program	54,153	0	0	0	0	54,153
1-7700-35		Other Pipeline In UWMP	16,733	0	0	0	0	16,733
b. Non-Residential Programs								
1-7701-03	1-7701-04	1 Commercial Programs	66,103	974	8,180	15,295	7,115	74,283
1-7700-04		c. Public Outreach/Information	770,814	7,944	94,368	161,738	67,370	865,181
1-7702-01		1 Large Landscape Programs	56,215	0	2,000	12,967	10,967	58,215
1-7702-04		2 Large Landscape Irrigation Efficiency		0	1,059	0		
TOTAL NOVATO WATER CONSERVATION			\$6,511,997	\$27,439	\$210,680	\$493,000	\$283,379	\$6,721,617
WEST MARIN WATER								
2-5166-00		a. Water Conservation Program	\$205,357	\$630	\$8,138	\$10,000	\$1,862	\$213,495
TOTAL WEST MARIN WATER CONSERVATION			\$205,357	\$630	\$8,138	\$10,000	\$1,862	\$213,495

**NORTH MARIN WATER DISTRICT
CAPITAL IMPROVEMENT PROJECTS
PERIOD ENDING DECEMBER 31, 2024**

Description		COST THRU JUNE 2024	DECEMBER 2024	FYTD TOTAL	FY 24/25 BUDGET	(OVER)/UNDER BUDGET	TOTAL COST
1. PIPELINES							
1a Pipeline Improvements							
a. Main/Pipeline Replacements							
1-7195-00	1 Novato Blvd Widening Diablo to Grant	\$91,080	\$1,480	\$8,826	\$200,000	\$191,174	\$99,907
1-7150-00	2 San Mateo Tank 24" Transmission Main	247,184	8,334	28,415	50,000	21,585	275,599
1-7211-00	3 Arthur St. Main Relocation	167,000	555	142,331	400,000	257,669	309,331
1b Pipeline Replacements							
1-8737-08	1 Repl 8" CI w/pvc-Railroad/Rose	\$348,911	\$0	\$20,126	\$0	(\$20,126)	\$369,038
1-7212-00	2 Stafford Lake Park Svc Line	2,146	0	651	25,000	24,349	2,797
1-7213-00	3 Olive Avenue Main Replacement	0	1,154	1,904	0	(1,904)	1,904
1c Aqueduct Improvements							
1-6000-42	1 North Marin Aqueduct Restoration near Olompali Slide (CIP)	\$125,783	\$0	\$0	\$0	\$0	\$125,783
	2 Interconnection Modifications (w/ MMWD)	0	0	0	10,000	10,000	0
1d Other Pipeline Projects							
	1 Sync w/ City or County Paving	\$0	\$0	\$0	\$50,000	\$50,000	\$0
	2 Other Pipeline Improvements	0	0	0	100,000	100,000	0
Subtotal Pipelines		\$982,104	\$11,522	\$202,254	\$835,000	\$632,746	\$1,184,358
2. STORAGE TANKS & PUMP STATIONS							
2a Tank Rehabilitation / Replacement							
1-6207-20	1 Old Ranch Rd Tank Replacement	\$1,862,275	\$0	\$0	\$0	\$0	\$1,862,275
2b Pump Station Rehabilitation / Replacement							
1-6112-26	1 Lynwood PS Replacement	\$494,048	\$5,430	\$59,729	\$400,000	\$340,271	\$553,777
1-6112-27	2 Lynwood Power module Upgrade	0	13,040	87,234	100,000	12,766	87,234
1-6141-00	3 Crest PS	560,576	619,760	928,139	1,400,000	471,861	1,488,715
1-6103-22	4 Cherryhill PS Retaining Wall Repair	39,317	0	90	150,000	149,910	39,407
1-6405-11	5 Hayden Press Tank-Pit Replacement	3,121	555	73,481	0	(73,481)	76,601
2c Hydropneumatic Systems							
1-7170-01	1 Bahia Hydropneumatic System Replacement	21,210	\$562	\$5,614	1,100,000	0	26,823
2d Other Tank & Pump Station Improvements							
	1 PS Pump Replacements	\$0	\$0	\$0	\$50,000	\$50,000	\$0
1-6117-28	2 San Marin PS Motor Replacement (2)	29,012	0	0	0	0	29,012
Subtotal Storage Tanks & Pump Stations		\$3,009,558	\$639,347	\$1,154,286	\$3,200,000	\$951,327	\$4,163,845

**NORTH MARIN WATER DISTRICT
CAPITAL IMPROVEMENT PROJECTS
PERIOD ENDING DECEMBER 31, 2024**

Description		COST THRU JUNE 2024	DECEMBER 2024	FYTD TOTAL	FY 24/25 BUDGET	(OVER)/UNDER BUDGET	TOTAL COST
3. STAFFORD IMPROVEMENTS							
3a Stafford Treatment Plant (STP)							
1-6610-22	1 Replace Supernatant Line to Center Road (4" @ 4,400')	\$735,561	\$0	\$0	\$0	\$0	\$735,561
1-6610-26	2 STP-Chemical System Upgrade	7,944	0	0	0	0	7,944
	3 STP-Chemical Tank Replacement	0	0	0	30,000	0	0
1-6610-29	4 STP-Tower Hose Replacement	46,771	0	0	0	0	46,771
1-6610-30	5 STP Primary Filter Basin Improvements	694,588	28,910	393,192	28,000	(365,192)	1,087,780
1-6600-xx	6 Other Treatment Plant Improvements	0	0	0	100,000	100,000	0
3b Stafford Dam / Watershed							
1-6610-24	1 Water Supply Enhancements-Spillway ASG	\$40,932	\$0	\$13,553	\$60,000	\$46,448	\$54,485
1-6610-25	2 Dam Spillway Concrete Repair	41,916	0	0	75,000	75,000	41,916
1-6610-31	3 Dam Piezometer Automation	15,323	38	33,372	100,000	66,628	48,695
1-6610-28	4 Access Road Slide Repair	5,195	0	0	0	0	5,195
Subtotal Stafford Improvements		\$1,588,231	\$28,948	\$440,117	\$393,000	(\$77,117)	\$2,028,347
4. MISCELLANEOUS IMPROVEMENTS (NOVATO)							
4a District Offices							
1-6501-44	1 NMWD Headquarters Upgrade ¹	\$16,638,224	\$235,442	\$2,044,809	\$1,000,000	(\$1,044,809)	\$18,683,034
	2 Asphalt Repairs at District Facilities	0	0	0	150,000	150,000	0
1-6502-49	3 Construction Locker Room Remodel	7,336	0	0	150,000	150,000	7,336
1-6502-50	4 Corp Yard Bldg Roof Replacement	0	0	90,580	150,000	59,420	90,580
4b System Pressure / Valving							
1-2831-01	1 Veranda by Landsea-Stub out to Adjacent Property	\$821	\$0	0	0	0	821
4c Other Miscellaneous Improvements							
	1 AML Installation - 3-inch and larger	\$0	\$0	\$0	\$60,000	\$60,000	\$0
	2 Cathodic Protection - Anode Installation (FY25)	0	0	0	10,000	10,000	0
	3 Other System Improvements	0	0	0	50,000	50,000	0
Subtotal Miscellaneous Improvements (Novato)		\$16,646,382	\$235,442	\$2,135,389	\$1,570,000	(\$565,389)	\$18,781,771

**NORTH MARIN WATER DISTRICT
CAPITAL IMPROVEMENT PROJECTS
PERIOD ENDING DECEMBER 31, 2024**

Description		COST THRU JUNE 2024	DECEMBER 2024	FYTD TOTAL	FY 24/25 BUDGET	(OVER)/UNDER BUDGET	TOTAL COST
5. RECYCLED WATER SYSTEM (NOVATO)							
5a RW Pipelines							
5-6501-48	1 NNWD HQ RW Ext from Redwood Blvd	\$239,977	\$2,485	\$102,648	\$100,000	(\$2,648)	\$342,624
5-7162-07	2 Hamilton Homeward Bound RW Main Ext*	63,048	167	129,483	250,000	120,517	192,530
5-7214-00	3 Replacement of Deer Island RP	0	5,514	5,514	15,000	9,486	5,514
5b RW Tanks & Pump Stations		\$0	\$0	\$0	\$0	\$0	\$0
5c Other RW Improvements		\$0	\$0	\$0	\$0	\$0	\$0
1	Other Recycled Water Improvements	\$0	\$0	\$0	\$85,000	\$85,000	\$0
TOTAL RECYCLED WATER		\$303,024	\$8,166	\$237,645	\$450,000	\$212,355	\$540,669
6. WEST MARIN SYSTEM							
6a WM Pipelines							
2-8912-00	1 Lagunitas Bridge Pipeline Replacement	\$114,595	\$1,017	\$4,532	\$50,000	\$45,468	\$119,127
2-7192-02	2 PRE 2" Galvanized Pipe-Sunnyside/Dover/Carlton/Balboa	70,330	1,429	25,938	0	(25,938)	96,268
2-7192-01	3 Replace PRE 2" Galv Pipe-Balboa/Drakesview/Baywood	8,290	\$0	0	125,000	125,000	8,290
6b WM Tanks & Pump Stations		\$0	\$0	\$0	\$0	\$0	\$0
6c WM Wells							
2-6604-23	1 Gallagher Well #1-Assess/Rehab	\$123,365	\$0	0	\$0	\$0	\$123,365
2-6609-21	2 GW #2-DWR Grant T1-Admin	3,422	0	0	5,000	5,000	3,422
2-6609-20	3 New Gallagher Well #2 ²	1,133,659	4,490	49,459	40,000	(9,459)	1,183,118
2-6609-22	4 GW #2-DWR Grant T2-Well	3,618	0	0	0	0	3,618
2-6609-23	5 GW #2-DWR Grant T31-M&P	152,298	0	0	0	0	152,298
2-6613-00	6 Gallagher Well #3	0	1,605	1,605	0	(1,605)	1,605
6d WM Treatment Plant							
1	PRE Treatment Plant-Relocate Chem Storage	\$0	\$0		\$75,000	\$75,000	\$0
6e WM Other Improvements							
2-8829-00	1 SYNC W/County Paving	\$1,455	\$0	\$0	\$25,000	\$25,000	\$1,455
	2 Polybutylene (PB) Service Line Replacements	0	0	0	0	0	0
2-7185-00	3 Gallagher Ranch Streambank Stabilization ³	734,320	563	563	0	(563)	734,883
	4 Other Water System Improvements ³	0	0	0	125,000	125,000	0
TOTAL WEST MARIN		\$2,345,353	\$9,105	\$82,097	\$445,000	\$362,903	\$2,427,450
7. OCEANA MARIN							
7a OM Pipelines							
8-7208-01	1 Sewer Force Main Improvements-FM 1A (Design Only)	\$50,270	\$0	\$0	\$55,000	\$55,000	\$50,270
	2 Sewer Main Spot Repairs	0	0	0	50,000	50,000	0
7b OM Lift Station		\$0	\$0	\$0	\$0	\$0	\$0
7c OM Treatment Ponds							
8-7173-00	1 OM Treatment Pond Rehab-404 Grant-FEMA ^{5&6}	\$208,605	\$0	\$0	\$0	\$0	\$208,605
8-7173-01	2 OM Treatment Pond Rehab-Grant Management	17,286	\$8,076	49,057	10,000	(39,057)	66,343
8-7173-02	3 OM Treatment Pond Rehab-PH 2 Const FEMA	267,022	\$0	1,581,013	1,725,000	143,987	1,848,035
7d OM Other Improvements							
8-8672-29	1 Infiltration Repair (FY24)	\$32,275	\$0	\$0	\$40,000	\$40,000	\$32,275
	2 Other Sewer System Improvements	0	0	0	25,000	25,000	0
TOTAL OCEANA MARIN		\$575,458	\$8,076	\$1,630,070	\$1,905,000	\$274,930	\$2,205,528

**NORTH MARIN WATER DISTRICT
CAPITAL IMPROVEMENT PROJECTS
PERIOD ENDING DECEMBER 31, 2024**

Description	COST THRU JUNE 2024	DECEMBER 2024	FYTD TOTAL	FY 24/25 BUDGET	(OVER)/UNDER BUDGET	TOTAL COST
SUMMARY - GROSS PROJECT OUTLAY						
		Current Month	FYTD Total	FY 24/25 Budget	FYTD/ Budget%	
Novato Water Capital Projects		\$915,259	\$3,932,047	\$5,998,000	66%	
Novato Recycled Water Capital Projects		8,166	237,645	450,000	53%	
West Marin Water Capital Projects		9,105	82,097	445,000	18%	
Oceana Marin Sewer Capital Projects		8,076	1,630,070	1,905,000	86%	
Gross Capital Improvement Project Outlays		\$940,605	\$5,881,859	\$8,798,000	67%	

8 LESS FUNDED BY GRANTS, LOANS & REIMBURSEMENTS						
(Accrued)/Deferred						
a. NW - Loan Funds - Office/Yard Building Renovation	\$9,549,019	\$0	\$0	\$0	\$0	\$9,549,019
b. NW - Loan Funds - Crest PS Construction	0	0	0	0	0	0
c. NW - Loan Funds - Lynwood PS Replacement	0	0	0	0	0	0
d. NW - Loan Funds - Stafford ASG Construction	0	0	0	0	0	0
e. NW - Capital Replacement Expansion Fund	146,634	0	0	0	0	146,634
f. WM - CA DWR Drought Relief Grant for GW02	226,155	0	0	0	0	226,155
g. WM - Lagunitas Creek Bridge Pipeline Grant (FEMA)	0	0	0	0	0	0
h. OM - Novato Water Loan to OM	0	0	0	0	0	0
i. OM - Treatment Pond Rehab Grant (FEMA)	192,861	0	0	0	0	192,861
FUNDING BY OTHERS (ACCRUED)/DEFERRED	\$10,114,668	\$0	\$0	\$0	\$0	\$10,114,668

Received						
a. NW - Loan Funds - Office/Yard Building Renovation	(\$16,638,224)	(\$235,442)	(\$2,044,809)	(\$1,000,000)	\$1,044,809	(\$18,683,034)
b. NW - Loan Funds - Crest PS Construction	0	0	0	(1,400,000)	(1,400,000)	0
c. NW - Loan Funds - Lynwood PS Replacement	0	0	0	0	0	0
d. NW - Reimbursement by Marin County Parks	0	0	0	(25,000)	(25,000)	0
e. RW - Capital Replacement Expansion Fund	0	0	0	(450,000)	(450,000)	0
f. WM - CA DWR Drought Relief Grant for GW02	(484,058)	0	(70,170)	(45,000)	25,170	(554,228)
g. WM - Lagunitas Creek Bridge Pipeline Grant (FEMA)	0	0	0	0	0	0
h. OM - Novato Water Loan to OM	0	0	0	(431,000)	(431,000)	0
i. OM - Treatment Pond Rehab Grant (FEMA)	(154,406)	0	(159,551)	(1,294,000)	(1,134,449)	(313,957)
FUNDING BY OTHERS RECEIVED	(\$17,276,688)	(\$235,442)	(\$2,274,531)	(\$4,645,000)	(\$2,370,469)	(\$19,551,219)
NET PROJECT EXPENDITURES	(\$1,941,247)	\$705,163	\$3,607,328	\$4,153,000	(\$578,714)	\$21,895,418

CIP SUMMARY-NET EXPENDITURES:	Current Month	FYTD Total	FY 24/25 Budget	FYTD/ Budget%
Novato Water Capital Projects	\$679,817	\$1,887,237	\$3,573,000	53%
Novato Recycled Water Capital Projects	8,166	237,645	0	0%
West Marin Water Capital Projects	9,105	11,927	400,000	3%
Oceana Marin Sewer Capital Projects	8,076	1,470,519	180,000	817%
Net Capital Improvement Project Outlays	\$705,163	\$3,607,328	\$4,153,000	87%

8. EQUIPMENT BUDGET				
1 class 8 Service Truck (2) Replace #503 & #508	\$0	\$0	\$852,000	\$852,000
2 Lease Vehicles	\$142,356	\$142,356	106,000	(36,356)
3 Portable Generators	\$0	87,809	75,000	(12,809)
4 Misc Equip Purchases (Replacement Sonde & Probes STP)	\$0	39,741	0	(39,741)
5 OM Pumps	\$37,181	37,181	0	(37,181)
Total Equipment Purchases	\$179,538	\$307,088	\$1,033,000	\$725,912

