



**NORTH MARIN WATER DISTRICT**  
**AGENDA – REGULAR MEETING**  
 May 20, 2025 – 4:00 p.m.  
 Location: 999 Rush Creek Place  
 Novato, California

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Item	Subject
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**CALL TO ORDER**

1. **APPROVE** Minutes from Regular Meeting, May 6, 2025

2. **GENERAL MANAGER'S REPORT**

3. **OPEN TIME: (Please observe a three-minute time limit)**

This section of the agenda is provided so that the public may express comments on any issues not listed on the agenda that are of interest to the public and within the jurisdiction of the North Marin Water District. When comments are made about matters not on the agenda, Board members can ask questions for clarification, respond to statements or questions from members of the public, refer a matter to staff, or direct staff to place a matter of business on a future agenda. The public may also express comments on agenda items at the time of Board consideration.

4. **STAFF/DIRECTORS REPORTS**

**CONSENT CALENDAR**

The General Manager has reviewed the following items. To his knowledge, there is no opposition to the action. The items can be acted on in one consolidated motion as recommended or may be removed from the Consent Calendar and separately considered at the request of any person.

5. **Consent – Approve:** Revision to Employer Assisted Housing Program, Policy No. 42

**ACTION CALENDAR**

6. **Approve:** Employer Assisted Housing Program Loan Request – Eric Miller  
 7. **Approve:** Award Construction Contract for San Mateo Tank Transmission Main Project

**INFORMATION ITEMS**

8. FY 24/25 3<sup>rd</sup> Quarter Financial Statement  
 9. Annual Water Supply and Demand Assessment FY 2025/26

10. **MISCELLANEOUS**

Disbursements – Dated May 8, 2025  
 Disbursements – Dated May 15, 2025  
 Monthly Progress Report  
 Letter from MMWD Board President re laboratory services 5/2/25 and NMWD response

News Articles:

Marin IJ – City Oks plan for 66 homes in Novato – 13-ACRE SITE

Social Media Posts:

NMWD Web and Social Media Report – April 2025

11. **ADJOURNMENT**

1

**DRAFT**  
**NORTH MARIN WATER DISTRICT**  
**MINUTES OF REGULAR MEETING**  
**OF THE BOARD OF DIRECTORS**  
May 6, 2025

**CALL TO ORDER**

President Joly called the regular meeting of the Board of Directors of North Marin Water District to order at 4:00 p.m. at the District Headquarters, and the agenda was accepted as presented. Present were Directors Jack Baker, Ken Eichstaedt, Rick Fraites, Michael Joly, and Stephen Petterle. Also present were General Manager Tony Williams, District Secretary Eileen Mulliner, Auditor-Controller Julie Blue and AGM/Chief Engineer Eric Miller.

District employees Chris Kehoe, Construction Superintendent, Ryan Grisso, Water Conservation and Communications Manager, Tim Fuelle, and Vincent Verissimo were also in the audience. Mr. Williams noted that Robert Clark is recovering from knee surgery and doing well.

Leonard and Judy Shaw, and Mike Arnold were also in the audience.

President Joly asked to observe a moment of silence to honor the lives of four young teenage girls that were lost in a West Marin car accident as well as the two girls that were critically injured in the accident.

**MINUTES**

On motion of Director Petterle, seconded by Director Baker, the Board approved the minutes from the April 15, 2025, meeting by the following vote:

AYES: Director(s) Baker, Eichstaedt, Fraites, Joly, and Petterle

NOES: None

ABSENT: None

ABSTAIN: None

**GENERAL MANAGER'S REPORT**

Tony Williams said he continues to attend the Marin Water Managers meetings, most recently on April 24<sup>th</sup>. He said a recurring topic is grant funding and he is hoping to potentially partner or at least find a good pathway for grant funding for our West Marin system through the group which also has grant funding needs. He said there was also another Marin Sonoma Water Managers meeting on May 1<sup>st</sup>. He said the focus was a pending water supply agreement between Marin Water (MW) and Sonoma Water (SW) to combine two older agreements. He said he will come back to the Board probably in July to recommend WAC approval for the agreement at the August meeting. He said there has been several meetings concerning the agreement with participation of the other water contractors.

Mr. Williams mentioned that Ryan Grisso presented a summary of the Water Conservation program back in February which included an overview of the new Conservation as a California Way

1 of Life reporting and that we have received a report from the State which confirms that the District is  
2 under our water allocation and had no errors with the submittal. A copy of the report is included in  
3 the Miscellaneous section of the Agenda.

4 Mr. Williams said that there is a general call for candidates for the ACWA Board and Region  
5 positions and the item is in the Miscellaneous section of the agenda. He said he is on the  
6 nominating committee for Region 1 and so far, it looks like the same leadership will remain in place  
7 with the exception of Jennifer Burke of Santa Rosa, who will not be running again. He said that  
8 Peter Martin, her deputy, is potentially going to take her place.

9 Mr. Williams noted that the Board has been given a handout on a training opportunity  
10 through RCAC, which we are a member of, and if anyone is interested they can contact him for  
11 registration information. This is a program in the State that helps smaller districts, like our West  
12 Marin system and cost is free.

13 Mr. Williams said that Ryan Grisso was on a radio show for KWMR in West Marin, called "In  
14 the Coastal Garden, but did put in a word about tonight's meeting and other opportunities to learn  
15 about the West Marin rates. Director Eichstaedt said it was very good job by Ryan.

16 Mr. Williams reminded the Board that the Eco-Friendly Garden Tour is this coming Saturday  
17 which has two sites in Novato and to register for the tour if anyone is interested.

18 President Joly inquired about the Construction locker room remodel. Mr. Miller said it is  
19 going well and on schedule to be completed by then end of May. Chris Kehoe said they are excited  
20 about the new bathroom/locker room and can take anyone who is interested on a tour. Directors  
21 Petterle and Baker said the would like to see it.

22 Mr. Williams reminded the Board that there is a Closed Session at the end of the meeting.

### 23 **OPEN TIME**

24 President Joly asked if anyone in the audience wished to bring up an item not on the  
25 agenda. Leonard Shaw, 595 Fairway Dr., said that he saw a couple of items in the agenda that  
26 touched upon the Lynwood Pump Station (PS) project, one being an approval for a line item for  
27 \$300,000 in the 2025/26 Capital Improvement Program, and the other in the description for the  
28 Closed Session item. He asked if anything could be revealed on the items. Tony Williams said  
29 there will be a presentation of the CIP preview and there will be some more detail on the Lynwood  
30 PS item detail, He also said that it is an Information item only, not an action item to approve the  
31 expenditure. Regarding the closed session item, Mr. Williams said that it cannot be discussed in the  
32 open meeting. President Joly added that the District had taken some preventative maintenance  
33 measures on the existing Lynwood PS in 2024 with the intent of extending the service life while staff  
34 reviews the relocation options in more detail. Mr. Shaw thanked the Board.

### 35 **STAFF/DIRECTORS REPORTS**

36 President Joly asked if there were any staff or director's reports.



Director Eichstaedt said he had received a comment from one person that we should have a meeting in West Marin. He also said he will be going to a Point Reyes Village Association meeting later this week and will be talking about the rate study and CIP to help educate people. He mentioned a developer from Southern California that owns a lot in Point Reyes Station, previously owned by the Giacomini Family, and wants to build 20-37 houses on it. He has applied to the County and the County has contacted us regarding water supply. Director Baker asked if this is outside the downtown area and Director Eichstaedt said it is, near where the District's Pt. Reyes tanks are located. Mr. Williams mentioned that there was a recent article in the Pt. Reyes Light about the project. Director Eichstaedt said it's likely it will be a long process for the developer.

President Joly wished Mr. Clark a speedy recovery.

### **CONSENT CALENDAR**

On motion of Director Baker, seconded by Director Fraites, the Board approved the Consent Calendar by the following vote:

AYES: Director(s) Baker, Eichstaedt, Fraites, Joly, and Petterle

NOES: None

ABSENT: None

ABSTAIN: None

### **APPROVE: TEXT FOR SPRING 2025 NOVATO "WATERLINE", ISSUE 54**

The Board approved the Spring 2025 Novato "Waterline", Issue 54.

### **ACTION CALENDAR**

#### **APPROVE: WATER CONSERVATION PROGRAM INCENTIVE INCREASE**

Ryan Grisso gave a brief background on the water conservation incentive program. He said NMWD was the first district to have a turf removal rebate which was in 1989. He said that approximately 1.2 million square feet of turf has been removed since then. Mr. Grisso said that we have received grants in the past and now are looking at two new grant funding opportunities which are already in place but traditionally we have offset expenditure with the grant. He said that given the declining participation in the past few years now would be a good time to increase the rebate for turf replacement to accommodate and leverage the grants. One of the grants is through the U.S. Bureau of Reclamation that gives us \$.45/sf, the other grant is from the Marin County Storm Water Pollution Prevention Program and provides \$1.00/sf. He said that draft updated Resolution 06-01 (Novato Service Area) and Resolution 06-02 (West Marin Area) propose increasing the turf removal rebate to \$1.50/sf with a maximum of \$1,500 and an additional \$1.00/sf if the customer meets the requirements of the MCSTOPPP grant which has additional requirements. He noted that these two resolutions have been updated several times over the years. He said a future phase for turf replacement will be to come back to the Board most likely in 2027 regarding the ban of non-

functional turf to meet new State requirements and he noted that impacted customers will include HOA common areas.

On the motion of Director Fraites, and seconded by Director Petterle, the Board approved the Water Conservation Program Incentive Increase by the following vote:

AYES: Director(s) Baker, Eichstaedt, Fraites, Joly, and Petterle

NOES: None

ABSENT: None

ABSTAIN: None

## **INFORMATION ITEMS**

### **PREVIEW OF FY 25/26 CAPITAL IMPROVEMENT PROGRAM (CIP)**

Eric Miller gave a presentation on the preview of the FY 25/26 Capital Improvement Program (CIP). The presentation covered Novato, West Marin, Oceana Marin, Special Studies, and Budget Summary. He said for the Novato pipelines section, there are fewer projects budgeted compared to previous years, however a couple of them are higher cost projects; the Novato Blvd. Widening, from Diablo to Grant, and the San Mateo Tank Transmission Main. President Joly asked how far on Novato Blvd will the project be, and Mr. Miller said approximately  $\frac{3}{4}$  mile. He said the amount shown for the budget is just for the FY25/26, the project could last up to 3 years. President Joly also asked when the project may start, Mr. Miller said it is still unknown as the project is managed by the City of Novato. Mr. Miller said that bids will be opened this coming Thursday, May 8, for the San Mateo Tank Transmission Main project. Next, he discussed the tanks and pump station (PS) portion of the CIP budget. Lynwood PS has a \$300,000 placeholder amount, this does not include potential land acquisition costs. The Crest PS project will be closed out early in the fiscal year, as well as the Cherry Hill PS Retaining Wall Repair, and improvements to the Cherry Hill PS itself. Director Fraites asked if the Crest PS is the one in Bahia and if there will be any greenery added around it. Mr. Williams answered that this PS is located in a WUI (Wildland-Urban Interface) and has specific fire code guidelines that must be followed, including maintaining clearance between vegetation and structures. Mr. Miller noted that the PS colors were specifically chosen to blend in with the native landscape.

Mr. Miller went over the Stafford Improvements; PLC Replacements, Spillway ASG, Spillway Concrete Repair, and Piezometer Automation. Director Eichstaedt asked how we know the spillway needs repair and Mr. Miller said that staff performs yearly inspections and that the most recent inspection showed that some repairs were needed.

Mr. Miller said Facility Improvements in Novato include 1<sup>st</sup> and 2<sup>nd</sup> floor improvements for the Construction/Maintenance building, and also pipe rack improvements in the corporation yard. The 1<sup>st</sup> floor improvements will be splitting an office into two offices to accommodate some new work stations. For the 2<sup>nd</sup> floor, the plan is to expand the lunch room into the former apartment to create a

1 larger break and meeting space. President Joly asked about the Gateway Commons item listed  
2 and Mr. Miller said we are still working with the HOA representatives and that the financial  
3 implications are cost prohibitive for them. He said the current plan is to choose one of the four-unit  
4 buildings and address the backflow issue to better understand how complex the job is as well as  
5 determine the cost. Once that is determined, staff will figure out a payment plan with the HOA.  
6 Director Eichstaedt asked if we will need a legal agreement, Mr. Miller said potentially, but it is still  
7 too early to know. Director Baker asked if the people living there know the issues and Mr. Miller said  
8 we have been speaking with the HOA representatives and are unaware of their communication with  
9 the individual residents.

10 Mr. Miller said for the System Pressure section, staff will begin preliminary discussions for  
11 San Marin Valve Pit Improvements. He said Marin Water is moving forward with their plan to bring  
12 excess winter water from the Russian River to their Nicasio Reservoir, so we will start coordinating  
13 with them to see if there are opportunities to coordination improvements at our San Marin valve pit.  
14 Marin Water's new pipeline will possibly connect to the North Marin Aqueduct in Novato, then down  
15 San Marin Drive, down Novato Blvd, and out to Nicasio. The two main DCDA Replacement projects  
16 will take place at 655 Canyon Road and 1180 Lynwood Way.

17 A summary of the Novato Water sections has a total budget of \$4.565M. President Joly  
18 asked about the Deer Island Recycled Water Facility, Mr. Williams said there haven't been any  
19 formal decisions but we don't see a need to keep it. This will be brought back to the Board most  
20 likely next year. Director Eichstaedt asked if the polybutylene (PB) replacements are reactive or  
21 proactive, Mr. Miller said a little of both.

22 For the West Marin system, the pipeline replacement project budget is mostly for the  
23 Lagunitas Creek Bridge project led by Caltrans and the Olema Creek Bridge project led by Marin  
24 County. Both bridges are being replaced in the coming years and we will need to replace our  
25 pipelines in conjunction with those projects. The upcoming facilities project in West Marin is for the  
26 Gallagher Well No. 3 project. The budgeted amount is mainly to start the CEQA and feasibility  
27 studies for a potential new well at the Gallagher Ranch. A summary of the West Marin sections has  
28 a total budget of \$1,295,000, much of which will be offset by loans.

29 For the Oceana Marin system, the only project included in the upcoming budget is for the  
30 design portion of the Sewer Force Main 1A project. The total cost summary of the Oceana Marin  
31 section is \$50,000.

32 Regarding Special Studies, the proposed projects are GIS Implementation, a grant  
33 consultant, Urban Water Management Plan update, completing the Novato Master Plan update, the  
34 Stafford Bathymetric Survey (completed every 10 years), Stafford Dam Monument Survey  
35 (completed every 5 years), the West Marin Master Plan, and Resiliency Study, and the Oceana  
36 Marin Master Plan. Total Costs of Special Studies are \$477,000. Director Eichstaedt asked if the  
37 OM Master Plan includes Dillon Beach. Mr. Williams said that the budget item includes updating the

1 2015 Master Plan which does not include Dillon Beach. Assessing the feasibility of combining Dillon  
2 Beach with Oceana Marin in the future may end up in next year's work plan, assuming the County  
3 participates and contributes funds towards that effort as previously presented to the Board.

4 Mr. Miller said the total cost summary for all systems is \$5.750M. President Joly asked about  
5 grant funding and Mr. Williams said there will unlikely be much federal grant funding in the next few  
6 years. President Joly said it was a good presentation and thanked Eric. President Joly then asked if  
7 there were any comments from the public and there was no response. The Shaw's and Mr. Arnold  
8 left the meeting. Eric Leuder from the Associated Right of Way Services, joined the meeting.

9 **WAC/TAC MEETING AGENDA – MAY 5, 2025**

10 Tony Williams said he and Director Baker attended the May 5 meeting. He said that the  
11 Potter Valley project was discussed. He said that the new federal administration has frozen some  
12 funding that was already in place, this almost affected our FEMA funding but fortunately we were not  
13 impacted. However, Mr. Williams said that a \$2M Bureau of Reclamation funding had been frozen  
14 but has now been unfrozen which will allow SW to complete a 60% design of the NERF. He also  
15 mentioned that federal staffing levels have been reduced. He said that during the meeting it was  
16 reported that there have been \$15B in cuts to the Army Corps of Engineers (ACOE) which could  
17 potentially impact Sonoma Water with management of the two dams. He noted that there is an  
18 article in the Miscellaneous section of the agenda from the *Mendofever* publication. Mr. Williams  
19 also said at the meeting there was really good that an explanation of how the Lake Mendocino and  
20 Lake Sonoma reservoirs are managed by Sonoma Water in conjunction with the ACOE. He also  
21 mentioned the Russian River project Biological Opinion, and said the 2008 Biological Opinion has  
22 been updated by the U.S. Fish and Wildlife and National Marine Fisheries Service.

23 Regarding Government Affairs, Mr. Williams said that there are cuts being proposed to the  
24 National Oceanic and Atmospheric Administration (NOAA) which manages the National Weather  
25 Service (NWS). He said there are proposed cuts to the NWS California Nevada River Forecast  
26 Center and that the Russian River is part of that forecasting. He said the website will go dark in the  
27 next couple of weeks.

28 President Joly mentioned an article on MW's fire flow program and asked Mr. Williams if we  
29 have anything like that. Mr. Williams said that we cover it as a big part of the water master plan  
30 (MP), and it is a key feature in the MP update.

31 **MISCELLANEOUS**

32 The Board received the following miscellaneous items: Disbursements – Dated April 17 and  
33 24, and May 1, 2025, Auditor-Controller's Monthly Report of Investments for March 2025, NOAA US  
34 Seasonal Three-Month Drought Outlook – April 17, 2025, NOAA US Seasonal Three-Month  
35 Precipitation Outlook – April 17, 2025, "Conservation as a Way of Life" Compliance Summary: North

1 Marin Water District – SWRCB, Call for Candidates for ACWA President/Vice President for the  
2 2026/27 Term.

3 The Board received the following news articles: Marin IJ – District advances pipeline project  
4 – MARIN MUNICIPAL, Marin IJ – Water utility aims to hike its rates in areas near coast – NMWD  
5 Marin IJ – Spending ramps up for water projects – MMWD, Marin IJ – Plan shifts for pump station  
6 overhaul – MARIN MUNICIPAL, Pt. Reyes Light – Dillon Beach, Tomales local power projects get  
7 grants, Pt. Reyes Light – Pt. Reyes housing proposal set back, Pt. Reyes Light – NMWD rates to  
8 increase, SF Gate - Trump administration mulls intervention in California dam removal, Mendofever  
9 – Setting the record straight: Inviting Trump to Interfere with the Potter Valley Project.

10 Regular Board recessed at 5:06 p.m. before entering closed session.

11 **CLOSED SESSION**

12 President Joly President Joly convened the Board into closed session at 5:15 p.m. to  
13 discuss real property negotiations in accordance with California Government Code Section §  
14 54956.8 concerning property associated with APNs 160-274-07 and 160-020-15. In addition to the  
15 five Board Directors, Tony Williams General Manager, Eric Miller AGM/Chief Engineer, and Eric  
16 Lueder of Associated Right of Way Services, Inc. were present.

17 **OPEN SESSION**

18 Upon returning to regular session at 5:50 p.m., President Joly stated that no reportable  
19 action had been taken during Closed Session.

20 **ADJOURNMENT**

21 President Joly adjourned the meeting at 5:51 p.m.

22 Submitted by  
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25 Eileen Mulliner  
26 District Secretary  
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**MEMORANDUM**

To: Board of Directors

May 20, 2025

From: Julie Blue, Auditor-Controller *JB*

Subj: Revision to Employer Assisted Housing Program, Policy No. 42

\\nmwdfiles\server\administration\ac\board reports\board memos\2025\eahp\eahp revisions 05.20.25.docx**RECOMMENDED ACTION:** Approve Revision to Employer Assisted Housing Program, Policy No. 42**FINANCIAL IMPACT:** None**Background**

In 1992, the District adopted an Employer Assisted Housing Program (EAHP) Policy with the goal of increasing the number of employees available to respond rapidly to emergencies impacting the operations of the District. At that time only 16% of District employees lived within NMWD's Service Territory (12% in Novato), and 75% of employees lived outside of Marin County. Currently, 25% of employees live within NMWD's Service Territory (all in Novato), and 65% live outside Marin County (19% in Petaluma).

The EAHP provides housing loans of up to \$300,000 with a maximum term of 15 years. Loans must be repaid sooner if the employee sells or moves out of the home, refinances, or terminates employment. The program is designed to support emergency responsiveness and help bridge the housing cost gap between Novato and Petaluma. To date, the District has issued 15 loans under the program.

**Policy Update**

The updated policy is included as Attachment 1 and reflects the removal of clause 8 on page 4 (shown in strikeout). In 2020, the policy was revised to eliminate the appreciation repayment option along with all related references to appreciation and capital improvements. Clause 8 was inadvertently left in and is no longer applicable.

To correct this oversight and ensure consistency, this clause should be removed as administrative cleanup. This revision aligns the policy with the 2020 changes and ensures consistency before issuing any new loans.

**RECOMMENDATION**

Approve revision to Employer Assisted Housing Loan Program, Policy No. 42

**ATTACHMENTS:**

1. Revised Board Policy 42

**BOARD POLICY: EMPLOYER ASSISTED HOUSING PROGRAM FOR EMPLOYEES  
OF NORTH MARIN WATER DISTRICT****BOARD POLICY NUMBER: 42**Original Date: 1992  
Last Reviewed 3/17/20  
Last Revised: 03/17/20

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1. Objective of Program. NMWD may make loans to full-time regular employees for the purpose of purchasing a home located within the District service territory that will enable the employee to respond rapidly to emergencies affecting the operation of the District.

2. Source of Funding. Loans granted under this program will be funded from the District's Liability Contingency Reserve Fund. The cumulative principal amount of all outstanding loans may not exceed One Million Five Hundred Thousand Dollars.

3. District Control of Assistance. Whether to provide financial assistance in any specific home purchase and the amount, terms and conditions of loans are within the discretion of the Board of Directors. Such assistance is voluntary on the part of the District, is not a matter of right of any employee and is at all times subject to the availability and allocation of District funds. If the District determines at any time that it is not beneficial to the District to continue this program, it may be terminated. In the event the program is revised or terminated, existing loans outstanding will remain in effect in accordance with the terms and conditions of the promissory note previously executed.

4. Loan Conditions.

A. Loans shall be made for the sole purpose of paying a part of the purchase price of the fee title to a dwelling with-in the District service territory. "Dwelling," means a single-family residence or condominium unit that shall be the principal residence of the employee.

B. For market rate housing, the loan shall be evidenced by the promissory note of the employee secured by a second deed of trust on the property. For below market rate "workforce" housing such as Meadow Park in Novato, the loan shall be evidenced by the promissory note of the employee secured by a deed of trust on the property that will be subordinate to the interests of the primary lender and of the Redevelopment Agency of the City of Novato or the City of Novato. The District's interest under the deed of trust shall be insured by a title company acceptable to the District at the expense of the employee.

C. The employee shall enter into an agreement with the District to participate when requested by the District in the District's standby duty, and when within ten miles of the District headquarters, carry a pager or cellular phone at all times and be available to respond to emergencies upon call.

5. Terms of Note, Market Rate Housing.

A. Amount. The principal amount of the loan shall be determined by the District and shall not exceed any of the following:

- (1) \$300,000;
- (2) 50% of the purchase price or appraised value of the property as the District shall elect, appraisals to be made at the employee's expense by an appraiser approved by the District;
- (3) The difference between the purchase price (or appraised value as the District shall elect) less the employee's down payment and the amount owing on the first deed of trust.

B. Interest. The interest owed on the note shall be the amount of interest revenue foregone by the District on the note amount over the period of the loan based on the District's investment portfolio yield as reported in the Auditor-Controller's Monthly Report of Investments. Said amount of interest revenue foregone shall be solely determined by the District.

C. Maturity. The principal amount of the note and interest thereon shall be due and payable in full upon the first of the following events to occur:

- (1) The sale or rental of the property secured thereby.
- (2) One hundred sixty (160) days after the employee ceases to be a full-time resident of the property.
- (3) One hundred sixty (160) days after receipt of notice of, and failure to cure, breach of any provisions of the promissory note.
- (4) One hundred sixty (160) days after the date of termination of the employee's full-time employment.
- (5) The employee, in the judgment of the District, fails to satisfactorily carry out the terms of the agreement noted in Section 4(c).
- (6) Refinancing of the first deed of trust with cash out.

(7) Fifteen years from the date of the note.

- D. Employee Down Payment. The employee shall make a minimum down payment based upon the purchase price of the property in accordance with the following schedule:

Home Purchase Price	Minimum Down Payment
< = \$600,000	5%
\$600,001 - \$700,000	6%
\$700,001 - \$800,000	7%
\$800,001 - \$900,000	8%
\$900,001 - \$1,000,000	9%
\$1,000,001 +	10%

- E. Sale or Refinancing. Upon sale or refinancing of the property the District shall be entitled to the return of its original loan amount plus interest calculated as follows:

The amount of interest revenue foregone by the District on the note amount over the period of the loan based on the District's investment portfolio yield as reported in the Auditor-Controller's Monthly Report of Investments. Said amount of interest revenue foregone shall be solely determined by the District.

6. Terms of Note, Below Market Rate Workforce Housing

- A. Amount. The principal amount of the loan shall be determined by the District and shall not exceed any of the following:

- (1) \$150,000
- (2) 40% of the purchase price of the property;

- B. Interest. Upon sale or refinancing of the property the District shall be entitled to the return of its original loan amount plus interest calculated as follows: The amount of interest revenue foregone by the District on the note amount over the period of the loan based on the District's investment portfolio yield as reported in the Auditor-Controller's Monthly Report of Investments. Said amount of interest revenue foregone shall be solely determined by the District.

C. Maturity. The principal amount of the note and interest thereon shall be due and payable in full upon the first of the following events to occur:

- (1) The sale or rental of the property secured thereby.
- (2) Thirty (30) days after the employee ceases to be a full-time resident of the property.
- (3) Thirty (30) days after receipt of notice of, and failure to cure, breach of any provisions of the promissory note.
- (4) Thirty (30) days after the date of termination of the employee's full-time employment.
- (5) The employee, in the judgment of the District, fails to satisfactorily carry out the terms of the agreement noted in Section 4(c).
- (6) Refinancing of the first or second deed of trust with cash out.
- (7) Fifteen years from the date of the note.

7. Application for Loans. Employees and prospective employees may request loans for housing assistance. Loans may be made to the applicants who the District determines to be the most valuable for meeting typical emergencies experienced by the District in operating its water and wastewater systems. In making final selections for employee housing loans it shall be the goal of ultimately achieving assemblage of the ideal integrated emergency response force comprised of the skills and/or positions shown in Table 1. It is planned that an initial goal be achieved within five years of the date this revised program is first adopted and the ultimate goal within fifteen to twenty years.

~~8. Capital Improvements by Employee. If the employee wishes to make capital improvements to the property costing in excess of five thousand dollars, written approval by the District's General Manager must be obtained in advance. Capital improvements for Below Market Rate Workforce Housing at Meadow Park must be pre-approved by the Redevelopment Agency of the City of Novato or the City of Novato. If the District approves the capital improvement, the amount expended by the employee, evidenced by receipts, will be reimbursed to the employee at the time the note is repaid in full to the District.~~

**TABLE 1**

t:\ac\word\personnel\housing assistance\employee housing table may 2025.docx

<b>Staff Residing within the District Service Area</b>			
Classification	Existing 05/20/25	Ultimate Goal	Initial Goal
General Manager	1	1	1
Assistant General Manager/Chief Engineer	1	1	1
Operations/Maintenance Superintendent		1	1
Construction/Maintenance Superintendent		1	1
Auditor/Controller		1	1
Distribution & Treatment Plant Supervisor	1	1	1
Water Quality Supervisor	1	1	0
Heavy Equipment Operator (Expertise)		1	1
Construction Foreman	1	1	1
Pipeworker, Pipeworker Apprentice, Laborer or other employees who are trained for and <u>regularly</u> perform standby duty	1	4	2
Any Electrical/Mechanical Classification	1	2	1
Any Certified Treatment Plant Operator Classification	2	2	1
Any Professional Engineer	2	1	1
Any Engineering Tech Position	1	2	1
Any Chemist or Lab Tech Classification	1	1	1
Any Clerical Position	1	1	1
TOTAL	14	22	16

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**MEMORANDUM**

To: Board of Directors

May 20, 2025

From: Julie Blue, Auditor-Controller *JB*

Subj: Employer Assisted Housing Program Loan Request – Eric Miller

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**RECOMMENDED ACTION:** Approve Employer Assisted Housing Program Loan Request for \$300,000, and authorize the General Manager to sign the required documents to close the purchase transaction.