**NORTH MARIN WATER DISTRICT
CAPITAL IMPROVEMENT PROJECTS
PERIOD ENDING DECEMBER 31, 2024**

Description	COST THRU JUNE 2024	DECEMBER 2024	FYTD TOTAL	FY 24/25 BUDGET	(OVER)/UNDER BUDGET	TOTAL COST
9. STUDIES & SPECIAL PROJECTS						
9a General Studies						
	1 Strategic Plan Update (2025-2029)	\$0	\$0	\$0	\$30,000	\$30,000
1-4102-00	2 GIS Conversion/Mapping Project	77,861	845	16,883	10,000	(6,883)
1-4088-00	3 Emergency Operations Response Plan	0	0	671	100,000	99,330
	4 Retiree Health Benefits (OPEB) Actuarial Study- FY23/24	0	0	6,000	0	(6,000)
	5 Engineering Web Page Updates & Upgrades	0	0	7,955	0	(7,955)
	9b Novato Service Area Studies					
	1 Urban Water Mgmt Plan - 2025 Update	\$0	\$0	\$0	\$60,000	\$60,000
	2 North Marin Aqueduct Vulnerability/Cathodic Assessment	0	0	0	90,000	90,000
	3 Stafford Treatment Plant Risk Management Plan Update	0	0	0	60,000	60,000
1-4100-00	4 STP-Chlorine Code Compliance	693	0	0	0	0
1-4104-23	5 North Marin Master Plan	44,611	653	26,735	0	(26,735)
	6 Novato Mater plan Update				400,000	
1-4105-00	7 SMART Master Agreement	2,548	0	0	0	0
1-4106-00	8 STP Risk Management Program Update 2023	23,159	0	300	0	(300)
1-4077-00	9 Potter Valley Project FERC Relicensing	38,088	0	1,800	0	(1,800)
1-4093-00	10 Gateway Commons Backflow Study	10,234	120	2,490	0	(2,490)
1-6610-21	11 STP-Corrosion Assessment	52,737	0	0	0	0
1-6600-96	12 AP Cost Expensed - Leveroni Creek Embankment	84,188	0	0	0	0
	9c WM Service Area Studies					
	1 West Marin Water Supply Resiliency Feasibility Study	\$0	\$0	\$0	\$50,000	\$50,000
	2 West Marin Boundary Review	0	0	0	15,000	15,000
2-4108-00	3 West Marin Rate Study	0	8,982	8,982	45,000	36,018
	9d OM Service Area Studies					
	9e Other Studies					
5-4087-00	1 Recycled Water Program Strategy	\$17,359	\$0	\$0	\$0	\$0
	2 Recycled Water-G&A Consultants/Studies General	890	0	0	0	0
		\$352,370	\$10,600	\$71,815	\$860,000	\$388,185
						\$424,184

Notes to Capital Improvement Projects Schedule:

- (1) NMWD Headquarters Upgrade funded by a 20 year 3.11% bank loan.
- (2) WM CA DWR Drought Relief Grant.
- (3) Loan from Novato Water-As included in the 2021 WM Water rate study - to be paid with interest. Loan received 6/30/22.
- (4) Funded by Capital Replacement & Expansion Fund.
- (5) OM Treatment Pond Rehab-Project to be funded at 75% by grants. Eligible project costs are budgeted at \$2.2M (75%=\$1.425M)
- (6) Loan from Novato Water-As included in the five-year financial forecast

North Marin Water District Financial Statement Notes

Note 1 - Restricted Cash

Connection Fee Fund: Cash available from collection of Connection Fees. The fee is charged to developers based upon the estimate of cost necessary to construct capacity to serve the new development. These funds are restricted by law for expansion of the water or sewer facilities within the service area where the development occurs. Funds are disbursed from the Connection Fee Reserve as expenditures are incurred to increase system capacity to serve new development. The fund balance accrues interest quarterly.

Deer Island RWF Replacement Fund: The State Revolving Fund (SRF) loan agreement for construction of the Deer Island RW Facility requires the District to establish and maintain a Water Recycling Capital Reserve Fund (WRCRF) for the expansion, major repair, or replacement of the water recycling facilities. The WRCRF is maintained in compliance with the State Water Resources Control Board's "Policy for Implementing the State Revolving Fund for Construction of Wastewater Treatment Facilities" in effect at the time the agreement was executed, July 2006. NMWD is required to deposit a minimum reserve of 0.5% of the SRF loan amount each year for a period of ten years. The balance in the DICRF is \$215,000 (\$4.3M x .5% x 10 years). The fund balance does not accrue interest.

Recycled Water Capital Replacement and Expansion Fund: The 2011 Interagency Agreements for Recycled Water between NSD, LGVSD & NMWD require that any payments to the Distributor (NMWD) by the End User (Consumers) in excess of actual costs (marginal payments) shall be deposited in this fund. Operation and Maintenance Costs are defined as the actual cost of: labor (including general and administrative overhead plus tools and supplies normally applied), equipment and vehicle charges, consumables (such as chemicals and electrical power), and spare parts and/or replaced components necessary to reliably treat and deliver recycled water to the End Users. Operation and Maintenance Costs do not include costs for major capital replacement or process changes. A payment of \$305,711 was made to Novato Sanitary District in December 2019 for the Clearwell Improvement Project. This fund balance does not accrue interest.

STP SRF Reserve Fund – Marin County Treasury: The 2004 Stafford Treatment Plant State Revolving Fund (SRF) loan agreement requires the District to build a Reserve Fund equal to one year of payments (\$1,044,474) in the Marin County Treasury during the first ten years of the 20-year repayment period. Every January 1 and July 1, commencing January 1, 2010, the District deposits with the County 10% of the semi-annual SRF payment. This Reserve Fund was fully funded at 6/30/19. The County credits the fund with interest quarterly, which is applied to the semi-annual payments, and will use the Reserve to pay the last 2 semi-annual SRF loan payments.

RWS North/South SRF Reserve Fund: The State Water Resource Control Board Agreements for the seven Clean Water State Revolving Fund Loans made for expansion of the Recycled Water System distribution system require that the District establish a reserve fund equal to one year's debt service (\$614,299) prior to the construction completion date.

RWS Central SRF Reserve Fund: The State Water Resource Control Board Agreement for the Clean Water State Revolving Fund Loan made for expansion of the Recycled Water System distribution system requires that the District establish a reserve fund equal to one year's debt service (\$275,773) prior to the construction completion date.

Note 2 - Designated Cash

Liability Contingency Fund: Established in 1986 when the District first elected to self-insure its general liability risk. This reserve was funded with \$1 million initially and \$200,000 annually thereafter until it reached a balance of \$2 million. In FY98 the West Marin Water System was included in the fund and has since built-up a proportional reserve of \$98,885 over several years. Commencing FY93, \$1 million of the reserve was made available to fund loans to eligible employees under the District's Employer Assisted Housing Program. In August 2008, \$500,000 was transferred into this reserve from the Self-Insured Workers' Compensation Fund and made available to fund Employer Assisted Housing Program loans. Currently there are two Employer Assisted Housing Loans outstanding totaling \$550,000 (see Note 3). In March 2005, \$652,400 was expended from the fund to purchase a home at 25 Giacomini Road in Point Reyes Station. The home is currently rented. In 2006, \$8,885 was added from the sale of surplus property in West Marin. The fund balance does not accrue interest.

Retiree Medical Benefits Fund: NMWD pays the cost of health insurance for retirees between the ages of 55 and 65 and spouse under any group plan offered by CalPERS. The retiree must be at least 55 and have a minimum of 12 years (for employees hired on or before September 30, 2018) and a minimum of 20 years (for employees hired after September 30, 2018) of NMWD service at the date of retirement. NMWD's contribution toward the chosen plan is capped in the same manner as all other NMWD employees in the same class. Coverage terminates for the spouse when the spouse becomes eligible for Medicare, or for both the retiree and spouse when the retiree becomes eligible for Medicare. When the retiree or spouse becomes eligible for Medicare, NMWD pays up to the couple annuitant rate, which is capped at \$3,830 per year (\$319/month). In August 2003, NMWD transferred \$2.55 million (\$2.3 million for current retirees plus \$250,000 for future retirees) from unrestricted cash into a reserve to fund this obligation. In 2010 the Board directed staff to add \$1,500 per employee annually as a payroll overhead to accrue and accelerate amortization of this liability. The accrual is maintained as a Long-Term Liability entitled Total OPEB Liability. In 2024 an Actuarial Analysis calculated NMWD's total actuarial liability at \$4.9 million. The Retiree Medical Benefits cash fund earns interest quarterly.

Maintenance Accrual Fund: Established in FY91 to provide a source of maintenance money for replacement of treatment, storage, transmission and distribution facilities as they wear out. The annual contribution from operating reserves was initially \$200,000. Net polybutylene claim settlement proceeds of \$671,060 were closed into the fund in FY93. In FY94 the annual contribution was reduced to \$100,000. Starting in FY21/22, this reserve was increased to \$4.0 million based on the District's planned pay-go capital spending per the 2020 Novato Water Rate Study and subsequent financial plans. Funds are borrowed from the Maintenance Accrual Fund to offset the shortfall in unrestricted Cash & Investments. The fund balance does not accrue interest.

Operating Reserve Fund: This reserve, comprised of four months of budgeted operating expenditures (less depreciation) as recommended by the District's financial advisors, serves to ensure adequate working capital for operating, capital, and unanticipated cash flow needs that arise during the year. Funds are borrowed from the operating Reserve Fund to offset the shortfall in unrestricted Cash & Investments. The fund balance does not accrue interest.

Webster Bank-Admin Bldg/CIP Fund: The District received a \$20 million loan from Webster Bank in May 2022 to fund the Admin Building Renovation and other CIP Projects. The 20-year, 3.11% annual percentage rate loan requires semi-annual payments and will be fully amortized on 3/1/42. The unexpended fund balance accrues interest quarterly.

Note 3 – Employee Loans

Housing Loans: The District’s Employer Assisted Housing Program allows up to \$300,000 to be loaned to an employee for a period of up to 15 years for the purchase of a home within the District service territory that will enable the employee to respond rapidly to emergencies affecting the operation of the District. Repayment is due upon sale, termination of employment, or other event as described in the Program. Interest on the loan is based on the amount of interest revenue that the District would have earned over the period of the loan. There are two employee-housing loans currently outstanding totaling \$550,000 dated March 2015 and November 2024.

Note 4 – Other Long Term Receivables

In 2014, the District entered into an interconnection agreement with MMWD for their share of the Aqueduct Energy Efficiency Project. The 2.71% \$3,622,882 loan will have yearly payments due of \$205,320, and the final payment is due in July 2032. In 2015 the District entered into an agreement with Marin Country Club for their share of the pipeline extension to provide recycled water for the Marin Country Club Golf Course. In 2016 the District received a \$6.6 million 30-year 1.0% SRF loan to finance the Recycled Water Central project, and Marin Country Club agreed to pay the District \$1,265,295 in bimonthly payments of \$8,142 at 1.0% over 30 years for their share of the pipeline extension. The payments will coincide with Marin Country Club’s water service payments. The final payment from Marin Country Club is due in November 2047.

Note 5 – Depreciation

Assets are assigned a useful life based on consultations with the District Chief Engineer and a survey of other water agencies. Depreciation is computed on a straight-line basis over the estimated useful life of the various classes of property as follows:

<u>Facility</u>	<u>Life (Years)</u>
Aqueduct.....	150
Dam.....	100
Buildings & Structures.....	40
Mains.....	50
Pumping Equipment.....	25
Water Treatment Equipment.....	20
Storage & Transmission (16"+) Facilities.....	50
Distribution Facilities (includes Pump Stations).....	50
Office, Laboratory, Construction & Shop Tools & Equipment.....	10
Vehicles 1 ton or greater.....	10
All other vehicles.....	5
Sewer Mains.....	40
Sewer Pumps.....	4-10

Note 6 - Capitalization Policy

The Government Finance Officers Association *Guide for State and Local Governments* recommends that a capitalization policy incorporate a minimum threshold of \$5,000 and an estimated useful life of at least two years. It also cautions that federal grant and loan requirements prevent the use of capitalization thresholds in excess of \$5,000. Thus NMWD's capitalization threshold is \$5,000.

Note 7 – Bond & Loan Servicing Schedule for Fiscal Year 2024-2025

Service Area	Description	Issue Date	Rate	Original Amount	Payment Due	Final Pmt	FY25			6/30/25
							Interest Expense	Principal Paid	Total Debt Service	Outstanding Balance
Novato	SRF Loan - STP	2004	2.39%	\$16,528,850	7/1 & 1/1	07/01/29	\$ 111,447	\$ 933,027	\$1,044,474	\$ 3,961,895
Novato	Bank Marin Loan	2011	3.42%	\$7,000,000	27 th /mo	10/27/31	\$ 100,778	\$ 381,264	\$ 482,042	\$ 2,741,490
Novato	Chase Bank Loan	2018	2.69%	\$4,600,000	3/1 & 9/1	03/01/33	\$ 80,297	\$ 300,000	\$ 380,297	\$ 2,685,000
Novato	Webster Bank	2022	3.11%	\$20,000,000	3/1 & 9/1	03/01/42	\$ 571,216	\$ 776,681	\$1,347,897	\$17,590,396
Novato Total							\$ 863,738	\$ 2,390,972	\$ 3,254,710	\$ 26,978,781
RW TP	SRF Loan	2006	2.40%	\$4,302,560	20-Jun	06/19/27	\$ 18,774	\$ 254,593	\$ 273,367	\$ 527,663
RW North	SRF Loans (4)	2013	2.60%	\$4,375,605	Varies	Varies	\$ 54,725	\$ 227,168	\$ 281,893	\$ 1,877,623
RW South	SRF Loans (3)	2013	2.20%	\$5,361,952	Varies	Varies	\$ 60,898	\$ 271,508	\$ 332,407	\$ 2,496,588
RW Central	SRF Loan	2016	1.00%	\$7,130,503	19-Dec	12/31/47	\$ 58,584	\$ 217,189	\$ 275,773	\$ 5,641,161
Recycled Water Total							\$ 192,981	\$ 970,458	\$ 1,163,440	\$ 10,543,035
WM Water	Bank Marin Loan	2012	3.42%	\$1,000,000	27 th /mo	10/27/31	\$ 14,793	\$ 55,965	\$ 70,758	\$ 402,421
West Marin Water Total							\$ 14,793	\$ 55,965	\$ 70,758	\$ 402,421
FY 24/25 Total - External Loans							\$1,071,512	\$3,417,395	\$4,488,908	\$37,924,237

1. In April 2004 the California State Department of Water Resources approved a 2.39% 20-year loan for reconstruction of the Stafford Water Treatment Plant. The project was completed in FY09 with repair of the Outlet Tower Sluice Gate. Interest paid during construction totaled \$1,636,378. The loan covenants require an annual reserve fund contribution of \$104,447 (10% of the annual debt service obligation) be deposited into the Marin County Treasury during each of the first ten years of the repayment period. Debt service is funded 25% by Facility Reserve Charges. The first payment was made in December 2009.
2. In October 2011 Bank of Marin made a 20-year 3.54% (APR) loan of \$8 million to fund the District's share of the Aqueduct Energy Efficiency Project. See Note 15 below, and note to loan 9 above.
3. In March 2018 Chase Bank made a 15-year 2.69% (APR) loan of \$4.6 million to fund the District's Automated Meter Information system Project.
4. In May 2022, Webster Bank made a 20-year 3.11% (APR) loan of \$20 million to fund the Admin Building Renovation and other Capital Improvement Projects. The first payment was made August 26, 2022.
5. In August 2006 the California State Department of Water Resources approved a 2.4% 20-year loan of \$4,264,545 for construction of the Deer Island Recycled Water Facility. With the addition of \$38,015 in Construction Period Interest, the loan principal totaled \$4,302,560. The project was completed in June 2007, and the first payment was made June 19, 2008.
6. In July 2011 the California State Department of Water Resources approved a series of four 2.6% 20-year loans which totaled \$4,375,605 for the Recycled Water North Service Area Expansion Project. The projects were completed on October 31, 2012, and the first payment was made in November of 2012.
7. In March 2012 the California State Department of Water Resources approved a series of three 2.2% 20-year loans totaling \$5,361,952 for the Recycled Water South Service Area Expansion Project. The projects were completed on September 4, 2013, and the first payment was made in December of 2013.
8. In May 2016 the California State Department of Water Resources approved a 1.0% 30-year loan of \$7,130,503 for the Recycled Water Central Service Area Expansion. The project was completed in December 2017, and the first payment was made December 31, 2018.

9. In June 2012 the Board authorized reallocating \$1 million of the Bank of Marin loan to West Marin Water to repay Novato Water \$223,000 owed for loans to fund Long Range Improvement Projects and the remainder to fund the Solids Handling Facility at the Point Reyes Water Treatment Plant. See note to loan 2 above.

Note 8 – Unemployment Insurance Reserve

NMWD uses the “Reimbursable Method” of paying for Unemployment Costs. Under this method, the District reimburses the State Employment Development Department for all unemployment benefits paid on our behalf. The reserve is maintained at an amount equal to the higher of the average claim amount paid over the last 5 years or 26 times the maximum weekly benefit amount (currently $\$450 \times 26 = \$11,700$).

Note 9 – Payroll Benefits

Payroll Benefits payable includes payroll taxes; vacation, sick, and holiday leave; Section 125 payments; cancer, long term care and disability insurance premiums; and union dues..

Note 10 - Interest Policy on Inter-District Loans

In the event an improvement district expends all of its Undesignated Funds, it shall borrow funds from that improvement district's Board Designated Fund reserves to meet ongoing requirements. In the event an improvement district expends all of its Board Designated Fund reserves, it may receive a loan from the Novato Improvement District in an amount sufficient to meet its ongoing requirements. Restricted Funds shall not be used to finance ongoing normal operating expenses.

No interest shall be paid by an improvement district on funds borrowed from that improvement district's Board Designated Fund reserves. Interest on loans from the Novato Improvement District shall be paid by the recipient district to the Novato district based upon the outstanding loan balance at the close of the previous accounting period. Interest shall be calculated at the higher of: 1. The weighted average interest rate of Novato improvement district debt (2.99% at 6/30/23); or 2. The average interest rate earned on the District treasury since the close of the previous accounting period; plus \$50 per month.

Note 11 – Budget Augmentations

Note 12 – Prior Period Adjustment

Note 13 – Explanation of Financial Statement Components

The District's financial statement is comprised of four components: 1) Statement of Net Position, 2) Sources and Uses of Funds Statement – All Service Areas Combined, 3) Income Statement and Cash Flow by Service Area, and 4) Notes to the Financial Statements. This report also contains other supplementary information in addition to the basic financial statements themselves.

The Statement of Net Position (page 4) reports the District's assets and liabilities and provides information about the nature and amount of investments in resources (assets) and the obligations to the District's creditors (liabilities). The difference between assets and liabilities is reported as *net position*. Over time, increases or decreases in the fund balance may serve as a useful indicator of whether the financial position of the District is improving or deteriorating.

The Sources and Uses of Funds Statement – All Service Areas Combined (page 8) compares fiscal year-to-date performance against the Board approved annual budget – presented in the adopted budget format. This Sources and Uses of Funds Statement varies from the income statement in that it includes capital expenditures, debt principal repayment, connection fee revenue, and cash infusions from debt issuance.

The Income Statement and Cash Flow by Service Area (page 9) presents the net income (loss) for the fiscal year-to-date (FYTD) period for each of the District’s four service areas. The income and expenses on this report are presented in conformity with Generally Accepted Accounting Principles (GAAP) and comply with Governmental Accounting Standards Board pronouncements. Accordingly, all income and expenses are reported as soon as the underlying event giving rise to the change occurs, regardless of the timing of related cash flows. This statement measures the success of each service area’s operations and can be used to determine whether the service area has successfully recovered all costs through user fees and other charges.

Also included at the bottom of page 9 is a statement of Cash Flow by Service Area. The primary purpose of this statement is to reconcile in an informative manner the difference between the net income/(loss) for period of each service area with the resultant change in cash balance that occurred over the same period.

Notes to the Financial Statements (page 28) provide a summary of significant accounting policies and assumptions and other information of value to the financial statement reader.

Other Supplementary Information includes Detail Income Statements presented in accordance with GAAP for each of the four service areas (pages 10, 14, 16, 19). These statements present income and expenditures in close detail for further analysis. Other supplementary schedules of note include the Vehicle Fleet Analysis (page 21), and Capital Improvement Project Expenditures (page 23), which show outlays to date, compared with budget authority.

Note 14 –Connection Fee Transfers from Novato Water To Recycled Water

The following Connection Fee (FRC) reserve amounts have been transferred to the Recycled Water fund:

**Recycled Water
FRC Transfers from Novato**

t:\financial\rc\recycled water frc transfers from novato.xlsx\sheet 1

	Expansion Local Share			SRFRWF Expansion				Transfer		
	North	South	Central	NBWRA	Loan	SRF Loan	BPGL Loan Repayment	CIP	Total	Executed
FY07				\$29,725					\$29,725	
FY08				\$50,478	\$22,795				\$73,273	
FY09				\$150,455	\$22,795				\$173,250	
FY10	\$133,659			\$75,198	\$22,795				\$231,652	\$133,659
FY11				\$133,319	\$22,795				\$156,114	\$1,175,098
FY12	\$233,478	\$265,500		\$115,883	\$22,795				\$637,656	(\$7,088)
FY13				\$315,023	\$22,795	\$464,572			\$802,390	\$1,970,400
FY14	\$236,291	\$723,525	\$4,024	\$63,035	\$22,795	\$500,529			\$1,550,200	\$1,550,200
FY15		\$17,563	(\$4,024)	\$38,283	\$22,795	\$614,299			\$688,916	\$688,916
FY16	\$0	\$0	\$66,729	\$102,842	\$22,795	\$614,299			\$806,664	\$806,664
FY17			\$362,524	\$194,636	\$22,795	\$614,299		\$36,687	\$1,230,940	\$1,230,940
FY18			\$5,071,512	\$38,908	\$22,795	\$614,299			\$5,747,513	\$5,747,513
FY19			(\$2,168,755)	\$6,966	\$22,795	\$890,072			(\$1,248,922)	(\$1,248,922)
FY20			\$5,499	\$0	\$0	\$350,287	(\$1,046,471)	\$1,084	(\$689,600)	(\$689,600)
FY21						\$890,072			\$890,072	\$890,072
FY22						\$743,438			\$743,438	\$743,438
FY23						\$614,299			\$614,299	\$614,299
FY24						\$693,686			\$693,686	\$693,686
FY25						\$769,492			\$769,492	\$769,492
	\$603,428	\$1,006,589	\$3,337,509	\$1,314,751	\$273,539	\$8,373,642	(\$1,046,471)	\$37,771	\$13,900,759	\$13,900,758
									\$13,900,758	\$13,900,758

13

FOR ACCESSIBLE
MEETING INFORMATION
CALL: (707) 543-3350
ADD: (707) 543-3031



**WATER ADVISORY COMMITTEE
AND
TECHNICAL ADVISORY COMMITTEE**

MONDAY: FEBRUARY 3, 2025

Utilities Field Operations Training Center
35 Stony Point Road, Santa Rosa, CA

9:00 a.m. Utilities Field Operations Training Center 35 Stony Point Road, Santa Rosa, CA

This is a combined WAC and TAC meeting.

1. Check In
2. Public Comment
3. Recap from the November 4, 2024 WAC/TAC Meeting and Approval of Minutes
4. Recap from the January 6, 2025 TAC Meeting and Approval of Minutes **(TAC)**
5. Water Supply Coordination Council – January 27, 2025
6. New WAC Member Orientation
7. Water Supply Conditions and Temporary Urgency Change Order
8. Sonoma Marin Saving Water Partnership **(TAC)**
 - a. 2024 Water Production Relative to 2013 Benchmark
 - b. Water Use Efficiency Messaging
9. TAC Finance Subcommittee Update - FY2025-26 Draft SCWA Water Transmission System Budget **(TAC)**
10. Biological Opinion Status Update
11. Eel Russian Project Authority and Potter Valley Project Update
12. Business Services and External Affairs Division Update
 - a. Communications Update
 - b. Community and Employee Engagement Update
 - c. Finance and Grant Funded Programs Update
 - d. Information Technology Update
 - e. Government Affairs Update
13. Integrated Regional Water Management Plan(s) Update
14. Items for Next Agenda (next combined WAC/TAC meeting is April 7, 2025)
15. Check Out

14

North Bay Watershed Association Board Meeting - Agenda

February 7, 2025 | 9:30 – 11:30 a.m.

MEETING WILL BE HELD AT THE
Novato Sanitary District
500 Davidson Street, Novato, Ca. 94945

For those wishing to attend virtually

Join Zoom Meeting:

<https://us02web.zoom.us/j/81630673971?pwd=dm94TXJCRWMyWFBlc3U5V2pTSmNRZz09> Meeting

ID: 816 3067 3971 Password: 216460

Agenda and materials will be available the day of the meeting at: www.nbwatershed.org

AGENDA

Time	Agenda Item	Proposed Action
9:30	Welcome and Call to Order – Roll Call and Introductions <i>Jean Mariani, Chair</i>	<i>N/A</i>
9:35	Election of Board Officers <i>Andy Rodgers, Executive Director</i>	
9:40	General Public Comments This time is reserved for the public to address the Committee about matters NOT on the agenda and within the jurisdiction of the Committee.	<i>N/A</i>
9:45	Agenda and Past Meeting Minutes Review <i>Jean Mariani, Chair</i> Treasurer’s Report <i>Jean Mariani, Chair</i>	<i>Approve/ Review</i> <i>Accept</i>
Guest Panel Presentations—Air Quality Protection Requirements and Potential Implications & Resources for NBWA Agencies		
9:50	Guest— Advanced Clean Fleets Regulation - State and Local Government Agency Fleet Requirements <i>Andrew Reyes, Air Resource Engineer, California Air Resources Board</i> Andrew will discuss key components within the Advanced Clean Fleets (ACF) regulation requirements such as deadlines, flexibility options, extensions, and exemptions for public agencies. Guest—Clean Truck Check Program <i>Dylan Seidner, Air Pollution Specialist, California Air Resources Board</i> Dylan will provide a high-level overview of the Clean Truck Check (CTC) Program requirements such as reporting, testing, exemptions, and fees for California public agencies.	<i>Presentation slides</i>

10:10	<p>Guest—ZEV Fleet Considerations for Public Agencies <i>Brent Johnson, PE, Vice President, Clean Transportation NV5</i></p> <p>Brent will discuss key elements for public agencies to consider for compliance with California's ZEV regulations, including transition planning, charging infrastructure, utility coordination, funding, and procurements.</p>	<i>Presentation slides</i>
10:30	<p>Guest—PG&E EV Fleet Resources <i>Dean Kunesh, EV Fleet Advisor, Clean Energy Transportation</i></p> <p>Dean will provide an overview of PG&E resources for electrifying a MD/HD fleet: EV Fleet Advisory Services, EV Fleet Program, BEV Rate, Savings Calculator.</p>	<i>Presentation slides</i>
10:50	<p>Executive Director Report <i>Andy Rodgers, Executive Director</i></p> <p>Andy will provide updates on activities since the December 6 Board meeting, including active projects, recent meetings, regional programs and initiatives, communications, and committees.</p> <p>Andy will outline ideas for next and future Board meeting topics and solicit feedback.</p>	<i>ED updates, Board questions, and input</i>
10:55	<p>Small Grants and Scholarship Programs <i>Andy Rodgers, Executive Director</i></p> <p>Andy will provide an overview of the draft Small Grants and Scholarship Program outline for Board consideration and approval.</p>	<i>Review/ Approve</i>
11:00	<p>NBWA FY 2025/26 Draft Workplan Overview <i>Andy Rodgers, Executive Director</i></p> <p>Andy will provide an overview of a draft workplan for next fiscal year and receive feedback.</p>	<i>Presentation slides</i>
11:10	<p>Board Information Exchange <i>Members</i></p> <p>Members will highlight issues and share items of interest.</p>	<i>N/A</i>
11:25	<p>Agenda Items for Future Meetings <i>Andy Rodgers, Executive Director</i></p> <p>Andy will outline ideas for next and future Board meeting topics and solicit feedback.</p>	<i>N/A</i>
11:30	<p>Announcements/Adjourn</p> <p>Next Board Meeting: March 7, 2025</p>	<i>N/A</i>

15

DISBURSEMENTS - DATED February 6, 2025

Date Prepared 2/3/2025

The following demands made against the District are listed for approval and authorization for payment in accordance with Section 31302 of the California Water Code, being a part of the California Water District Law:


Seq	Payable To	For	Amount
1	ADTS, Inc.	Random Testing (1 Employee)	\$69.50
2	Allquip Universal Inc	Clutch ('13 Vac Excavator & Trailer)	513.42
3	All Star Rents	Propane (17 gal) & Tamper Plate	217.55
4	Borges & Mahoney	Parts for Chlorine Analyzers, Annual Replacements & Recertification of Emergency Valves (STP)	1,798.45
5	Ca Association of Mutual Water	Annual Membership (2025)	500.00
6	Charles Custom Welding	Welding Services (73 Bahama Reef)	740.00
7	Comcast	January Internet (100 Wood Hollow)	371.97
8	Core & Main	Clow Hydrants (4) (\$15,029), 3" Coupling (\$212), Repair Clamps (2) (\$1,302), Bushings (4), Leak Clamps (3), Meter Stops (6) (\$423) & Zinc Anodes (50) (\$6,130)	23,139.16
9	F.N. Cuthbert, Inc.	Pressure Gauges (50)	1,168.40
10	Diesel Direct West	Gasoline (1,077 gal)	4,399.51
11	Environmental Express	Glass Fiber (2)	225.38
12	Fisher Scientific	Thermometers (3) (Lab)	156.46
13	Freyer & Laureta, Inc.	Prog Pymt#27: Engineering & Design Services for Lynwood Pump Station (Balance Remaining on Contract \$71,104)	26,470.00
14	Garcia, Theresa	Novato "Toilet Rebate" Program	189.30
15	Grainger	Supplies for STP Filter Project (\$322), Circuit Breaker Tracer (\$383), Solenoid Replacement Control Valves (\$2,831), Replacement Level Sensor (\$1,125) & Miscellaneous Tools & Supplies	6,043.97


*Prepaid

Seq	Payable To	For	Amount
16	Grigsby, Lisa	Refund Overpayment on Open Account	1,828.10
17	Highland Commercial Roofing	Gutter Flashing to Seal Warehouse Roof	9,810.00
18	InfoSend, Inc.	Rebrand Online Bill Pay Website	600.00
19	Kaiser Foundation Health Plan	Pre-Employment & DMV/DOT Physicals	180.00
20	Kiosk Creative LLC	December Marketing Communication & Outreach Services (Balance Remaining on Contract \$44,898)	4,011.29
21	Noll & Tam Architects	Prog Pymt#43: Architecture & Engineering Services Admin & Lab Upgrade Project (Balance Remaining on Contract \$33,498)	9,568.75
22	Nommsen, Jessica	Exp Reimb: Lab Analyst Renewal	350.00
23	ODP Business Solutions, LLC	Miscellaneous Office Supplies	186.99
24	Pace Supply	Service Saddles (4) (\$293) & Insulating Couplings (8) (\$425)	718.79
25	Peterson Trucks	Cover Assembly Battery Box ('21 Int'l 5Yd Dump Truck)	363.85
26	RS Americas Inc	Electrical Supplies (Lab Upgrade)	200.28
27	Soiland Co., Inc.	Rock (77 yds)	2,363.88
28	SWRCB	FY25-Large Water System Fees (Novato) (\$89,398) & FY25 Small Water System Fees (Pt. Reyes) (\$8,841)	98,239.00
29	Thomas Scientific	Medium (Lab) & Chlorine Reagent (Lab)	491.91
30	USA BlueBook	Buffer Solution (4) (Lab), Optical Cap, pH Buffers (3) for Lab Equipment (STP) (\$592)	924.44
31	Verizon Wireless	January Cellular Charges	1,651.28
32	VWR International LLC	Pump Tubing, Pipet & Polycaps (2) (Lab)	453.27
33	Webster Bank	Webster Bank Loan Payment (Pymt #6 of 40)	1,062,289.05

Seq	Payable To	For	Amount
34	ZORO	Hammer Drills (\$316), Pipe Saddle, Surge Protectors (4) (\$356) & Copper Wire (1,500') (\$368)	1,057.22
		TOTAL DISBURSEMENTS	<u>1,057.22</u>
			<u>\$1,261,291.17</u>

The foregoing payroll and accounts payable vouchers totaling \$1,261,291.17 are hereby approved and authorized for payment.