**FINANCIAL IMPACT:** \$300,000 Loan from Liability Contingency Fund

This memo provides details regarding a loan request under the District's Employer Assisted Housing Program (EAHP), Board-approved Policy No. 42. Eric Miller is the Assistant General Manager/Chief Engineer and he has worked at the District for close to three years. He has requested an EAHP District loan of \$300,000 to purchase a market rate home in Novato. His request is within the parameters of the Board-approved EAHP which, over the years, has provided 15 housing loans to District employees.

The 2-bedroom, 2 bath, 1,300 square foot home is located on Drakewood Lane and the sale price is \$965,000. A down payment of \$86,850 will be used to purchase the home and the first deed of trust will be \$578,150. The EAHP loan would cover the balance of the loan of \$300,000. Under the EAHP policy the District will earn interest on the loan, equal to what it would have earned if the funds had been invested in the District's investment portfolio.

The \$300,000 loan will be funded from the Liability Contingency Fund. Currently there are two EAHP loans totaling \$550,000 borrowed against the \$1.5 million that the Board has authorized for the program. Including the proposed \$300,000 loan for Eric, the remaining balance for future housing assistance will be reduced to \$650,000.

**RECOMMENDATION**

Approve \$300,000 Employer Assisted Housing Program Loan Request, and authorize the General Manager to sign the documents to close the purchase transaction.

ATTACHMENT None

**7**

**MEMORANDUM****To:** Board of Directors**Date:** May 20, 2025**From:** Eric Miller, Assistant General Manager/Chief Engineer *EM*  
Avram Pearlman, Associate Engineer *AP***Subj:** Award Construction Contract for San Mateo Tank Transmission Main ProjectR:\Folders by Job No\7000 jobs\7150 San Mateo 24 In Trans Main\BOD Memos\Board Memos\2025 0520 Award Construction Contract\7150 SMT Transmission Main Construction Contract.doc**RECOMMENDED ACTION:** That the Board:

- 1) Approve award of the contract to Team Ghilotti, Inc. for the San Mateo Tank Transmission Main Project.
- 2) Authorize the General Manager to execute an agreement with Team Ghilotti, Inc. for the San Mateo Tank Transmission Main Project.

**FINANCIAL IMPACT:** \$1,321,417 plus contingency reserve of \$132,000 (~10%)  
(\$1,750,000 to be included in FY 25/26 budget)**Background**

The project will install a new transmission main through the Mount Burdell Open Space Preserve, from the end of San Mateo Way to the District's 5,000,000-gallon San Mateo Tank site as shown on the attached map (Attachment 1). A project background, project status and environmental clearance summary was provided to the Board at the March 18, 2025 meeting and the Board authorized bid advertisement at that time (Attachment 2).

**Bid Results**

The project was publicly advertised for bidding beginning on April 10, 2025 and the bid opening took place virtually on May 8, 2025 at 3:00pm. The District advertised the project in the Marin Independent Journal and the contract documents were made available electronically for review and/or download via the District's virtual plan room, nmwdbids.com (a web-based bid management service). The bid period was approximately five (5) weeks and included one addendum.

Seventeen (17) attendees representing twelve (12) prime contractors attended the mandatory pre-bid Conference and site visit on April 23, 2025. Nine (9) bids were received and the base bid amounts for each bidder are listed in the following table

CONTRACTOR		TOTAL BASE BID
<b><i>Engineer's Estimate</i></b>		<b><i>\$1,250,000</i></b>
1	LVI Engineering, Inc., San Rafael, CA	\$1,315,951
2	Team Ghilotti, Inc., Petaluma, CA	\$1,321,417
3	Terracon Constructors, Inc., Healdsburg, CA	\$1,339,774
4	Ghilotti Construction Company, Inc., Santa Rosa, CA	\$1,462,200
5	Anvil Builders, Inc., Emeryville, CA	\$1,475,500
6	Argonaut Constructors, Inc., Santa Rosa, CA	\$1,496,300
7	Maggiora and Ghilotti, Inc., San Rafael, CA	\$1,797,500
8	Ranger Pipelines, Inc., San Francisco, CA	\$1,895,000
9	Golden State Construction & Utility, Inc., San Francisco, CA	\$2,484,000

### Bid Evaluation

LVI Engineering, Inc of San Rafael, CA was the apparent low bidder at the time of bid opening, however staff was unable to verify the firm's qualifications based on their bid proposal. Following staff's consultation with District legal counsel, LVI Engineering was notified that they were deemed non-responsible and no protest was received within 5 calendar days.

The lowest responsive and responsible bid was submitted by Team Ghilotti, Inc. of Petaluma, CA in the amount of \$1,321,417 which is \$71,417 (6%) above the Engineer's Estimate of \$1,250,000. The bid span between the Number 1 and Number 2 low bidders (Team Ghilotti and Terracon Constructors) was \$18,357 (within 2% of the low bid). The next three bidders were \$140,783 (11%), \$154,083 (12%), and \$174,883 (13%) above the low bidder, respectively.

The variance in Base Bid amounts compared to both the Engineer's Estimate and the lowest responsive and responsible bid are listed in the table below.

CONTRACTOR		TOTAL BASE BID	Above Low Bidder	Above Eng. Est.
<b><i>Engineer's Estimate</i></b>		<b><i>\$1,250,000</i></b>	<b><i>-5%</i></b>	<b><i>0%</i></b>
x	LVI Engineering, Inc. (non-responsible)	\$1,315,951	-	-
1	Team Ghilotti, Inc.	\$1,321,417	0%	6%
2	Terracon Constructors, Inc.	\$1,339,774	2%	7%
3	Ghilotti Construction Company, Inc.	\$1,462,200	11%	17%
4	Anvil Builders, Inc., Emeryville, CA	\$1,475,500	12%	18%
5	Argonaut Constructors, Inc.	\$1,496,300	13%	20%
6	Maggiora and Ghilotti, Inc.	\$1,797,500	36%	44%
7	Ranger Pipelines, Inc.	\$1,895,000	43%	52%
8	Golden State Construction & Utility, Inc.	\$2,484,000	88%	99%

A bid evaluation was performed by District staff, concluding that Team Ghilotti, Inc. has supplied all required bid documents in good order. References were also checked and their work was considered satisfactory by those clients. Additionally, Team Ghilotti, Inc. successfully performed improvements at the District's corporation yard in the Summer of 2023 and were recently selected as an on-call contractor during the District's solicitation for those services in the Winter of 2024.

#### Financial Impact

The FY25/26 Capital Improvement (CIP) budget will include a line item for the project in the amount of \$1,750,000 (item 1a2). Total estimated costs for the project's construction phase include the base bid contract amount of \$1,321,417, a contingency reserve amount of \$132,000, and soft costs estimated not-to-exceed \$300,000, which include environmental compliance support during construction, tribal monitoring, surveying for construction staking and documenting the new pipeline easement, construction management and inspection, materials testing, and District staff time to perform tie-ins to the existing distribution system.

The project's construction phase is expected to begin in August 2025 and be completed by the end of the calendar year. For this reason, staff assumes all charges will be reflected in FY25/26 and that no additional funding will be needed in FY 26/27.

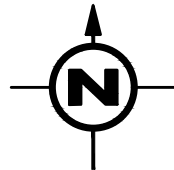
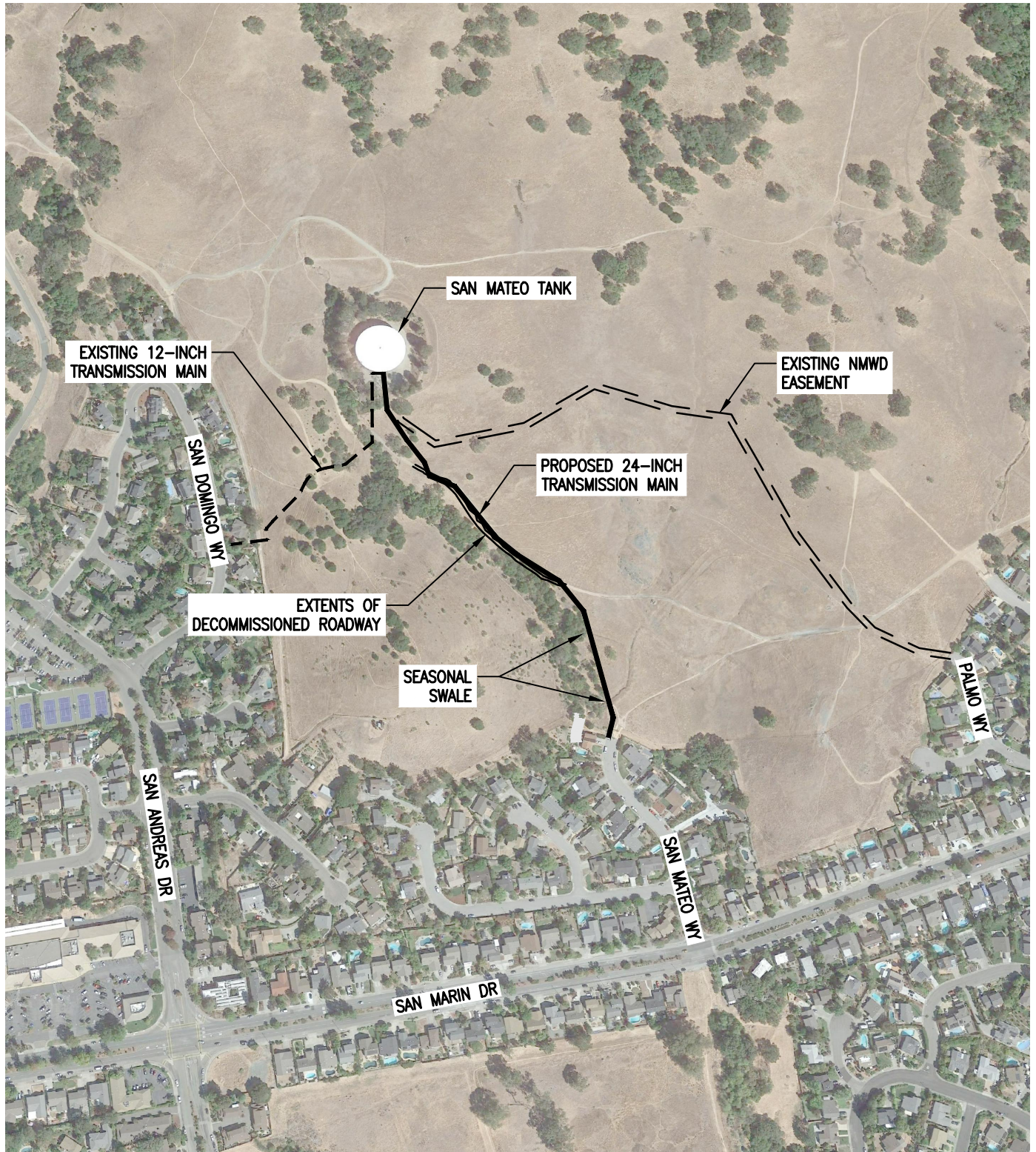
#### RECOMMENDATION

That the Board approve award of the contract to Team Ghilotti, Inc., and authorize the General Manager to execute an agreement with Team Ghilotti, Inc. for the construction phase of the San Mateo Tank Transmission Main Project.

#### ATTACHMENTS:

1. San Mateo Tank Transmission Main Site Map
2. BOD Memo for Bid Advertisement, dated March 18, 2025





**SAN MATEO TANK – 24" TRANSMISSION MAIN  
FOR FIRE SAFETY AND RELIABILITY  
APNs 124-020-07, 124-020-24**

DATE	SCALE	JOB. NO.	DWG. NO.
2/10/21	NTS	7150	MAP





## MEMORANDUM

To: Board of Directors Date: March 18, 2025

From: Eric Miller, Assistant General Manager/Chief Engineer *EM*  
 Avram Pearlman, Associate Engineer *AP*

Subj: Approve Bid Advertisement for San Mateo Tank 24" Transmission Main Project  
R:\Folders by Job No\7000 jobs\7150 San Mateo 24 In Trans Main\BOD Memos\Board Memos\2025 0318 Approve Advertise\7150 SMT 24 in Transmission Main Approve Advertise BOD Memo.doc

**RECOMMENDED ACTION:** The Board authorize bid advertisement of the San Mateo Tank 24" Transmission Main Project

**FINANCIAL IMPACT:** \$1,300,000 (\$1,600,000 planned for FY 25/26 budget)

### Background

The San Mateo Tank was constructed to serve the surrounding Zone 2 customers in 1966, but the tank was sized to accommodate future development along Mount Burdell that was ultimately removed from the City's General Plan. The undeveloped land became the Mount Burdell Open Space Preserve and trusted to the care of the Marin County Open Space District (MCOSD). At the time of construction, the 12-inch transmission line connecting the tank to the Zone 2 distribution system was considered temporary. However, the small size of this line restricts flow into the tank from the San Marin Pump Station, limiting energy efficiency and reducing available fire flows.

The District owns the parcel of land where the tank is located and has previously secured an easement through the Open Space Preserve for an upsized 24-inch pipeline from San Mateo Tank to Palmo Way, as was originally intended for built-out conditions (see Attachment 1, Vicinity Map). This existing easement alignment was found to pass through sensitive habitat and, after coordination with MCOSD, both parties agreed to re-route the upsized 24-inch pipeline to minimize impacts to rare and endangered species. The proposed design for the upsized 24-inch pipeline follows an alternate alignment, connecting to existing Zone 2 distribution system at the end of San Mateo Way rather than Palmo Way.

The San Mateo Tank 24-Inch Transmission Main Project (Project) includes construction of approximately 1,500 feet of new 24-inch HDPE pipeline and appurtenances, conduit for future telemetry and electrical service at the tank site, and seismic resiliency improvements between the transmission main and the tank. Additionally, this project includes decommissioning approximately 800 feet of fire road and restoration improvements within the Mount Burdell Open Space, in coordination with the MCOSD.

The District filed a Notice of Exemption (NOE) under CEQA (Categorical Exemption 3.d – Water Mains Extensions). The NOE was posted at Marin County on January 17, 2018, and received by the California State Clearinghouse on January 19, 2018. No comments were received during the 30-day notice period. The project was subsequently put on hold in 2018 due to changes in capital improvement priorities. At this time, staff recommends proceeding with the project and have confirmed that no changes to the Project's CEQA status are required.

#### Project Status

Even with the modified alignment, the new 24-inch pipeline will pass through open space habitat, including seasonal swales that drain to waters of the State and the U.S. For this reason, multiple permits and agreements were required and successfully obtained for this project.

The following table summarizes each permit and agreement obtained as part of this project, when they were originally executed and their current status:

Table 1 – Permit and Agreement Status

Permit/Agreement	Executed	Status
CEQA Notice of Exemption	1/19/2018	Class 3.d categorical exemption (water main extensions)
USACE Permit	3/12/2020	Expires 3/14/2026
CDFW Permit	4/14/2020	Expires 12/31/2025
RWQCB Permit	11/10/2020	Expires 3/14/2026
Compensatory Mitigation Agreement	12/30/2020	No expiration date
Temp. Construction Easement Agreement	11/17/2021	Expires 12/31/2025
Tribal Monitoring Agreement	2/16/2021	No expiration date

The Project's plans and specifications are 100 percent complete and have been reviewed by District staff. The contract documents will be approved and signed by staff prior to bid advertisement.

The following table identifies the project schedule and key milestones. The project timing is intended to minimize delays due to bird nesting season and allow adequate lead time for the contractor to procure materials.



Table 2 – Project Schedule

Milestone	Date
Finalize Project Documents	March, 2025
Advertise Project	April, 2025
Bid Opening	May, 2025
Board Authorization to Award	June, 2025
Contractor Notice to Proceed	June, 2025
Procure Long-Lead Material	June/July, 2025
End of Bird Nesting Season	August 1, 2025
Begin Construction	August, 2025
Complete Construction	October, 2025

The project will be publicly advertised in the Marin Independent Journal and on the District's Online Plan Room (nmwdbids.com) with electronic plans and specifications available to the prospective bidders to view and purchase.

#### Financial Impact

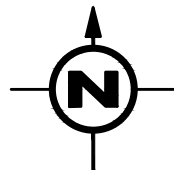
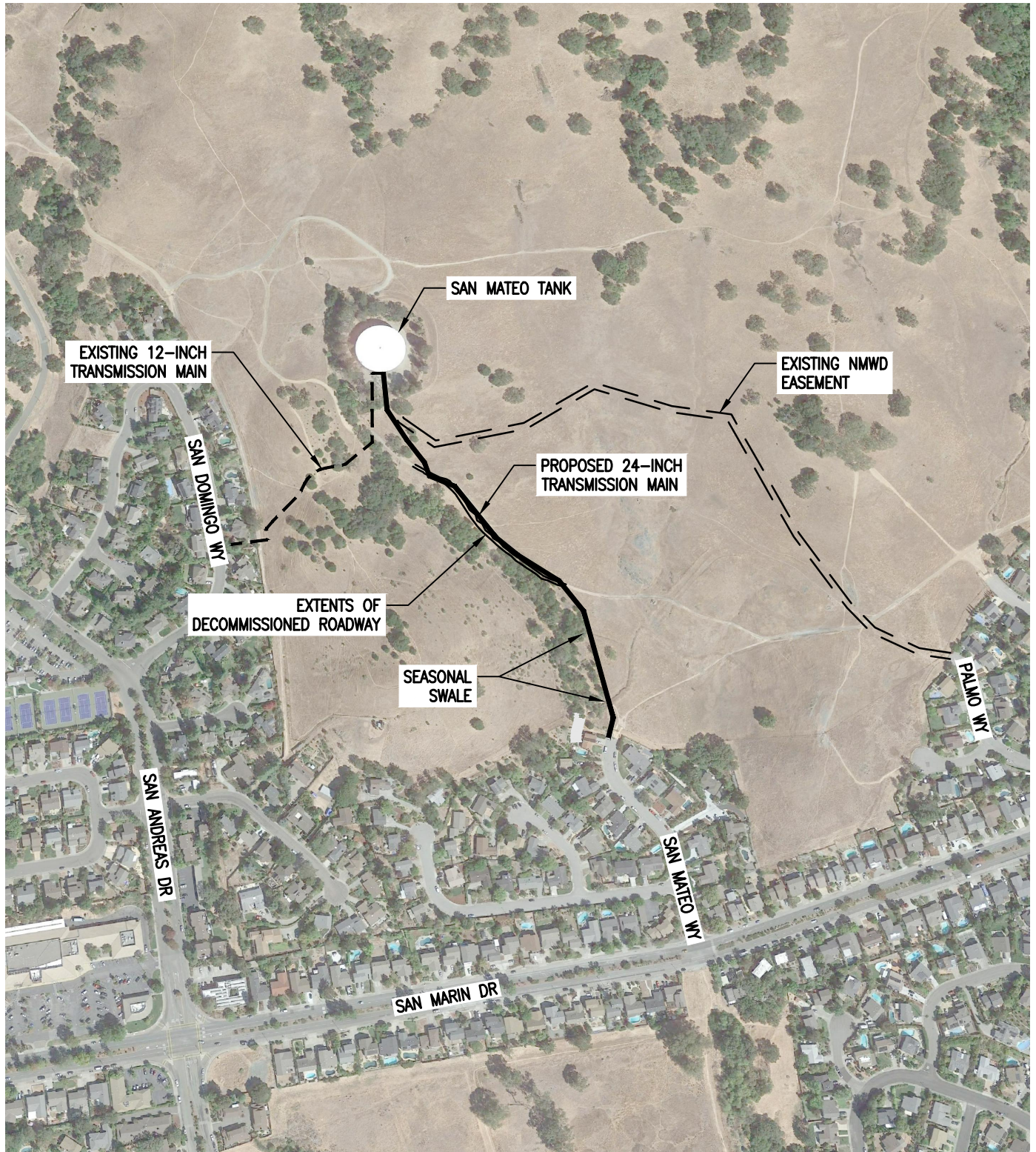
The engineer's estimate of probable cost for the construction phase is \$1,300,000, but actual costs are unknown until the contractor bids are opened. The project's soft costs are estimated at approximately \$300,000, and include environmental compliance support during construction, tribal monitoring, surveying for construction staking and documenting the new pipeline easement, construction management and inspection, materials testing, and District staff time to perform tie-ins to the existing distribution system. The FY25/26 Capital Improvement Program budget includes a forecasted line item for the Project in the amount of \$1,600,000.

#### Recommendation

The Board authorize bid advertisement of the San Mateo Tank 24" Transmission Main Project.

#### ATTACHMENTS

1. Vicinity Map



**SAN MATEO TANK – 24" TRANSMISSION MAIN  
FOR FIRE SAFETY AND RELIABILITY  
APNs 124-020-07, 124-020-24**

DATE	SCALE	JOB. NO.	DWG. NO.
2/10/21	NTS	7150	MAP

8

**MEMORANDUM**

To: Board of Directors

May 20, 2025

From: Julie Blue, Auditor-Controller *JB*  
Nancy Williamson, Accounting Supervisor *NW*

Subj: Fiscal Year 2024-25 3<sup>rd</sup> Quarter Financial Statement  
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**RECOMMENDED ACTION:** Information Only

**FINANCIAL IMPACT:** None at this time

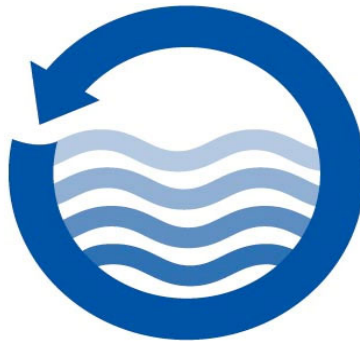
Attached is the FY 2024-25 3<sup>rd</sup> Quarter Financial Statement for all of North Marin Water District's enterprises. The financial statement includes financial transactions for the period of July 1, 2024 through March 31, 2025. Key elements of the report will be highlighted and staff is available to answer questions from the Board of Directors.

**ATTACHMENTS:**

1. FY 2024-25 3<sup>rd</sup> Quarter Financial Statement



# **NORTH MARIN WATER DISTRICT**



## **FINANCIAL STATEMENT FISCAL YEAR 2024-25**

**March 2025**

**NORTH MARIN WATER DISTRICT  
FINANCIAL STATEMENTS  
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# MEMORANDUM

To: Tony Williams, General Manager

May 14, 2025

From: Reviewed by: Julie Blue, Auditor-Controller

Prepared by: Nancy Williamson, Accounting Supervisor and Ling Reilly, Senior Accountant

Subj: Information – FY24/25 March Financial Statement

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## FISCAL YEAR PERFORMANCE COMPARED TO THE ANNUAL BUDGET

### CONSOLIDATED SUMMARY

<b>Actual vs. Budget</b>	<b>Mar-25 Actual</b>	<b>FY24/25 Actual YTD</b>	<b>FY24/25 Budget</b>	<b>FYTD / Budget %</b>
Operating Revenue	\$1,875,862	\$22,669,142	\$28,965,000	78%
Operating Expense	\$2,126,371	\$22,053,956	\$27,864,000	79%
Non-Operating Revenue / (Expense)	(\$40,333)	(\$544,860)	(\$1,254,000)	43%
Net Income / (Loss)	(\$290,843)	\$70,326	(\$153,000)	46%
Other Sources / (Uses)*	\$771,748	(\$5,977,266)	(\$2,507,000)	(238%)
Cash Increase / (Decrease)	\$480,906	(\$5,906,939)	(\$2,660,000)	222%

\* See Page 8.

For the nine months of the fiscal year 2024-2025, the District generated a net Income of \$70,326 and saw a net cash decrease of \$5,906,939. On a seasonally adjusted basis, Operating Revenue came in 6% over budget and Operating Expense came in 6% over budget. \$7,629,579 (87%) of the Capital Improvement Projects Budget was expended this fiscal year to date.

## SUMMARY INCOME STATEMENTS BY SERVICE AREA

### PRESENTED IN ACCORDANCE WITH GENERALLY ACCEPTED ACCOUNTING PRINCIPALS

### NOVATO WATER

<b>Year over Year Comparison</b>	<b>Mar-25 Actual</b>	<b>FY24/25 Actual YTD</b>	<b>FY23/24 Actual YTD</b>	<b>FY25 vs 24 Up/(Down)</b>
Operating Revenue	\$1,747,205	\$20,001,158	\$17,759,515	13%
Operating Expense	1,940,561	19,695,605	16,144,524	22%
Other Income / (Expense)	(33,287)	(527,454)	307,039	-
Net Income / (Loss)	(\$226,643)	(\$221,901)	\$1,922,030	-
Active Accounts	20,878	20,878	20,860	0%
Consumption (MG)	128	1,669	1,566	7%
Average Commodity Rate / 1,000 gal	\$7.55	\$8.04	\$7.65	5%
Income / (Loss) / Active Account	(\$10.86)	(\$10.63)	\$92.14	-
Income / (Loss) / 1,000 Gal	(\$1.77)	(\$0.13)	\$1.23	-
Facility Reserve Charges	\$7,640	\$123,130	\$608,580	(80%)
FRC Transfer (to)/from Recycled Water	\$16,285	(\$753,207)	\$0	-
Developer 'In-Kind' Contributions	\$17,875	\$372,783	\$390,747	(5%)

Consumption for the fiscal year to date was 7% more than the prior year. Total operating revenue, which includes wheeling and other miscellaneous service charges, increased \$2,241,643 from the prior year. Total operating expense was \$3,551,081 more than last year.

The Stafford Treatment Plant produced 66 MG this fiscal year-to-date at a cost of \$21,089/MG versus \$4,251/MG<sup>3</sup> from SCWA. The budget for Stafford is 600 MG at a cost of \$4,255/MG.

The fiscal year net loss (which includes non-operating items such as interest revenue and expense) of \$221,901 compares to a budgeted net income for the year of \$433,000 and to a net income of \$1,922,030 for the prior year. \$5,610,978 (94%) of the Novato Water Capital Improvement Project Budget was spent versus \$7,930,358 (57%) for the prior year. \$123,130 in Facility Reserve Charges (FRC) have been collected (\$793,000 is budgeted). FRC reserves totaling \$753,207 were transferred this fiscal year from the Novato Water Fund to the Recycled Water Fund. The Novato FRC Reserve has a net deficit of \$10,129,156 arising from transfers to the RW Fund in advance of FRC receipts. This is up from a net deficit of \$6,517,705 last year. That deficit will be reimbursed by future Connection Fee revenue. The Novato cash balance increased \$419,568 in March and stood at \$14,427,549 at month end, compared to a budgeted projection of \$19,106,187 at fiscal year-end.

<b><u>NOVATO RECYCLED</u></b>	<b>Mar-25</b>	<b>FY24/25</b>	<b>FY23/24</b>	<b>FY25 vs 24</b>
<b>Year over Year Comparison</b>	<b><u>Actual</u></b>	<b><u>Actual YTD</u></b>	<b><u>Actual YTD</u></b>	<b><u>Up/(Down)</u></b>
Operating Revenue	\$46,486	\$1,543,428	\$1,035,305	49%
Operating Expense	77,297	1,119,308	970,523	15%
Other Income / (Expense)	(4,915)	(3,727)	74,728	-
Net Income / (Loss)	<u>(\$35,726)</u>	<u>\$420,393</u>	<u>\$139,510</u>	201%
Active Accounts	104	104	101	3%
Consumption (MG)	1.0	150.3	120.7	25%
Average Commodity Rate / 1,000 gal (net)	\$10.37	\$8.57	\$7.50	14%
Deer Island Production (MG)	0.0	0.0	4.2	-
Novato Sanitary Production (MG)	1.3	145.0	86.3	68%
Las Gallinas Production (MG)	0.4	51.0	29.5	73%
Potable Water Input (MG)	(0.0)	5.0	9.3	(46%)
FRC Transfer from Novato	(\$16,285)	\$753,207	\$0	-
RW Costs	\$15,423	\$303,005	\$181,353	67%

150.3 MG was delivered to RW customers this fiscal year to date, 25% more than the prior year. Operating revenue was 49% more than last year. Total operating expense was 15% more than the prior year. The recycled water was produced at a cost of \$2,319/MG<sup>2</sup> (including potable water consumed) versus \$4,251/MG<sup>3</sup> from SCWA. The budgeted production cost of recycled water is \$2,781/MG.

The fiscal year net income of \$420,393 compares to a budgeted net loss for the year of \$323,000 and a net income of \$139,510 for the prior year. \$274,951 (61%) of the Recycled Water Capital Improvement Project Budget was spent versus \$70,980 (8%) for the prior year.

The Novato Recycled cash balance stood at \$8,143,857 at month end, \$6.7M of which amount resides in restricted reserves for debt service, the Deer Island Facility Replacement Fund and the Recycled Water Capital Replacement and Expansion Fund.

<sup>1</sup> Stafford production cost = TP op expense (\$862,190) + SRF loan interest (\$83,585) + plant depreciation (\$438,260)/66 MG produced

<sup>2</sup> Recycled Water production cost = purchased water cost (\$303,005) + treatment expense (\$61,933) + Deer Island RW Facility SRF loan interest (\$14,081) + Deer Island plant depreciation (\$86,939)/201 MG produced

<sup>3</sup> SCWA production cost per MG = O&M charge (\$3,423) + debt service charge (\$278) + Russian River conservation charge (\$489) + Russian River projects charge (\$61)



<b>WEST MARIN WATER</b>	<b>Mar-25</b>	<b>FY24/25</b>	<b>FY23/24</b>	<b>FY25 vs 24</b>
<b>Year over Year Comparison</b>	<b>Actual</b>	<b>Actual YTD</b>	<b>Actual YTD</b>	<b>Up/(Down)</b>
Operating Revenue	\$53,414	\$865,752	\$716,325	21%
Operating Expense	85,260	954,229	803,247	19%
Other Income / (Expense)	(2,131)	(12,545)	1,608	-
Net Income / (Loss)	<u>(\$33,976)</u>	<u>(\$101,022)</u>	<u>(\$85,314)</u>	18%
Active Accounts	801	801	792	1%
Consumption (MG)	3.7	46.7	38.2	22%
Average Commodity Rate / 1,000 gal (net)	\$7.10	\$13.57	\$13.27	2%
Income/ (Loss) / Active Account	(\$42.42)	(\$126.12)	(\$107.72)	17%
Income / (Loss) / 1,000 Gal	(\$9.29)	(\$2.17)	(\$2.23)	(3%)
Facility Reserve Charges	\$0	\$31,820	\$21,660	47%
Developer 'In-Kind' Contributions	\$1,180	\$161,711	\$9,471	1607%

Consumption for the fiscal year was 22% more than the prior year. Operating revenue was 21% more than last year.

Operating expenditures were \$150,982, or 19% more than the previous year. The fiscal year net loss of \$101,022 compares to a budgeted annual net loss of \$254,000 and to a net loss of \$85,314 for the prior year. \$100,630 (23%) of the Capital Improvement Project Budget was expended this fiscal year, and \$31,820 in connection fees have been collected (\$0 is budgeted). The West Marin cash balance increased \$33,469 in March and stood at \$791,382 at month end, compared to a budgeted projection of \$482,000 at fiscal year-end.

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<b>OCEANA MARIN SEWER</b>	<b>Mar-25</b>	<b>FY24/25</b>	<b>FY23/24</b>	<b>FY25 vs 24</b>
<b>Year over Year Comparison</b>	<b>Actual</b>	<b>Actual YTD</b>	<b>Actual YTD</b>	<b>Up/(Down)</b>
Operating Revenue	\$28,756	\$258,804	\$243,368	6%
Operating Expense	23,254	284,814	270,305	5%
Other Income / (Expense)	0	(1,134)	18,187	-
Net Income / (Loss)	<u>\$5,502</u>	<u>(\$27,143)</u>	<u>(\$8,750)</u>	210%
Active Accounts	240	240	236	2%
Monthly Sewer Service Charge	\$121	\$121	\$115	6%
Income / (Loss) / Active Account	\$22.93	(\$113.10)	(\$37.08)	-
Sewage Facilities Connection Charges	\$0	\$0	\$75,000	-

Operating revenue of \$258,804 was 6% more than the previous year due to the 6% rate increase effective July 1, 2024, and four new connections. Operating expenditures were 5%, or \$14,508 more than the previous year. The fiscal year net loss of \$27,143 compares to a budgeted annual net loss of \$35,000 and to a net loss of \$8,750 for the prior year. \$1,643,020 (86%) of the Capital Improvement Project Budget has been expended this fiscal year.

\$0 in Sewage Facilities Connection Charges (SFCC) have been collected (\$0 is budgeted). The Oceana Marin cash balance is currently \$0 pending grant reimbursement and transfer of loan funds from Novato.

**NORTH MARIN WATER DISTRICT  
STATEMENT OF NET POSITION  
FOR THE PERIOD ENDING MARCH 31, 2025**

	<b>TOTAL</b>	<b>NOVATO WATER</b>	<b>NOVATO RECYCLED</b>	<b>WEST MARIN WATER</b>	<b>OCEANA MARIN SEWER</b>
<b>ASSETS</b>					
<b>Cash &amp; Investments</b>					
Unrestricted/Undesignated Cash	\$1,561,446	\$0	\$1,192,948	\$368,497	\$0
<b>Restricted Cash</b> (Note 1)					
Connection Fee Fund	\$0	\$0	\$0	\$0	\$0
Deer Island RWF Replacement Fund	215,000	0	215,000	0	0
Capital Replacement & Expansion Fund	5,631,837	0	5,631,837	0	0
STP SRF Reserve-Marine Co Treasury	1,062,141	1,062,141	0	0	0
RWS North/South SRF Reserve Fund	614,299	0	614,299	0	0
RW Central Area SRF Reserve Fund	275,773	0	275,773	0	0
DL Falk Const Escrow Acct	634,717	634,717	0	0	0
<b>Designated Cash</b> (Note 2)					
Liability Contingency Fund	1,405,370	1,306,485	0	98,885	0
Retiree Medical Benefits Fund	4,869,618	4,869,618	0	0	0
Maintenance Accrual Fund	0	0	0	0	0
Operating Reserve Fund	6,279,584	5,741,584	214,000	324,000	0
Webster Bank-Admin Bldg/CIP Fund	779,297	779,297	0	0	0
<b>Total Cash</b>	<b>\$23,330,087</b>	<b>\$14,394,848</b>	<b>\$8,143,857</b>	<b>\$791,382</b>	<b>\$0</b>
Gain/(Loss) on MV of Investments	32,701	\$32,701	\$0	\$0	\$0
<b>Market Value of Cash &amp; Investments</b>	<b>\$23,362,788</b>	<b>\$14,427,549</b>	<b>\$8,143,857</b>	<b>\$791,382</b>	<b>\$0</b>
<b>Current Assets</b>					
Net Receivables - Consumers	\$1,523,220	\$1,403,083	\$37,928	\$14,396	\$67,813
Accrued Water Sales	2,405,591	1,954,093	332,249	119,249	0
Accounts Receivable-Other	330,131	88,323	6,492	1,188	234,128
Prepaid Expense	376,943	376,943	0	0	0
Reimbursable Small Jobs	4,137	4,137	0	0	0
Interest Receivable	0	0	0	0	0
Inventories	1,058,904	1,058,904	0	0	0
Deposits Receivable	29,982	29,982	0	0	0
<b>Total Current Assets</b>	<b>\$5,728,909</b>	<b>\$4,915,464</b>	<b>\$376,670</b>	<b>\$134,833</b>	<b>\$301,941</b>

**NORTH MARIN WATER DISTRICT  
STATEMENT OF NET POSITION  
FOR THE PERIOD ENDING MARCH 31, 2025**

	<b>TOTAL</b>	<b>NOVATO WATER</b>	<b>NOVATO RECYCLED</b>	<b>WEST MARIN WATER</b>	<b>OCEANA MARIN SEWER</b>
<b>Loans Receivable</b>					
Employee Loans (Note 3)	\$550,000	\$550,000	\$0	\$0	\$0
Due From Other Funds (Note 10)	191,298	191,298	0	0	0
Other Long Term Receivables (Note 4)	3,579,170	2,589,434	983,592	6,143	0
<b>Loans Receivable</b>	<b>\$4,320,468</b>	<b>\$3,330,732</b>	<b>\$983,592</b>	<b>\$6,143</b>	<b>\$0</b>
<b>Property and Plant</b>					
Land & Land Rights	\$1,493,091	\$1,368,872	\$0	\$123,411	\$808
Dam, Lake, & Source Facilities	5,675,845	5,183,433	0	492,412	0
Treatment Facilities	23,486,730	19,076,812	2,666,198	819,741	923,980
Storage Facilities	26,430,232	21,218,225	1,643,458	3,568,548	0
Transmission Facilities (16"+)	29,503,127	29,380,803	0	122,324	0
Distribution and Pumping Facilities	112,742,187	74,389,354	32,206,095	6,146,738	0
Sewer Mains, Pumps, & Laterals	1,246,342	0	0	0	1,246,342
<b>Sub-Total</b>	<b>\$200,577,555</b>	<b>\$150,617,499</b>	<b>\$36,515,751</b>	<b>\$11,273,174</b>	<b>\$2,171,131</b>
Less Accumulated Depreciation (Note 5)	(77,034,246)	(62,611,197)	(7,990,462)	(5,172,346)	(1,260,242)
<b>Net Property and Plant</b>	<b>\$123,543,308</b>	<b>\$88,006,302</b>	<b>\$28,525,290</b>	<b>\$6,100,828</b>	<b>\$910,889</b>
<b>Buildings and Equipment (Note 6)</b>					
Buildings	\$2,488,753	\$2,488,753	\$0	\$0	\$0
Office Equipment	1,328,898	1,328,898	0	0	0
Laboratory Equipment	258,471	258,471	0	0	0
Trucks & Automobiles	2,281,180	2,281,180	0	0	0
Construction Equipment	1,254,528	1,254,528	0	0	0
Tools, Shop Equipment	464,110	464,110	0	0	0
Lease Assets	0	0	0	0	0
<b>Sub-Total</b>	<b>\$8,075,939</b>	<b>\$8,075,939</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
Less Accumulated Depreciation (Note 5)	(5,648,719)	(5,648,719)	0	0	0
<b>Net Buildings and Equipment</b>	<b>\$2,427,220</b>	<b>\$2,427,220</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>Construction In Progress</b>					
Developer	\$2,041,686	\$1,865,402	\$0	\$176,283	\$0
District	32,737,065	27,837,253	235,351	2,445,982	2,218,479
<b>Total Construction in Progress</b>	<b>34,778,751</b>	<b>29,702,655</b>	<b>235,351</b>	<b>2,622,266</b>	<b>2,218,479</b>
<b>Net Physical Plant &amp; Equipment</b>	<b>160,749,279</b>	<b>120,136,178</b>	<b>28,760,641</b>	<b>8,723,093</b>	<b>3,129,367</b>
Deferred Outflow of Resources-GASB68	6,778,572	6,778,572	0	0	0
Deferred Outflow of Resources-GASB75	236,289	236,289	0	0	0
<b>TOTAL ASSETS</b>	<b>\$201,176,305</b>	<b>\$149,824,784</b>	<b>\$38,264,759</b>	<b>\$9,655,452</b>	<b>\$3,431,309</b>

**NORTH MARIN WATER DISTRICT  
STATEMENT OF NET POSITION  
FOR THE PERIOD ENDING MARCH 31, 2025**

	<b>TOTAL</b>	<b>NOVATO WATER</b>	<b>NOVATO RECYCLED</b>	<b>WEST MARIN WATER</b>	<b>OCEANA MARIN SEWER</b>
<b>LIABILITIES AND NET ASSETS</b>					
<b>Current Liabilities</b>					
Trade Accounts Payable	\$1,948,343	\$1,877,460	\$70,883	\$0	\$0
Reimbursement Prog. Unclaimed Funds	435,950	386,300	0	49,650	0
Loan Debt Principal Payable-Current	1,451,758	469,285	982,474	0	0
Bank of Marin Principal Payable-Current	450,071	392,462	0	57,609	0
JP Morgan/Chase AMI Loan-Current	305,000	305,000	0	0	0
Webster Bank-Admin Bldg/CIP Loan-Current	800,835	800,835	0	0	0
WM Loan Due to Novato-Current	93,168	0	0	93,168	0
Accrued Interest Payable-SRF Loan	106,258	25,091	81,168	0	0
JP Morgan/Chase AMI Loan Interest Payable	6,062	6,062	0	0	0
Webster Bank Loan Interest Payable	45,588	45,588	0	0	0
WM Loan from Novato-Loan Interest Payable	16,915	0	0	16,915	0
Deposits/Performance Bonds	330,612	314,362	0	14,250	2,000
Retiree Health Benefits Payable - Current	249,047	249,047	0	0	0
Unemployment Insurance Reserve (Note 8)	13,640	13,640	0	0	0
Payroll Benefits (Note 9)	1,064,274	977,468	28,786	43,515	14,505
Due To Other Funds (Note 10)	191,298	0	0	0	191,298
Enterprise Vehicle Leases	43,647	43,647	0	0	0
Deferred Revenue	86,268	0	0	0	86,268
<b>Total Current Liabilities</b>	<b>\$7,638,734</b>	<b>\$5,906,246</b>	<b>\$1,163,310</b>	<b>\$275,107</b>	<b>\$294,071</b>
<b>Restricted Liabilities</b>					
Construction Advances	\$618,619	\$271,693	\$0	\$346,925	\$0
<b>Total Restricted Liabilities</b>	<b>\$618,619</b>	<b>\$271,693</b>	<b>\$0</b>	<b>\$346,925</b>	<b>\$0</b>
<b>Long Term Liabilities (Note 7)</b>					
JP Morgan/Chase AMI Loan Payable	\$2,380,000	\$2,380,000	\$0	\$0	\$0
Webster Bank-Admin Bldg/CIP Loan Payable	16,789,561	16,789,561	0	0	0
WM Loan from Novato	727,902		0	727,902	0
STP Rehab SRF Loan	3,961,895	3,961,895	0	0	0
RWF SRF Loan	527,663	0	527,663	0	0
RWS North/South Expansion SRF Loan	3,943,996	0	3,943,996	0	0
RWS Central Expansion SRF Loan	5,421,800	0	5,421,800	0	0
Bank of Marin Loan	2,804,607	2,445,617	0	358,990	0
Enterprise Vehicle Leases	331,546	331,546	0	0	0
Net Pension Liability	18,307,785	18,307,785	0	0	0
Total OPEB Liability (Note 2)	4,620,571	4,620,571	0	0	0
<b>Total Long Term Liabilities</b>	<b>\$59,817,326</b>	<b>\$48,836,975</b>	<b>\$9,893,459</b>	<b>\$1,086,892</b>	<b>\$0</b>
<b>Deferred Inflow of Resources-GASB 68</b>	<b>728,240</b>	<b>728,240</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Deferred Inflow of Resources-GASB 75</b>	<b>63,082</b>	<b>63,082</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Deferred Inflow of Resources-Leases</b>	<b>300,484</b>	<b>\$295,199</b>	<b>0</b>	<b>\$5,285</b>	<b>0</b>
<b>TOTAL LIABILITIES</b>	<b>\$69,166,484</b>	<b>\$56,101,435</b>	<b>\$11,056,769</b>	<b>\$1,714,209</b>	<b>\$294,071</b>

**NORTH MARIN WATER DISTRICT  
STATEMENT OF NET POSITION  
FOR THE PERIOD ENDING MARCH 31, 2025**

	<b>TOTAL</b>	<b>NOVATO WATER</b>	<b>NOVATO RECYCLED</b>	<b>WEST MARIN WATER</b>	<b>OCEANA MARIN SEWER</b>
<b>Net Assets</b>					
<b>Invested in Capital Assets</b>					
Contributions in Aid of Construction	\$89,118,022	\$80,252,945	\$5,810,128	\$2,375,194	\$679,755
Grants in Aid of Construction	15,970,081	538,810	10,108,537	3,784,948	1,537,787
Connection Fees	50,763,755	33,801,927	13,627,899	2,512,474	821,455
<b>Total Investment</b>	<b>\$155,851,859</b>	<b>\$114,593,682</b>	<b>\$29,546,564</b>	<b>\$8,672,617</b>	<b>\$3,038,997</b>
<b>Restricted Reserves</b>					
Connection Fee Fund	(\$11,262,102)	(\$10,129,156)	\$0	(\$880,603)	(\$252,344)
Deer Island RWF Replacement Fund	215,000	0	215,000	0	0
Capital Replacement & Expansion Fund	5,974,461	0	5,974,461	0	0
RWS North/South SRF Reserve Fund	614,299	0	614,299	0	0
RW Central Area SRF Reserve Fund	275,773	0	275,773	0	0
<b>Designated Reserves</b>					
Liability Contingency Fund	1,405,370	1,306,485	0	98,885	0
Maintenance Accrual Fund	4,000,000	4,000,000	0	0	0
Retiree Medical Benefits Fund	4,869,618	4,869,618	0	0	0
Operating Reserve Fund	7,862,000	7,216,000	214,000	324,000	108,000
Webster Bank-Admin Bldg/CIP Reserve	779,297	779,297	0	0	0
Earned Surplus - Prior Yrs	(40,082,215)	(30,161,811)	(10,074,499)	(140,634)	294,729
Net Income/(Loss)	70,326	(221,901)	420,393	(101,022)	(27,143)
Prior Period Adjustment	0	0	0	0	0
Transfer (To)/From Reserves (see below)	1,436,135	1,471,135	22,000	(32,000)	(25,000)
<b>Total Restricted &amp; Designated</b>	<b>(\$23,842,039)</b>	<b>(\$20,870,333)</b>	<b>(\$2,338,574)</b>	<b>(\$731,374)</b>	<b>\$98,241</b>
<b>TOTAL NET POSITION</b>	<b>\$132,009,820</b>	<b>\$93,723,349</b>	<b>\$27,207,990</b>	<b>\$7,941,243</b>	<b>\$3,137,238</b>
<b>Transfer (To)/From Reserves</b>					
Connection Fee	\$0	\$0	\$0	\$0	\$0
Liability Reserve	300,000	300,000	0	0	0
Capital Replacement & Expansion Fund	0	0	0	0	0
Maintenance Reserve	0	0	0	0	0
RWF Replacement Fund	0	0	0	0	0
Retiree Medical Insurance Fund	(582,396)	(582,396)	0	0	0
(Gain)/Loss WC Fund	0	0	0	0	0
Bank of Marin Project Fund	0	0	0	0	0
Operating Reserve Fund	(907,000)	(872,000)	22,000	(32,000)	(25,000)
Trsf to Webster Bank-Admin Bldg/CIP Fund	2,625,531	2,625,531	0	0	0
<b>Total Transfer</b>	<b>\$1,436,135</b>	<b>\$1,471,135</b>	<b>\$22,000</b>	<b>(\$32,000)</b>	<b>(\$25,000)</b>
<b>TOTAL LIABILITIES AND FUND BALANCE</b>	<b>\$201,176,305</b>	<b>\$149,824,784</b>	<b>\$38,264,759</b>	<b>\$9,655,452</b>	<b>\$3,431,309</b>

**NORTH MARIN WATER DISTRICT**  
**SOURCES AND USES OF FUNDS STATEMENT - ALL SERVICE AREAS COMBINED**  
**FOR THE PERIOD ENDING MARCH 31, 2025**

	YTD Actual	Annual Budget	YTD/ Budget %	Prior YTD Actual
<b>OPERATING REVENUE</b>				
Water Rate Revenue	\$15,358,712	\$18,904,000	81%	\$13,402,203
Bimonthly Service Charge	6,713,342	9,217,000	73%	5,757,828
Sewer Service Charge	258,804	347,000	75%	242,168
Wheeling & Misc Service Charges	338,284	497,000	68%	352,314
<b>TOTAL OPERATING REVENUE</b>	<b>\$22,669,142</b>	<b>\$28,965,000</b>	<b>78%</b>	<b>\$19,754,512</b>
<b>OPERATING EXPENDITURES</b>				
Source of Supply	\$7,418,001	\$7,096,000	105%	\$4,400,087
Pumping	656,329	649,000	101%	474,935
Operations	1,160,101	1,431,000	81%	843,396
Water Treatment	1,899,825	3,474,000	55%	2,091,307
Sewer Operations	185,196	257,000	72%	184,920
Transmission & Distribution	3,322,976	5,024,000	66%	2,790,846
Consumer Accounting	433,314	607,000	71%	365,534
Water Conservation	353,356	506,000	70%	306,168
General & Administrative	3,559,238	4,542,000	78%	3,616,769
Depreciation	3,065,620	4,278,000	72%	3,114,638
<b>TOTAL OPERATING EXPENDITURES</b>	<b>\$22,053,956</b>	<b>\$27,864,000</b>	<b>79%</b>	<b>\$18,188,599</b>
<b>NET OPERATING INCOME (LOSS)</b>	<b>\$615,186</b>	<b>\$1,101,000</b>	<b>56%</b>	<b>\$1,565,913</b>
<b>NON-OPERATING REVENUE/(EXPENSE)</b>				
Tax Proceeds	\$82,726	\$110,000	75%	\$79,003
Interest Revenue	565,488	475,000	119%	1,243,152
Miscellaneous Revenue	219,131	78,000	281%	321,961
Loan Interest Expense	(819,322)	(1,116,000)	73%	(886,871)
Miscellaneous Expense	(592,882)	(253,000)	234%	(355,683)
Capital Contribution Expense-NSD & LGVSD	0	(548,000)	0%	0
<b>TOTAL NON-OP REVENUE/(EXPENSE)</b>	<b>(\$544,860)</b>	<b>(\$1,254,000)</b>	<b>43%</b>	<b>\$401,562</b>
<b>NET INCOME/(LOSS)</b>	<b>\$70,326</b>	<b>(\$153,000)</b>	<b>-46%</b>	<b>\$1,967,475</b>
<b>OTHER SOURCES/(USES) OF FUNDS</b>				
Add Depreciation Expense	\$3,065,620	\$4,278,000	72%	\$3,114,638
Connection Fees	154,950	793,000	20%	705,240
Loan Proceeds	0	2,425,000	0%	0
Grant Proceeds	1,207,212	1,339,000	90%	48,226
Marin County Club Loan Principal Pmts	32,299	39,000	83%	31,978
MMWD AEEP Capital Contribution	0	166,000	0%	0
Transfers In from Capital Expansion Fund	0	450,000		0
Capital Equipment Expenditures	(558,533)	(1,033,000)	54%	(371,579)
Capital Improvement Projects	(7,629,579)	(8,798,000)	87%	(8,313,263)
Capital Plan Variance Adjustment	0	1,286,000	-	0
Bond & Loan Principal Payments	(2,686,349)	(3,452,000)	78%	(2,663,845)
Change in Working Capital	437,115			1,029
<b>TOTAL OTHER SOURCES/(USES)</b>	<b>(\$5,977,266)</b>	<b>(\$2,507,000)</b>	<b>238%</b>	<b>(\$7,447,575)</b>
<b>CASH INCREASE/(DECREASE)</b>	<b>(\$5,906,939)</b>	<b>(\$2,660,000)</b>	<b>222%</b>	<b>(\$5,480,100)</b>

**NORTH MARIN WATER DISTRICT  
INCOME STATEMENT AND CASH FLOW BY SERVICE AREA  
FOR THE PERIOD ENDING MARCH 31, 2025**

<b>SUMMARY INCOME STATEMENT</b>		<b>NOVATO WATER</b>	<b>NOVATO RECYCLED</b>	<b>WEST MARIN WATER</b>	<b>OCEANA MARIN SEWER</b>
Operating Revenue	\$22,669,142	\$20,001,158	\$1,543,428	\$865,752	\$258,804
Operating Expense	22,053,956	19,695,605	1,119,308	954,229	284,814
<b>OPERATING INCOME/(LOSS)</b>	<b>\$615,186</b>	<b>\$305,553</b>	<b>\$424,120</b>	<b>(\$88,477)</b>	<b>(\$26,010)</b>
Non-Operating Revenue/(Expense)	(544,860)	(527,454)	(3,727)	(12,545)	(1,134)
<b>NET INCOME/(LOSS)</b>	<b>\$70,326</b>	<b>(\$221,901)</b>	<b>\$420,393</b>	<b>(\$101,022)</b>	<b>(\$27,143)</b>
<b>CAPITAL CONTRIBUTIONS</b>					
Developer In-Kind Contributions	\$533,979	\$372,783	\$0	\$161,711	(\$515)
Connection Fees	154,950	123,130	0	31,820	0
Grant Proceeds	1,207,212	16,456	0	236	1,190,519
FRC Transfer	0	(753,207)	753,207	0	0
<b>CAPITAL CONTRIBUTIONS</b>	<b>\$1,896,141</b>	<b>(\$240,838)</b>	<b>\$753,207</b>	<b>\$193,767</b>	<b>\$1,190,004</b>
Prior Period Adjustments	0	0	0	0	0
<b>CHANGE IN NET POSITION</b>	<b>\$1,966,467</b>	<b>(\$462,739)</b>	<b>\$1,173,600</b>	<b>\$92,745</b>	<b>\$1,162,861</b>
Net Position June 30, 2024	130,043,353	94,186,088	26,034,390	7,848,498	1,974,377
Net Position March 31, 2025	<u>\$132,009,820</u>	<u>\$93,723,349</u>	<u>\$27,207,990</u>	<u>\$7,941,243</u>	<u>\$3,137,238</u>
<b>CASH FLOW STATEMENT</b>					
Net Income/(Loss)	\$70,326	(\$221,901)	\$420,393	(\$101,022)	(\$27,143)
Add back Depreciation	3,065,620	2,246,351	592,525	185,762	40,981
<b>Cash Generated From Operations</b>	<b>\$3,135,946</b>	<b>\$2,024,450</b>	<b>\$1,012,918</b>	<b>\$84,740</b>	<b>\$13,838</b>
<b>Other Sources (Uses) of Funds</b>					
Connection Fee Revenue	\$154,950	\$123,130	\$0	\$31,820	\$0
Grant Proceeds	1,207,212	16,456	0	236	1,190,519
Capital Assets Acquisition	(8,188,112)	(6,132,330)	(274,951)	(100,630)	(1,680,202)
Caltrans AEEP Capital Contribution	0	0	0	0	0
Marin Country Club Loan Principal Pmts	32,299	0	32,299	0	0
Principal Paid on Debt	(2,686,349)	(1,916,323)	(637,561)	(132,464)	0
Consumer Receivables Decr (Incr)	249,012	106,324	46,936	158,962	(63,210)
Construction Advances (Decr) Incr	(197,048)	(326,236)	0	132,673	(3,485)
Other Assets Decr (Incr)	1,968,451	1,874,856	12,499	120,981	(39,884)
Other Liabilities (Decr) Incr	(478,795)	(546,266)	(22,401)	2,919	86,953
Trade Accounts Payable (Decr) Incr	(1,104,505)	(1,158,193)	60,878	0	(7,190)
Connection Fee Transfer	0	(753,207)	753,207	0	0
Interdistrict Transfers	0	0	0	0	0
Interdistrict Loan Due To (From)	0	(191,298)	0	0	191,298
<b>Total Other Sources (Uses)</b>	<b>(\$9,042,885)</b>	<b>(\$8,903,088)</b>	<b>(\$29,093)</b>	<b>\$214,497</b>	<b>(\$325,201)</b>
<b>Net Cash Provided (Used)</b>	<b>(\$5,906,939)</b>	<b>(\$6,878,639)</b>	<b>\$983,825</b>	<b>\$299,237</b>	<b>(\$311,363)</b>
<b>MV Cash &amp; Investments June 30, 2024</b>	<b>\$29,269,726</b>	<b>\$21,306,187</b>	<b>\$7,160,032</b>	<b>\$492,145</b>	<b>\$311,363</b>
<b>MV Cash &amp; Investments March 31, 2025</b>	<u><b>\$23,362,787</b></u>	<u><b>\$14,427,548</b></u>	<u><b>\$8,143,857</b></u>	<u><b>\$791,382</b></u>	<u><b>\$0</b></u>