02/04/25
 Auditor-Controller Date


02/04/2025
 General Manager Date

DISBURSEMENTS - DATED FEBRUARY 13, 2025

Date Prepared 2/10/25

The following demands made against the District are listed for approval and authorization for payment in accordance with Section 31302 of the California Water Code, being a part of the California Water District Law:

Seq	Payable To	For	Amount
P/R*	Employees	Net Payroll PPE 1/31/25	\$196,112.56
90821*	Internal Revenue Service	Federal & FICA Taxes PPE 1/31/25	92,708.13
90822*	State of California	State Taxes & SDI PPE 1/31/25	21,725.82
90823*	CalPERS	Pension Contribution PPE 1/31/25	58,398.83
90825*	Nationwide	Deferred Compensation-457 PPE 1/31/25	16,448.51
90826*	Nationwide	Deferred Compensation 1/31/25-401A Match	2,843.99
90820*	CalPERS	February 2025 Health Insurance Premium (Employer \$59,863, Retirees \$13,493 & Employees \$8,505)	81,860.57
90824*	CalPERS	Social Security Section 218 - Annual Admin Fee	130.00
1	100 Wood Hollow Drive	January (\$2,232) & February (\$8,999) Operating Expenses	11,230.30
2	Able Tire & Brake	Tires (8) ('21 Ford Ranger - \$1,279 & '07 Equipment Trailer - \$1,375)	2,654.32
3	American Water Works Assoc	Membership Dues (Ladd) (4/2025-3/2026)	111.00
4		Retiree Exp Reimb (February Health Ins)	1,572.71
5	Backflow Distributors	Ball Valves (10) (Lab)	288.77
6	Badger Meter	'O' Rings (30)	233.21
7	Bank of Marin	Bank of Marin Loan Principal & Interest (Pynt#160 of 240) Aqueduct Energy Efficiency Project	46,066.67
8	Bearings & Hydraulics	Hose & Fittings	60.54
9	Buck's Saw Service	Chain Saw for Elect/Mechanical Dept (\$532) & Saw Belts (2)	644.44

Seq	Payable To	For	Amount
10		Retiree Exp Reimb (February Health Ins)	595.05
11	Caltest Analytical Laboratory	Lab Testing	125.30
12		Retiree Exp Reimb (February Health Ins)	626.75
13	Chase Bank	Chase Loan Payment-AMI Project (Pymt#14 of 30)	340,148.25
14		Retiree Exp Reimb (February Health Ins)	626.75
15	Cinquini & Passarino	Prog Pymt#1: Land Surveying Services (Balance Remaining on Contract \$37,580)	22,419.75
16	Comcast	February Internet (1250 Lynwood Drive)	223.92
17	Comcast	February Phone Services (Wood Hollow, Buck Inst., Yard & STP)	1,576.12
18	Comcast	February Internet (999 Rush Creek Pl)	1,573.35
19	Consolidated CM	Prog Pymt#46: Construction Management Services Admin & Lab Upgrade Project (Balance Remaining on Contract \$61,158)	8,323.00
20	Core & Main	Flange Adapter (\$354) & 3" Ring Gaskets (10)	429.68
21	Crowther, Christopher	Novato "Washer Rebate" Program	75.00
22	DataTree	January Subscription to Parcel Data Information	100.00
23	Dell Computer	Computers for Lab (3)	3,131.23
24	Direct Line Inc	January Telephone Answering Service	240.40
25	Ditch Witch West	Antenna ('19 Ditch Witch)	445.79
26	Fredric C. Divine Assoc Architects, Inc	Prog Pymt#4: Provide Architectural Design & Drawings for Construction Locker Room (Balance Remaining on Contract \$636)	2,528.25
27	Enterprise FM Trust	Monthly Leases for Nissan Rogue (2), Nissan Frontier, F-150's (7), F-250's (4), Ford Rangers (6), Chevy Bolts (2), Chevy Colorado & Nissan Leaf	14,134.70
28	Environmental Express	Syringe Filters (Lab)	294.71

Seq	Payable To	For	Amount
29	Environmental Science Assoc	Prog Pymt#8: San Mateo Tank Permitting Assistance (Balance Remaining on Contract \$1,172)	3,420.01
30	Ferguson Waterworks	6" (3) (\$19,313), 3" (3) (\$9,114) & 4" Meters (4) (\$15,335)	43,761.64
31	Fiserv/Bastogne Inc.	Refund-Return Payment on Closed Account	653.15
32	Fisher Scientific	Silver Nitrate (Lab)	39.94
33	Freyer & Laureta, Inc.	Prog Pymt#12: 2024 Master Plan Update (Balance Remaining on Contract \$369,032)	1,655.20
34	Friedman's Home Improvement	Plumbing Supplies	477.98
35	Frontier Communications	Leased Lines	1,789.67
36	Frontier Communications	February Internet (STP)	640.00
37	GHD	Prog Pymt#6: Construction Management Services for Crest Pump Station Project (Balance Remaining on Contract \$42,746)	25,614.05
38	Grainger	Safety Gloves (2,200) (STP) (\$494), Utility Pumps (2) (STP) (\$773), Level Sensor for Oceana Marin Pond Depth with 40' Cable (\$956), Reciprocating Saw Blades (110) (\$564), Miscellaneous Tools & Supplies	4,056.80
39	Harrington Industrial Plastics	Plumbing Supplies	105.55
40	Hildebrand Consulting LLC	West Marin Rate Study (Balance Remaining on Contract \$20,000)	11,750.00
41	Keeton Industries	Rebuild Kit for Lake Aerator Compressor	799.96
42		Retiree Exp Reimb (February Health Ins)	626.75
43		Retiree Exp Reimb (February Health Ins)	626.75
44		Retiree Exp Reimb (February Health Ins)	1,572.71
45	LGVSD	Recycled Water Deliveries (10/1/24-12/31/24)	16,076.10
46	Lincoln Life Employer Serv	Deferred Compensation 1/31/25	7,300.31
47		Retiree Exp Reimb (February Health Ins)	626.75
48	Marin Landscape Materials	Soil (5 yds) & Fill Sand (1 yd)	307.06

Seq	Payable To	For	Amount
49	Marin County Ford	Seat Belt Assembly ('19 F550)	73.42
50	McLellan Co, WK	Miscellaneous Paving	44,387.29
51	McMaster-Carr	Pipe Fitting, Hose Fittings (9) & Strainers (4)	200.41
52	National Plant Services	Refund Security Deposit on Hydrant Meter Less Final Bill	250.64
53	North Marin Auto Parts	Service Parts ('18 Dodge Ram, '01 Potable Generator, '20 Chevy Colorado, '12 F250), 5 Gal Buckets (20), Car Wash Liquid, Wrench, Drain Plug, Gasket, Terry Rags (6 lbs) & Automotive Primer (6)	1,457.85
54	North Bay Gas	Carbon Dioxide (Const) & Nitrogen (STP)	140.65
55	Novato Builders Supply	Rapid Set Mortar (55 lbs) & Lumber	44.85
56	Novato, City of	Encroachment Permit (261 San Felipe Way- \$728 & 846 Wilmac Avenue - \$849)	1,577.02
57	Novato Lock	Service Call & Rekey Locks (45) (Admin & Lab Upgrade Project)	2,238.00
58	ODP Business Solutions, LLC	Toner (Admin)	145.16
59	O'Reilly Auto Parts	Wiper Fluid (12) & Brake Cleaner (36)	214.31
60	Outlander Construction, Inc.	Prog Pymt#1: Construction Locker Room Remodel Project (Balance Remaining on Contact \$245,000)	30,000.00
61	Pace Supply	Bell Restrainers (2) (\$510), Hardware (8), Couplings (58) (\$3,063), Elbows (6), Caps (13) (\$723), Nipples (20) (\$914), Pipe (400') (\$4,950), Meter Spuds (50) (\$1,090), Unions (4), Valves (4) (\$3,998), 6" Service Saddles (\$587), 6" Flange (\$317) & Corp Stops (8) (\$2,850) (Less Credit of \$615 Received for Returned Parts)	18,896.32
62	Parkinson Accounting Systems	January Accounting Software Support	633.75
63	PG&E	Power: Build/Yard (\$2,864), Other (\$271), Pumping (\$45,069), Rect/Cont (\$892) & TP (\$158)	49,253.42

Seq	Payable To	For	Amount
64	Pini Hardware	Shovels (8) (\$422) & Miscellaneous Tools & Supplies	1,078.84
65	Point Reyes Property Mgmt	February HOA Fees (25 Giacomini Rd)	75.05
66	Recology Sonoma Marin	January Waste Removal	696.33
67	Redwood Health Services, Inc.	January 2025 Dental Claims & Fees Expense	3,574.21
68	RoadSafe Traffic Systems, Inc.	18" Construction Cones (21)	495.97
69	Rockwell Engineering & Equip.	Spare Pump Ends (2) (\$32,932) & Gear Reducers (2) (\$15,537) for Oceana Marin Lift Station	49,469.12
70		Retiree Exp Reimb (February Health Ins)	626.75
71	Sabah International	Access Control Badging & Credentials (Admin & Lab Upgrades Project)	14,936.00
72	Soiland	Rock (17 yds)	515.85
73	Sonoma County Water Agency	Conservation Support Program (10/24-12/24)	876.03
74	Staples Advantage	Copy Paper (15 reams)	140.76
75	State Water Resources Control	T4 Certification Renewal (Garrett)	105.00
76		Retiree Exp Reimb (February Health Ins)	1,572.71
77	Thomas Scientific	Media Ampoules (Lab)	169.71
78	Township Building Services	January Janitorial Services (Yard - \$1,198, STP - \$381 & Supplies \$388)	1,967.68
79	T & T Valve	Solenoid Valve Controllers (\$573) & Speed Control Muffler	804.41
80	USA BlueBook	Turbidity Standard (STP)	345.68
81	Verizon Wireless	SCADA & AMI Collectors (650)	1,147.24
82	VWR International LLC	Phosphorus Buffer & Syringe Filters (200) (Lab)	199.17

NORTH MARIN WATER DISTRICT
MONTHLY PROGRESS REPORT FOR JANUARY 2025
February 18, 2025

1.

Novato Potable Water Prod - SW & STP Combined - in Million Gallons - FYTD

Month	FY24/25	FY23/24	FY22/23	FY21/22	FY20/21	25 vs 24 %
July	264.8	218.6	224.5	282.9	341.7	21%
August	252.9	230.9	235.9	212.4	290.1	10%
September	237.7	212.4	203.5	214.5	225.6	12%
October	237.2	197.0	191.6	198.5	307.8	20%
November	166.5	145.7	137.4	94.1	201.6	14%
December	137.9	121.6	106.6	137.1	183.0	13%
January	139.1	122.4	113.8	118.3	156.6	14%
FYTD Total	1,436.2	1,248.6	1,213.3	1,257.8	1,706.2	15%

West Marin Potable Water Production - in Million Gallons - FY to Date

Month	FY24/25	FY23/24	FY22/23	FY21/22	FY20/21	25 vs 24 %
July	8.9	7.1	6.3	6.0	8.2	25%
August	8.7	7.5	6.8	5.7	9.2	17%
September	7.9	6.7	6.3	5.9	7.9	18%
October	7.6	6.4	5.7	5.1	6.7	20%
November	5.7	5.0	4.6	3.5	5.8	13%
December	5.1	4.2	4.3	4.0	5.1	22%
January	5.1	4.6	3.9	3.8	4.2	12%
FYTD Total	49.0	41.4	38.0	34.0	47.1	18%

Stafford Treatment Plant Production - in Million Gallons - FY to Date

Month	FY24/25	FY23/24	FY22/23	FY21/22	FY20/21	25 vs 24 %
July	0.0	67.0	56.3	67.0	105.8	-
August	0.0	98.3	67.9	31.3	81.1	-
September	0.0	112.6	57.8	41.7	16.1	-
October	0.0	109.4	54.0	28.2	7.7	-
November	0.0	21.8	30.0	0.0	0.6	-
December	0.0	0.0	0.0	0.0	0.0	-
January	0.0	0.0	0.0	0.0	0.0	-
FYTD Total	0.0	409.1	266.0	168.1	211.3	-

Recycled Water Production* - in Million Gallons - FY to Date

Month	FY24/25	FY23/24	FY22/23	FY21/22	FY20/21	25 vs 24 %
July	54.6	31.0	43.1	42.9	39.0	76%
August	50.1	34.8	41.6	41.4	43.2	44%
September	41.0	26.1	29.2	39.6	29.5	57%
October	28.9	22.4	24.7	18.3	22.8	29%
November	11.4	3.6	5.1	0.8	10.9	216%
December	3.9	0.4	0.3	0.3	0.2	791%
January	1.8	0.4	0.4	0.8	0.3	403%
FYTD Total*	191.7	118.7	144.5	144.2	145.9	61%

*Excludes potable water input to the RW system: FY25=4.1, FY24=13.8MG, FY23=10.8 MG FY22=10 MG; FY21=24.7 MG

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2. Regional and Local Water Supply

Lake Sonoma

	Current	2023
Lake Storage*	84,011 MG	93,547 MG
Supply Capacity	101 %	112 %

*Normal capacity =-245,000 AF (79,833.5 MG); deviation storage pool of 264,000 AF (86,025 MG)

Lake Mendocino

	Current	2023
Lake Storage *	25,223 MG	28,445 MG
Supply Capacity	97 %	109 %

*Normal capacity = 70,000-110,000 AF (22,800-35,840 MG); FIRO pool 26,000-36,170 MG

3. Stafford Lake Data

	January Average	January 2025	January 2024
Rainfall this month	5.35 Inches	.60 Inches	6.17 Inches
Rainfall this FY to date	15.00 Inches	14.04 Inches	14.37 Inches
Lake elevation*	188.45 Feet	196.05 Feet	191.59 Feet
Lake storage**	885 MG	1,400 MG	1,084 MG
Supply Capacity	63 %	100 %	77 %

* Spillway elevation is 196.0 feet (NGVD29)

** Lake storage less 390 MG = quantity available for normal delivery

Temperature (in degrees)

	Minimum	Maximum	Average
January 2025 (Novato)	29	71	49.81
January 2024 (Novato)	44.87	59.55	51.51

4. Number of Services

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January 31	Novato Water			Recycled Water			West Marin Water			Oceana Marin Sewer		
	FY25	FY24	Incr %	FY25	FY24	Incr %	FY25	FY24	Incr %	FY25	FY24	Incr %
Total meters installed	21,029	21,008	0.1%	105	102	2.9%	810	801	1.1%	-	-	-
Total meters active	20,881	20,855	0.1%	103	100	3.0%	801	792	1.1%	-	-	-
Active dwelling units	24,091	24,096	0.0%	-	-	-	837	836	0.1%	240	236	1.7%

5. Oceana Marin Monthly Status Report

Description	January 2025	January 2024
Effluent Flow Volume (MG)	.515	1.013
Irrigation Field Discharge (MG)	.648	.278
Treatment Pond Freeboard (ft)	No gauge	5.4
Storage Pond Freeboard (ft)	5.0	7.0

6. Safety/Liability

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Industrial Injury with Lost Time				Liability Claims Paid	
Lost Days	OH Cost of Lost Days (\$)	No. of Emp. Involved	No. of Incidents	Incurred (FYTD)	Paid (FYTD) (\$)
FY 24/25 through Jan	0	\$0	0	0	\$0
FY 23/24 through Jan	1	\$368	1	1	\$7,754

FY 24/25 through Jan

FY 23/24 through Jan

Days since lost time accident through January 31, 2025

563 Days

(1) Vehicle damage by NMWD valve cap & Claim settlement (planter Driveway repair)

7. Energy Cost

FYE		January			Fiscal Year-to-Date thru January		
		kWh	¢/kWh	Cost/Day	kWh	¢/kWh	Cost/Day
FY 24/25	Stafford TP	37,465	24.3¢	\$293	339,637	23.9¢	\$378
	Pumping	88,902	40.7¢	\$1,130	964,625	40.4¢	\$1,840
	Other ¹	28,135	46.4¢	\$408	227,809	48.5¢	\$521
		154,502	37.7¢	\$1,831	1,532,071	38.0¢	\$2,739
FY 23/24	Stafford TP	27,036	23.6¢	\$205	384,811	23.3¢	\$418
	Pumping	78,383	37.8¢	\$898	867,366	34.2¢	\$1,381
	Other ¹	47,749	52.0¢	\$752	242,188	42.2¢	\$475
		153,168	39.7¢	\$1,856	1,494,365	32.7¢	\$2,274
FY 22/23	Stafford TP	30,537	22.9¢	\$225	357,311	22.3¢	\$370
	Pumping	82,989	28.1¢	\$727	847,656	28.2¢	\$1,118
	Other ¹	31,657	32.9¢	\$316	238,631	32.2¢	\$359
		145,183	28.5¢	\$1,268	1,443,598	27.4¢	\$1,847

¹Other includes West Marin Facilities

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8. Water Conservation Update

	Month of January 2025	Fiscal Year to Date	Program Total to Date
High Efficiency Toilet (HET) Rebates	136	156	4,720
Retrofit Certificates Filed	7	122	7,040
Cash for Grass Rebates	1	11	1,100
Washing Machine Rebates	0	12	6,947
Water Smart Home Survey	3	14	3,952

9. Utility Performance Metric

January 2025 Service Disruptions

SERVICE DISRUPTIONS (No. of Customers Impacted)	January 2025	January 2024	Fiscal Year to Date 2025	Fiscal Year to Date 2024
PLANNED				
Duration Between 0.5 and 4 hours	15	1	50	88
Duration Between 4 and 12 hours	0	0	0	0
Duration Greater than 12 hours	0	0	0	0
UNPLANNED				
Duration Between 0.5 and 4 hours	21	28	81	59
Duration Between 4 and 12 hours	0	0	27	82
Duration Greater than 12 hours	0	0	2	0
SERVICE LINES REPLACED				
Polybutylene	3	1	17	37
Copper Replaced or Repaired)	12	0	33	23

January 2025 Service Disruptions

Planned: For the month of January, we had 15 planned service disruptions:

Plastic: We had 3 plastic service leaks on Bel Marin Keys, Indian Valley, and Novato Blvd.

Copper: We replaced 12 copper services on Bahia Dr, Trinity Dr, Bahama Reef, San Felipe in Novato, and Tomasini Canyon in West Marin.

Unplanned: There were 2 main breaks: Piper Ct in Novato, and Balboa Ave in West Marin. Both were 6" AC pipe affecting 21 customers.