**NOVATO WATER**  
**DETAIL INCOME STATEMENT**  
**FOR THE PERIOD ENDING MARCH 31, 2025**

	<b>MARCH 2025</b>	<b>YEAR TO DATE ACTUAL</b>	<b>YTD/ BUDGET%</b>	<b>PRIOR YTD ACTUAL</b>
<b>OPERATING REVENUE</b>				
Water Sales	\$985,908	\$13,550,529	81%	\$12,019,900
Bill Adjustments	(16,987)	(132,169)	389%	(49,406)
Bimonthly Service Charges	752,317	6,252,130	72%	5,445,166
Account Turn-on Charges	9,140	62,265	64%	69,855
New Account Charges	210	2,935	73%	2,990
Returned Check Charges	18	189	-	72
Hydrant Meter Up/Down Charges	0	1,400	47%	500
Backflow Service Charges	14,453	130,218	76%	128,384
Lab Service-Outside Clients	1,532	32,763	91%	26,601
Wheeling Charges - MMWD	614	100,899	68%	115,453
<b>TOTAL OPERATING REVENUE</b>	<b>\$1,747,205</b>	<b>\$20,001,158</b>	<b>77%</b>	<b>\$17,759,515</b>
<b>TOTAL EXPENDITURES</b>				
<b>SOURCE OF SUPPLY</b>				
Supervision & Engineering	\$463	\$4,377	36%	\$7,642
Operating Expense - Source	815	10,640	133%	6,018
Maint/Monitoring of Dam	329	34,174	107%	36,171
Maint of Lake & Intakes	0	5,223	174%	2,123
Maint of Structures	0	684	68%	868
Maint of Watershed	0	1,210	3%	32,212
Water Quality Surveillance	158	1,556	156%	792
Fishery Maint	0	616	-	0
Purchased Water	339,185	7,039,278	107%	4,115,274
Fines, Penalties & Fees	0	2,251	75%	2,009
GASB68 Adjustment	0	0	0%	0
<b>SOURCE OF SUPPLY</b>	<b>\$340,951</b>	<b>\$7,100,009</b>	<b>106%</b>	<b>\$4,203,109</b>
<b>PUMPING</b>				
Maint of Structures & Grounds	\$2,593	\$36,125	84%	\$29,655
Maint of Pumping Equipment	5,119	88,570	354%	29,280
Electric Power	33,019	454,847	95%	349,455
GASB68 Adjustment (Pension)	0	0	0%	0
GASB75 Adjustment (OPEB)	0	0	-	0
<b>PUMPING</b>	<b>\$40,731</b>	<b>\$579,542</b>	<b>104%</b>	<b>\$408,390</b>
<b>OPERATIONS</b>				
Supervision & Engineering	\$26,678	\$310,619	94%	\$222,316
Operating Expense - Operations	63,704	563,941	103%	374,959
Maintenance Expense	11,026	62,395	97%	42,651
Telemetry Equipment/Controls Maint	2,360	69,673	112%	64,761
Leased Lines	2,169	19,700	68%	20,912
GASB68 Adjustment (Pension)	0	0	0%	0
<b>OPERATIONS</b>	<b>\$105,937</b>	<b>\$1,026,328</b>	<b>80%</b>	<b>\$725,600</b>



**NOVATO WATER**  
**DETAIL INCOME STATEMENT**  
**FOR THE PERIOD ENDING MARCH 31, 2025**

	<b>MARCH 2025</b>	<b>YEAR TO DATE ACTUAL</b>	<b>YTD/ BUDGET%</b>	<b>PRIOR YTD ACTUAL</b>
<b>WATER TREATMENT</b>				
Supervision & Engineering	\$24,594	\$252,440	70%	\$242,801
Operating Expense - Water Treatment	42,316	94,162	25%	267,325
Purification Chemicals	66,976	224,135	60%	273,789
Sludge Disposal	4,970	14,212	15%	66,379
Maint of Structures & Grounds	2,259	36,564	39%	65,123
Maint of Purification Equipment	26,870	138,147	41%	236,614
Electric Power	12,508	102,530	46%	160,951
Water Quality Programs	9,822	188,475	128%	65,204
Laboratory Direct Labor	70,909	369,351	80%	304,190
Lab Service-Outside Clients	1,419	34,524	82%	27,026
Water Quality Supervision	7,878	101,207	86%	83,367
Laboratory Supplies & Expense	26,385	89,509	90%	72,972
Customer Water Quality	11,037	45,425	99%	30,945
Lab Cost Distributed	17,198	(54,330)	123%	(32,100)
GASB68 Adjustment (Pension)	0	0	0%	0
<b>WATER TREATMENT</b>	<b>\$325,138</b>	<b>\$1,636,352</b>	<b>52%</b>	<b>\$1,864,587</b>
<b>TRANSMISSION &amp; DISTRIBUTION</b>				
Supervision & Engineering	\$62,032	\$511,980	82%	\$420,944
Maps & Records	16,963	155,262	59%	179,585
Operation of T&D System	7,269	100,839	63%	112,370
Facilities Location	13,153	143,775	89%	110,244
Safety: Construction & Engineering	7,338	30,792	31%	69,528
Customer Service Expense	12,021	143,043	78%	124,274
Flushing	18,534	74,540	76%	68,180
Storage Facilities Expense	12,098	169,417	129%	102,372
Cathodic Protection	0	2,176	20%	7,055
Maint of Valves/Regulators	2,003	110,713	111%	67,770
Maint of Mains	10,079	134,859	33%	287,132
Leak Detection - Mains	724	18,466	109%	37,761
Backflow Prevention Program	48,908	305,361	81%	261,006
Maint of Copper Services	31,431	235,200	69%	240,496
Maint of PB Service Lines	19,981	264,317	62%	291,008
Single Service Installations	(567)	35,777	358%	4,664
Maint of Meters	63,680	499,049	173%	199,785
Detector Check Assembly Maint	66,148	203,245	54%	41,196
Maint of Hydrants	0	12,440	18%	47,259
GASB68 Adjustment (Pension)	0	0	0%	0
<b>TRANSMISSION &amp; DISTRIBUTION</b>	<b>\$391,798</b>	<b>\$3,151,250</b>	<b>65%</b>	<b>\$2,672,627</b>

**NOVATO WATER**  
**DETAIL INCOME STATEMENT**  
**FOR THE PERIOD ENDING MARCH 31, 2025**

	<b>MARCH 2025</b>	<b>YEAR TO DATE ACTUAL</b>	<b>YTD/ BUDGET%</b>	<b>PRIOR YTD ACTUAL</b>
<b>CONSUMER ACCOUNTING</b>				
Meter Reading	\$1,795	\$19,496	59%	\$22,708
Collection Expense - Labor	4,168	27,948	76%	24,578
Collection Expense - Agency	65	397	40%	1,063
Billing & Consumer Accounting	13,143	137,971	77%	119,678
Contract Billing	1,443	12,409	78%	11,819
Stationery, Supplies & Postage	5,913	56,987	80%	51,787
Online Payment Processing Fees	7,537	83,580	95%	63,559
Lock Box Service	920	8,232	69%	8,638
Uncollectable Accounts	855	25,194	140%	12,952
Office Equipment Expense	373	45,894	57%	39,922
Distributed to West Marin (4.1%)	(1,371)	(16,370)	86%	(13,912)
GASB68 Adjustment (Pension)	0	0	0%	0
<b>CONSUMER ACCOUNTING</b>	<b>\$34,839</b>	<b>\$401,739</b>	<b>70%</b>	<b>\$342,794</b>
<b>WATER CONSERVATION</b>				
Residential	\$16,968	\$169,868	77%	\$152,247
Commercial	1,446	11,503	64%	12,031
Public Outreach/Information	18,705	154,274	84%	129,381
Large Landscape	62	3,121	45%	4,583
GASB68 Adjustment (Pension)	0	0	0%	0
<b>TOTAL WATER CONSERVATION</b>	<b>\$37,182</b>	<b>\$338,766</b>	<b>69%</b>	<b>\$298,242</b>
<b>GENERAL AND ADMINISTRATIVE</b>				
Directors Fees	\$3,679	\$27,562	61%	\$29,905
Legal Fees	0	12,128	67%	\$9,376
Human Resources	35,641	148,986	51%	257,378
Auditing Fees	0	13,845	53%	13,397
Consulting Services/Studies	38,395	172,247	23%	263,555
General Office Salaries	152,024	1,253,048	76%	1,095,990
Safety: General District Wide	4,739	32,167	80%	27,112
Office Supplies	1,988	17,039	49%	21,415
Employee Events	326	12,041	86%	10,554
Other Administrative Expense	49	497	50%	451
Election Cost	0	30,707	-	0
Dues & Subscriptions	1,738	79,893	87%	71,434
Vehicle Expense	676	6,084	76%	6,084
Meetings, Conferences & Training	19,150	133,479	73%	130,037
Recruitment Expense	0	8,816	147%	4,652
Gas & Electricity	342	4,116	46%	6,377
Telephone	288	12,760	67%	13,890
Water	0	1,639	82%	1,363
Buildings & Grounds Maint	3,889	36,186	75%	33,253
Office Equipment Expense	48,599	191,931	82%	118,713
Insurance Premiums & Claims	22,466	256,706	91%	182,805
Retiree Medical Benefits	22,577	193,907	83%	170,784
(Gain)/Loss on Overhead Charges	(34,981)	(247,971)	-83%	105,959
G&A Applied to Other Operations (5.9%)	(24,576)	(168,579)	54%	(180,465)
G&A Applied to Construction	(56,839)	(526,858)	99%	(388,641)
GASB75 Adjustment (OPEB)	0	0	-	(363)
GASB68 Adjustment (Pension)	172,817	1,512,894	259%	1,320,927
<b>GENERAL &amp; ADMINISTRATIVE</b>	<b>\$412,989</b>	<b>\$3,215,268</b>	<b>80%</b>	<b>\$3,325,940</b>
<b>Depreciation</b> (Note 5)	<b>250,998</b>	<b>2,246,351</b>	<b>71%</b>	<b>2,303,235</b>
<b>TOTAL OPERATING EXPENSE</b>	<b>\$1,940,561</b>	<b>\$19,695,605</b>	<b>79%</b>	<b>\$16,144,524</b>
<b>OPERATING INCOME/(LOSS)</b>	<b>(\$193,356)</b>	<b>\$305,553</b>	<b>30%</b>	<b>\$1,614,991</b>

**NOVATO WATER**  
**DETAIL INCOME STATEMENT**  
**FOR THE PERIOD ENDING MARCH 31, 2025**

	<b>MARCH 2025</b>	<b>YEAR TO DATE ACTUAL</b>	<b>YTD/ BUDGET%</b>	<b>PRIOR YTD ACTUAL</b>
<b>NON-OPERATING REVENUE</b>				
Interest:				
General Funds	\$10,595	\$211,638	134%	\$531,268
Retiree Medical Insurance Fund	5,723	82,912	166%	140,366
Interest Revenue-Leases	0	8,144	204%	10,736
Admin Bldg/CIP Project Fund	916	33,033	47%	195,289
Funds Held in County Treasury	0	34,421	861%	9,819
West Marin Loan from Novato	0	0	0%	27,467
MMWD Interconnection Agreement Loan	0	43,965		48,228
<b>Total Interest Revenue</b>	<b>\$17,234</b>	<b>\$414,113</b>	<b>121%</b>	<b>\$963,173</b>
Rents & Leases	3,000	55,515	101%	66,047
Tax Proceeds	168	82,726	75%	79,003
Other Non-Operating Revenue	48,272	102,876	490%	19,303
Gain/(Loss) on MV of Investments	0	56,589	-	231,075
<b>NON-OPERATING REVENUE</b>	<b>\$68,674</b>	<b>\$711,819</b>	<b>135%</b>	<b>\$1,358,601</b>
<b>NON-OPERATING EXPENSE</b>				
Bond Interest Expense	\$0	\$0	-	\$0
Bank of Marin AEEP Loan Interest Exp	\$8,178	\$76,856	76%	\$86,413
STP SRF Loan Interest Expense	9,287	83,585	75%	100,015
JP Morgan/Chase AMI Loan Interest Expense	6,019	59,550	74%	65,423
Webster Bank Loan Interest Expense	45,588	426,399	75%	444,030
Other Non-Operating Expense	32,888	592,882	234%	355,683
GASB68 Adjustment	0	0	-	0
<b>NON-OPERATING EXPENSE</b>	<b>\$101,961</b>	<b>\$1,239,273</b>	<b>111%</b>	<b>\$1,051,563</b>
<b>NET INCOME/(LOSS)</b>	<b>(\$226,643)</b>	<b>(\$221,901)</b>	<b>(51%)</b>	<b>\$1,922,030</b>
<b>BEGINNING FUND EQUITY</b>				
NET INCOME/(LOSS)	(226,643)	(221,901)		1,922,030
CONTRIBUTED CAPITAL				
CDPH Grant	0	0	-	0
Water Conservation Grants	2,933	16,456	-	44,601
SCWA UFR Water Conservation Grant	0	0	-	0
Developer 'In-Kind' Contributions	17,875	372,783	-	390,747
MMWD AEEP Capital Contribution	0	0	0%	0
Facility Reserve Charges	7,640	123,130	16%	608,580
FRC Transfer to/from Recycled Water	16,285	(753,207)	0%	0
Prior Period Adjustment (Note 12)	0	0	-	0
<b>ENDING FUND EQUITY</b>		<b>\$93,723,349</b>		<b>\$94,603,876</b>

**NOVATO RECYCLED WATER  
DETAIL INCOME STATEMENT  
FOR THE PERIOD ENDING MARCH 31, 2025**

	<b>MARCH 2025</b>	<b>YEAR TO DATE ACTUAL</b>	<b>YTD/ BUDGET%</b>	<b>PRIOR YTD ACTUAL</b>
<b>OPERATING REVENUE</b>				
Recycled Water Sales	\$10,799	\$1,288,351	89%	\$904,823
Bill Adjustments	0	(577)	-	0
Bimonthly Service Charges	35,687	236,124	77%	111,087
Water Loads	0	19,480	75%	19,395
Account Turn-on Charges	0	50	-	0
<b>TOTAL OPERATING REVENUE</b>	<b>\$46,486</b>	<b>\$1,543,428</b>	<b>86%</b>	<b>\$1,035,305</b>
<b>OPERATING EXPENSE</b>				
<b>SOURCE OF SUPPLY</b>				
Purchased Water - NSD	12,869	266,766	83%	174,088
Purchased Water - LGVSD	2,554	36,239	60%	7,265
<b>SOURCE OF SUPPLY</b>	<b>\$15,423</b>	<b>\$303,005</b>	<b>80%</b>	<b>\$181,353</b>
<b>PUMPING</b>				
Maint of Pumping Equipment	0	0	0%	5,892
Electric Power	36	3,316	111%	2,344
<b>PUMPING</b>	<b>\$36</b>	<b>\$3,316</b>	<b>30%</b>	<b>\$8,236</b>
<b>OPERATIONS</b>				
Supervision & Engineering	\$152	\$7,342	67%	\$7,779
Operating Expense - Operations	0	1,339	22%	4,543
Potable Water Consumed	0	57,159	95%	57,823
Maintenance Expense	1,784	5,180	-	0
Telemetry Equipment/Controls Maint	0	2,505	-	0
<b>OPERATIONS</b>	<b>\$1,936</b>	<b>\$73,525</b>	<b>95%</b>	<b>\$70,145</b>
<b>WATER TREATMENT</b>				
Supervision & Engineering	\$0	\$0	-	\$21
Purification Chemicals	0	0	0%	3,182
Maint of Purification Equipment	0	1,458	73%	1,156
Laboratory Direct Labor	0	1,466	37%	2,671
Lab Expense Distributed from Novato	(21,685)	1,187	59%	1,409
<b>WATER TREATMENT</b>	<b>(\$21,685)</b>	<b>\$4,111</b>	<b>34%</b>	<b>\$8,440</b>
<b>TRANSMISSION &amp; DISTRIBUTION</b>				
Supervision & Engineering	\$2,631	\$22,544	2254%	\$460
Operation of T&D System	0	0	-	47
Customer Service Expense	1,247	9,885	34%	19,423
Storage Facilities Expense	1,391	6,288	105%	3,269
Maint of Mains	0	24,599	-	0
Maint of PB Service Lines	0	1,503	-	0
Maint of Meters	0	0	0%	4,122
<b>TRANSMISSION &amp; DISTRIBUTION</b>	<b>\$5,269</b>	<b>\$64,818</b>	<b>154%</b>	<b>\$27,320</b>

**NOVATO RECYCLED WATER  
DETAIL INCOME STATEMENT  
FOR THE PERIOD ENDING MARCH 31, 2025**

	<b>MARCH 2025</b>	<b>YEAR TO DATE ACTUAL</b>	<b>YTD/ BUDGET%</b>	<b>PRIOR YTD ACTUAL</b>
<b>CONSUMER ACCOUNTING</b>				
Distributed from Novato (0.2%)	\$130	\$1,545	77%	\$1,306
<b>CONSUMER ACCOUNTING</b>	\$130	\$1,545	77%	\$1,306
<b>GENERAL AND ADMINISTRATIVE</b>				
Dues & Subscriptions	\$0	\$5,000	100%	\$0
Consulting Services/Studies	0	0	-	890
Distributed from Novato (2.4%)	8,150	55,903	58%	69,645
GASB68 Adjustment	1,757	15,560	86%	11,806
<b>GENERAL &amp; ADMINISTRATIVE</b>	\$9,907	\$76,463	64%	\$82,340
<b>Depreciation</b> (Note 5)	\$66,280	\$592,525	73%	\$591,383
<b>TOTAL OPERATING EXPENSE</b>	\$77,297	\$1,119,308	77%	\$970,523
<b>OPERATING INCOME/(LOSS)</b>	<u>(\$30,810)</u>	<u>\$424,120</u>	129%	<u>\$64,783</u>
<b>NON-OPERATING REVENUE</b>				
Interest:				
General Funds	\$9,506	\$133,448	130%	\$226,403
StoneTree RWF Loan	1,661	7,560	69%	7,849
<b>Total Interest Revenue</b>	\$11,166	\$141,009	124%	\$234,252
<b>NON-OPERATING REVENUE</b>	\$11,166	\$141,009	124%	\$234,252
<b>NON-OPERATING EXPENSE</b>				
RWF SRF Loan Interest Expense	\$1,565	\$14,081	56%	\$18,556
Expansion SRF Loan Interest Expense	14,517	130,655	67%	140,968
Capital Contribution Expense-NSD&LGVSD	0	0	0%	0
<b>NON-OPERATING EXPENSE</b>	\$16,082	\$144,735	19%	\$159,524
<b>NET INCOME/(LOSS)</b>	<u>(\$35,726)</u>	<u>\$420,393</u>	(130%)	<u>\$139,510</u>
<b>BEGINNING FUND EQUITY</b>		\$26,034,390		\$25,125,696
<b>NET INCOME/(LOSS)</b>	(35,726)	420,393		139,510
FRC Transfer to/from Novato	(16,285)	753,207	132%	0
Prior Period Adjustment (Note 12)	0	0		0
<b>ENDING FUND EQUITY</b>		<u>\$27,207,990</u>		<u>\$25,265,207</u>

**WEST MARIN WATER  
DETAIL INCOME STATEMENT  
FOR THE PERIOD ENDING MARCH 31, 2025**

	<b>MARCH 2025</b>	<b>YEAR TO DATE ACTUAL</b>	<b>YTD/ BUDGET%</b>	<b>PRIOR YTD ACTUAL</b>
<b>OPERATING REVENUE</b>				
Water Sales	\$27,986	\$668,703	93%	\$517,448
Bill Adjustments	(2,012)	(35,605)	274%	(9,957)
Bimonthly Service Charges	27,209	225,088	80%	201,574
Account Turn-on Charges	225	1,245	62%	1,585
New Account Charges	0	60	-	65
Returned Check Charges	0	9	-	9
Hydrant Meter Up/Down Charges	0	100	-	0
Backflow Service Charges	7	6,151	77%	5,600
<b>TOTAL OPERATING REVENUE</b>	<b>\$53,414</b>	<b>\$865,752</b>	<b>87%</b>	<b>\$716,325</b>
<b>OPERATING EXPENSE</b>				
<b>SOURCE OF SUPPLY</b>				
Supervision & Engineering	\$121	\$2,417	40%	\$3,759
Operating Expense	28	2,614	131%	1,719
Maint of Structures	50	8,820	68%	9,169
Fines, Penalties & Fees	0	1,137	114%	979
<b>SOURCE OF SUPPLY</b>	<b>\$199</b>	<b>\$14,987</b>	<b>68%</b>	<b>\$15,625</b>
<b>PUMPING</b>				
Maint of Structures and Grounds	\$0	\$2,645	132%	\$1,329
Maint of Pumping Equip	0	4,346	36%	7,916
Electric Power	5,694	66,479	99%	49,064
<b>PUMPING</b>	<b>\$5,694</b>	<b>\$73,470</b>	<b>91%</b>	<b>\$58,309</b>
<b>OPERATIONS</b>				
Supervision & Engineering	\$971	\$22,332	89%	\$17,168
Operating Expense	118	16,263	71%	15,955
Maintenance Expense	0	356	36%	935
Maint of Telemetry Equipment	271	17,021	113%	10,174
Leased Lines	280	4,277	86%	3,419
<b>OPERATIONS</b>	<b>\$1,639</b>	<b>\$60,248</b>	<b>87%</b>	<b>\$47,651</b>
<b>WATER TREATMENT</b>				
Supervision & Engineering	\$484	\$19,492	130%	\$10,313
Operating Expense	2,472	55,639	91%	45,018
Purification Chemicals	0	4,953	55%	6,722
Maint of Structures & Grounds	0	7,696	128%	4,534
Maint of Purification Equipment	28	19,796	76%	24,681
Electric Power	5,466	17,807	71%	21,089
Laboratory Direct Labor	5,138	58,280	81%	51,564
Laboratory Services	580	18,821	86%	16,290
Water Quality Supervision	1,713	4,095	46%	5,962
Customer Water Quality	1,269	5,562	70%	4,907
Lab Expense Distributed from Novato	3,875	47,221	128%	27,201
<b>WATER TREATMENT</b>	<b>\$21,024</b>	<b>\$259,362</b>	<b>89%</b>	<b>\$218,281</b>

**WEST MARIN WATER  
DETAIL INCOME STATEMENT  
FOR THE PERIOD ENDING MARCH 31, 2025**

	<b>MARCH 2025</b>	<b>YEAR TO DATE ACTUAL</b>	<b>YTD/ BUDGET%</b>	<b>PRIOR YTD ACTUAL</b>
<b>TRANSMISSION &amp; DISTRIBUTION</b>				
Supervision & Engineering	\$7	\$1,148	38%	\$2,111
Facilities Location - USA	954	6,340	70%	5,852
Customer Service Expense	4	8,535	107%	5,862
Flushing	0	2,448	49%	2,656
Storage Facilities Expense	3,676	27,715	63%	30,942
Cathodic Protection	0	378	38%	813
Maint of Valves	0	0	0%	1,238
Maint of Mains	0	16,571	414%	2,708
Backflow Dev Inspection/Survey	0	9,220	154%	4,064
Maint of Copper Services	0	3,575	60%	4,536
Maint of PB Service Lines	0	19,706	64%	21,817
Maint of Meters	216	13,554	339%	2,315
Detector Check Assembly Maint	0	0	0%	2,807
Single Service Installation	0	(2,282)	-46%	3,179
<b>TRANSMISSION &amp; DISTRIBUTION</b>	<b>\$4,857</b>	<b>\$106,908</b>	<b>82%</b>	<b>\$90,899</b>
<b>CONSUMER ACCOUNTING</b>				
Meter Reading	\$585	\$13,427	112%	\$7,926
Collection Expense - Labor	359	1,442	144%	958
Uncollectable Accounts	0	0	-	45
Online Payment Processing Fees	0	(19)	-	(150)
Distributed from Novato (3.6%)	1,030	12,210	87%	\$10,343
<b>CONSUMER ACCOUNTING</b>	<b>\$1,974</b>	<b>\$27,059</b>	<b>100%</b>	<b>\$19,121</b>
<b>WATER CONSERVATION</b>				
Water Conservation Program	\$2,894	\$14,590	122%	\$7,925
<b>TOTAL WATER CONSERVATION</b>	<b>\$2,894</b>	<b>\$14,590</b>	<b>122%</b>	<b>\$7,925</b>
<b>GENERAL AND ADMINISTRATIVE</b>				
Consulting Services/Studies	\$4,500	\$41,273	38%	\$0
Distributed from Novato (3.6%)	12,320	84,507	81%	86,391
GASB68 Adjustment (Pension)	9,753	86,061	68%	78,276
<b>GENERAL &amp; ADMINISTRATIVE</b>	<b>\$26,573</b>	<b>\$211,841</b>	<b>62%</b>	<b>\$164,667</b>
<b>Depreciation (Note 5)</b>	<b>20,406</b>	<b>185,762</b>	<b>75%</b>	<b>180,769</b>
<b>TOTAL OPERATING EXPENSE</b>	<b>\$85,260</b>	<b>\$954,229</b>	<b>78%</b>	<b>\$803,247</b>
<b>OPERATING INCOME/(LOSS)</b>	<b>(\$31,846)</b>	<b>(\$88,477)</b>	<b>40%</b>	<b>(\$86,922)</b>

**WEST MARIN WATER  
DETAIL INCOME STATEMENT  
FOR THE PERIOD ENDING MARCH 31, 2025**

	<b>MARCH 2025</b>	<b>YEAR TO DATE ACTUAL</b>	<b>YTD/ BUDGET%</b>	<b>PRIOR YTD ACTUAL</b>
<b>NON-OPERATING REVENUE</b>				
Interest - General Funds	\$949	\$9,995	125%	\$27,250
Interest - Self-Insured WC Fund	0	0	-	0
Interest - Bank of Marin Project Fund	0	0	-	0
Interest - CIR Fund	0	0	-	0
Interest Revenue-Leases	0	371	37%	540
Rents & Leases	0	5,285	-	5,285
<b>NON-OPERATING REVENUE</b>	<b>\$949</b>	<b>\$15,651</b>	<b>174%</b>	<b>\$33,075</b>
<b>NON-OPERATING EXPENSE</b>				
Bank of Marin Loan Interest Expense	\$1,200	\$11,282	66%	\$12,684
Loan from Novato-Interest Expense	1,879	16,915	68%	18,782
<b>NON-OPERATING EXPENSE</b>	<b>\$3,080</b>	<b>\$28,196</b>	<b>67%</b>	<b>\$31,467</b>
<b>NET INCOME/(LOSS)</b>	<b>(\$33,976)</b>	<b>(\$101,022)</b>	<b>40%</b>	<b>(\$85,314)</b>
<b>BEGINNING FUND EQUITY</b>		\$7,848,498		\$7,762,173
NET INCOME/(LOSS)	(33,976)	(101,022)		(85,314)
CONTRIBUTED CAPITAL				
Water Conservation Grants	68	236		0
New Gallagher Well #2 Grant	0	0	0%	0
Developer 'In-Kind' Contributions	1,180	161,711	-	9,471
Facility Reserve Charges	0	31,820	-	21,660
PRIOR YEAR ADJUSTMENTS (Note 11c)	0	0		0
<b>ENDING FUND EQUITY</b>		<b>\$7,941,243</b>		<b>\$7,707,990</b>



**OCEANA MARIN SEWER  
DETAIL INCOME STATEMENT  
FOR THE PERIOD ENDING MARCH 31, 2025**

	<b>MARCH 2025</b>	<b>YEAR TO DATE ACTUAL</b>	<b>YTD/ BUDGET%</b>	<b>PRIOR YTD ACTUAL</b>
<b>OPERATING REVENUE</b>				
Sewer Service Charges	\$28,756	\$258,804	75%	\$242,168
Inspection Fees	0	0	-	1,200
<b>TOTAL OPERATING REVENUE</b>	<b>\$28,756</b>	<b>\$258,804</b>	<b>75%</b>	<b>\$243,368</b>
<b>OPERATING EXPENSE</b>				
<b>SEWAGE COLLECTION</b>				
Supervision & Engineering	\$2,538	\$25,999	84%	\$20,430
Inspection	0	81	2%	3,566
Operating Expense	35	2,973	50%	3,978
Facilities Location	0	841	84%	658
Maint of Telemetry Equipment	60	1,325	132%	575
Sewer Service Installation	0	0	0%	527
Maint of Lift Stations	0	14,398	131%	7,540
Maint of Sewer Mains	0	5,458	68%	5,584
Electric Power	1,906	19,052	79%	17,408
<b>SEWAGE COLLECTION</b>	<b>\$4,539</b>	<b>\$70,127</b>	<b>80%</b>	<b>\$60,265</b>
<b>SEWAGE TREATMENT</b>				
Supervision & Engineering	\$0	\$3,336	-	\$0
Operating Expense	\$1,602	\$55,331	84%	\$47,937
Treatment Supplies & Expense	0	1,685	168%	2,372
Maint of Equipment	203	1,600	53%	2,317
Laboratory Direct Labor	799	7,309	73%	6,616
Lab Expense Distributed from Novato	612	5,922	118%	3,490
Electric Power	32	4,577	24%	13,755
<b>SEWAGE TREATMENT</b>	<b>\$3,248</b>	<b>\$79,760</b>	<b>77%</b>	<b>\$76,486</b>
<b>SEWAGE DISPOSAL</b>				
Operating Expense	\$2,978	\$22,042	96%	\$15,047
Maint of Pump Stations	416	7,156	48%	14,058
Maint of Storage Ponds	0	6,110	23%	19,064
<b>SEWAGE DISPOSAL</b>	<b>\$3,393</b>	<b>\$35,309</b>	<b>54%</b>	<b>\$48,170</b>
<b>CONSUMER ACCOUNTING</b>				
Online Payment Processing Fees	\$0	\$0	-	\$0
Collection Expense - County of Marin	\$0	\$356	-	\$351
Distributed from Novato (0.6%)	211	\$2,615	87%	1,962
<b>CONSUMER ACCOUNTING</b>	<b>\$211</b>	<b>\$2,970</b>	<b>99%</b>	<b>\$2,313</b>

**OCEANA MARIN SEWER  
DETAIL INCOME STATEMENT  
FOR THE PERIOD ENDING MARCH 31, 2025**

	<b>MARCH 2025</b>	<b>YEAR TO DATE ACTUAL</b>	<b>YTD/ BUDGET%</b>	<b>PRIOR YTD ACTUAL</b>
<b>GENERAL AND ADMINISTRATIVE</b>				
Distributed from Novato (1.1%)	4,107	28,169	83%	24,430
Liability Insurance	0	2,679	54%	3,775
GASB68 Adjustment	2,818	24,818	99%	15,616
<b>GENERAL AND ADMINISTRATIVE</b>	<b>\$6,925</b>	<b>\$55,666</b>	<b>87%</b>	<b>\$43,821</b>
<b>Depreciation</b> (Note 5)	4,938	40,981	76%	39,251
<b>TOTAL OPERATING EXPENSE</b>	<b>\$23,254</b>	<b>\$284,814</b>	<b>75%</b>	<b>\$270,305</b>
<b>OPERATING INCOME/(LOSS)</b>	<b>\$5,502</b>	<b>(\$26,010)</b>	<b>84%</b>	<b>(\$26,938)</b>
<b>NON-OPERATING REVENUE</b>				
Rents & Leases	\$0	\$250	-	\$250
Interest - General Funds	0	0	0%	17,937
Other Non-Operating Revenue	0	(1,384)	-69%	0
<b>NON-OPERATING REVENUE</b>	<b>\$0</b>	<b>(\$1,134)</b>	<b>-9%</b>	<b>\$18,187</b>
<b>NON-OPERATING EXPENSE</b>				
Interest Expense	\$0	\$0	0%	\$0
Other Non-Operating Expense	\$0	\$0	-	\$0
<b>NON-OPERATING EXPENSE</b>	<b>\$0</b>	<b>\$0</b>	<b>0%</b>	<b>\$0</b>
<b>NET INCOME/(LOSS)</b>	<b>\$5,502</b>	<b>(\$27,143)</b>	<b>78%</b>	<b>(\$8,750)</b>
<b>BEGINNING FUND EQUITY</b>		<b>\$1,974,377</b>		<b>\$1,695,190</b>
NET INCOME/(LOSS)	5,502	(27,143)		(8,750)
CONTRIBUTED CAPITAL				
Contribution in Aid of Construction	0	(515)	-	345
Sewer Facilities Connection Charges	0	0	-	75,000
FEMA/CAL OES Grant-OM Treatment Pond	1,190,519	1,190,519		3,626
PRIOR YEAR ADJUSTMENTS (Note 11d)	0	0		0
<b>ENDING FUND EQUITY</b>		<b>\$3,137,238</b>		<b>\$1,765,410</b>

**NORTH MARIN WATER DISTRICT  
VEHICLE FLEET ANALYSIS  
FOR PERIOD ENDING March 31, 2025**

Fiscal Year to Date

Vehicle Cost per Mile

	Year	Description	Veh#	Assigned	Mileage	Expense <sup>1</sup>	Recovery <sup>2</sup>	Gain/(Loss)	Mileage	Life to Date	FYTD25	FYTD24
1	2008	Ford F250 4x4	506	Pool	2,670	\$2,423	\$105	(\$2,318)	85,446	\$0.86	\$0.91	\$0.00
2	2012	Ford F250	515	Williamson	6,955	\$5,574	\$6,944	\$1,370	115,292	\$0.64	\$0.80	\$2.61
3	2012	Ford F250	516	Castellucci	9,005	\$8,075	\$8,064	(\$11)	135,229	\$0.67	\$0.90	\$3.08
4	2014	Ford F150	517	Kurfirist	2,709	\$944	\$5,716	\$4,771	38,402	\$0.61	\$0.35	\$0.92
5	2015	Ford F250 4x4	518	Construction	1,660	\$990	\$1,141	\$151	124,038	\$0.49	\$0.60	\$0.62
6	2015	Ford F150 4X4	521	Watkins/Shop	2,642	\$924	\$539	(\$385)	69,841	\$0.40	\$0.35	\$0.84
7	2016	Nissan Frontier	522	Hanson	8,565	\$4,333	\$4,977	\$644	74,334	\$0.45	\$0.51	\$1.57
8	2017	Ford Escape 4X4	523	Lab	2,374	\$1,439	\$1,505	\$66	45,052	\$0.41	\$0.61	\$0.00
9	2016	Nissan Frontier	524	Lab	1,272	\$492	\$1,218	\$726	72,850	\$0.56	\$0.39	\$0.41
10	2018	Ford Cargo Van	526	On-Call	6,996	\$1,934	\$630	(\$1,304)	65,846	\$0.46	\$0.28	\$2.88
11	2018	Dodge Ram 2500	527	LeBrun	2,247	\$2,176	\$728	(\$1,448)	75,538	\$0.67	\$0.97	\$0.94
12	2019	Chev Colorado 4x4	528	Stompe	3,274	\$1,893	\$1,596	(\$297)	31,109	\$0.58	\$0.58	\$0.70
13	2020	Chevrolet Colorado 2WD	536	Lawrence	9,527	\$5,488	\$5,607	\$119	62,714	\$0.41	\$0.58	\$1.11
14	2020	Ford F250 4X4	537	Northen	13,865	\$6,186	\$9,478	\$3,292	76,820	\$0.53	\$0.45	\$0.27
15	2020	Ford F250 4X4	538	STP	3,409	\$3,182	\$4,088	\$906	22,894	\$0.72	\$0.93	\$0.24
16	2020	Ford F150 2WD	539	Construction	4,540	\$1,423	\$3,647	\$2,224	24,417	\$0.40	\$0.31	\$0.73
17	2020	Ford F150 2WD	540	Bergstrom	6,176	\$2,214	\$6,643	\$4,429	43,950	\$0.39	\$0.36	\$1.07
18	2021	Nissan Rogue	541	Roberto	2,282	\$998	\$530	(\$468)	29,915	\$0.32	\$0.44	\$0.38
19	2021	Nissan Frontier	542	STP	5,841	\$2,831	\$2,618	(\$213)	35,253	\$0.45	\$0.48	\$0.81
20	2021	Ford Ranger 4x4	543	Maintenance	3,387	\$2,295	\$457	(\$1,838)	29,243	\$0.33	\$0.68	\$0.33
21	2020	Ford F150	544	Grisso	463	\$244	\$812	\$568	2,776	\$0.55	\$0.53	\$0.85
22	2021	Ford F150	545	Kane	1,565	\$352	\$77	(\$275)	9,600	\$0.31	\$0.23	\$0.75
23	2021	Ford F150 4x4	546	Eng/Wtr Conserv	4,492	\$503	\$1,827	\$1,324	23,915	\$0.28	\$0.11	\$0.38
24	2022	Chevy Bolt EUV	548	LAB	4,113	\$0	\$2,295	\$2,295	17,316	\$0.06	\$0.00	\$1.09
25	2023	Chevy Bolt EUV	549	LeBrun	9,230	\$200	\$1,005	\$805	26,725	\$0.05	\$0.02	\$2.22
26	2022	Ford Ranger 4x4	550	Davenport	8,309	\$3,677	\$8,036	\$4,359	25,509	\$0.40	\$0.44	\$0.19
27	2022	Ford Ranger 2WD	551	Ladd	1,778	\$668	\$609	(\$59)	3,983	\$0.40	\$0.38	\$0.00
28	2022	Ford Ranger 2WD	552	Castellucci	10,621	\$3,620	\$7,833	\$4,213	30,883	\$0.29	\$0.34	\$0.02
29	2022	Ford Ranger 2WD	553	Construction	5,440	\$1,862	\$6,636	\$4,774	16,864	\$0.37	\$0.34	\$0.36
30	2023	Ford Ranger 4x4	554	Kehoe, Chris	8,121	\$6,858	\$3,178	(\$3,680)	21,405	\$0.50	\$0.84	\$0.27
31	2023	Nissan Leaf EV	555	Clark	9,846	\$1,620	\$1,848	\$228	16,379	\$0.12	\$0.16	\$0.51
32	2024	FORD F250 4X4 #556	556	Watkins	6,932	\$3,527	\$2,625	(\$902)	9,823	\$0.90	\$0.51	\$1.71
33	2024	FORD F250 4X4 #557	557	Breit	14,760	\$8,319	\$8,897	\$578	22,460	\$0.60	\$0.56	\$0.26
34	2025	NISSAN ROGUE S AWD	558	Clark	495	\$361	\$0	(\$361)	495	\$0.73	\$0.73	\$0.00
35	2024	FORD F150 4X4	559	Kehoe, Chris	24,417	\$725	\$980	\$255	24,417	\$0.03	\$0.03	\$0.00
36	2024	FORD F-150 XL 4x4	560	Reed	928	\$541	\$952	\$411	928	\$0.58	\$0.58	\$0.00
		<b>Total 3/4 Ton &amp; Under</b>			<b>210,906</b>	<b>88,890</b>	<b>113,840</b>	<b>24,949</b>	<b>1,511,661</b>	<b>\$0.51</b>	<b>\$0.42</b>	<b>\$0.60</b>
1	1999	Ford F350 W/Svc Body	19	Pool	491	\$2,020	\$448	(\$1,572)	141,273	\$0.84	\$4.11	\$0.00
2	2002	Int'l 5 Yd Dump	44	Construction	1,083	\$2,396	\$3,878	\$1,482	119,609	\$1.83	\$2.21	\$2.02
3	2006	Int'l 4300 Crew	503	Construction/Crew	1,990	\$5,303	\$14,084	\$8,781	61,221	\$2.50	\$2.66	\$1.68
4	2009	Peterbilt 325 Crew	508	Construction/Crew	2,035	\$5,201	\$17,444	\$12,243	54,603	\$2.45	\$2.56	\$3.21
5	2012	Int'l 5 Yd Dump	514	Construction	2,994	\$9,250	\$13,209	\$3,959	65,648	\$1.83	\$3.09	\$1.63
6	2015	Int'l 5 Yd Dump	519	Construction	2,181	\$6,262	\$9,380	\$3,118	64,325	\$1.46	\$2.87	\$2.78
7	2017	Ford F350 4x4	525	Lemos	5,583	\$3,609	\$11,844	\$8,235	68,013	\$0.82	\$0.65	\$0.62
8	2019	Ford F550 3 YD Dump	530	Construction	2,159	\$3,514	\$10,864	\$7,350	17,852	\$1.46	\$1.63	\$1.64
9	2021	Int'l 5 Yd Dump	547	Construction	3,784	\$7,319	\$11,788	\$4,469	11,822	\$2.02	\$1.93	\$1.86
		<b>Total 1 Ton &amp; Over</b>			<b>22,300</b>	<b>\$44,875</b>	<b>\$92,939</b>	<b>\$48,064</b>	<b>604,366</b>	<b>\$1.56</b>	<b>\$2.01</b>	<b>\$1.82</b>

<sup>1</sup> Expense amount shown excludes depreciation (approximately \$190,000 for FY25).

<sup>2</sup> Recovery is the amount charged to projects and operations to recover the expense of owning and operating the vehicle. Commencing 7/1/17 the recovery rate for vehicles 3/4-ton and under is \$7/hr and the recovery rate for vehicles 1-ton and over is \$14/hr. An additional 50% is charged to developer projects to reflect the fair market value of the vehicle being used.

**NORTH MARIN WATER DISTRICT  
WATER CONSERVATION PROGRAM DETAIL  
PERIOD ENDING MARCH 31, 2025**

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			FEBRUARY JUNE 2024	MARCH 2025	FY 24/25 TOTAL	FY 24/25 BUDGET	(OVER) UNDER	TOTAL COST
<b>NOVATO</b>								
a. Residential								
1-7700-01	1-7700-26	1 Cash for Grass	\$583,810	\$1,904	\$20,408	\$60,000	\$39,592	\$604,219
1-7700-02	1-7700-27	2 Landscape Efficiency Rebates	43,790	138	2,168	6,000	3,832	45,958
1-7700-03		3 Fixtures Purchases	71,840	0	0	5,000	5,000	71,840
1-7700-06	1-7700-28	4 Washing Machine Rebates	373,655	129	1,928	5,000	3,072	375,583
1-7700-07		5 Demonstration Garden Improvements	55,105	0	(0)	0	0	55,105
1-7700-11	1-7700-29	6 Toilet Rebate-Residential	1,089,358	1,169	20,442	25,000	4,558	1,109,800
1-7700-12		7 Toilet Rebate - MF	130	0	0	0	0	130
1-7700-13		8 Residential Audits	503,314	0	3,157	20,000	16,843	506,471
1-7700-15		9 High Efficiency Toilet Distribution	242,197	0	0	0	0	242,197
1-7700-16		10 Water Waste Ordinance Monitoring	162,703	50	870	25,000	24,131	163,573
1-7700-17	1-7700-31	11 Swimming Pool Cover Rebate	15,502	0	948	5,000	4,052	16,450
1-7700-19	1-7700-32	12 ET Controller Rebate	61,520	386	2,497	6,000	3,503	64,016
1-7700-08		13 Administration	2,107,291	12,552	110,709	131,000	20,291	2,218,000
1-7700-20		14 New Development Wtr Cons Program	157,662	356	5,140	10,000	4,860	162,802
1-7700-21	1-7700-33	15 Demand Offset Rebate Program	5,422	85	1,265	2,000	735	6,687
1-7700-23		16 Grant Administration	3,300	0	0	1,000	1,000	3,300
1-7700-24	1-7700-34	17 Hot Water Recirculation Rebate	4,938	200	338	2,000	1,662	5,276
1-7700-25		18 Residential Fill Station	66,442	0	0	0	0	66,442
1-7705-02		19 Clothes Washer Rebate program	54,153	0	0	0	0	54,153
1-7700-35		Other Pipeline In UWMP	16,733	0	0	0	0	16,733
b. Non-Residential Programs								
1-7701-03	1-7701-04	1 Commercial Programs	66,103	1,446	11,503	15,295	3,792	77,606
1-7700-04		c. Public Outreach/Information	770,814	18,705	154,274	161,738	7,464	925,088
1-7702-01		1 Large Landscape Programs	56,215	0	2,000	12,967	10,967	58,215
1-7702-04		2 Large Landscape Irrigation Efficiency		62	1,121	0		
<b>TOTAL NOVATO WATER CONSERVATION</b>			<b>\$6,511,997</b>	<b>\$37,182</b>	<b>\$338,766</b>	<b>\$493,000</b>	<b>\$155,355</b>	<b>\$6,849,642</b>
<b>WEST MARIN WATER</b>								
2-5166-00		a. Water Conservation Program	\$205,357	\$2,894	\$14,590	\$10,000	(\$4,590)	\$219,947
<b>TOTAL WEST MARIN WATER CONSERVATION</b>			<b>\$205,357</b>	<b>\$2,894</b>	<b>\$14,590</b>	<b>\$10,000</b>	<b>(\$4,590)</b>	<b>\$219,947</b>

**NORTH MARIN WATER DISTRICT  
CAPITAL IMPROVEMENT PROJECTS  
PERIOD ENDING MARCH 31, 2025**

Description		COST THRU JUNE 2024	MARCH 2025	FYTD TOTAL	FY 24/25 BUDGET	(OVER)/UNDER BUDGET	TOTAL COST
<b>1. PIPELINES</b>							
<b>1a Pipeline Improvements</b>							
a. Main/Pipeline Replacements							
1-7195-00	1 Novato Blvd Widening Diablo to Grant	\$91,080	\$24,789	\$58,185	\$200,000	\$141,815	\$149,266
1-7150-00	2 San Mateo Tank 24" Transmission Main	247,184	14,362	46,788	50,000	3,212	293,972
1-7211-00	3 Arthur St. Main Relocation	167,000	0	142,331	400,000	257,669	309,331
<b>1b Pipeline Replacements</b>							
1-8737-08	1 Repl 8" CI w/pvc-Railroad/Rose	\$348,911	\$920	\$21,731	\$0	(\$21,731)	\$370,643
1-7212-00	2 Novato Blvd Widening Diablo to Grant	2,146	0	1,465	25,000	23,535	3,611
1-7213-00	3 San Mateo Tank 24" Transmission Main	0	13,396	22,505	0	(22,505)	22,505
1-7215-00	4 System Wide PR Station Rehab	0	20,011	21,356	0	(21,356)	21,356
<b>1c Aqueduct Improvements</b>							
1-6000-42	1 Novato Blvd Widening Diablo to Grant	\$125,783	\$0	\$0	\$0	\$0	\$125,783
	2 San Mateo Tank 24" Transmission Main	0	0	0	10,000	10,000	0
<b>1d Other Pipeline Projects</b>							
	1 Sync w/ City or County Paving	\$0	\$0	\$0	\$50,000	\$50,000	\$0
	2 Novato Blvd Widening Diablo to Grant	0	0	0	100,000	100,000	0
		\$982,104	\$73,478	\$314,362	\$835,000	\$520,638	\$1,296,466
<b>2. STORAGE TANKS &amp; PUMP STATIONS</b>							
<b>2a Tank Rehabilitation / Replacement</b>							
1-6207-20	1 Old Ranch Rd Tank Replacement	\$1,862,275	\$0	\$0	\$0	\$0	\$1,862,275
<b>2b Pump Station Rehabilitation / Replacement</b>							
1-6112-26	1 Lynwood PS Replacement	\$494,048	\$1,941	\$95,387	\$400,000	\$304,613	\$589,435
1-6112-28	2 Lynwood PS Pump Replacement	\$0	\$0	\$0	\$0	\$0	\$0
1-6112-27	3 Lynwood Power module Upgrade	0	19,874	107,107	100,000	(7,107)	107,107
1-6141-00	4 Crest PS	560,576	266,726	1,591,096	1,400,000	(191,096)	2,151,672
1-6103-22	5 Cherryhill PS Retaining Wall Repair	39,317	6,916	17,072	150,000	132,928	56,389
1-6405-11	6 Hayden Press Tank-Pit Replacement	3,121	0	75,038	0	(75,038)	78,159
<b>2c Hydropneumatic Systems</b>							
1-7170-01	1 Bahia Hydropneumatic System Replacement	21,210	\$0	\$10,949	1,100,000	0	32,159
<b>2d Other Tank &amp; Pump Station Improvements</b>							
	1 PS Pump Replacements	\$0	\$0	\$0	\$50,000	\$50,000	\$0
1-6117-28	2 San Marin PS Motor Replacement (2)	29,012	0	0	0	0	29,012
<b>Subtotal Storage Tanks &amp; Pump Stations</b>		<b>\$3,009,558</b>	<b>\$295,456</b>	<b>\$1,896,650</b>	<b>\$3,200,000</b>	<b>\$214,299</b>	<b>\$4,906,208</b>

NORTH MARIN WATER DISTRICT  
CAPITAL IMPROVEMENT PROJECTS  
PERIOD ENDING MARCH 31, 2025

Description		COST THRU JUNE 2024	MARCH 2025	FYTD TOTAL	FY 24/25 BUDGET	(OVER)/UNDER BUDGET	TOTAL COST
<b>3. STAFFORD IMPROVEMENTS</b>							
<b>3a Stafford Treatment Plant (STP)</b>							
1-6610-22	1 Replace Supernatant Line to Center Road (4" @ 4,400')	\$735,561	\$0	\$0	\$0	\$0	\$735,561
1-6610-26	2 STP-Chemical System Upgrade	7,944	0	0	0	0	7,944
	3 STP-Chemical Tank Replacement	0	0	0	30,000	0	0
1-6610-29	4 STP-Tower Hose Replacement	46,771	0	0	0	0	46,771
1-6610-30	5 STP Primary Filter Basin Improvements	694,588	0	443,912	28,000	(415,912)	1,138,501
1-6610-33	6 STP Fire Alarm Upgrade	0	6,250	6,250	15,000	8,750	6,250
1-6600-xx	7 Other Treatment Plant Improvements	0	0	0	85,000	85,000	0
<b>3b Stafford Dam / Watershed</b>							
1-6610-24	1 Water Supply Enhancements-Spillway ASG	\$40,932	\$6,956	\$22,140	\$60,000	\$37,860	\$63,072
1-6610-25	2 Dam Spillway Concrete Repair	41,916	0	0	75,000	75,000	41,916
1-6610-31	3 Dam Piezometer Automation	15,323	0	33,372	100,000	66,628	48,695
1-6610-28	4 Access Road Slide Repair	5,195	0	0	0	0	5,195
<b>Subtotal Stafford Improvements</b>		<b>\$1,588,231</b>	<b>\$13,206</b>	<b>\$505,675</b>	<b>\$393,000</b>	<b>(\$142,675)</b>	<b>\$2,093,906</b>
<b>4. MISCELLANEOUS IMPROVEMENTS (NOVATO)</b>							
<b>4a District Offices</b>							
1-6501-44	1 NMWD Headquarters Upgrade	\$16,638,224	\$182,508	\$2,625,598	\$1,000,000	(\$1,625,598)	\$19,263,823
	2 Asphalt Repairs at District Facilities	0	0	0	150,000	150,000	0
1-6502-49	3 Construction Locker Room Remodel	7,336	64,243	165,841	150,000	(15,841)	173,177
1-6502-50	4 Corp Yard Bldg Roof Replacement	0	0	100,390	150,000	49,610	100,390
<b>4b System Pressure / Valving</b>							
1-2831-01	1 Veranda by Landsea-Stub out to Adjacent Property	\$821	\$0	0	0	0	821
<b>4c Other Miscellaneous Improvements</b>							
	1 AML Installation - 3-inch and larger	\$0	\$0	\$0	\$60,000	\$60,000	\$0
1-6610-32	2 Thorsson Monitoring Stat - Upgrade	\$0	\$2,462	\$2,462	\$25,000	\$22,538	\$2,462
	3 Cathodic Protection - Anode Installation (FY25)	0	0	0	10,000	10,000	0
	4 Other System Improvements	0	0	0	25,000	25,000	0
<b>Subtotal Miscellaneous Improvements (Novato)</b>		<b>\$16,646,382</b>	<b>\$249,213</b>	<b>\$2,894,291</b>	<b>\$1,570,000</b>	<b>(\$1,324,291)</b>	<b>\$19,540,673</b>

**NORTH MARIN WATER DISTRICT  
CAPITAL IMPROVEMENT PROJECTS  
PERIOD ENDING MARCH 31, 2025**

Description		COST THRU JUNE 2024	MARCH 2025	FYTD TOTAL	FY 24/25 BUDGET	(OVER)/UNDER BUDGET	TOTAL COST
<b>5. RECYCLED WATER SYSTEM (NOVATO)</b>							
<b>5a RW Pipelines</b>							
5-6501-48	1 NNWD HQ RW Ext from Redwood Blvd	\$239,977	\$0	\$102,648	\$100,000	(\$2,648)	\$342,624.15
5-7162-07	2 Hamilton Homeward Bound RW Main Ext*	63,048	0	166,789	250,000	83,211	229,837
5-7214-00	3 Replacement of Deer Island RP	0	0	5,514	15,000	9,486	5,514
<b>5b RW Tanks &amp; Pump Stations</b>		\$0	\$0	\$0	\$0	\$0	\$0
<b>5c Other RW Improvements</b>		\$0	\$0	\$0	\$0	\$0	\$0
1	Other Recycled Water Improvements	\$0	\$0	\$0	\$85,000	\$85,000	\$0
<b>TOTAL RECYCLED WATER</b>		<b>\$303,024</b>	<b>\$0</b>	<b>\$274,951</b>	<b>\$450,000</b>	<b>\$175,049</b>	<b>\$577,975</b>
<b>6. WEST MARIN SYSTEM</b>							
<b>6a WM Pipelines</b>							
2-8912-00	1 Lagunitas Bridge Pipeline Replacement	\$114,595	\$10,370	\$15,840	\$50,000	\$34,160	\$130,436
2-7192-02	2 PRE 2" Galvanized Pipe-Sunnyside/Dover/Carlton/Balboa	70,330	0	28,532	0	(28,532)	98,862
2-7192-01	3 Replace PRE 2" Galv Pipe-Balboa/Drakesview/Baywood	8,290	\$0	0	125,000	125,000	8,290
2-7214-00	4 St Rt 1 Caltrans Pipe Relocate	0	\$0	2,777	0	(2,777)	2,777
<b>6b WM Tanks &amp; Pump Stations</b>		\$0	\$0	\$0	\$0	\$0	\$0
<b>6c WM Wells</b>							
2-6604-23	1 Gallagher Well #1-Assess/Rehab	\$123,365	\$0	0	\$0	\$0	\$123,365
2-6609-21	2 GW #2-DWR Grant T1-Admin	3,422	0	0	5,000	5,000	3,422
2-6609-20	3 New Gallagher Well #2 <sup>2</sup>	1,133,659	0	(139,296)	40,000	179,296	994,363
2-6609-22	4 GW #2-DWR Grant T2-Well	3,618	0	188,755	0	(188,755)	192,373
2-6609-23	5 GW #2-DWR Grant T31-M&P	152,298	0	0	0	0	152,298
2-6613-00	6 Gallagher Well #3	0	0	3,458	0	(3,458)	3,458
<b>6d WM Treatment Plant</b>							
1	PRE Treatment Plant-Relocate Chem Storage	\$0	\$0		\$75,000	\$75,000	\$0
<b>6e WM Other Improvements</b>							
2-8829-00	1 SYNC W/County Paving	\$1,455	\$0	\$0	\$25,000	\$25,000	\$1,455
	2 Polybutylene (PB) Service Line Replacements	0	0	0	0	0	0
2-7185-00	3 Gallagher Ranch Streambank Stabilization <sup>3</sup>	734,320	0	563	0	(563)	734,883
	4 Other Water System Improvements <sup>3</sup>	0	0	0	125,000	125,000	0
<b>TOTAL WEST MARIN</b>		<b>\$2,345,353</b>	<b>\$10,370</b>	<b>\$100,630</b>	<b>\$445,000</b>	<b>\$344,370</b>	<b>\$2,445,982</b>
<b>7. OCEANA MARIN</b>							
<b>7a OM Pipelines</b>							
8-7208-01	1 Sewer Force Main Improvements-FM 1A (Design Only)	\$50,270	\$0	\$0	\$55,000	\$55,000	\$50,270
	2 Sewer Main Spot Repairs	0	0	0	50,000	50,000	0
<b>7b OM Lift Station</b>		\$0	\$0	\$0	\$0	\$0	\$0
<b>7c OM Treatment Ponds</b>							
8-7173-00	1 OM Treatment Pond Rehab-404 Grant-FEMA <sup>5&amp;6</sup>	\$208,605	\$0	\$0	\$0	\$0	\$208,605
8-7173-01	2 OM Treatment Pond Rehab-Grant Management	17,286	\$0	49,433	10,000	(39,433)	66,719
8-7173-02	3 OM Treatment Pond Rehab-PH 2 Const FEMA	267,022	\$12,245	1,593,588	1,725,000	131,412	1,860,610
<b>7d OM Other Improvements</b>							
8-8672-29	1 Infiltration Repair (FY24)	\$32,275	\$0	\$0	\$40,000	\$40,000	\$32,275
	2 Other Sewer System Improvements	0	0	0	25,000	25,000	0
<b>TOTAL OCEANA MARIN</b>		<b>\$575,458</b>	<b>\$12,245</b>	<b>\$1,643,020</b>	<b>\$1,905,000</b>	<b>\$261,980</b>	<b>\$2,218,479</b>

NORTH MARIN WATER DISTRICT  
CAPITAL IMPROVEMENT PROJECTS  
PERIOD ENDING MARCH 31, 2025

Description	COST THRU JUNE 2024	MARCH 2025	FYTD TOTAL	FY 24/25 BUDGET	(OVER)/UNDER BUDGET	TOTAL COST
<b>SUMMARY - GROSS PROJECT OUTLAY</b>		<b>Current Month</b>	<b>FYTD Total</b>	<b>FY 24/25 Budget</b>	<b>FYTD/ Budget%</b>	
Novato Water Capital Projects		\$631,354	\$5,610,978	\$5,998,000	94%	
Novato Recycled Water Capital Projects		0	274,951	450,000	61%	
West Marin Water Capital Projects		10,370	100,630	445,000	23%	
Oceana Marin Sewer Capital Projects		12,245	1,643,020	1,905,000	86%	
<b>Gross Capital Improvement Project Outlays</b>		<b>\$653,969</b>	<b>\$7,629,579</b>	<b>\$8,798,000</b>	<b>87%</b>	