10. Summary of Complaints and Service Orders – January 2025

Tag Breakdown:

Total: **214** Consumer: 95 Office: 119

<u>Type</u>	<u>Jan-25</u>	<u>Jan-24</u>	<u>Added Notes</u>
<u>Billing</u>			
High Bill	<u>3</u>	<u>4</u>	
Total	3	4	
<u>Meter Replacement</u>			
	<u>31</u>	<u>67</u>	
Total	31	67	
<u>Need Read</u>			
	<u>1</u>	<u>4</u>	
Total	1	4	
<u>No-Water</u>			
	<u>6</u>	<u>4</u>	
Total	6	4	
<u>Leak</u>			
Consumer	108	27	
District	<u>15</u>	<u>6</u>	
Total	123	33	
<u>Water Quality</u>			
Other	<u>0</u>	<u>1</u>	
Total	0	1	
<u>Check Pressure</u>			
	<u>4</u>	<u>3</u>	
Total	4	3	
<u>Turn Off / On</u>			
	<u>36</u>	<u>17</u>	
Total	36	17	
<u>Other</u>			
	<u>10</u>	<u>33</u>	
Total	10	33	
TOTAL FOR MONTH	<u>214</u>	<u>166</u>	<u>29%</u>

Bill Adjustments Under Board Policy:

January 25 vs. January 24

Jan-25	29	\$21,745
Jan-24	12	\$1,932

Fiscal Year vs Prior

FY 24/25	210	\$87,445
FY 23/24	111	\$28,645



MEMORANDUM

To: Board of Directors

February 18, 2025

From: Julie Blue, Auditor-Controller *JB*
Nancy Williamson, Accounting Supervisor *NW*

Subj: Auditor-Controller's Monthly Report of Investments for December 2024
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RECOMMENDED ACTION: Information

FINANCIAL IMPACT: None

At month end the District's Investment Portfolio had an amortized cost value (i.e., cash balance) of \$25,855,635 and a market value of \$25,892,665. During December the cash balance decreased by \$124,737. The market value of securities held decreased \$126,385 during the month. The total unrestricted cash balance at month end was \$1,099,122 and 78% of the Target Reserves are funded.

At December 31, 2024, 69% of the District's Portfolio was invested in California's Local Agency Investment Fund (LAIF), 20% in Time Certificates of Deposit, 4% in the Marin County Treasury, and 7% retained locally for operating purposes. The weighted average maturity of the portfolio was 80 days, compared to 79 days at the end of November. The LAIF interest rate for the month was 4.43%, compared to 4.48% the previous month. The weighted average Portfolio rate was 4.07%, compared to 4.22% for the prior month.

Investment Transactions for the month of December are listed below:

12/4/2024	LAIF	US Bank	\$600,000	Trsf from LAIF account
12/19/2024	Community West CU	US Bank	\$249,000	CD Maturity
12/19/2024	LAIF	US Bank	\$200,000	Trsf from LAIF account
12/20/2024	US Bank	DR Bank	\$249,000	Purchase 4.1% TCD due 12/21/26 - Monthly Pay

ATTACHMENTS:

1. Monthly Report of Investments – December 2024

**NORTH MARIN WATER DISTRICT
AUDITOR-CONTROLLER'S MONTHLY REPORT OF INVESTMENTS
December 31, 2024**

Type	Description	S&P Rating	Purchase Date	Maturity Date	Cost Basis ¹	12/31/2024 Market Value	Yield ²	% of Portfolio
LAIF	State of CA Treasury	AA-	Various	Open	\$17,965,951	\$18,002,980	4.43% ³	69%
Time Certificate of Deposit								
TCD	Austin Telco Fed Credit Union	n/a	1/27/23	1/27/25	248,000	248,000	4.90%	1%
TCD	First Tech Fed Credit Union	n/a	2/17/23	2/18/25	249,000	249,000	4.85%	1%
TCD	Keybank National Assoc	n/a	3/15/23	3/17/25	243,000	243,000	5.00%	1%
TCD	Morgan Stanley Bnk NA	n/a	4/6/23	4/7/25	244,000	244,000	4.90%	1%
TCD	Morgan Stanley Private Bnk	n/a	4/6/23	4/7/25	244,000	244,000	4.90%	1%
TCD	Raiz Federal Credit Union	n/a	5/11/23	5/12/25	248,000	248,000	4.85%	1%
TCD	Hughes Federal Credit Union	n/a	6/29/23	6/30/25	248,000	248,000	5.25%	1%
TCD	Farmers Ins Credit Union	n/a	1/18/24	1/20/26	249,000	249,000	4.50%	1%
TCD	Eagle Bank	n/a	2/21/24	2/23/26	244,000	244,000	4.60%	1%
TCD	Bank of America	n/a	2/22/24	2/23/26	244,000	244,000	4.65%	1%
TCD	Pacific Premier	n/a	3/15/24	3/16/26	244,000	244,000	4.75%	1%
TCD	Valley National Bank	n/a	4/9/24	4/9/26	244,000	244,000	4.70%	1%
TCD	Wells Fargo Nat'l Bank	n/a	6/11/24	6/11/26	248,000	248,000	5.10%	1%
TCD	First Merchant Bank	n/a	6/28/24	6/29/26	244,000	244,000	4.80%	1%
TCD	BMW Bank NA	n/a	7/9/24	7/13/26	244,000	244,000	4.70%	1%
TCD	Israel Disc Bk Ny	n/a	9/13/24	9/14/26	245,000	245,000	4.00%	1%
TCD	Ally Bank Sandy Utah	n/a	10/3/24	9/28/26	245,000	245,000	3.80%	1%
TCD	Utah First Fec CR UN Salt Lake	n/a	10/18/24	10/19/26	249,000	249,000	4.00%	1%
TCD	American Express Nat'l Bank	n/a	11/7/24	11/6/26	245,000	245,000	4.00%	1%
TCD	Bank of Hapoalim NY	n/a	11/26/24	11/23/26	245,000	245,000	4.10%	1%
TCD	Dr Bank Darien	n/a	12/20/24	12/21/26	249,000	249,000	4.10%	1%
					\$5,163,000	\$5,163,000	4.59%	20%

Other

Agency	Marin Co Treasury	AAA	Various	Open	\$1,044,474	\$1,044,474	1.57%	4%
Other	Various	n/a	Various	Open	1,682,210	1,682,210	0.10%	7%
TOTAL IN PORTFOLIO					\$25,855,635	\$25,892,665	4.07%	100%

Weighted Average Maturity = **80 Days**

LAIF: State of California Local Agency Investment Fund.

TCD: Time Certificate of Deposit.

Treas: US Treasury Notes with maturity of 5 years or less.

Agency: STP State Revolving Fund Loan Reserve.

Other: Comprised of 5 accounts used for operating purposes. US Bank Operating Account, US Bank STP SRF Loan Account, US Bank FSA Payments Account, Bank of Marin AEEP Checking Account & NMWD Petty Cash Fund.

¹ Original cost less repayment of principal and amortization of premium or discount.

² Yield defined to be annualized interest earnings to maturity as a percentage of invested funds.

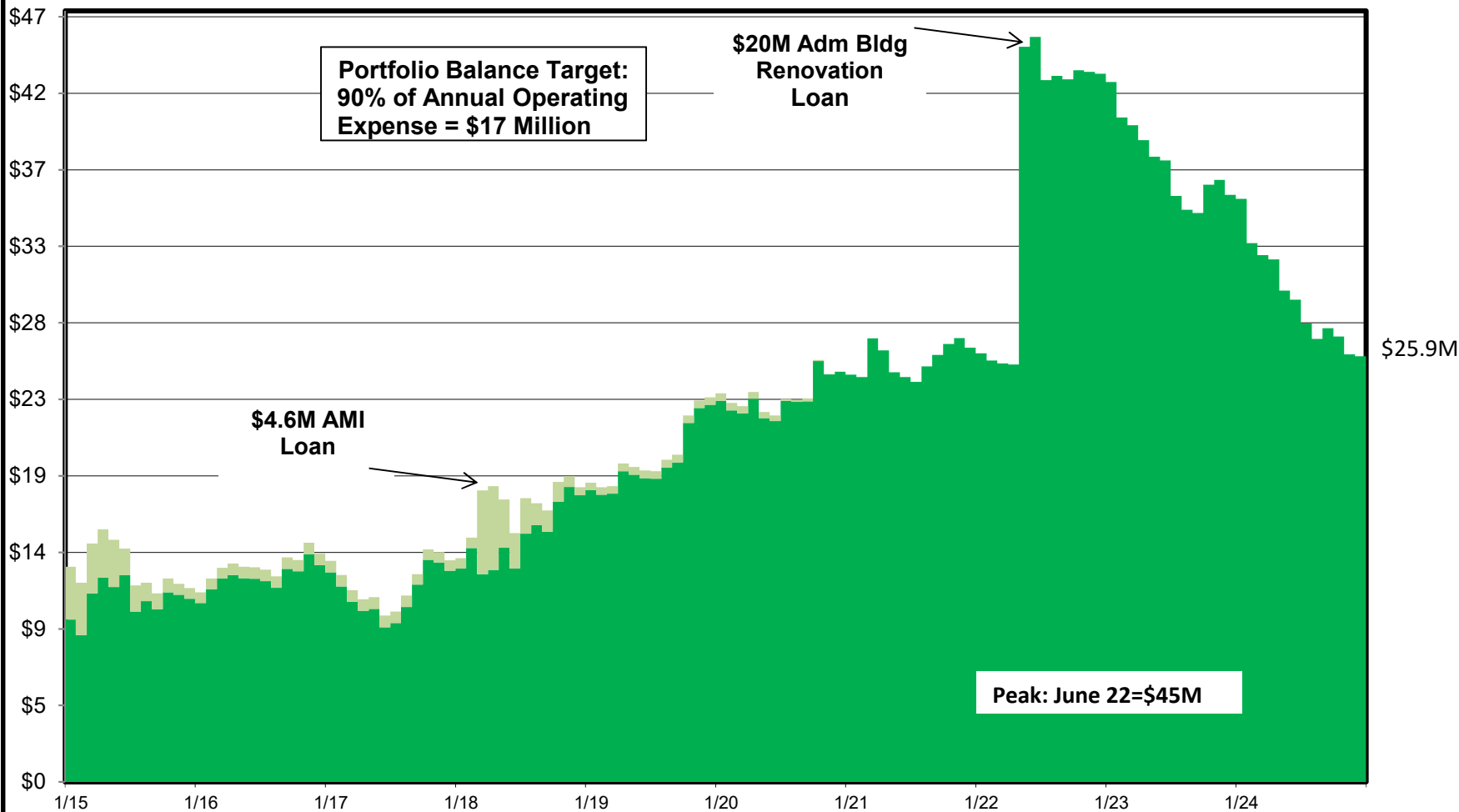
³ Earnings are calculated daily - this represents the average yield for the month ending December 31, 2024.

Interest Bearing Loans	Loan Date	Maturity Date	Original Loan Amount	Principal Outstanding	Interest Rate
Marin Country Club Loan	1/1/18	11/1/47	\$1,265,295	\$1,003,036	1.00%
Marin Municipal Water - AEEP	7/1/14	7/1/32	\$3,600,000	\$1,458,848	2.71%
Employee Housing Loan	Various	Various	550,000	550,000	Contingent
TOTAL INTEREST BEARING LOANS			\$5,415,295	\$3,011,884	

The District has the ability to meet the next six months of cash flow requirements.

Peak: June 22=\$45M

NMWD Portfolio Balance 10-Year History



Portfolio Balance Target:
90% of Annual Operating
Expense = \$17 Million

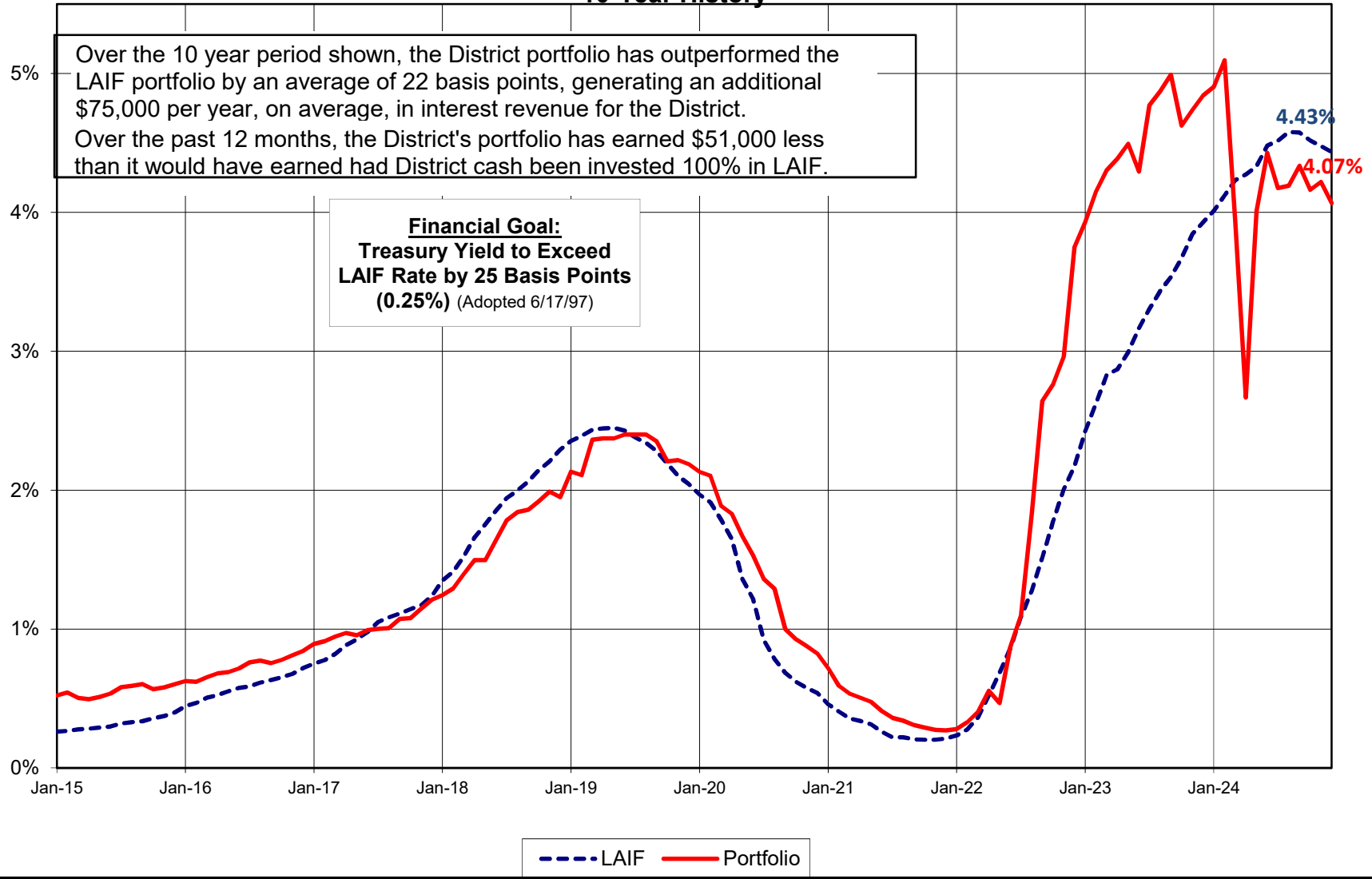
\$20M Adm Bldg
Renovation
Loan

\$4.6M AMI
Loan

Peak: June 22=\$45M

\$25.9M

NMWD Portfolio Rate of Return State of CA Local Agency Investment Fund vs District Portfolio 10-Year History



EXCERPTS FROM

Potter Valley Hydroelectric Project (FERC Project No. 77)