**8 LESS FUNDED BY GRANTS, LOANS & REIMBURSEMENTS**

(Accrued)/Deferred

a. NW - Loan Funds - Office/Yard Building Renovation	\$9,549,019	\$0	\$0	\$0	\$0	\$9,549,019
b. NW - Loan Funds - Crest PS Construction	0	0	0	0	0	0
c. NW - Loan Funds - Lynwood PS Replacement	0	0	0	0	0	0
d. NW - Loan Funds - Stafford ASG Construction	0	(6,956)	0	0	0	0
e. NW - Capital Replacement Expansion Fund	146,634	0	0	0	0	146,634
f. WM - CA DWR Drought Relief Grant for GW02	226,155	0	0	0	0	226,155
g. WM - Lagunitas Creek Bridge Pipeline Grant (FEMA)	0	0	0	0	0	0
h. OM - Novato Water Loan to OM	0	0	0	0	0	0
i. OM - Treatment Pond Rehab Grant (FEMA)	192,861	0	0	0	0	192,861
<b>FUNDING BY OTHERS (ACCRUED)/DEFERRED</b>	<b>\$10,114,668</b>	<b>(\$6,956)</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$10,114,668</b>

Received

a. NW - Loan Funds - Office/Yard Building Renovation	(\$16,638,224)	(\$182,508)	(\$2,625,598)	(\$1,000,000)	\$1,625,598	(\$19,263,823)
b. NW - Loan Funds - Crest PS Construction	0	0	0	(1,400,000)	(1,400,000)	0
c. NW - Loan Funds - Lynwood PS Replacement	0	0	0	0	0	0
d. NW - Reimbursement by Marin County Parks	0	0	0	(25,000)	(25,000)	0
e. RW - Capital Replacement Expansion Fund	0	0	0	(450,000)	(450,000)	0
f. WM - CA DWR Drought Relief Grant for GW02	(484,058)	0	(70,170)	(45,000)	25,170	(554,228)
g. WM - Lagunitas Creek Bridge Pipeline Grant (FEMA)	0	0	0	0	0	0
h. OM - Novato Water Loan to OM	0	0	0	(431,000)	(431,000)	0
i. OM - Treatment Pond Rehab Grant (FEMA)	(154,406)	(1,075,969)	(1,235,520)	(1,294,000)	(58,480)	(1,389,926)
<b>FUNDING BY OTHERS RECEIVED</b>	<b>(\$17,276,688)</b>	<b>(\$1,258,477)</b>	<b>(\$3,931,289)</b>	<b>(\$4,645,000)</b>	<b>(\$713,711)</b>	<b>(\$21,207,977)</b>
<b>NET PROJECT EXPENDITURES</b>	<b>(\$1,941,247)</b>	<b>(\$597,552)</b>	<b>\$3,698,291</b>	<b>\$4,153,000</b>	<b>(\$664,342)</b>	<b>\$21,986,381</b>

<b>CIP SUMMARY-NET EXPENDITURES:</b>	<b>Current Month</b>	<b>FYTD Total</b>	<b>FY 24/25 Budget</b>	<b>FYTD/ Budget%</b>
Novato Water Capital Projects	\$455,802	\$2,985,380	\$3,573,000	84%
Novato Recycled Water Capital Projects	0	274,951	0	0%
West Marin Water Capital Projects	10,370	30,459	400,000	8%
Oceana Marin Sewer Capital Projects	(1,063,724)	407,501	180,000	226%
<b>Net Capital Improvement Project Outlays</b>	<b>(\$597,552)</b>	<b>\$3,698,291</b>	<b>\$4,153,000</b>	<b>89%</b>

**8. EQUIPMENT BUDGET**

1 Class 8 Service Truck (2) Replace #503 & #508	\$0	\$258,897	\$852,000	\$593,103
2 Lease Vehicles	\$0	142,356	106,000	(36,356)
3 Portable Generators	\$0	87,809	75,000	(12,809)
4 Misc Equip Purchases ( Replacement Sonde & Probes STP)	(\$10,997)	32,289	0	(32,289)
5 Oceana Marin Pumps	\$0	37,181	0	(37,181)
<b>Total Equipment Purchases</b>	<b>(\$10,997)</b>	<b>\$558,533</b>	<b>\$1,033,000</b>	<b>\$474,467</b>



**NORTH MARIN WATER DISTRICT  
CAPITAL IMPROVEMENT PROJECTS  
PERIOD ENDING MARCH 31, 2025**

Description	COST THRU JUNE 2024	MARCH 2025	FYTD TOTAL	FY 24/25 BUDGET	(OVER)/UNDER BUDGET	TOTAL COST
<b>9. STUDIES &amp; SPECIAL PROJECTS</b>						
<b>9a General Studies</b>						
1 Strategic Plan Update (2025-2029)	\$0	\$0	\$0	\$30,000	\$30,000	\$0
1-4102-00 2 GIS Conversion/Mapping Project	77,861	903	19,591	10,000	(9,591)	97,452
1-4088-00 3 Emergency Operations Response Plan	0	0	671	100,000	99,330	671
4 Retiree Health Benefits (OPEB)Actuarial Study- FY23/24	0	0	6,000	0	(6,000)	6,000
5 Engineering Web Page Updates & Upgrades	0	0	7,955	0	(7,955)	7,955
<b>9b Novato Service Area Studies</b>						
1-4050-25 1 Urban Water Mgmt Plan - 2025 Update	\$0	\$0	16,428	\$60,000	\$43,572	\$16,428
2 North Marin Aqueduct Vulnerability/Cathodic Assessment	0	0	0	90,000	90,000	0
3 Stafford Treatment Plant Risk Management Plan Update	0	0	0	60,000	60,000	0
1-4100-00 4 STP-Chlorine Code Compliance	693	0	0	0	0	693
1-4104-23 5 Novato Master Plan	44,611	37,492	96,213	400,000	303,787	140,825
1-4105-00 7 SMART Master Agreement	2,548	0	2,607	0	(2,607)	5,155
1-4106-00 8 STP Risk Management Program Update 2023	23,159	0	15,130	0	(15,130)	38,289
1-4077-00 9 Potter Valley Project FERC Decommissioning	38,088	0	4,920	0	(4,920)	43,008
1-4093-00 10 Gateway Commons Backflow Study	10,234	0	2,732	0	(2,732)	12,966
1-6610-21 11 STP-Corrosion Assessment	52,737	0	0	0	0	52,737
1-6600-96 12 AP Cost Expensed - Leveroni Creek Embankment	84,188	0	0	0	0	84,188
<b>9c WM Service Area Studies</b>						
1 West Marin Water Supply Resiliency Feasibility Study	\$0	\$0	\$0	\$50,000	\$50,000	\$0
2 West Marin Boundary Review	0	0	0	15,000	15,000	0
2-4108-00 3 West Marin Rate Study	0	4,500	41,273	45,000	3,727	41,273
<b>9d OM Service Area Studies</b>						
<b>9e Other Studies</b>						
5-4087-00 1 Recycled Water Program Strategy	\$17,359	\$0	\$0	\$0	\$0	\$17,359
2 Recycled Water-G&A Consultants/Studies General	890	0	0	0	0	890
	<b>\$352,370</b>	<b>\$42,895</b>	<b>\$213,520</b>	<b>\$860,000</b>	<b>\$646,480</b>	<b>\$565,889</b>

**Notes to Capital Improvement Projects Schedule:**

- (1) NMWD Headquarters Upgrade funded by a 20 year 3.11% bank loan.
- (2) WM CA DWR Drought Relief Grant.
- (3) Loan from Novato Water-As included in the 2021 WM Water rate study - to be paid with interest. Loan received 6/30/22.
- (4) Funded by Capital Replacement & Expansion Fund.
- (5) OM Treatment Pond Rehab-Project to be funded at 75% by grants. Eligible project costs are budgeted at \$2.2M (75%=\$1.425M)
- (6) Loan from Novato Water-As included in the five-year financial forecast

## North Marin Water District Financial Statement Notes

### Note 1 - Restricted Cash

**Connection Fee Fund:** Cash available from collection of Connection Fees. The fee is charged to developers based upon the estimate of cost necessary to construct capacity to serve the new development. These funds are restricted by law for expansion of the water or sewer facilities within the service area where the development occurs. Funds are disbursed from the Connection Fee Reserve as expenditures are incurred to increase system capacity to serve new development. The fund balance accrues interest quarterly.

**Deer Island RWF Replacement Fund:** The State Revolving Fund (SRF) loan agreement for construction of the Deer Island RW Facility requires the District to establish and maintain a Water Recycling Capital Reserve Fund (WRCRF) for the expansion, major repair, or replacement of the water recycling facilities. The WRCRF is maintained in compliance with the State Water Resources Control Board's "Policy for Implementing the State Revolving Fund for Construction of Wastewater Treatment Facilities" in effect at the time the agreement was executed, July 2006. NMWD is required to deposit a minimum reserve of 0.5% of the SRF loan amount each year for a period of ten years. The balance in the DICRF is \$215,000 (\$4.3M x .5% x 10 years). The fund balance does not accrue interest.

**Recycled Water Capital Replacement and Expansion Fund:** The 2011 Interagency Agreements for Recycled Water between NSD, LGVSD & NMWD require that any payments to the Distributor (NMWD) by the End User (Consumers) in excess of actual costs (marginal payments) shall be deposited in this fund. Operation and Maintenance Costs are defined as the actual cost of: labor (including general and administrative overhead plus tools and supplies normally applied), equipment and vehicle charges, consumables (such as chemicals and electrical power), and spare parts and/or replaced components necessary to reliably treat and deliver recycled water to the End Users. Operation and Maintenance Costs do not include costs for major capital replacement or process changes. A payment of \$305,711 was made to Novato Sanitary District in December 2019 for the Clearwell Improvement Project. This fund balance does not accrue interest.

**STP SRF Reserve Fund – Marin County Treasury:** The 2004 Stafford Treatment Plant State Revolving Fund (SRF) loan agreement requires the District to build a Reserve Fund equal to one year of payments (\$1,044,474) in the Marin County Treasury during the first ten years of the 20-year repayment period. Every January 1 and July 1, commencing January 1, 2010, the District deposits with the County 10% of the semi-annual SRF payment. This Reserve Fund was fully funded at 6/30/19. The County credits the fund with interest quarterly, which is applied to the semi-annual payments, and will use the Reserve to pay the last 2 semi-annual SRF loan payments.

**RWS North/South SRF Reserve Fund:** The State Water Resource Control Board Agreements for the seven Clean Water State Revolving Fund Loans made for expansion of the Recycled Water System distribution system require that the District establish a reserve fund equal to one year's debt service (\$614,299) prior to the construction completion date.

**RWS Central SRF Reserve Fund:** The State Water Resource Control Board Agreement for the Clean Water State Revolving Fund Loan made for expansion of the Recycled Water System distribution system requires that the District establish a reserve fund equal to one year's debt service (\$275,773) prior to the construction completion date.

## **Note 2 - Designated Cash**

**Liability Contingency Fund:** Established in 1986 when the District first elected to self-insure its general liability risk. This reserve was funded with \$1 million initially and \$200,000 annually thereafter until it reached a balance of \$2 million. In FY98 the West Marin Water System was included in the fund and has since built-up a proportional reserve of \$98,885 over several years. Commencing FY93, \$1 million of the reserve was made available to fund loans to eligible employees under the District's Employer Assisted Housing Program. In August 2008, \$500,000 was transferred into this reserve from the Self-Insured Workers' Compensation Fund and made available to fund Employer Assisted Housing Program loans. Currently there are two Employer Assisted Housing Loans outstanding totaling \$550,000 (see Note 3). In March 2005, \$652,400 was expended from the fund to purchase a home at 25 Giacomini Road in Point Reyes Station. The home is currently rented. In 2006, \$8,885 was added from the sale of surplus property in West Marin. The fund balance does not accrue interest.

**Retiree Medical Benefits Fund:** NMWD pays the cost of health insurance for retirees between the ages of 55 and 65 and spouse under any group plan offered by CalPERS. The retiree must be at least 55 and have a minimum of 12 years (for employees hired on or before September 30, 2018) and a minimum of 20 years (for employees hired after September 30, 2018) of NMWD service at the date of retirement. NMWD's contribution toward the chosen plan is capped in the same manner as all other NMWD employees in the same class. Coverage terminates for the spouse when the spouse becomes eligible for Medicare, or for both the retiree and spouse when the retiree becomes eligible for Medicare. When the retiree or spouse becomes eligible for Medicare, NMWD pays up to the couple annuitant rate, which is capped at \$3,830 per year (\$319/month). In August 2003, NMWD transferred \$2.55 million (\$2.3 million for current retirees plus \$250,000 for future retirees) from unrestricted cash into a reserve to fund this obligation. In 2010 the Board directed staff to add \$1,500 per employee annually as a payroll overhead to accrue and accelerate amortization of this liability. The accrual is maintained as a Long-Term Liability entitled Total OPEB Liability. In 2024 an Actuarial Analysis calculated NMWD's total actuarial liability at \$4.9 million. The Retiree Medical Benefits cash fund earns interest quarterly.

**Maintenance Accrual Fund:** Established in FY91 to provide a source of maintenance money for replacement of treatment, storage, transmission and distribution facilities as they wear out. The annual contribution from operating reserves was initially \$200,000. Net polybutylene claim settlement proceeds of \$671,060 were closed into the fund in FY93. In FY94 the annual contribution was reduced to \$100,000. Starting in FY21/22, this reserve was increased to \$4.0 million based on the District's planned pay-go capital spending per the 2020 Novato Water Rate Study and subsequent financial plans. Funds are borrowed from the Maintenance Accrual Fund to offset the shortfall in unrestricted Cash & Investments. The fund balance does not accrue interest.

**Operating Reserve Fund:** This reserve, comprised of four months of budgeted operating expenditures (less depreciation) as recommended by the District's financial advisors, serves to ensure adequate working capital for operating, capital, and unanticipated cash flow needs that arise during the year. Funds are borrowed from the operating Reserve Fund to offset the shortfall in unrestricted Cash & Investments. The fund balance does not accrue interest.

**Webster Bank-Admin Bldg/CIP Fund:** The District received a \$20 million loan from Webster Bank in May 2022 to fund the Admin Building Renovation and other CIP Projects. The 20-year, 3.11% annual percentage rate loan requires semi-annual payments and will be fully amortized on 3/1/42. The unexpended fund balance accrues interest quarterly.

### **Note 3 – Employee Loans**

**Housing Loans:** The District's Employer Assisted Housing Program allows up to \$300,000 to be loaned to an employee for a period of up to 15 years for the purchase of a home within the District service territory that will enable the employee to respond rapidly to emergencies affecting the operation of the District. Repayment is due upon sale, termination of employment, or other event as described in the Program. Interest on the loan is based on the amount of interest revenue that the District would have earned over the period of the loan. There are two employee-housing loans currently outstanding totaling \$550,000 dated March 2015 and November 2024.

### **Note 4 – Other Long Term Receivables**

In 2014, the District entered into an interconnection agreement with MMWD for their share of the Aqueduct Energy Efficiency Project. The 2.71% \$3,622,882 loan will have yearly payments due of \$205,320, and the final payment is due in July 2032. In 2015 the District entered into an agreement with Marin Country Club for their share of the pipeline extension to provide recycled water for the Marin Country Club Golf Course. In 2016 the District received a \$6.6 million 30-year 1.0% SRF loan to finance the Recycled Water Central project, and Marin Country Club agreed to pay the District \$1,265,295 in bimonthly payments of \$8,142 at 1.0% over 30 years for their share of the pipeline extension. The payments will coincide with Marin Country Club's water service payments. The final payment from Marin Country Club is due in November 2047.

### **Note 5 – Depreciation**

Assets are assigned a useful life based on consultations with the District Chief Engineer and a survey of other water agencies. Depreciation is computed on a straight-line basis over the estimated useful life of the various classes of property as follows:

<b><u>Facility</u></b>	<b><u>Life (Years)</u></b>
Aqueduct.....	150
Dam.....	100
Buildings & Structures.....	40
Mains.....	50
Pumping Equipment.....	25
Water Treatment Equipment.....	20
Storage & Transmission (16"+) Facilities.....	50
Distribution Facilities (includes Pump Stations).....	50
Office, Laboratory, Construction & Shop Tools & Equipment.....	10
Vehicles 1 ton or greater.....	10
All other vehicles.....	5
Sewer Mains.....	40
Sewer Pumps.....	4-10

### **Note 6 - Capitalization Policy**

The Government Finance Officers Association *Guide for State and Local Governments* recommends that a capitalization policy incorporate a minimum threshold of \$5,000 and an estimated useful life of at least two years. It also cautions that federal grant and loan requirements prevent the use of capitalization thresholds in excess of \$5,000. Thus NMWD's capitalization threshold is \$5,000.

**Note 7 – Bond & Loan Servicing Schedule for Fiscal Year 2024-2025**

Service Area	Description	Issue Date	Rate	Original Amount	Payment Due	Final Pmt	FY25		Total Debt Service	6/30/25 Outstanding Balance
							Interest Expense	Principal Paid		
Novato	SRF Loan - STP	2004	2.39%	\$16,528,850	7/1 & 1/1	07/01/29	\$ 111,447	\$ 933,027	\$1,044,474	\$ 3,961,895
Novato	Bank Marin Loan	2011	3.42%	\$7,000,000	27 <sup>th</sup> /mo	10/27/31	\$ 100,778	\$ 381,264	\$ 482,042	\$ 2,741,490
Novato	Chase Bank Loan	2018	2.69%	\$4,600,000	3/1 & 9/1	03/01/33	\$ 80,297	\$ 300,000	\$ 380,297	\$ 2,685,000
Novato	Webster Bank	2022	3.11%	\$20,000,000	3/1 & 9/1	03/01/42	\$ 571,216	\$ 776,681	\$1,347,897	\$17,590,396
Novato Total							\$ 863,738	\$ 2,390,972	\$ 3,254,710	\$26,978,781
RW TP	SRF Loan	2006	2.40%	\$4,302,560	20-Jun	06/19/27	\$ 18,774	\$ 254,593	\$ 273,367	\$ 527,663
RW North	SRF Loans (4)	2013	2.60%	\$4,375,605	Varies	Varies	\$ 54,725	\$ 227,168	\$ 281,893	\$ 1,877,623
RW South	SRF Loans (3)	2013	2.20%	\$5,361,952	Varies	Varies	\$ 60,898	\$ 271,508	\$ 332,407	\$ 2,496,588
RW Central	SRF Loan	2016	1.00%	\$7,130,503	19-Dec	12/31/47	\$ 58,584	\$ 217,189	\$ 275,773	\$ 5,641,161
Recycled Water Total							\$ 192,981	\$ 970,458	\$ 1,163,440	\$10,543,035
WM Water	Bank Marin Loan	2012	3.42%	\$1,000,000	27 <sup>th</sup> /mo	10/27/31	\$ 14,793	\$ 55,965	\$ 70,758	\$ 402,421
West Marin Water Total							\$ 14,793	\$ 55,965	\$ 70,758	\$ 402,421
<b>FY 24/25 Total - External Loans</b>							<b>\$1,071,512</b>	<b>\$3,417,395</b>	<b>\$4,488,908</b>	<b>\$37,924,237</b>

1. In April 2004 the California State Department of Water Resources approved a 2.39% 20-year loan for reconstruction of the Stafford Water Treatment Plant. The project was completed in FY09 with repair of the Outlet Tower Sluice Gate. Interest paid during construction totaled \$1,636,378. The loan covenants require an annual reserve fund contribution of \$104,447 (10% of the annual debt service obligation) be deposited into the Marin County Treasury during each of the first ten years of the repayment period. Debt service is funded 25% by Facility Reserve Charges. The first payment was made in December 2009.
2. In October 2011 Bank of Marin made a 20-year 3.54% (APR) loan of \$8 million to fund the District's share of the Aqueduct Energy Efficiency Project. See Note 15 below, and note to loan 9 above.
3. In March 2018 Chase Bank made a 15-year 2.69% (APR) loan of \$4.6 million to fund the District's Automated Meter Information system Project.
4. In May 2022, Webster Bank made a 20-year 3.11% (APR) loan of \$20 million to fund the Admin Building Renovation and other Capital Improvement Projects. The first payment was made August 26, 2022.
5. In August 2006 the California State Department of Water Resources approved a 2.4% 20-year loan of \$4,264,545 for construction of the Deer Island Recycled Water Facility. With the addition of \$38,015 in Construction Period Interest, the loan principal totaled \$4,302,560. The project was completed in June 2007, and the first payment was made June 19, 2008.
6. In July 2011 the California State Department of Water Resources approved a series of four 2.6% 20-year loans which totaled \$4,375,605 for the Recycled Water North Service Area Expansion Project. The projects were completed on October 31, 2012, and the first payment was made in November of 2012.
7. In March 2012 the California State Department of Water Resources approved a series of three 2.2% 20-year loans totaling \$5,361,952 for the Recycled Water South Service Area Expansion Project. The projects were completed on September 4, 2013, and the first payment was made in December of 2013.
8. In May 2016 the California State Department of Water Resources approved a 1.0% 30-year loan of \$7,130,503 for the Recycled Water Central Service Area Expansion. The project was completed in December 2017, and the first payment was made December 31, 2018.

9. In June 2012 the Board authorized reallocating \$1 million of the Bank of Marin loan to West Marin Water to repay Novato Water \$223,000 owed for loans to fund Long Range Improvement Projects and the remainder to fund the Solids Handling Facility at the Point Reyes Water Treatment Plant. See note to loan 2 above.

**Note 8 – Unemployment Insurance Reserve**

NMWD uses the “Reimbursable Method” of paying for Unemployment Costs. Under this method, the District reimburses the State Employment Development Department for all unemployment benefits paid on our behalf. The reserve is maintained at an amount equal to the higher of the average claim amount paid over the last 5 years or 26 times the maximum weekly benefit amount (currently  $\$450 \times 26 = \$11,700$ ).

**Note 9 – Payroll Benefits**

Payroll Benefits payable includes payroll taxes; vacation, sick, and holiday leave; Section 125 payments; cancer, long term care and disability insurance premiums; and union dues..

**Note 10 - Interest Policy on Inter-District Loans**

In the event an improvement district expends all of its Undesignated Funds, it shall borrow funds from that improvement district's Board Designated Fund reserves to meet ongoing requirements. In the event an improvement district expends all of its Board Designated Fund reserves, it may receive a loan from the Novato Improvement District in an amount sufficient to meet its ongoing requirements. Restricted Funds shall not be used to finance ongoing normal operating expenses.

No interest shall be paid by an improvement district on funds borrowed from that improvement district's Board Designated Fund reserves. Interest on loans from the Novato Improvement District shall be paid by the recipient district to the Novato district based upon the outstanding loan balance at the close of the previous accounting period. Interest shall be calculated at the higher of: 1. The weighted average interest rate of Novato improvement district debt (2.99% at 6/30/23); or 2. The average interest rate earned on the District treasury since the close of the previous accounting period; plus \$50 per month.

**Note 11 – Budget Augmentations**

**Note 12 – Prior Period Adjustment**

**Note 13 – Explanation of Financial Statement Components**

The District's financial statement is comprised of four components: 1) Statement of Net Position, 2) Sources and Uses of Funds Statement – All Service Areas Combined, 3) Income Statement and Cash Flow by Service Area, and 4) Notes to the Financial Statements. This report also contains other supplementary information in addition to the basic financial statements themselves.

**The Statement of Net Position** (page 4) reports the District's assets and liabilities and provides information about the nature and amount of investments in resources (assets) and the obligations to the District's creditors (liabilities). The difference between assets and liabilities is reported as *net position*. Over time, increases or decreases in the fund balance may serve as a useful indicator of whether the financial position of the District is improving or deteriorating.

**The Sources and Uses of Funds Statement – All Service Areas Combined** (page 8) compares fiscal year-to-date performance against the Board approved annual budget – presented in the adopted budget format. This Sources and Uses of Funds Statement varies from the income statement in that it includes capital expenditures, debt principal repayment, connection fee revenue, and cash infusions from debt issuance.



**The Income Statement and Cash Flow by Service Area** (page 9) presents the net income (loss) for the fiscal year-to-date (FYTD) period for each of the District's four service areas. The income and expenses on this report are presented in conformity with Generally Accepted Accounting Principles (GAAP) and comply with Governmental Accounting Standards Board pronouncements. Accordingly, all income and expenses are reported as soon as the underlying event giving rise to the change occurs, regardless of the timing of related cash flows. This statement measures the success of each service area's operations and can be used to determine whether the service area has successfully recovered all costs through user fees and other charges.

Also included at the bottom of page 9 is a statement of Cash Flow by Service Area. The primary purpose of this statement is to reconcile in an informative manner the difference between the net income/(loss) for period of each service area with the resultant change in cash balance that occurred over the same period.

**Notes to the Financial Statements** (page 28) provide a summary of significant accounting policies and assumptions and other information of value to the financial statement reader.

**Other Supplementary Information** includes Detail Income Statements presented in accordance with GAAP for each of the four service areas (pages 10, 14, 16, 19). These statements present income and expenditures in close detail for further analysis. Other supplementary schedules of note include the Vehicle Fleet Analysis (page 21), and Capital Improvement Project Expenditures (page 23), which show outlays to date, compared with budget authority.

#### **Note 14 –Connection Fee Transfers from Novato Water To Recycled Water**

The following Connection Fee (FRC) reserve amounts have been transferred to the Recycled Water fund:

##### **Recycled Water FRC Transfers from Novato**



t:\finance\fr\recycled water frc transfers from novato.xlsx\sheet 1

Expansion Local Share				SRFRWF Expansion				Transfer		
North	South	Central	NBWRA	Loan	SRF Loan	BPGL Loan Repayment	CIP	Total	Executed	
FY07			\$29,725					\$29,725		
FY08			\$50,478	\$22,795				\$73,273		
FY09			\$150,455	\$22,795				\$173,250		
FY10	\$133,659		\$75,198	\$22,795				\$231,652	\$133,659	\$133,659
FY11			\$133,319	\$22,795				\$156,114		\$1,175,098
FY12	\$233,478	\$265,500	\$115,883	\$22,795				\$637,656		(\$7,088)
FY13			\$315,023	\$22,795	\$464,572			\$802,390	\$1,970,400	\$802,390
FY14	\$236,291	\$723,525	\$4,024	\$63,035	\$22,795	\$500,529		\$1,550,200	\$1,550,200	\$1,550,200
FY15		\$17,563	(\$4,024)	\$38,283	\$22,795	\$614,299		\$688,916	\$688,916	\$688,916
FY16	\$0	\$0	\$66,729	\$102,842	\$22,795	\$614,299		\$806,664	\$806,664	\$806,664
FY17			\$362,524	\$194,636	\$22,795	\$614,299	\$36,687	\$1,230,940	\$1,230,940	\$1,230,940
FY18			\$5,071,512	\$38,908	\$22,795	\$614,299		\$5,747,513	\$5,747,513	\$5,747,513
FY19			(\$2,168,755)	\$6,966	\$22,795	\$890,072		(\$1,248,922)	(\$1,248,922)	(\$1,248,922)
FY20		\$5,499	\$0	\$0	\$350,287	(\$1,046,471)	\$1,084	(\$689,600)	(\$689,600)	(\$689,600)
FY21					\$890,072			\$890,072	\$890,072	\$890,072
FY22					\$743,438			\$743,438	\$743,438	\$743,438
FY23					\$614,299			\$614,299	\$614,299	\$614,299
FY24					\$693,686			\$693,686	\$693,686	\$693,686
FY25					\$769,492			\$769,492	\$769,492	\$769,492
<b>\$603,428</b>	<b>\$1,006,589</b>	<b>\$3,337,509</b>	<b>\$1,314,751</b>	<b>\$273,539</b>	<b>\$8,373,642</b>	<b>(\$1,046,471)</b>	<b>\$37,771</b>	<b>\$13,900,759</b>	<b>\$13,900,758</b>	<b>\$13,900,758</b>

9



**MEMORANDUM**

To: Board of Directors  
From: Tony Williams, General Manager   
Ryan Grisso, Water Conservation Coordinator   
Subject: Annual Water Supply Demand Assessment FY 2025/26  
V:\Memos to Board\General BOD memos\Annual Water Supply and Demand Assessment 24\_25.doc

May 20, 2025

**RECOMMENDED ACTION:** Information Only**FINANCIAL IMPACT:** Information Only

As part of the District's adopted 2020 Urban Water Management Plan Update for the Novato Service Area, a Water Shortage Contingency Plan (WSCP) was developed to serve as a flexible framework of planned response measures to mitigate future water supply shortages. As a result of the 2018 State Legislation, "Making Water Conservation a California Way of Life", the State is mandating each urban water supplier to submit to the State Department of Water Resources (DWR) an annual water shortage assessment report with information on anticipated shortage, triggered shortage response actions, compliance and enforcement actions, and communication actions as described in the WSCP, formally now called an Annual Water Supply Demand Assessment (AWSDA). This report compares unconstrained demand projections to available supply projections for each upcoming July to June year to identify any water supply shortfalls, if any, triggering implementation of an appropriate stage of the WSCP if such a shortfall was projected. The WSCP is available on the District's website: [https://nmwd.com/wp-content/uploads/2021/07/WSCP\\_20210629.pdf](https://nmwd.com/wp-content/uploads/2021/07/WSCP_20210629.pdf).

Attached you will find the District's FY 2025/26 AWSDA report that will be submitted to the State by July 1, 2025 (Attachment 1). Unconstrained demand was derived from interpolating the previously projected water demands for the period between 2020 and 2026, specific for years 2025 and 2026 from the 2020 Urban Water Management Plan (UWMP). In addition, these demands were adjusted to reflect the actual growth in development that the service area is experiencing, which is slightly lower than the projections in the UWMP. The water supply data is provided by Sonoma Water with the remaining amount supplied by Stafford Lake. As expected, there are no water shortages projected for the next year. It is important to note that the demand calculations used for upcoming rate increases estimate the future demand with continuing or residual conservation practices from the customers (known as demand hardening), similar to the demands we have seen in the years following past droughts; where the unconstrained demand used in the AWSDA is a projected number without the demand hardening affect following the drought period.

The AWSDA report development includes a series of steps leading up to the draft report presented at this meeting. Key staff began internal discussions in January which included review of reservoir levels, water demands to date, and climate forecasts. Regional coordination with Sonoma County Water Agency (Sonoma Water) and the water contractors also began earlier this year at various Technical Advisory Committee meetings culminating in the issuance of a water supply assessment from Sonoma Water in early May 2025. Another element of the District's AWSDA development is consideration of infrastructure capabilities and constraints may affect its ability to deliver supplies to meet expected customer water demands in the coming year. There are no immediate infrastructure capabilities or constraints identified for the upcoming year that affect our delivery of water to customers.

ATTACHMENT:

1. Draft North Marin Water District Draft Annual Water Supply Demand Assessment FY 2025/26

Table 1. Annual Assessment Information

Annual Assessment Information (Required)	
Year Covered By This Shortage Report	
Start: July 1,	2025
End: June 30,	2026
Supplier's Annual Assessment Planning Cycle	
Start Month:	July
End Month:	June
Data Reporting Interval Used:	Annual
Volume Unit for Reported Supply and Demand: <i>(Must use the same unit throughout)</i>	AF
Water Supplier's Contact Information	
Water Supplier's Name:	North Marin Water District
Contact Name:	Ryan Grisso
Contact Title:	Water Conservation Coordinator
Street Address:	P.O. Box 146
ZIP Code:	94948
Phone Number:	(415) 761-8933
Email Address:	rgrisso@nmwd.org
Report Preparer's Contact Information <i>(if different from above)</i>	
Preparer's Organization Name:	
Preparer's Contact Name:	
Phone Number:	
Email Address:	
Supplier's Water Shortage Contingency Plan	
WSCP Title	Water Shortage Contingency Plan 2020 Update
WSCP Adoption Date	6/15/2021
Other Annual Assessment Related Activities (Optional)	
Activity	Timeline/ Outcomes / Links / Notes
Annual Assessment/ Shortage Report Title:	Optional
Annual Assessment / Shortage Report Approval Date:	MM/DD/YYYY
Other Annual Assessment Related Activities:	Optional
(Add rows as needed)	

	= From prior tables
	= Auto calculated

Table 2: Water Demands <sup>1</sup>																
Use Type	Start Year:			2025	Volumetric Unit Used <sup>2</sup> :								AF			
<div>Drop-down list</div> <div>May select each use multiple times</div> <div>These are the only Use Types that will be recognized by the WUEdata online submittal tool</div> <div>(Add additional rows as needed)</div>	Additional Description (as needed)	Level of Treatment for Non-Potable Supplies	Drop-down list	Projected Water Demands - Volume <sup>3</sup>												
				Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Total by Water Demand Type
Demands Served by Potable Supplies																
All Demands	(a)														9783	9783
																0
																0
																0
																0
																0
																0
																0
																0
Total by Month (Potable)				0	0	0	0	0	0	0	0	0	0	0	9783	9783
Demands Served by Non-Potable Supplies																
All Demands															595	595
																0
																0
																0
																0
Total by Month (Non-Potable)				0	0	0	0	0	0	0	0	0	0	0	595	595
Notes:																
(a) Raw water demand, which is supplied by Stafford Lake, are included in the Potable demand projection.																
Total annual unconstrained potable and non-potable demand for 2026 are derived from DWR Table 4-3 of the 2020 UWMP.																

[illegible]

	= From prior tables
	= Auto calculated

Table 3: Water Supplies <sup>1</sup>																	
Water Supply	Start Year: 2025			Volumetric Unit Used <sup>2</sup> : AF													
Drop-down List May use each category multiple times. These are the only water supply categories that will be recognized by the WUEdata online submittal tool (Add additional rows as needed)	Additional Detail on Water Supply	Projected Water Supplies - Volume <sup>3</sup>													Water Quality  Drop-down List	Total Right or Safe Yield* (optional)	
		Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Total by Water Supply Type			
Potable Supplies																	
Purchased/Imported Water	SCWA													8783	8783		
Surface water (not desal.)	Stafford Lake													1000	1000		
															0		
															0		
															0		
															0		
															0		
															0		
															0		
Total by Month (Potable)		0	0	0	0	0	0	0	0	0	0	0	0	9783	9783		0
Non-Potable Supplies																	
Recycled Water														595	595		
															0		
															0		
															0		
															0		
Total by Month (Non-Potable)		0	0	0	0	0	0.00	0.00	0.00	0	0	0	595	595			0
Notes: The District will utilize Sonoma County Water Agency (SCWA) water to meet the customer's demand and supplement the remaining demand with Stafford Lake surface water, and the projected Stafford Lake supply is 1,000 AF. Projected supply from SCWA provided by SCWA on April 17, 2025. The District makes up roughly 15.4% of SCWA's retailer unconstrained demand with an estimated share of SCWA projected supply at 8,783 AF. The District does not anticipate a reduction in recycled water supply, as recycled water is a “drought proof” supply. Therefore the available recycled water supply is assumed to be equal to the unconstrained demand presented in Table 2.																	
<div><div><sup>1</sup>Projections are based on best available data at time of submitting the report and actual supply volumes could be different due to many factors.</div><div><sup>2</sup>Units of measure (AF, CCF, MG) must remain consistent.</div><div><sup>3</sup>When opting to provide other than monthly volumes (bi-monthly, quarterly, or annual), please see directions on entering data for Projected Water Supplies in the Table Instructions.</div></div>																	

[illegible]

	= Auto calculated	
	= From prior tables	
	= For manual input	

Table 4(P): Potable Water Shortage Assessment <sup>1</sup>					Start Year: 2025	Volumetric Unit Used <sup>2</sup> :					AF		
	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun <sup>3</sup>	Total
Anticipated Unconstrained Demand	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	9783.0	9783.00
Anticipated Total Water Supply	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	9783.0	9783.00
Surplus/Shortage w/o WSCP Action	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0
% Surplus/Shortage w/o WSCP Action	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	0%	0%
State Standard Shortage Level	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	0	0
Planned WSCP Actions													
Benefit from WSCP: Supply Augmentation												0.0	0.0
Benefit from WSCP: Demand Reduction												0.0	0.0
Revised Surplus/Shortage with WSCP	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0
% Revised Surplus/Shortage with WSCP	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	0%	0%
<sup>1</sup> Assessments are based on best available data at time of submitting the report and actual volumes could be different due to many factors.													
<sup>2</sup> Units of measure (AF, CCF, MG) must remain consistent.													
<sup>3</sup> When optional monthly volumes aren't provided, verify Tables 2 and 3 use the same columns for data entry and are reflected properly in Table 4 and make sure to use those same columns to enter the benefits from Planned WSCP Actions. Please see directions on the shortage balancing exercise in the Table Instructions. If a shortage is projected, the supplier is highly recommended to perform a monthly analysis to more accurately identify the time of shortage.													

	= Auto calculated	
	= From prior tables	
	= For manual input	

Table 4(NP): Non-Potable Water Shortage Assessment <sup>1</sup>						Start Year: 2025	Volumetric Unit Used <sup>2</sup> :					AF	
	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun <sup>3</sup>	Total
Anticipated Unconstrained Demand: Non-Potable	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	595.0	595.00
Anticipated Total Water Supply: Non-Potable	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	595.0	595.0
Surplus/Shortage w/o WSCP Action: Non-Potable	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0
% Surplus/Shortage w/o WSCP Action: Non-Potable	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	0%	0%
Planned WSCP Actions													
Benefit from WSCP: Supply Augmentation												0.0	0.0
Benefit from WSCP: Demand Reduction												0.0	0.0
Revised Surplus/Shortage with WSCP	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0
% Revised Surplus/Shortage with WSCP	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	0%	0%
<sup>1</sup> Assessments are based on best available data at time of submitting the report and actual volumes could be different due to many factors.													
<sup>2</sup> Units of measure (AF, CCF, MG) must remain consistent.													
<sup>3</sup> When optional monthly volumes aren't provided, verify Tables 2 and 3 use the same columns for data entry and are reflected properly in Table 4 and make sure to use those same columns to enter the benefits from Planned WSCP Actions. Please see directions on the shortage balancing exercise in the Table Instructions. If a shortage is projected, the supplier is highly recommended to perform a monthly analysis to more accurately identify the time of shortage.													

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**DISBURSEMENTS - DATED 5/8/2025**

Date Prepared 5/5/25

The following demands made against the District are listed for approval and authorization for payment in accordance with Section 31302 of the California Water Code, being a part of the California Water District Law:


Seq	Payable To	For	Amount
P/R	Employees	Net Payroll P/E 4/30/25	\$202,103.22
90863*	Internal Revenue Service	Federal & FICA Taxes PPE 4/30/25	94,030.27
90864*	State of California	State Taxes & SDI PPE 4/30/25	22,115.26
90865*	CalPERS	Pension Contribution PPE 4/30/25	59,667.29
90862*	CalPERS	May 2025 Health Insurance Premium (Employer \$63,257, Retirees \$12,855 & Employees \$8,927)	85,039.76
90868*	Nationwide	Deferred Compensation-457 PPE 4/30/25	16,447.26
90867*	Nationwide	Deferred Compensation 4/30/25-401A Match	2,839.42
90866*	US Bank Card	OPS/Maint Manager Job Posting (\$1,430), Temp Utility Worker Job Posting (\$1,109), Chest Waders, Dock Strainer (\$1,368), Microsoft Monthly Subscription Charges (\$346), SHRM Membership (\$299), CSMFO Training (\$250), GFOA Training (\$435), PRTP Internet (\$165), AWWA Training (2 Employees) (\$120) Water Distribution Training (3 Employees) (\$231), Wi-Fi Access Point (2) (\$360), 941 & CA DE9 Form Filing	6,540.91
EFT*	US Bank	March Bank Analysis Charge (Lockbox \$920 & Other \$474 Less Interest \$190)	1,204.42
1	All Star Rents	Propane (14 Gal)	68.20
2	Asbury Environmental Services	Used Oil Disposal Fee	137.00
3	Automation Direct	Circuit Protection Block & Analog Input Module	437.00
4	Blue-White	Chemfeed Flowmeter	1,530.74
5	Bold & Polisner	March Legal Fees-General (\$5,820), & NMWD Portion Potter Valley Project (\$1,885)	7,705.00
6	Borges & Mahoney	Sensor Board Monitor System (STP)	2,862.55

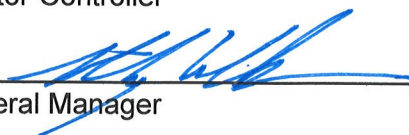
Seq	Payable To	For	Amount
7	Buck's Saw Service	Ratcheting Scrench & Echo Bar Oil (2)	74.26
8	CDW-Government, Inc.	Antenna (4), Wall Mount (2) & Rail Clip Kit (2)	133.51
9	Chase Receivables	Collections Fees	84.04
10	Diesel Direct West	Gasoline (704 Gal)	3,097.32
11	Environmental Science Assoc	Prog Pymt #2: Construction Compliance Support for San Mateo Tank Project (Bal Rem on Contract \$101,285)	5,623.70
12	GHD Inc.	Prog Pymt #9: Construction Management Services for Crest Pump Station Project (\$19,529) (Bal Rem on Contract at \$30,481) & Prog Pymt #23: GIS Conversion to ESRI & Mapping Support (\$893) (Bal Rem on Contract \$2,906)	20,421.95
13	Glover, Orlene	Refund Over Payment on Closed Account	59.56
14	Grainger	Straight Chain (\$310), Reagent (STP) (\$295), Combination Kit (\$295), Deadbolt (2) (\$265) & Miscellaneous Tools & Supplies	1,880.53
15	Hatcher, Marion	Refund Overpayment on Open Account	120.18
16	Kaiser Foundation Health Plan	Pre Employment Physical, DMV/Dot Physical	180.00
17	Kehoe, Chris	Exp Reimb: Work Boots (Construction)	308.46
18	Kemira Water Solutions	Ferric Chloride (47,160 lbs) (STP) (10 Dry Tons)	16,908.53
19	Ken Grady Company, Inc	Chlorine & PH Analyzer PH & Temp Analyzer	7,275.75
20	Adam Kirkland	Exp Reimb: Class for T3	213.25
21	Lincoln Life Employer Serv	Deferred Compensation PPE 4/30/25	7,400.31
22	MSI Litho	Business Cards (4 Employees)	194.12
23	Noll & Tam Architects	Prog Pymt #46: Architecture & Engineering Services Admin & Lab Upgrade Project (Bal Rem on Contract \$16,056)	3,395.75
24	North Marin Auto Parts	Service Parts ('21 Nissan Rogue) (\$519), Anti-Freeze, Brake FL, Oil 5W30 (12), Battery (8) (\$1,613), Trailer Kit, LED (2), LED, Battery, Pliers (2), Cleaner (2), & Air Filter	2,572.47

Seq	Payable To	For	Amount
25	Outlander Construction, Inc.	Prog Pymt #7: Construction Locker Room Remodel Project (Bal Rem on Contract \$65,000)	30,000.00
26	Pace Supply	Meter Gasket (150), Ball Valve (23), Nipple (13) (\$1,264) & Valve (2) (\$2,109)	3,505.59
27	Passaretti, Keith	Novato "Cash For Grass" Rebate Program	718.00
28	Peterson Trucks	Opacity Test (07' Int 4300), & Repair Exhaust Tank	408.51
29	Pacific Gas & Electric Co	Line Extension Crest Pump Station	1,621.97
30	Pini Hardware	Plumbing Supplies & Misc Hardware	483.08
31	Point Reyes Light	West Marin Water Rate Study Ad	250.00
32	Recology Sonoma Marin	April Waste Removal	623.16
33	Ryerson, Christine & Donald	Refund Over Payment on Closed Account	159.85
34	Sabah International	Prog Pymt #5: Security & Access Control Hardware & Install for Admin & Lab Building Upgrades (Bal Rem on Contract \$15,555)	11,977.00
35	Soiland Co., Inc.	Rock (52 yds)	1,588.92
36	Sonoma County Water Agency	Conservation Support Program (4/1/24-6/30/24) (\$244) & (1/1/25-3/31/25) (\$792)	1,035.56
37	State Water Resources Control	T4 Renewal Fee for Austin Simpson	105.00
38	URWW, Inc.	Elbow (4) (\$568), Bolts (600) (\$1,967), Nut (400) (\$489), Cap (2), Gasket (8), Nipple (32) (\$559), Spool (2) (\$961) & Primer (12) (\$983)	5,835.26
39	USA BlueBook	Chlorine	424.69
40	Van Bebber Bros	HR Sheet Plate (28"x46.5)	255.49
41	Verizon Wireless	Cellular Charges	1,610.69
42	Williamson, Matthew	Exp Reimb: D3 Application	120.00

Seq	Payable To	For	Amount
43	ZORO	Battery (4) (\$435) & USB Hub	516.04
		<b>TOTAL DISBURSEMENTS</b>	<b><u>\$633,910.80</u></b>

The foregoing payroll and accounts payable vouchers totaling \$633,910.80 are hereby approved and authorized for payment.

 05/06/2025  
 Auditor-Controller Date

 5/6/2025  
 General Manager Date



## **DISBURSEMENTS - DATED 5/15/2025**

Date Prepared 5/12/25

The following demands made against the District are listed for approval and authorization for payment in accordance with Section 31302 of the California Water Code, being a part of the California Water District Law:

Seq No.	Payable To	For	Amount
1	Alpha Analytical Labs	Glyphosate, Carbon (5), Iron (6), Manganese (6) & Hexavalent Chromium (6) (Lab)	\$2,509.00
2		Retiree Exp Reimb Health Ins May	1,572.71
3	Bank of Marin	Bank of Marin Loan Principal & Interest (Pynt 163 of 240)	46,066.67
4	Bay Alarm Company	Quarterly Fire Alarm Monitoring Fee 6/1/25-8/31/25 (Rush Creek Place)	495.00
5	Brenntag Pacific	50% Sodium Hydroxide (STP)	8,779.65
6	Bresnahan, Lacey	Novato "Pool Cover" Rebate Program	75.00
7	Buck's Saw Service	25" Chainsaw (\$1,093) and Supplies	1,509.63
8	Building Supply Center	Misc Supplies	50.36
9		Retiree Exp Reimb Health Ins May	595.05
10	California Water Service	May Water Services (Oceana Marin)	35.36
11	Caltest Analytical Laboratory	Biochemical Oxygen Demand (Oceana Marin)	125.30
12	Carrier	A/C Equipment & Installation (Yard)	49,500.00
13		Retiree Exp Reimb Health Ins May	626.75
14		Retiree Exp Reimb Health Ins May	626.75
15	Cinquini & Passarino Inc.	Prog Pynt #2: San Mateo Tank Land Surveying (Bal Rem on As Needed Contract \$34,638)	2,942.00
16	Comcast	April Internet (Buck Institute) & May Internet (1250 Lynwood Dr.)	661.21
17	Core Utilities, Inc	Monthly IT, SCADA & PLC Support	8,825.00

Seq No.	Payable To	For	Amount
18	CSW/Stuber-Stroeh Engineering	Prog Pymt #2: Pimentel & Galli Monument (\$2,874) & Prog Pymt #3: Hamilton Homeward Bound Project RW Extension (\$4,024) (Bal Rem on As Needed Contract \$40,226)	6,898.00
19	Cummings Trucking	Rock (103 yds) & Pea & Sand (101 yds)	3,816.00
20	Deleon, Suleyva	Refund Overpayment on Open Account	146.78
21	Enterprise FM Trust	Monthly Leases for Nissan Rogue (2), Nissan Frontier, F-150's (7), F-250's (4), Ford Rangers (6), Chevy Bolts (2), & Nissan Leaf	13,469.14
22	Friedman's Home Improvement	Miscellaneous Hardware Supplies	261.36
23	Frontier Communications	Leased Lines	1,789.23
24	Frontier Communications	May Internet (STP)	640.00
25	Grainger	Replacement Sensor (\$334) (STP), Data Cables (\$346), Potassium (\$269) (STP), Industrial Fan (\$316), Work Table (\$361) & Miscellaneous Tools & Supplies	3,948.05
26	Jarcik, Blair	Refund Security Deposit on Hydrant Meter Less Final Bill	469.04
27		Retiree Exp Reimb Health Ins May	626.75
28	Kiosk Creative LLC	April Marketing Communication & Outreach Services (Bal Rem on Contract \$19,189)	8,556.85
29		Retiree Exp Reimb Health Ins May	626.75
30		Retiree Exp Reimb Health Ins May	1,572.71
31	Marin Landscape Materials	Concrete (42 Sacks)	426.73
32	Marin County Ford	Service Parts ('18 Transit Van), ('17 Ford Escape) & ('17 Ford Escape)	338.64
33	County of Marin	Encroachment Permit (47 Cypress Avenue, PT Reyes Station)	736.20
34	McAghon, Andrew	Lawn be gone (Martinez Ct., 400 Sq Ft)	406.00
35	Metrohm USA, Inc.	Lab Equipment - Metrosep	3,016.79
36	Network Adjusters, Inc.	Claim Settlement - Gate Damage	22,500.00

Seq No.	Payable To	For	Amount
37	NMWD Employee Association	Employee Association Dues (1/15/25-4/30/25)	2,000.00
38	Nute Engineering	Prog Pymt #16: Design & Engineering Services Oceana Marin Force Main 1A (Bal Rem on Contract \$45,303)	822.50
39	ODP Business Solutions, LLC	Office Supplies	180.37
40	Pace Supply	Plug (6), Nipple Brass (32), Bushing Brass (15) & Spears (10)	1,116.16
41	Pacific Gas & Electric Co	Bldgs/Yard (\$2,253), Other (\$252), Pumping (\$47,955), Rect/Cont (\$1,547) & TP (\$509)	52,515.81
42	Pipette.com	Lab Testing	283.00
43	Point Reyes Prop Mgmt Assn	May HOA Fees (25 Giacomini Rd)	75.05
44	Preferred Alliance, Inc.	Pre-Employment Tests (1 Employee)	60.00
45	Prismic Photography	District Employee & Facility Photos	900.00
46	Ramudo, Pablo	Exp Reimb: Working Lunch Lab Recertification	239.68
47	Redwood Health Services, Inc.	March 2025 RHS Dental Claims & May 2025 Fees Expense	10,311.21
48		Retiree Exp Reimb Health Ins May	626.75
49	Solenis, LLC	Praestol (Polymer) (4,580 lbs) (STP)	11,502.21
50	Sonoma-Marin Arborists Inc	Mow Weeds at Pt. Reyes Tank, Point Reyes Station Wells & Gallagher Wells	9,535.00
51	SPG Solar Facility XII, LLC	April Energy Delivered under Solar Services Agreement	14,152.81
52	State Water Resources Control	Application for T3 Certificate (Fike)	128.00
53	State Water Resources Control	SRF Loan Principal & Interest-RW Deer Island (Pymt #18 of 20)	273,366.91
54		Retiree Exp Reimb Health Ins May	1,572.71
55	Tamagno Green Products	Sludge Removal STP (75 yds)	3,375.00
56	Telstar Instruments	Crest Pump Station Flowmeter Calibration	1,988.00
57	Thatcher Chemical	Chlorine (8,000 lbs) (STP) & Tank Pickup	11,675.20

Seq No.	Payable To	For	Amount
58	Thomas Scientific	Lab Supplies	175.50
59	Thompson Builders Corporation	Refund Excess Advance Over Actual Job Cost (5400 Hanna Ranch Road)	34,098.21
60	Total Industries	EV Charger Maintenance	448.17
61	Unicorn Group	Prop 218 Notice Printing & Mailing (West Marin Water)	1,078.24
62	United Site Services	Portable Restroom Rental (Construction Locker Room Renovation Project 4/22/25-5/21/25)	4,267.81
63	Univar	Sodium Hypochlorite (432 gal) (PRTP)	1,684.80
64	USA BlueBook	Gauge with Seal (STP), Repair Kit (STP) & Adjustable Hydrant Wrench	427.82
65	Vanguard Cleaning	Janitorial Supplies, May Janitorial Service (Rush Creek) (\$4,500), May Janitorial Service (STP) (\$920) & April Exterior Window Washing (Rush Creek) (\$895)	6,497.28
66	Vansenten, Gerarda	Novato Water Smart Landscape Efficiency Rebate Program Residential	200.00
67	Verizon Wireless	SCADA & AMI Collectors (\$650)	1,137.34
68	Vulcan Materials Company	Power Patch (4 yds)	989.35
69	VWR International LLC	Medium (Lab)	146.05
70	Waste Management	Waste Disposal	87.02
71	Winzer Corporation	Misc Hardware (Auto Shop) (\$303) & Heavy Duty Blades (10) (\$414)	716.73
		<b>TOTAL DISBURSEMENTS</b>	<b><u>\$643,621.15</u></b>

The foregoing payroll and accounts payable vouchers totaling \$643,621.15 are hereby approved and authorized for payment.

Julie Blue 05/14/25  
Auditor-Controller Date

Erin M 5/14/25  
General Manager Date



**NORTH MARIN WATER DISTRICT**  
**MONTHLY PROGRESS REPORT FOR APRIL 2025**  
May 20, 2025

1.

**Novato Potable Water Prod - SW & STP Combined - in Million Gallons - FYTD**

Month	FY24/25	FY23/24	FY22/23	FY21/22	FY20/21	25 vs 24 %
July	264.8	218.6	224.5	282.9	341.7	21%
August	252.9	230.9	235.9	212.4	290.1	10%
September	237.7	212.4	203.5	214.5	225.6	12%
October	237.2	197.0	191.6	198.5	307.8	20%
November	166.5	145.7	137.4	94.1	201.6	14%
December	137.9	121.6	106.6	137.1	183.0	13%
January	139.1	122.4	113.8	118.3	156.6	14%
February	118.0	117.5	105.2	118.6	110.5	0%
March	129.7	121.0	123.1	130.3	124.1	7%
April	163.9	140.6	146.4	137.7	225.4	17%
FYTD Total	1,847.7	1,627.7	1,587.8	1,644.5	2,166.2	14%

**West Marin Potable Water Production - in Million Gallons - FY to Date**

Month	FY24/25	FY23/24	FY22/23	FY21/22	FY20/21	25 vs 24 %
July	8.9	7.1	6.3	6.0	8.2	25%
August	8.7	7.5	6.8	5.7	9.2	17%
September	7.9	6.7	6.3	5.9	7.9	18%
October	7.6	6.4	5.7	5.1	6.7	20%
November	5.7	5.0	4.6	3.5	5.8	13%
December	5.1	4.2	4.3	4.0	5.1	22%
January	5.1	4.6	3.9	3.8	4.2	12%
February	4.2	3.7	3.3	4.0	3.8	14%
March	4.8	5.1	3.7	4.1	5.1	-7%
April	5.6	4.9	4.9	5.1	4.8	16%
FYTD Total	63.6	55.1	49.9	47.1	60.8	16%

**Stafford Treatment Plant Production - in Million Gallons - FY to Date**

Month	FY24/25	FY23/24	FY22/23	FY21/22	FY20/21	25 vs 24 %
July	0.0	67.0	56.3	67.0	105.8	-
August	0.0	98.3	67.9	31.3	81.1	-
September	0.0	112.6	57.8	41.7	16.1	-
October	0.0	109.4	54.0	28.2	7.7	-
November	0.0	21.8	30.0	0.0	0.6	-
December	0.0	0.0	0.0	0.0	0.0	-
January	0.0	0.0	0.0	0.0	0.0	-
February	24.3	0.0	0.0	0.0	0.0	-
March	41.3	0.0	50.5	0.0	0.0	-
April	48.7	0.0	110.0	0.0	0.0	-
FYTD Total	114.3	409.1	426.4	168.1	211.3	-72%

**Recycled Water Production\* - in Million Gallons - FY to Date**

Month	FY24/25	FY23/24	FY22/23	FY21/22	FY20/21	25 vs 24 %
July	54.6	31.0	43.1	42.9	39.0	76%
August	50.1	34.8	41.6	41.4	43.2	44%
September	41.0	26.1	29.2	39.6	29.5	57%
October	28.9	22.4	24.7	18.3	22.8	29%
November	11.4	3.6	5.1	0.8	10.9	216%
December	3.9	0.4	0.3	0.3	0.2	791%
January	1.8	0.4	0.4	0.8	0.3	403%
February	1.6	0.9	0.4	1.3	0.5	79%
March	1.6	0.9	0.4	14.3	11.4	81%
April	0.8	3.1	5.1	16.7	18.1	-75%
FYTD Total*	195.8	123.7	150.4	176.5	176.0	58%

\*Excludes potable water input to the RW system: FY25=11.3MG, FY24=13.8MG, FY23=10.8 MG FY22=10 MG; FY21=24.7 MG

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## 2. Regional and Local Water Supply

### Lake Sonoma

	Current	2024
Lake Storage*	86,020 MG	85,975 MG
Supply Capacity	99.9 %	99.9 %

\*Normal capacity = -245,000 AF (79,833.5 MG); deviation storage pool of 264,000 AF (86,025 MG)

### Lake Mendocino

	Current	2024
Lake Storage *	33,379 MG	32,772 MG
Supply Capacity	96.6 %	94.6 %

\*Normal capacity = 70,000-110,000 AF (22,800-35,840 MG); FIRO pool 26,000-36,170 MG

## 3. Stafford Lake Data

	April Average	April 2025	April 2024
Rainfall this month	1.65 Inches	0.53 Inches	0.86 Inches
Rainfall this FY to date	25.79 Inches	24.51 Inches	33.85 Inches
Lake elevation*	193.34 Feet	195.88 Feet	197.48 Feet
Lake storage**	1,204 MG	1,385 MG	1,508 MG
Supply Capacity	86 %	99 %	108 %

\* Spillway elevation is 196.0 feet (NGVD29)

\*\* Lake storage less 390 MG = quantity available for normal delivery

### Temperature (in degrees)

	Minimum	Maximum	Average
April 2025 (Novato)	39	80	63.5
April 2024 (Novato)	35	81	65.5

## 4. Number of Services

April 30	Novato Water			Recycled Water			West Marin Water			Oceana Marin Sewer		
	FY25	FY24	Incr %	FY25	FY24	Incr %	FY25	FY24	Incr %	FY25	FY24	Incr %
Total meters installed	21,025	21,012	0.1%	106	103	2.9%	810	802	1.0%	-	-	-
Total meters active	20,878	20,861	0.1%	104	101	3.0%	801	793	1.0%	-	-	-
Active dwelling units	23,968	24,096	-0.5%	-	-	-	837	837	0.0%	240	236	1.7%

## 5. Oceana Marin Monthly Status Report

Description	April 2025	April 2024
Effluent Flow Volume (MG)	.395	.485
Irrigation Field Discharge (MG)	1.17	1.21
Treatment Pond Freeboard (ft)	7.0	5.4
Storage Pond Freeboard (ft)	4.1	6.6

## 6. Safety/Liability

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Industrial Injury with Lost Time				Liability Claims Paid	
Lost Days	OH Cost of Lost Days (\$)	No. of Emp. Involved	No. of Incidents	Incurred (FYTD)	Paid (FYTD) (\$)
FY 24/25 through Apr	0	0	0	4	\$78,292 <sup>(a)</sup>
FY 23/24 through Apr	1	1	1	2	\$13,624 <sup>(b)</sup>
Days since lost time accident through April 30, 2025				652 Days	

<sup>(a)</sup> FY 24/25 Water Damage from main break Feliz Dr. & Shady Lane (3 claims), and Gate Damage on Obertz Lane

<sup>(b)</sup> FY 23/24 Vehicle damage by NMWD valve cap (1), Planter/Driveway Repair Highland Drive (2) & Homeward Bound Lightpole damage (3).