Final Draft License Surrender Application Public Presentation

THE PRESENTATION WILL BEGIN AT 10:05

February 6, 2025
10:00-11:30





Introductions

PG&E Team

Tony Gigliotti, Senior Licensing Project Manager

Janet Walther, Director, Hydro Licensing & Compliance

Kim Ognisty, Senior Counsel, Law Utility Strategy & Operations

Katie Ross-Smith, Stantec

ERPA Representatives

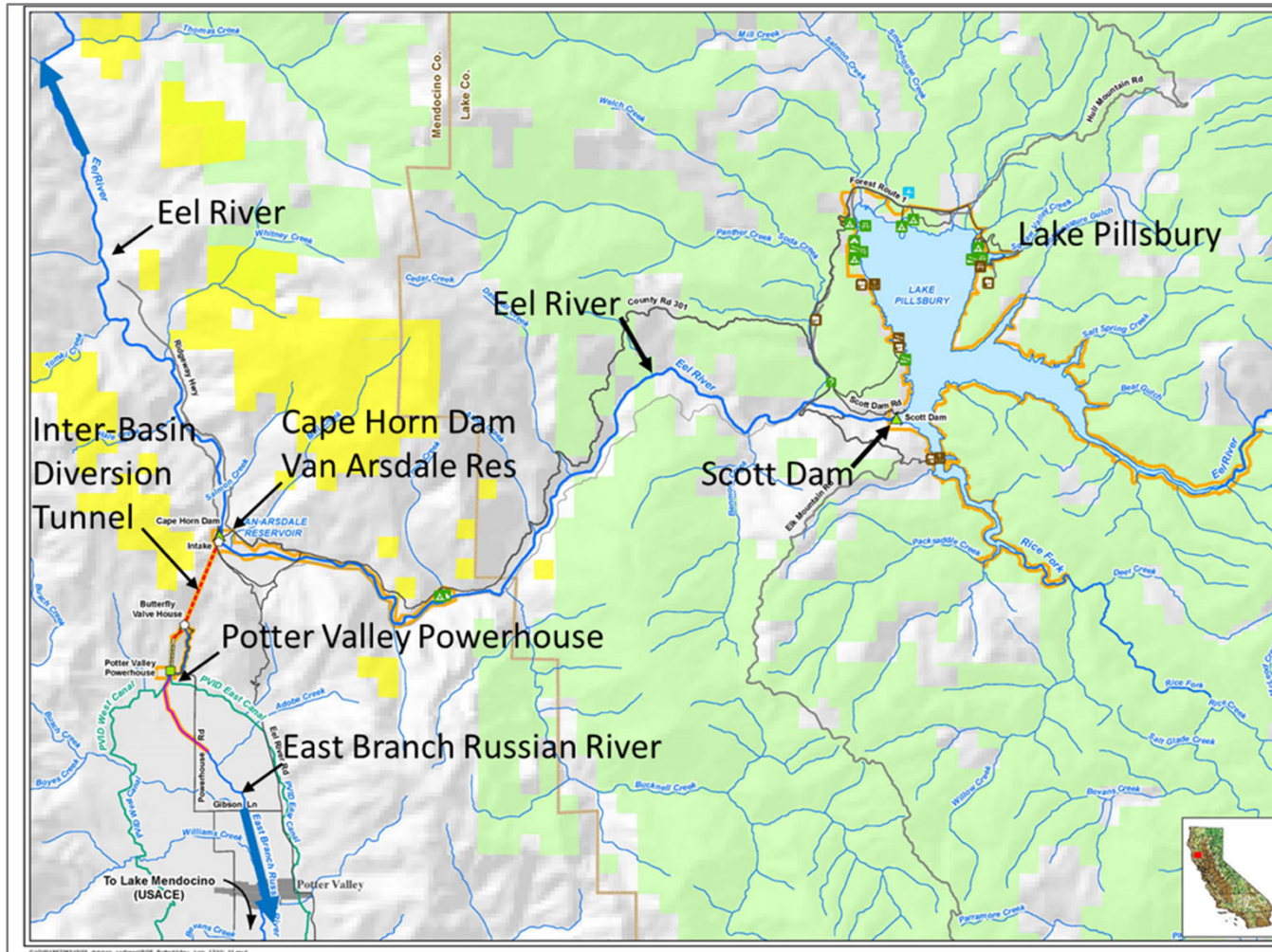
David Manning, Sonoma Water, Environ. Resources Division Mgr.

Janet Pauli, Mendocino Inland Water and Power Commission

Facilitator: Diane Barr, Camas LLC



Project Background-Location





Project Background

- **Prior to 2019:** PG&E was working to find a potential new owner of the project and in the process of relicensing
- **January 2019:** Due to not finding a new owner and the project being uneconomical for our customers PG&E informed FERC we would stop the licensing process
- **March 2019-April 2022:** FERC sought potential new licensees through the orphan process
- **May 2022:** FERC requested PG&E submit a Plan and Schedule for the Surrender and Decommissioning Plan
- **June 2022:** PG&E provides an initial Plan and Schedule to FERC; FERC found this schedule acceptable July 2022



Project Background

- **Late 2023:** Two-Basin Partners provided a proposal to PG&E for new diversion facility located at Cape Horn Dam.
- **November 2023:** PG&E released the Initial Draft Surrender Application and Conceptual Decommissioning Plan for public comment.
- **Fall of 2024:** PG&E and the Two-Basin Partners identified a regulatory pathway allowing for construction of a diversion during decommissioning of Cape Horn Dam to minimize construction impacts to the Eel and Russian River Basins.

TWO-BASIN PARTNERS





Project Background

What is Non-Project Use of Project Lands?

- FERC requires a licensee (PG&E) to apply for approval for occupancy of the project lands and waters that is not related to hydroelectric power production
- The application is called: Non-Project Use of Project Lands
- FERC establishes with their approval that the “non-project use” does not impair or impede the project purpose.
- Examples of non-project use: commercial boat marina, non-project recreational facilities, and public water intakes



Project Background: FERC Schedule

PG&E will file with FERC by July 29, 2025:

- Final Surrender Application and Decommissioning Plan
- Non-Project Use of Project Lands (NPUPL) Application



FERC Surrender Process

What are the elements necessary for FERC to issue a Surrender Order?





Surrender Process (vs Licensing)

Surrender includes:

- Studies are limited to construction related impacts. Scope is focused on short term facility removal.
- Engineering focused with FERC Division of Dam Safety and State Division of Safety of Dams taking primary lead roles.
- Permitting: ESA, Section 106, and 401 certification address construction related impacts.
- No Federal Power Act Mandatory Conditions authority under 4e or 10j.
- FERC cannot deny a surrender because they cannot require an entity to continue to own and operate a project.



FERC Surrender Process and Deliverables

Surrender Application & Decomm Plan

ESA, NHPA S106, CWA 401, USACE

FERC NEPA

FERC Surrender Order

Dam Safety Approvals

FERC Issuance of License Termination




-Exhibit E
-Proposed Measures

01




Federal Permits

02




Evaluating Decomm and NPUPL

03



Details all Conditions for Decomm, Restoration

04



FERC Regional Office/ State Div. DS


05



All Surrender Cond. have been met & permits

06

Other Permits



Applicable State/ Local Permits

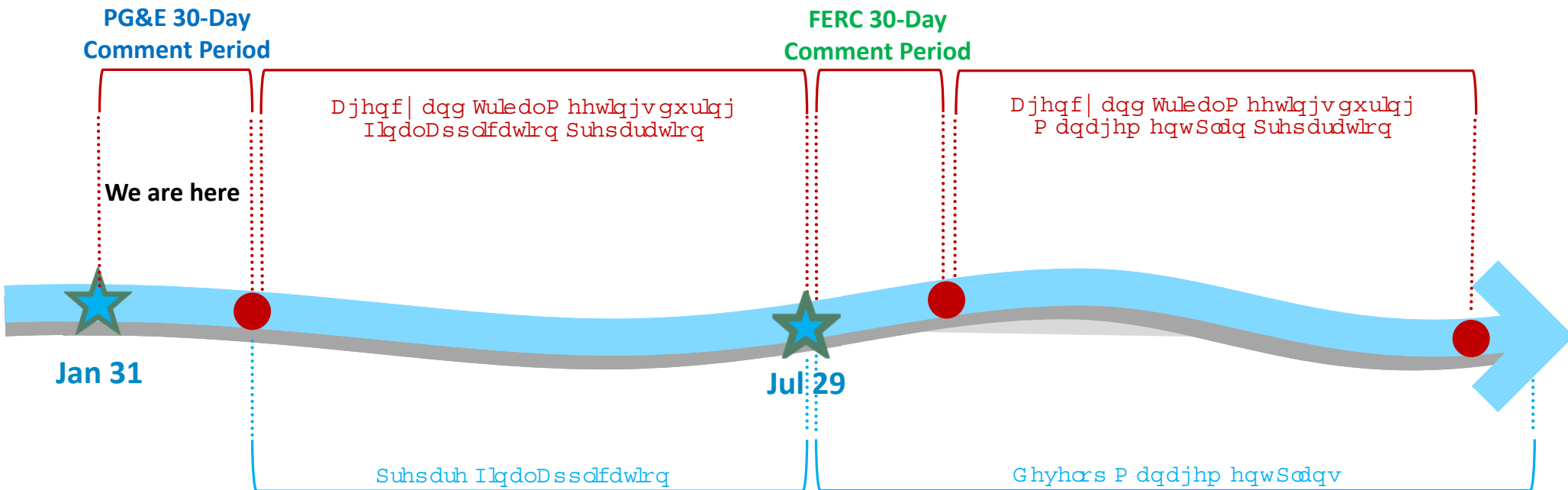


Construction and Restoration





2025 Project Timeline: Participation



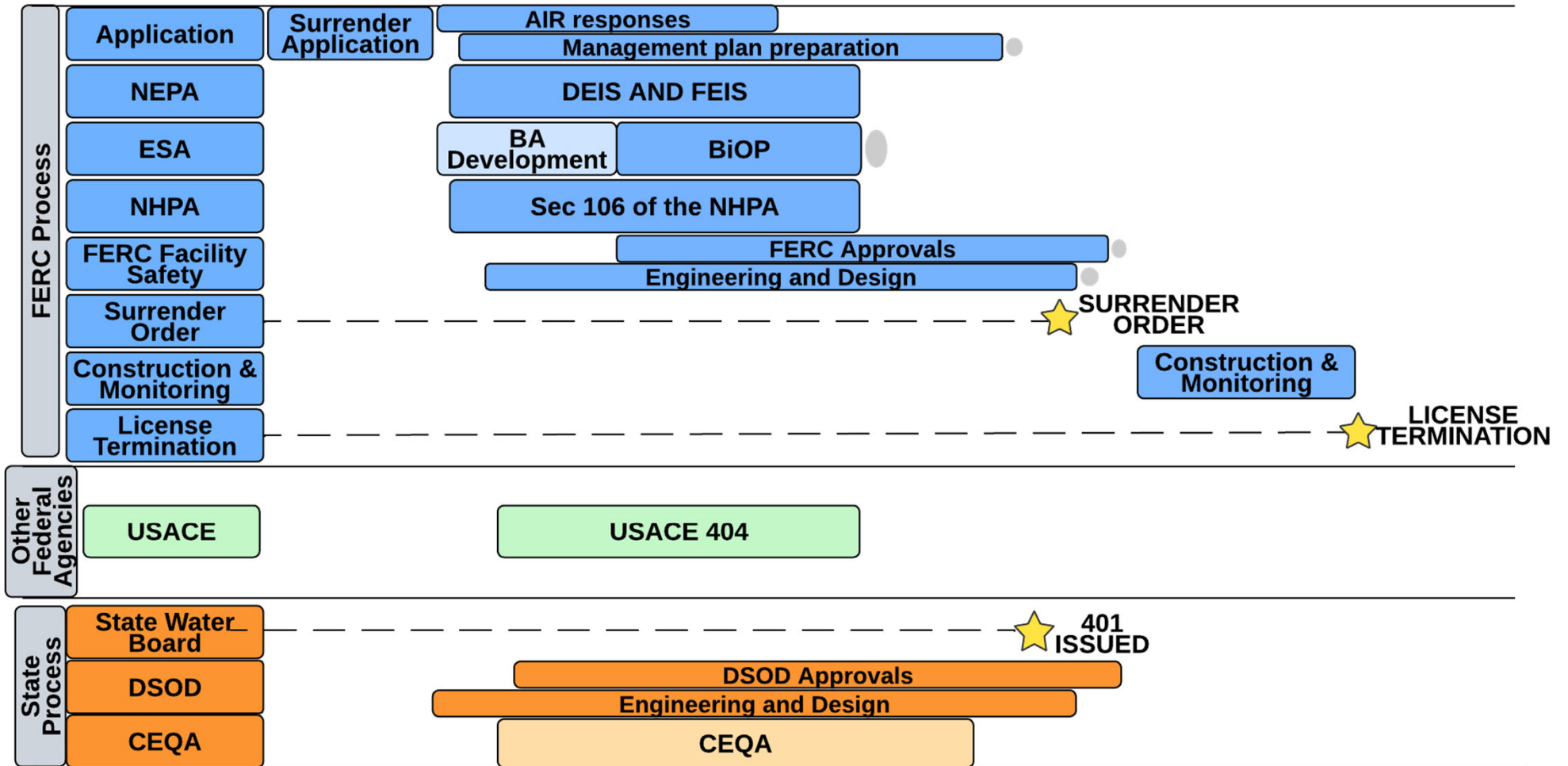
5358

PG&E's Application and Management Plan Preparation

5359



Project Timeline: Through License Termination



Graphic not to Scale

PG&E Project Description:

- Potter Valley Project Decommissioning





Project Decommissioning Actions

Preparation and Construction

- Preparation for construction: Access upgrades, dam readiness, construction work camp, coffer dam and flow bypass construction at Cape Horn Dam
- Scott Dam removal
- Cape Horn Dam removal
- Removal of Project recreational facilities
- Modification or abandoning in place of underground Project facilities
- Leaving in place Project facility access roads on private lands
- Removal or leaving in place the remaining Project support facilities and features
- Implementation of Construction PM&E Measures and Plans



Project Decommissioning Actions

Post Dam and Facility Removal

- Implementation of restoration and monitoring plans
 - Restoration of Eel River and tributaries in former Lake Pillsbury and Van Arsdale reservoir beds.
 - Revegetation of former reservoir areas.
 - Tributaries impacted by sediment transport
 - Restoration of recreational facilities sites
 - Water quality monitoring
 - Flood prone area monitoring (bridges and other structures)
 - Public safety measures

This is not a complete list.

Additional commitments will also be included through permitting.

Eel-Russian Project Authority Project Description:

- New Eel-Russian Facility

More information can be found here: <https://eelrussianauthority.org>





Eel-Russian Project Authority (ERPA)

The Eel-Russian Project Authority (ERPA) is a joint powers authority formed between the County of Sonoma, Sonoma County Water Agency (Sonoma Water), and the Mendocino County Inland Water and Power Commission.

ERPA's goal is to construct and operate the New Eel-Russian Facility (NERF) at the current location of the Cape Horn Dam facility, to maintain seasonal diversion into the Russian River basin.



RVIT is member of the ERPA Board



New Eel-Russian Facility (NERF)



- “Non-Project Use of Project Lands” in FERC Application
 - Requires FERC approval for use of land
- ERPA will be responsible for construction and operation of NERF
- ERPA will be responsible for obtaining their construction and operations permits
- NERF location is at current diversion (Van Arsdale Reservoir)
- Construction to be coordinated with PG&E’s removal of Cape Horn Dam



New Eel-Russian Facility (NERF) Proposed Action

- Removal/repositioning of sediment to provide construction access
- Construction of the new pump station and ancillary facilities
- Construction of conduit between pump station and the tunnel inlet
- Construction of the concrete retaining wall
- Placement of fill behind the concrete retaining wall
- Installation of an energy dissipation valve and associated instrumentation at the Potter Valley Powerhouse



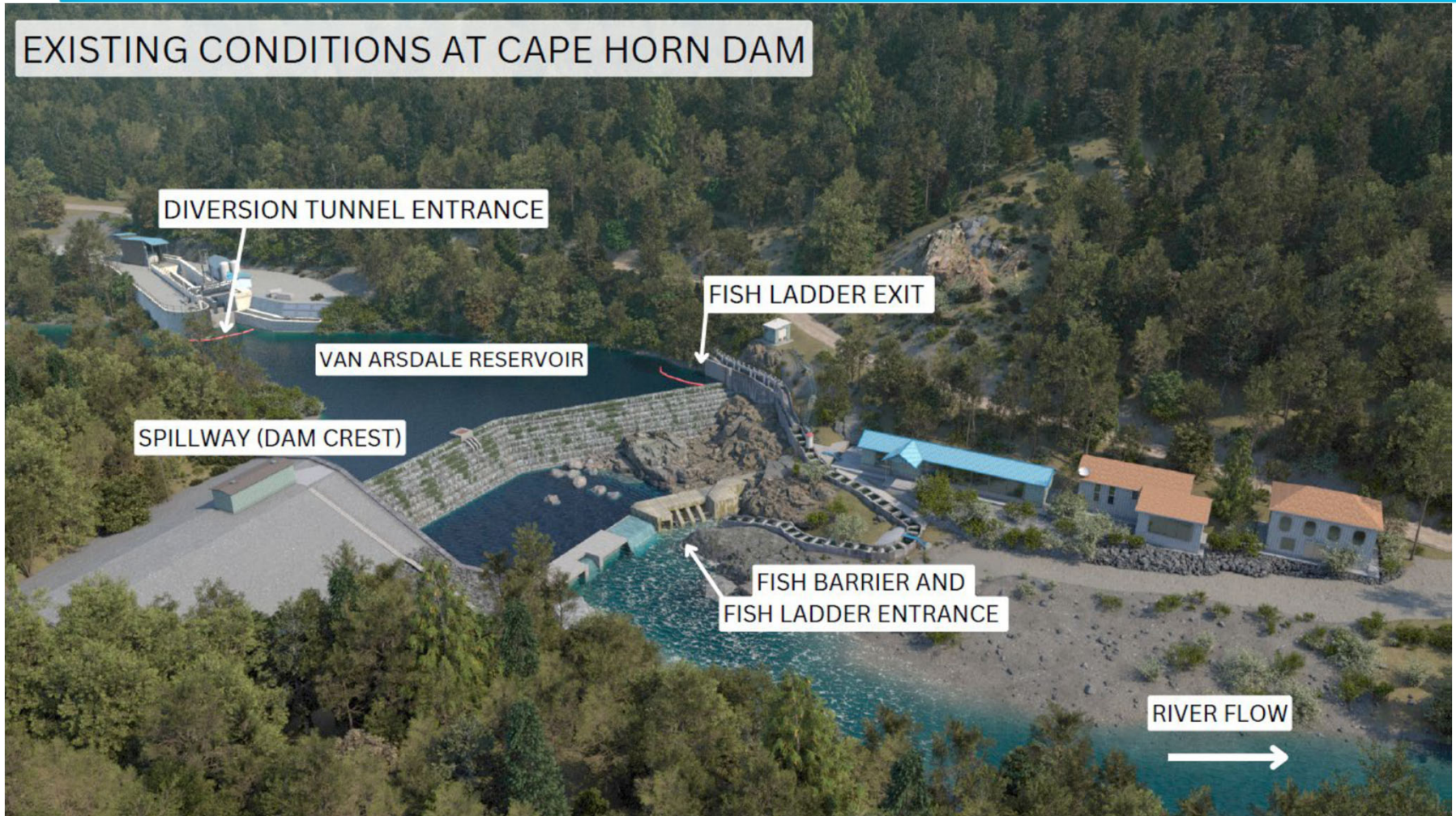
New Eel-Russian Facility (NERF) Proposed Action (cont)

- Construction activities for NERF facilities (i.e., pump station, ancillary facilities and concrete retaining wall and fill) will be completed when the construction area is dewatered for decommissioning of Cape Horn Dam and facilities.
 - Potential effects from installation of cofferdams, dewatering of the construction area, and removal of the coffer dams following construction are not analyzed in NPUPL Application.
- Transfer of facilities and lands occurs after PG&E completes removal of Cape Horn Dam and the coffer dams are removed.