## 7. Energy Cost

		April			Fiscal Year-to-Date thru April		
FYE		kWh	¢/kWh	Cost/Day	kWh	¢/kWh	Cost/Day
FY 24/25	Stafford TP	58,314	24.3¢	\$472	478,962	24.0¢	\$378
	Pumping	92,101	41.1¢	\$1,305	1,232,115	40.3¢	\$1,646
	Other <sup>1</sup>	27,117	52.5¢	\$491	311,234	48.9¢	\$504
		177,531	37.3¢	\$2,268	2,022,311	37.8¢	\$2,528
FY 23/24	Stafford TP	33,865	23.6¢	\$266	501,052	23.4¢	\$382
	Pumping	76,192	39.6¢	\$1,005	1,083,763	35.2¢	\$1,247
	Other <sup>1</sup>	30,869	49.6¢	\$511	337,379	43.2¢	\$476
		140,925	37.9¢	\$1,782	1,922,194	33.5¢	\$2,105
FY 22/23	Stafford TP	70,592	22.9¢	\$506	512,990	22.5¢	\$379
	Pumping	86,076	30.7¢	\$826	1,075,040	28.5¢	\$1,002
	Other <sup>1</sup>	28,089	35.9¢	\$315	333,711	33.0¢	\$360
		184,757	28.5¢	\$1,647	1,921,741	27.7¢	\$1,741

<sup>1</sup>Other includes West Marin Facilities

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## 8. Water Conservation Update

	Month of April 2025	Fiscal Year to Date	Program Total to Date
High Efficiency Toilet (HET) Rebates	4	167	4,731
Retrofit Certificates Filed	22	183	7,105
Cash for Grass Rebates	3	15	1,104
Washing Machine Rebates	1	15	6,951
Water Smart Home Survey	0	14	3,952

## 9. Utility Performance Metric

### April 2025 Service Disruptions

<b>SERVICE DISRUPTIONS</b> <b>(No. of Customers Impacted)</b>	<b>April 2025</b>	<b>April 2024</b>	<b>Fiscal Year to Date 2025</b>	<b>Fiscal Year to Date 2024</b>
PLANNED				
Duration Between 0.5 and 4 hours	2	9	68	107
Duration Between 4 and 12 hours	0	26	41	57
Duration Greater than 12 hours	0	0	0	0
UNPLANNED				
Duration Between 0.5 and 4 hours	0	2	93	63
Duration Between 4 and 12 hours	0	0	27	108
Duration Greater than 12 hours	0	0	2	0
<b>SERVICE LINES REPLACED</b>				
Polybutylene	1	3	21	44
Copper Replaced or Repaired)	1	6	47	40

### April 2025 Service Disruptions

Planned: For the month of April, we had 2 planned service disruptions:

Plastic: We replaced 1 plastic service line on Carlton Pl in West Marin.

Copper: We replaced 1 copper service line on Ignacio Blvd.

Unplanned: No unplanned service disruptions for the month of April

## 10. Summary of Complaints and Service Orders –April 2025

### Tag Breakdown:

Total: **182** Consumer: 57 Office: 125

<u>Type</u>	<u>Apr-25</u>	<u>Apr-24</u>	<u>Added Notes</u>
<b><u>Billing</u></b>			
High Bill	2	2	
<b>Total</b>	<b>2</b>	<b>2</b>	
<b><u>Meter Replacement</u></b>	32	10	
<b>Total</b>	<b>32</b>	<b>10</b>	
<b><u>Need Read</u></b>	1	5	
<b>Total</b>	<b>1</b>	<b>5</b>	
<b><u>No-Water</u></b>	3	4	
<b>Total</b>	<b>3</b>	<b>4</b>	
<b><u>Leak</u></b>			
Consumer	76	64	
District	11	14	
<b>Total</b>	<b>87</b>	<b>78</b>	
<b><u>Water Quality</u></b>			
Taste/ Odor	0	2	
Color	0	2	
<b>Total</b>	<b>0</b>	<b>4</b>	
<b><u>Turn Off / On</u></b>	27	33	
<b>Total</b>	<b>27</b>	<b>33</b>	
<b><u>Other</u></b>	30	17	
<b>Total</b>	<b>30</b>	<b>17</b>	
<b><u>TOTAL FOR MONTH:</u></b>	<b><u>182</u></b>	<b><u>153</u></b>	<b><u>19%</u></b>

### **Bill Adjustments Under Board Policy:**

#### **April 25 vs. April 24**

Apr-25	19	\$5,412
Apr-24	12	\$3,130

#### **Fiscal Year vs Prior FY**

FY 24/25	276	\$115,893
FY 23/24	143	\$36,789



President Matt Samson  
Marin Municipal Water District  
220 Nellen Avenue  
Corte Madera, CA 94925

May 2, 2025

President Michel Joly  
North Marin Municipal Water District  
999 Rush Creek Place  
Novato, CA 94945

Dear President Joly,

As you know, the operation of municipal water agencies continues to grow more complex and costly, all while stakeholder expectations steadily rise. I understand my General Manager may have mentioned during one of your Board meetings, that Marin Water recently transitioned our laboratory and associated analytical services to a contract-based model. While this approach meets our current needs, our longer-term hope is that sister agencies might be interested in taking on some of this contractual work.

Reimagining how we carry out our laboratory functions has prompted us to think more broadly about other areas where collaboration among Marin County's water and wastewater agencies could be valuable. Naturally, North Marin Water stands out as a strong partner for beginning these conversations, and I would welcome the chance for our agencies to explore areas where we may align efforts and/or share resources to our mutual benefit. One such near-term example could be as Marin Water begins our major water supply conveyance project, as there may be an opportunity to include a turnout to support your Stafford Lake operations.

If you're open to it, I'd like to propose that we establish a joint Board-to-Board Ad Hoc Committee to explore ways we might deepen our relationship and identify potential synergies that could enhance service delivery, reduce costs, or improve resiliency across our operations.

I look forward to hearing back from you.

Respectfully,

Matt Samson  
President, Board of Directors  
Marin Water

cc: North Marin Water District Board of Directors  
Marin Water Board of Directors  
Tony Williams, General Manager North Marin Water District  
Ben Horenstein, General Manager Marin Water

## Tony Williams

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**From:** mhjoly@aol.com  
**Sent:** Friday, May 9, 2025 3:34 PM  
**To:** MSamson@marinwater.org  
**Cc:** Tony Williams; Ben Horenstein  
**Subject:** Your May 2, 2025 letter

Dear Matt/President Samson,

Thank you for your insightful letter dated May 2, 2025 suggesting Marin Water and North Marin Water "establish a joint Board-to-Board Ad Hoc Committee to explore ways...[to] identify potential synergies".

North Marin Water would be interested in moving forward with Marin Water to set up a suggested mutual Board-to-Board Ad Hoc Committee and await your further thoughts for action on such.

Wishing you and Marin Water all the best with respect,

Mike Joly  
President, Board of Directors  
North Marin Water

# City OKs plan for 66 homes in Novato

## Builder converting commercial property

BY KRISSY WAITE

[KWAITE@MARINIJ.COM](mailto:KWAITE@MARINIJ.COM)

The Novato City Council has approved a plan to convert a commercial property to housing at 100 Wood Hollow Drive.

The project will include 66 two-story houses on 6 acres of the nearly 13-acre site. Nine homes will be deed-restricted for low-income households. In Marin, that would be less than \$154,700 a year for a household of four.

The developer, Align Real Estate, plans lot sizes of 2,300 to 3,735 square feet.

“It’s a relatively compact style of development,” said Steve Marshall, a city planning official. “It’s a lot size that we are seeing more frequently where the preference is perhaps smaller yard spaces to maintain but a larger home with more room.”

The plan calls for 26 street parking spaces, a 4,250-square-foot recreation area that likely would be a park and a primary entry on Meadow Crest Road. An emergency vehicle access point is planned on Wood Hollow Drive, which connects to Redwood Boulevard north of San Marin Drive.

The project would redevelop a nearly vacant 124,000-square-foot office building on the lot. David Baldacci, an executive at Align Real Estate, said the company bought the building in 2016 and renovated it when the occupancy was less than 80%. Now it is down to one tenant.

“So we saw the writing on the wall a few years ago and approached the city about converting this to a residential site, which we thought would be a better use,” Baldacci said.

The applicant is using the so-called “builder’s remedy” provision of the Housing Accountability Act. It says that if a municipality lacks a “substantially compliant” housing element, it can’t use its zoning or general plan standards to reject a housing project that meets affordability requirements.

This is a point of contention between the city and applicant, however. The developer filed a preliminary project application in March 2024 and a full application in July. While the city had adopted its housing element at the time the preliminary application was completed, the state housing department had not yet certified it.

The developer believes this means the builder’s remedy applies to the project. City staff disagree, but Marshall said the project’s benefits outweigh the legal question.

The upsides include a low-density development that is similar to nearby neighborhoods, avoids slopes and the oak woodland and counts toward the Novato’s share of the state mandate for new housing, Marshall said. The mandate requires the city to allow 2,090 new dwellings by 2031.

“We thought it would be best to move the project forward to a decision, not focus on the builder’s remedy issues, focus on the benefits of the project,” Marshall said.

The City Council approved the project during a public hearing Tuesday night.





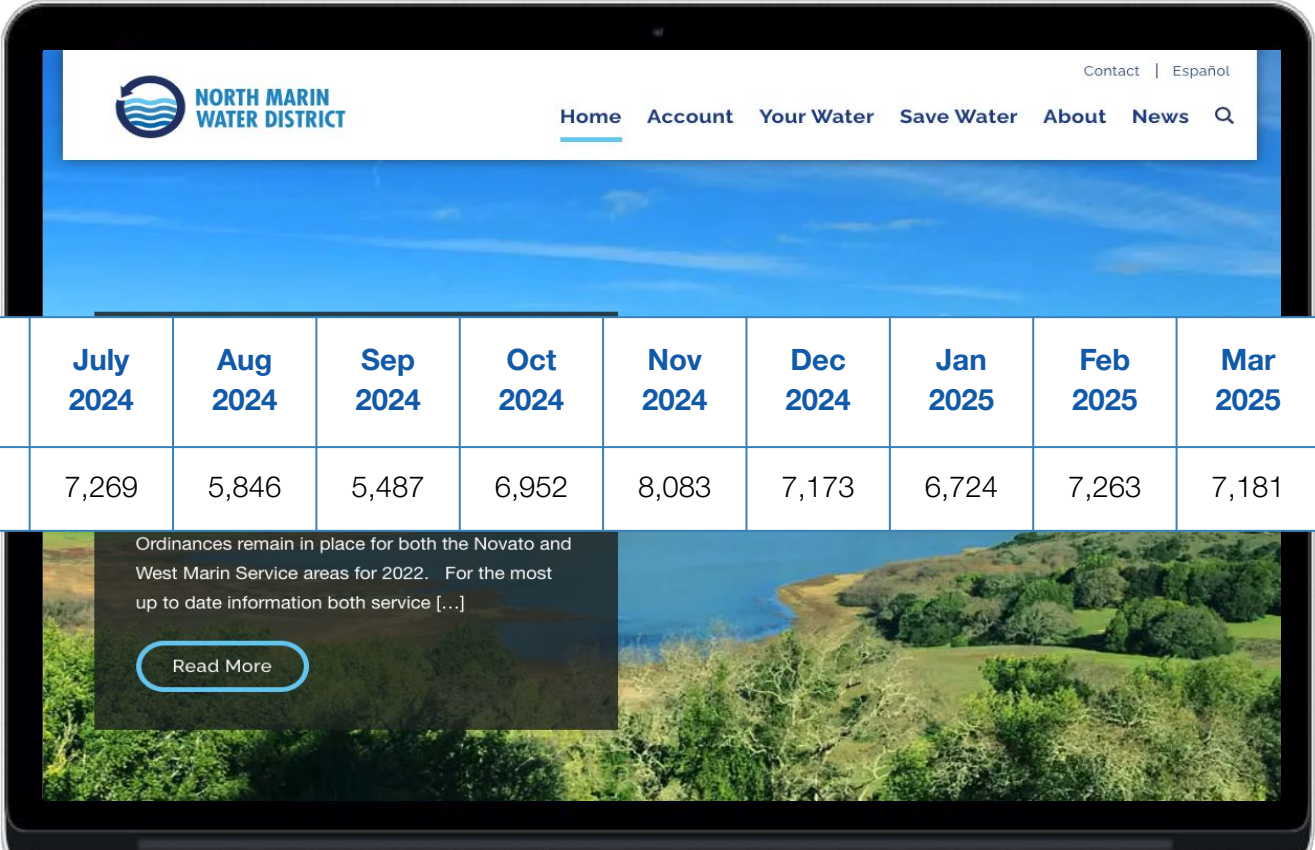
**NORTH MARIN  
WATER DISTRICT**

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# **Web & Social Media Report**

April 2025

# Website Statistics



## Social Media Followers

	Jun-2024	Jul-2024	Aug-2024	Sep-2024	Oct-2024	Nov-2024	Dec-2024	Jan-2025	Feb-2025	Mar-2025	Apr-2025
 Facebook Followers	2,627	2,658	2,671	2,685	2,697	2,712	2,731	2,764	2,785	2,795	2,808
 X (Twitter) Followers	132	133	131	132	129	124	124	124	121	121	120
 Instagram Followers	922	928	937	938	947	954	957	965	977	977	980



## NMWD Most Visited Pages

Pages	Views
<a href="#">Home</a>	3,425
<a href="#">Online Billing</a>	2,768
<a href="#">What Is An Acre Foot?</a>	1,404
<a href="#">My Water Usage (WaterSmart Portal)</a>	762
<a href="#">Weather &amp; Production Statistics</a>	457
<a href="#">Employment Opportunities</a>	421
<a href="#">Contact</a>	200
<a href="#">About NMWD</a>	182
<a href="#">Meetings 2025</a>	168

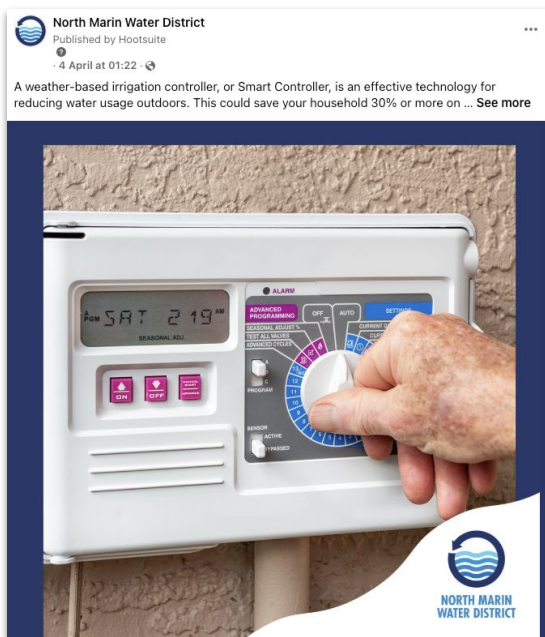




## April Social Media Highlights | Facebook



139 people reached | 12 engagements



69 people reached | 0 engagement



87 people reached | 3 engagements

*Engagements include likes, reactions, clicks and comments*





## April Social Media Highlights | Facebook

**North Marin Water District**  
Published by Hootsuite  
· 9 April at 19:24 ·

We want to hear from you! NMWD has conducted a West Marin Water Rate Study to address future facility and capital improvement project needs, rising costs, and plan for ... [See more](#)




**West Marin Water Rate Study**

**Board Meeting**  
Initial Rate Study Presentation — March 18th

**Board Meeting**  
Final Rate Study Presentation April 15th



**Public Hearing**  
To enact new water rates June 17th



4,227 people reached | 8 engagements

**North Marin Water District**  
Published by Hootsuite  
· 10 April at 18:01 ·



Today, Rich Roberto is celebrating 22 years as a Field Service Representative Lead for the District. We appreciate everything you do! [#anniversary](#) [#22years](#)



146 people reached | 14 engagements

**North Marin Water District is with Alchemia Arts.**  
Published by Hootsuite  
· 11 April at 01:27 ·

Come down and check out the art piece we have above in our new admin building at 999 Rush Creek Place, Novato during lobby business hours until April 22nd... [See more](#)



102 people reached | 7 engagements

*Engagements include likes, reactions, clicks and comments*







## April Social Media Highlights | Facebook



67 people reached | 0 engagement



90 people reached | 9 engagements



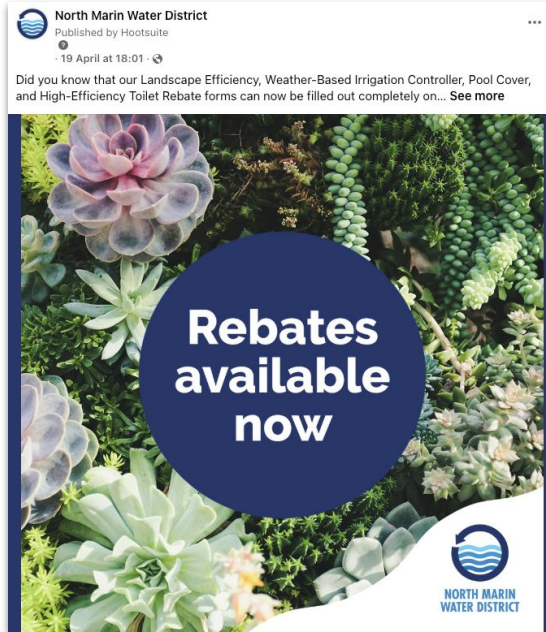
124 people reached | 10 engagements

*Engagements include likes, reactions, clicks and comments*





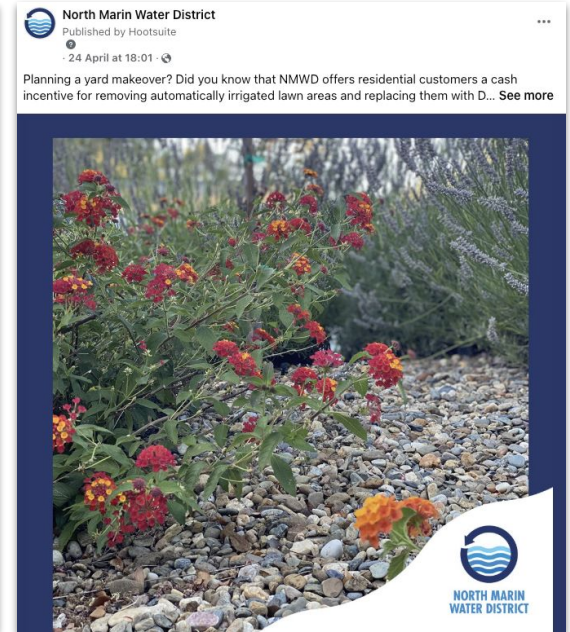
## April Social Media Highlights | Facebook



88 people reached | 3 engagements



81 people reached | 3 engagements



90 people reached | 4 engagements

*Engagements include likes, reactions, clicks and comments*







## April Social Media Highlights | Facebook



132 people reached | 12 engagements



171 people reached | 12 engagements



91 people reached | 4 engagements

*Engagements include likes, reactions, clicks and comments*





## April Social Media Highlights | Facebook



51 people reached | 1 engagement

*Engagements include likes, reactions, clicks and comments*





## April Social Media Highlights | Instagram



### Post likes

**95**

likes

📈 28% from 132



### Post engag...

**11.62%**

engagement rate

📈 18.2% from 9.83%



### Post views

**1,098**

views

📈 34% from 1,663



### Post engag...

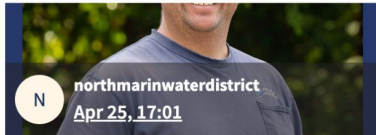
**100**

engagements

📈 29.1% from 141



### Top posts



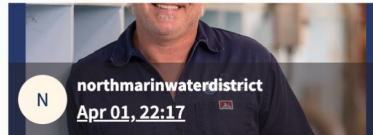
N

northmarinwaterdistrict

Apr 25, 17:01

Today, our Maintenance Supervisor, Kent Lebrun, is celebrating 18 years at North Marin Water District.

**14** likes



N

northmarinwaterdistrict

Apr 01, 22:17

Dan Garrett, one of our Senior Water Distributor & Treatment Plant Operators, is celebrating his 26th

**12** likes



N

northmarinwaterdistrict

Apr 22, 16:02

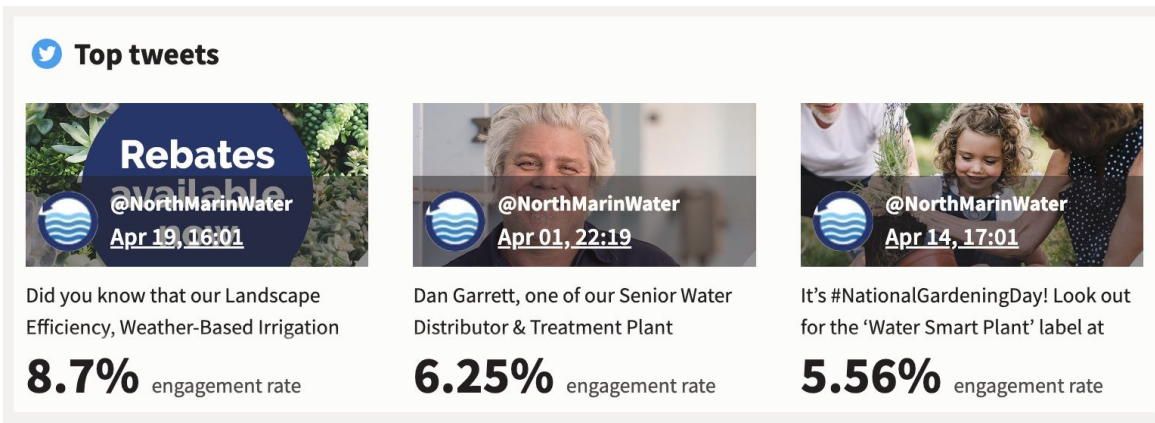
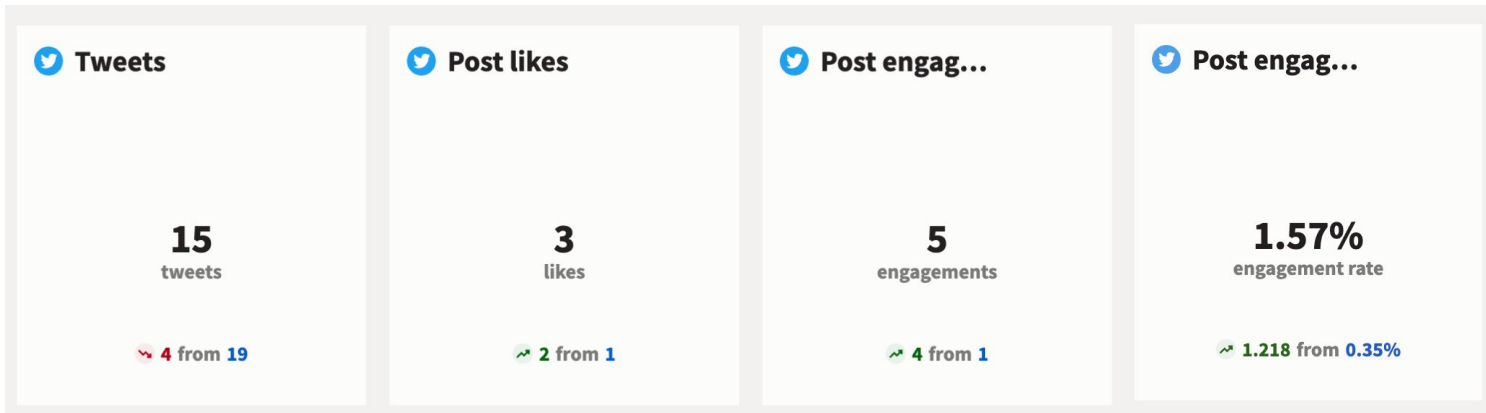
Happy #EarthDay! Today and every day, we are doing our part to help customers conserve water to

**11** likes

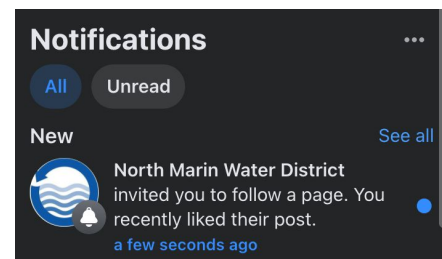
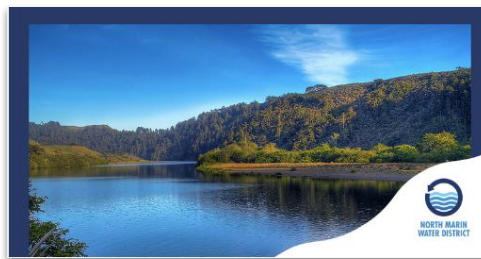




## April Social Media Highlights | X (Twitter)



# Facebook Likes Campaign - April Report




We are running an evergreen ad which encourages customers in the NMWD service areas to 'like' (follow) the NMWD Facebook page. We selected images that have historically performed the best to drive more likes.

<b>Spend in April 2025</b>	<b>Reach</b> (Number of people who saw the ad)	<b>Impressions</b>	<b>Results</b> (New Page Likes)	<b>Cost Per New Page Like</b>
\$44.41	2,041	3,562	13	\$3.42

*This month, we were able to reach over **2K** people with the Likes Campaign*



## What's Next?

- Kiosk is highlight the Eco-Friendly Garden Tour happening on May 10th as well as created a boosted post to engage a attract a wider audience
  - Kiosk to continue with a new social campaign on drought tolerant plants featured in the new demonstration garden at the NMWD office
  - Social media posts will also feature National Drinking Water Week, National Construction Safety Week, employees on their work anniversaries, as well as highlight outdoor rebates
  - Kiosk continues to work with staff to get photos of construction and maintenance projects throughout Novato and West Marin
- 



**Thank You**