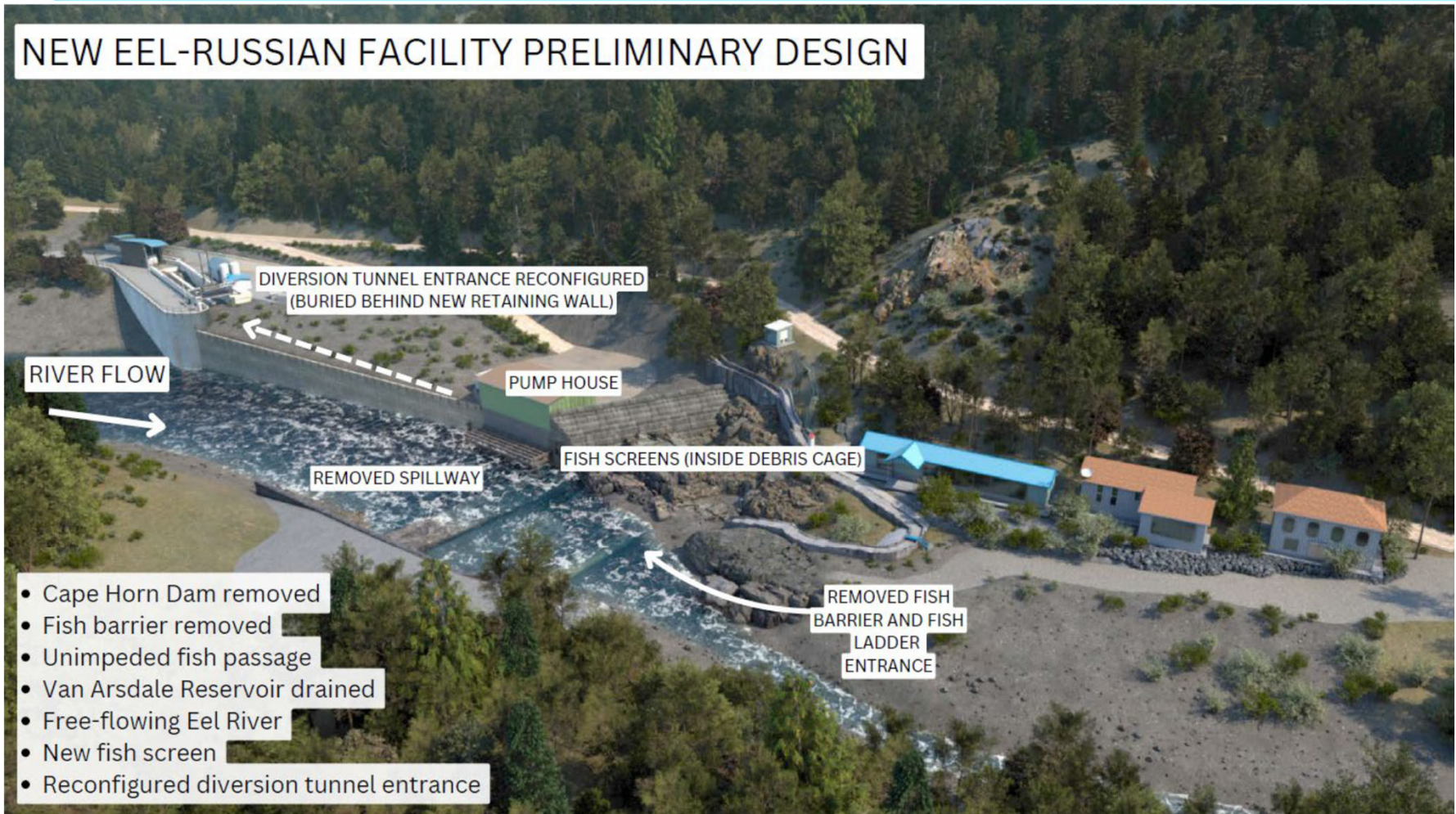
Existing Facilities at Cape Horn Dam

EXISTING CONDITIONS AT CAPE HORN DAM



New Eel-Russian Facility Rendering (Preliminary Design)

NEW EEL-RUSSIAN FACILITY PRELIMINARY DESIGN





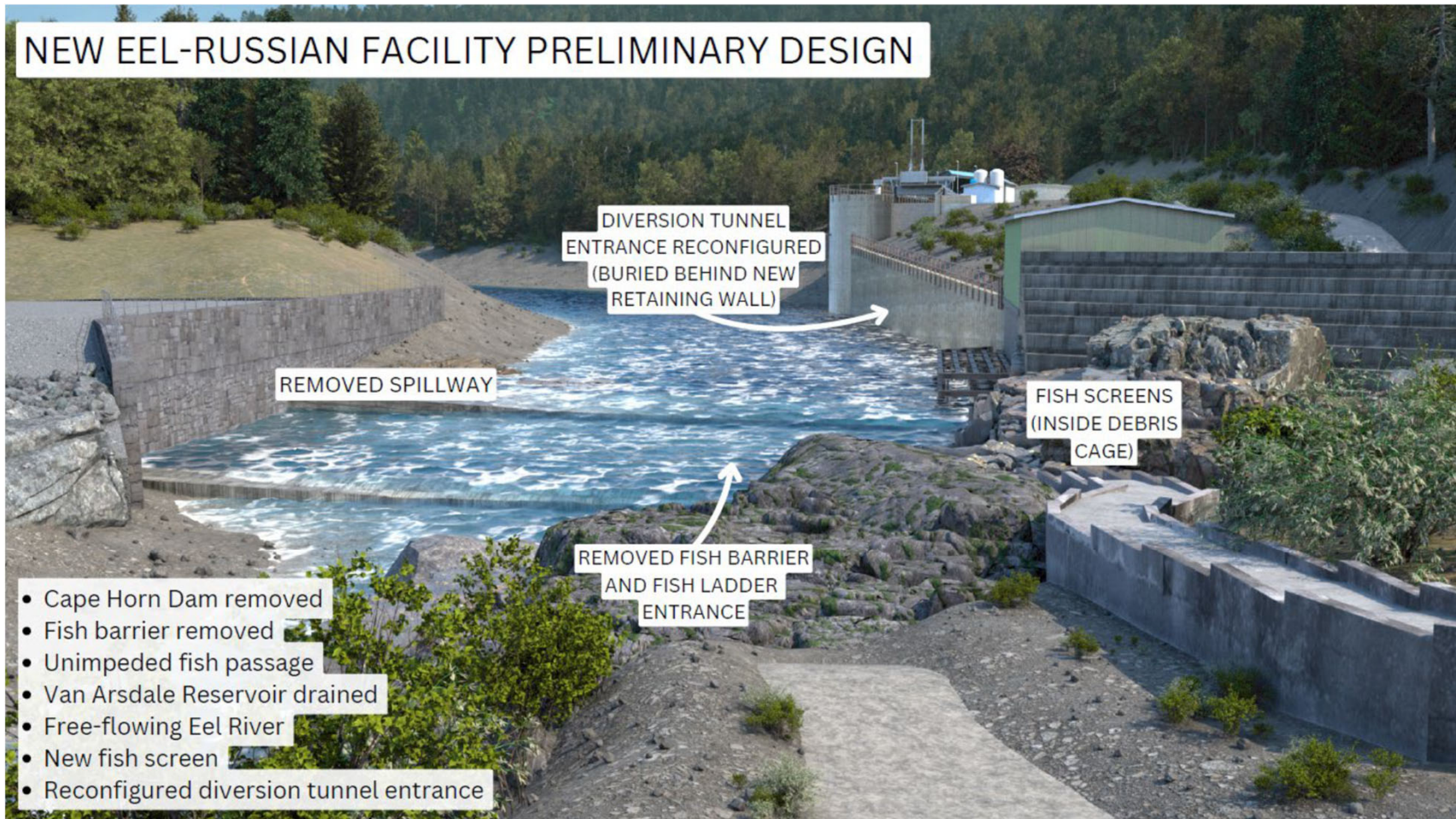
Existing Facilities at Cape Horn Dam

EXISTING CONDITIONS AT CAPE HORN DAM





New Eel-Russian Facility Rendering (Preliminary Design)



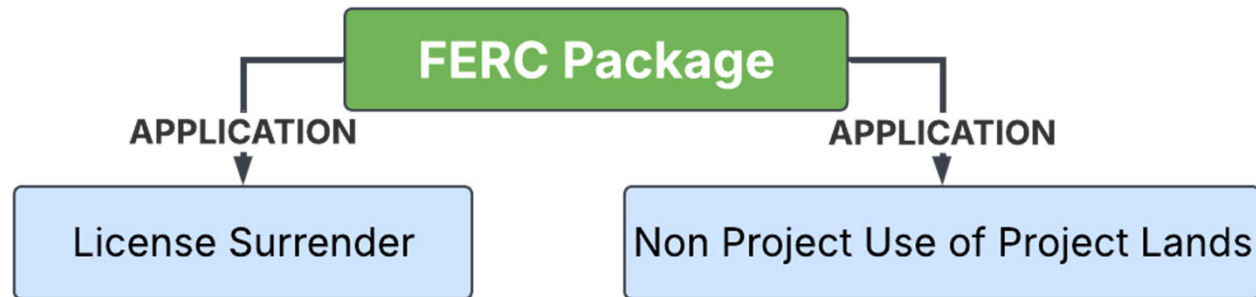
FERC Application

Final Public Surrender and Decommissioning Plan
Non-Project Use of Project Lands





Document Organization and Content



FERC Package Content for both Applications

Volume I

- 1.0 Introduction
- 2.0 Purpose
- 3.0 Regulatory
- 4.0 Consultation
- 5.0 Proposed Action/Alternatives
- 6.0 Recommendations

Volume II

- Exhibit E-Environmental Report
- 1.0 Introduction
- 2.0 Proposed Action/Alternatives
 - Surrender
 - Non-Project Use of Project Lands
 - Environmental Measures
- 3.0 Environmental Analysis



Application Contents – Volume I

Contents of Surrender Application and Non-Project Use of Project Lands Application:

Section 1: Introduction, provides Project background, history and the contents of this submittal to FERC

Section 2: Purpose of the Action, describes the purpose and need for the Surrender Application and for PG&E's request for approval to grant ERPA permission to use Project lands and waters within the Project boundary for the construction of the NERF

Section 3: Regulatory Framework for the Surrender Application and Application of the Non-Project Use of Project Lands, provides a summary of regulations that are relevant to the Project

Section 4: Consultation, provides a description of PG&E's consultation with stakeholders regarding decommissioning of Project facilities and surrender of the license

Section 5: Proposed Action and Alternatives, provides an overview of the No-Action Alternative, PG&E's proposed decommissioning plan and restoration plan, and development of ERPA's NERF facility

Section 6: Conclusions and Recommendations, provides the recommended alternative, unavoidable adverse impacts, recommendations of fish and wildlife agencies, and consistency with comprehensive plans



Application Contents – Volume II (Exhibit E)

Surrender Application and Non-Project Use of Project Lands Application:

Section 1: Introduction, presents the environmental analysis approach for Exhibit E and provides an overview of the Project location

Section 2: Proposed Action and Alternatives, describes the No-Action Alternatives and PG&E's proposal for the license surrender and non-Project use of Project lands.

Section 3: Environmental Analysis, includes the general description of the river basin, the affected environment for environmental and cultural resources, and the environmental effects of the Proposed Action under the license surrender and of the non-Project use of Project lands.

Each Proposed Action has their own separate impact analysis



PG&E's Effects Analysis

The **Effects Analyses** are organized into two primary phases within each resource area:

- **Phase 1: Construction Effects**
 - Dam Removal
 - Recreation Facility/ Ancillary Facility/Feature Removal
- **Phase 2: Post-Facility Removal Effects**
 - Phase 2a: Initial Condition and Preliminary Restoration
 - Phase 2b: Resulting Condition and Restoration



PG&E's Effects Analysis

Phase 1: Construction Effects

- Temporary effects that may occur during construction
- Includes Analysis of Effects from:
 - Site Preparation
 - Site Access Improvements
 - Diversion, Dewatering, and Drawdown
 - Decommissioning Diversions
 - Removal of Dams



PG&E's Effects Analysis

Phase 2: Post-Facility Removal Effects

- Physical changes that occur following removals of the dams and recreation facilities/ancillary facilities that have the potential to affect environmental and cultural resources.
- Includes Analysis of Effects from:
 - Sediment Release and Water Quality
 - Changes from Reservoir to River
 - Resulting Hydrology
 - Restoration Activities



PG&E's Effects Analysis

Phase 2a: Initial Condition and Preliminary Restoration

- Analysis of initial temporary physical conditions that will occur immediately following dam and ancillary/recreation facility removal until water quality and sediment transport return to natural conditions.
 - Initial physical conditions, such as pulse hydrology, initial release of stored water and hydrology, sediment load/deposition after initial sediment release, sediment deposition downstream from the dams, continued degraded water quality and sediment deposition, and ground disturbance during initial restoration activities.



PG&E's Effects Analysis

- **Phase 2b: Resulting Condition and Restoration**
 - *Physical conditions* after water quality and sediment transport return to natural conditions, including unimpaired hydrology, water quality, and sediment processes.



Meeting Overview: Application Release on 1/31/25

Final Draft Application Access:

- Document Link:

<https://www.pottervalleysurrenderproceeding.com>

- PASSWORD: **PV_Surrender**

30-day Public Comment Period (through 3/3/25)

Email comments to: PVInquiryPGE@pge.com

Mail: Tony Gigliotti
Senior Licensing Project Manager
Power Generation
P.O. Box 28209
Oakland, CA 94604



QR Code.

Use your camera to
access the LINK.

Wildfires and Water

The Role of California Public Water Agencies

January 2025



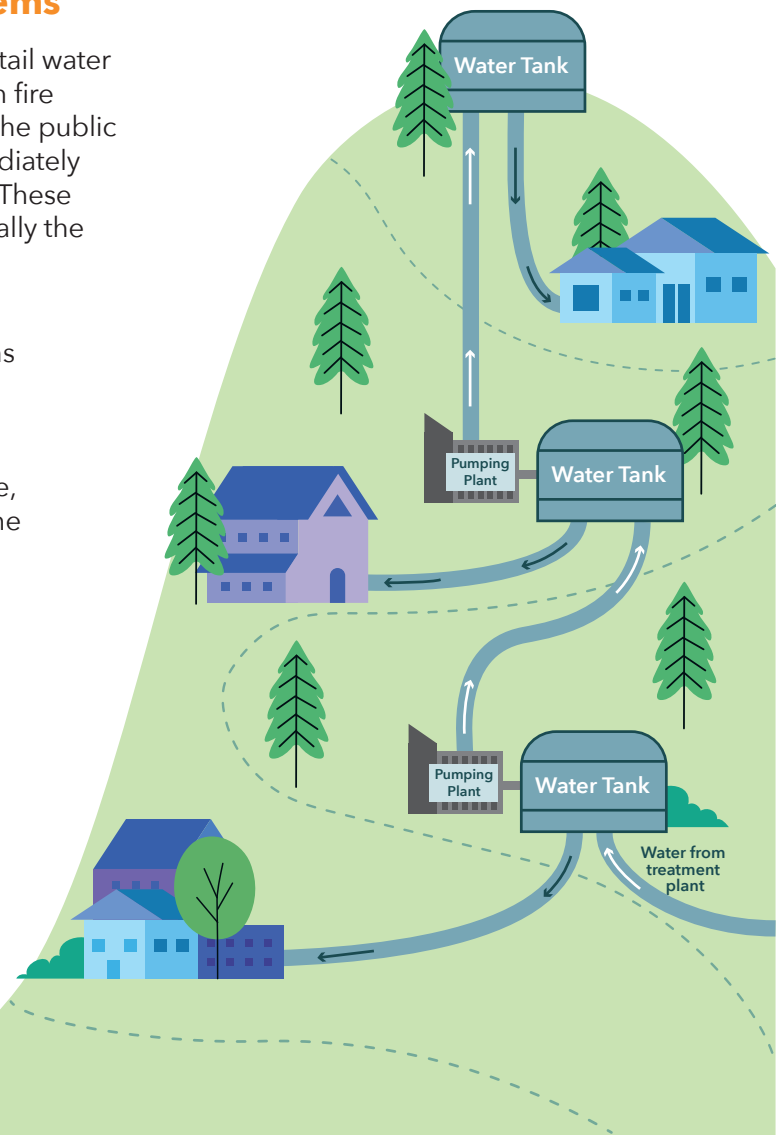
California faces catastrophic climate-driven wildfires, exacerbated by periods of heavy rainfall followed by periods of extreme drought, decades of fire suppression, and historically limited focus on forest health and vegetation management projects. These intense wildfires have devastating impacts on communities that require multifaceted local, statewide, and federal response. Public water agencies serve a critical local government role during these events.

Fire Hydrants and Water Distribution Systems

Public water agencies are responsible for providing critical retail water service to properties across the state, including water to aid in fire suppression. Retail water systems were designed to provide the public with safe and reliable drinking water and to provide an immediately available water service to aid in extinguishing structural fires. These water systems were not designed to combat wildfires, especially the climate-driven wildfires that California experiences today.

Water systems use water pressure created by pump stations and water-storage tanks to move water from lower elevations to higher elevations. These water systems can become overwhelmed when too many fire hydrants are used within the same pressure zone. For a structural fire, there might be three to five fire engines responding to the fire. For a wildfire, there can be hundreds of fire engines hooked up to the same system. The significant drawdown on the system during a wildfire can cause the water pressure to drop, which can affect fire hydrants, particularly those at higher elevations.

Firefighters anticipate this drop in pressure and will adjust their operations as needed. Firefighters can fill large water trucks from hydrants at lower elevations, where there is higher water pressure, and drive the water to higher elevations for use. In addition, fire hydrants are but one tool firefighters use when responding to wildfires. Water agencies also coordinate with firefighters to provide water sources for firefighting helicopters and fixed-wing aircraft. Firefighters also utilize other strategies such as creating fuel breaks to contain the fire.



Preparation and Response to Wildfire Events

Public water agencies are making investments to adapt to climate change, including preparing for catastrophic wildfires. Water agencies also take specific actions in response to wildfire events. The investments and activities of each agency will vary based on the needs of that agency and area of the state.

Long-term Planning

As catastrophic wildfires have increased in severity and frequency, water agencies are taking actions to prepare for future wildfire events, such as:

Infrastructure investments:

- › Retention reservoirs or storage tanks
- › Interties between neighboring water agencies
- › Helicopter refilling stations
- › Upsized pipes for water flow
- › Backup power

Emergency preparedness:

- › Emergency response planning and training
- › Coordination and relationship-building with local agencies

Wildfire Mitigation:

- › Forest health and vegetation management projects



Photo courtesy of Crescenta Valley Water District

Emergency Response

When faced with a wildfire event, water agencies take a number of specific actions that might include:

- › Topping off storage tanks and reservoirs
- › Engaging and refueling backup generators to power critical facilities, including pump stations, during electric outages
- › Providing access for firefighting aircraft to refill at reservoirs or other available sources
- › Shutting off service to structures destroyed by fire to aid in pressurizing the system
- › Providing support to affected water agencies through mutual aid assistance
- › Communicating with the local fire departments and other first-responders
- › Communicating with customers and providing resources



Contact

Kylie Wright, State Relations Advocate
916-669-2382 • kyliew@acwa.com

Julia Hall, State Legislative Director
530-902-9746 • juliah@acwa.com

Honoring Bill Tyler: A Legacy of Wildfire Prevention in Marin

As Bill Tyler retires as Novato Fire Chief, we celebrate his steady leadership and immense contributions to wildfire prevention in Marin. Known for his big ideas, level-headed approach, and kind-hearted presence, Chief Tyler has been instrumental in strengthening fire safety across the county.

Unlike many fire chiefs who advance through suppression roles, Chief Tyler's background in paramedicine and fire prevention shaped his leadership approach. He began his fire service career in 1994 as a firefighter trainee with the Tamalpais Fire District, which later merged into the Southern Marin Fire Protection District. In 1996, he joined the Novato Fire District as a firefighter-paramedic and quickly shifted his focus to fire prevention. Rising through the ranks as a fire inspector, and eventually fire marshal, he built on the legacy of pioneers like Marin County Fire Marshals Forrest Craig and Scott Alber.

The 1991 Oakland Hills fire was a wake-up call, prompting stronger fire ordinances and fire-safe councils. Chief Tyler helped implement ignition-resistant construction requirements despite political pushback. The 2003 Cedar Fire in San Diego—where Novato Engineer Steve Rucker lost his life—deepened his commitment to proactive wildfire prevention.

"People forget about fires once the immediate crisis fades," Chief Tyler says. "It wasn't until the 2017 Tubbs Fire that it really hit home. Thousands fled Sonoma County in their pajamas, driving until they couldn't see smoke. Many ended up in Novato, overwhelmed and displaced."

Following the Tubbs Fire, Marin agencies initially worked separately on wildfire plans. "The grand jury challenged us: 'Do this together. Fire knows no boundaries.'" Chief Tyler played a key role in uniting Marin's fire agencies, helping to establish the Marin Wildfire Prevention Authority (MWPA), funded through Measure C. His leadership ensured a regional approach to wildfire resilience.

"Bill Tyler's background and leadership brought a fresh perspective to the fire service in Marin," says Central Marin Battalion Chief, Todd Lando.



"By having a fire service leader with a strong background in prevention, we have been able to keep a focus on cost-effective preventative measures that improve safety for residents and firefighters alike."

Chief Tyler has always believed wildfire preparedness starts at home. "It's like when someone starts mowing their lawn—soon, the whole neighborhood follows. Wildfire prevention works the same way. Small actions—creating defensible space, maintaining responsible landscaping—make a huge difference. Neighbor by neighbor, we build a fire-safe community."

Chief Tyler's calm leadership has left a lasting impact. While stepping back from fire service, he will remain involved with Marin Wildfire's adaptation efforts, ensuring the momentum continues. Fire Safe Marin is fortunate that he will be bringing his talents and expertise to make Ember Stomp 2025 the best wildfire prevention festival ever.

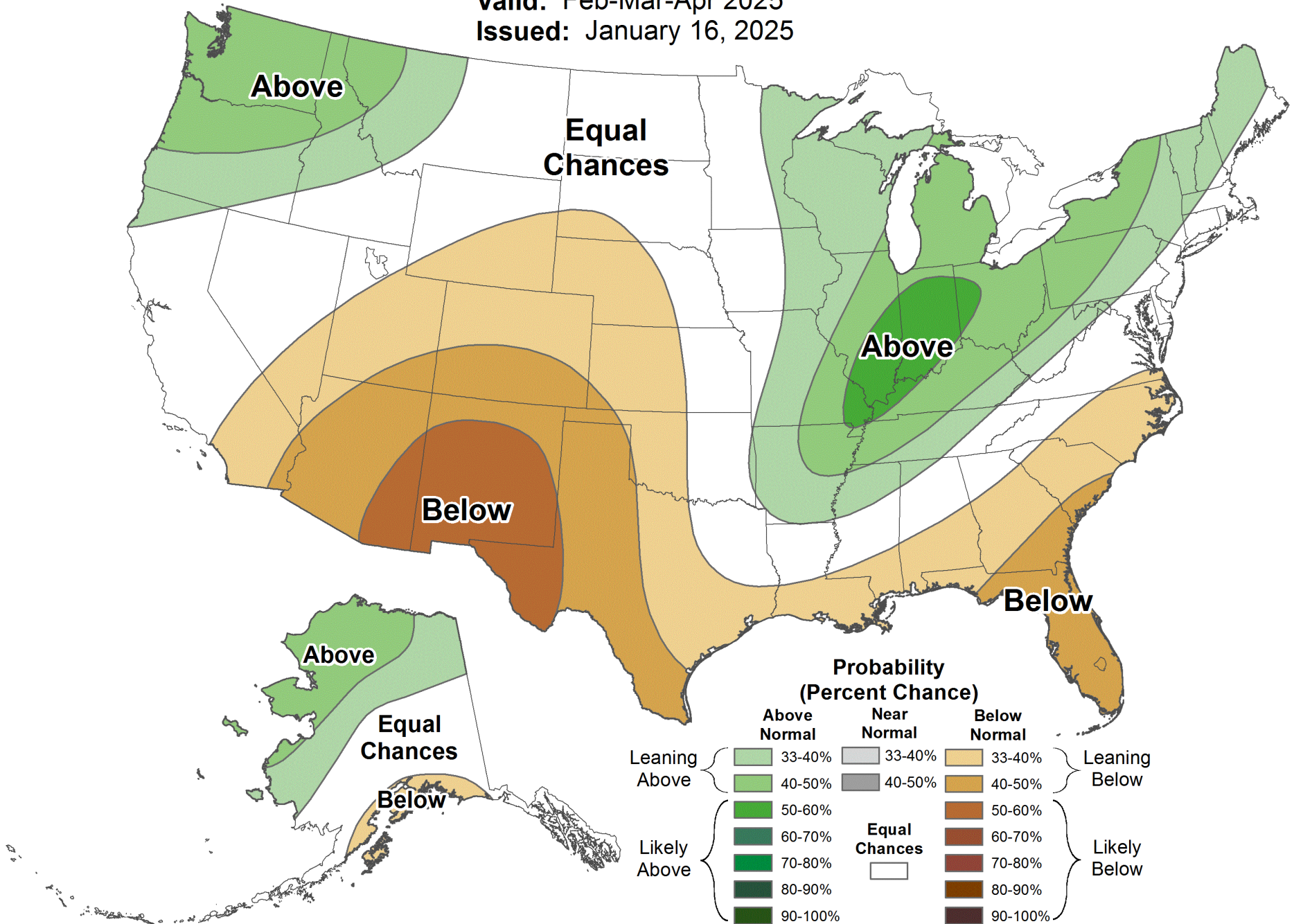
In retirement, Chief Tyler looks forward to more time with family, catching up on reading, and focusing on his health and hobbies. Marin is safer because of his efforts, and his legacy will continue to inspire. Thank you, Chief Tyler, for your years of dedication and service!



Seasonal Precipitation Outlook



Valid: Feb-Mar-Apr 2025
Issued: January 16, 2025

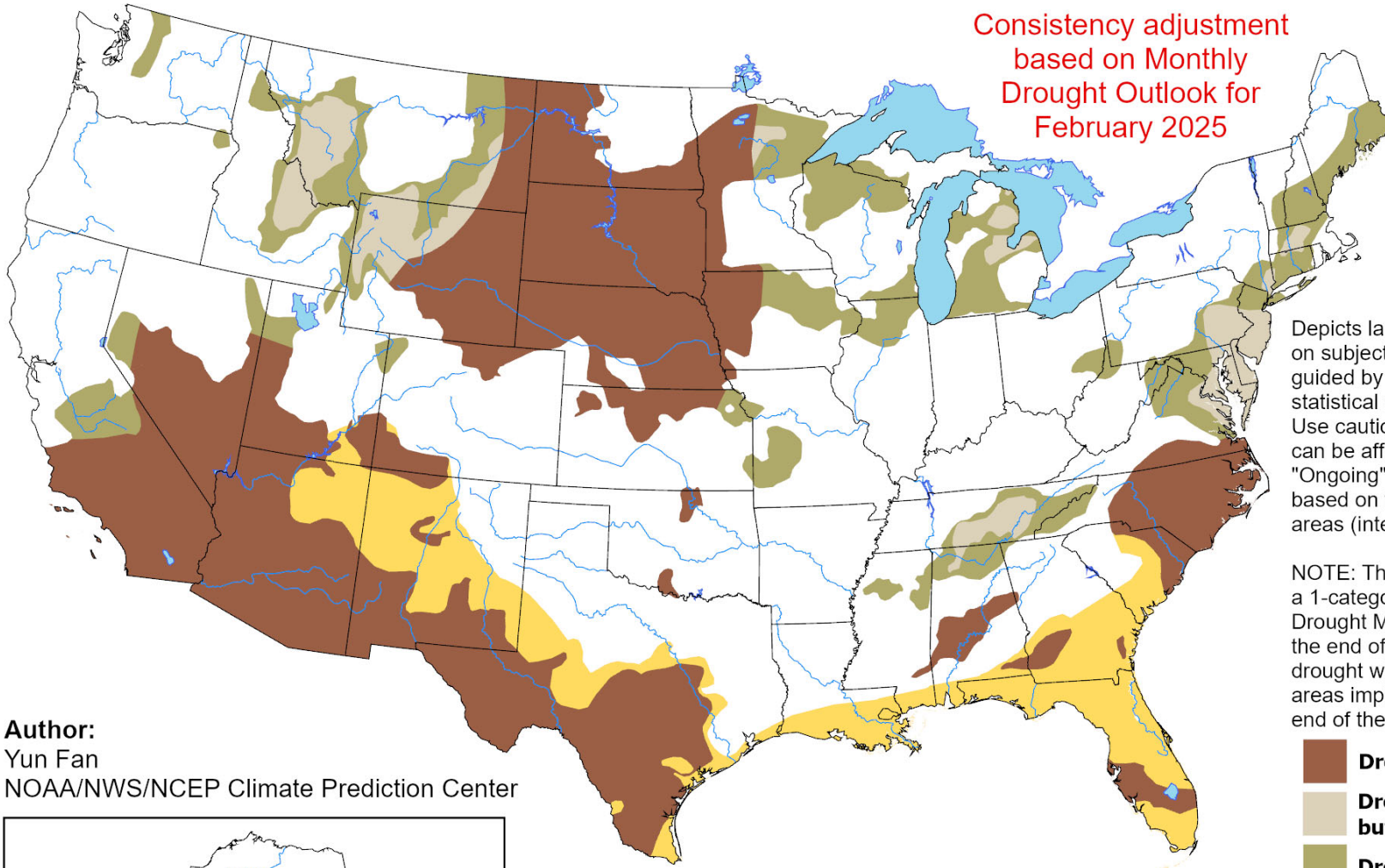


U.S. Seasonal Drought Outlook

Drought Tendency During the Valid Period

Valid for February 1 - April 30, 2025
Released January 31, 2025

Consistency adjustment
based on Monthly
Drought Outlook for
February 2025

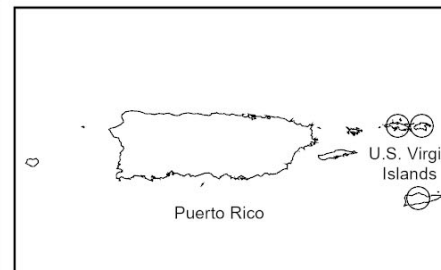
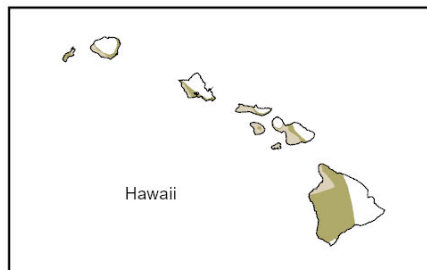
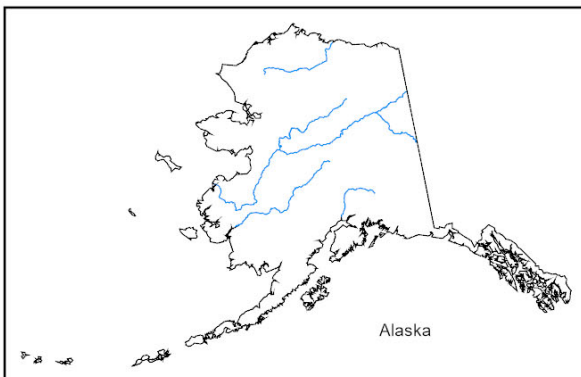


Depicts large-scale trends based on subjectively derived probabilities guided by short- and long-range statistical and dynamical forecasts. Use caution for applications that can be affected by short lived events. "Ongoing" drought areas are based on the U.S. Drought Monitor areas (intensities of D1 to D4).

NOTE: The tan areas imply at least a 1-category improvement in the Drought Monitor intensity levels by the end of the period, although drought will remain. The green areas imply drought removal by the end of the period (D0 or none).

- Drought persists**
- Drought remains, but improves**
- Drought removal likely**
- Drought development likely**
- No drought**

Author:
Yun Fan
NOAA/NWS/NCEP Climate Prediction Center



<https://go.usa.gov/3eZ73>