



**NORTH MARIN WATER DISTRICT**  
**AGENDA - REGULAR MEETING**  
 June 17, 2025 – 4:00 p.m.  
 Location: 999 Rush Creek Place  
 Novato, California

Information about and copies of supporting materials on agenda items are available for public review at the District Office, at the Reception Desk, by calling the District Secretary at (415) 897-4133 or on our website at nmwd.com. A fee may be charged for copies. District facilities and meetings comply with the Americans with Disabilities Act. If special accommodations are needed, please contact the District Secretary as soon as possible, but at least two days prior to the meeting.

Item	Subject	
	<b>CALL TO ORDER</b>	
1.	<b>APPROVE MINUTES FROM REGULAR MEETING, June 3, 2025</b>	
2.	<b>GENERAL MANAGER'S REPORT</b>	
3.	<b>OPEN TIME: (Please observe a three-minute time limit)</b>	
	This section of the agenda is provided so that the public may express comments on any issues not listed on the agenda that are of interest to the public and within the jurisdiction of the North Marin Water District. When comments are made about matters not on the agenda, Board members can ask questions for clarification, respond to statements or questions from members of the public, refer a matter to staff, or direct staff to place a matter of business on a future agenda. The public may also express comments on agenda items at the time of Board consideration.	
4.	<b>STAFF/DIRECTORS REPORTS</b>	
5.	<b>PUBLIC HEARING/APPROVE:</b> Status of Vacancies, Recruitment, and Retention	
6.	<b>PUBLIC HEARING/APPROVE:</b> Proposed West Marin Water Service Area Rate Increase	<b>Resolution</b>
7.	<b>PUBLIC HEARING/APPROVE:</b> Proposed Oceana Marin Sewer Service Area Rate Increase	<b>Resolution</b>
	<b>ACTION CALENDAR</b>	
8.	<b>Approve:</b> Novato Service Area Rate Increase	
9.	<b>Approve:</b> FY 25/26 Budgets Novato & West Marin Service Areas	
	<b>INFORMATION ITEMS</b>	
10.	NBWA Meeting Agenda, June 6, 2025	
11.	<b>MISCELLANEOUS</b> Disbursements – Dated June 5, 2025 Disbursements – Dated June 12, 2025 Monthly Progress Report Eel-Russian Project Authority – Project Overview ACWA Update on Priority Issues, June 2025	
	<u>News Articles:</u> Marin IJ – Public Hearing Notices (run June 3 & 10, 2025) Marin IJ - \$1.25M allotted to study pipeline – MMWD Pt. Reyes Light – West Marin Rate Study Notice (run June 12, 2025)	
	<u>Social Media Posts:</u> NMWD Web and Social Media Report – May, 2025	

Item	Subject
12.	<b>CLOSED SESSION:</b> Conference with Real Property Negotiators as allowed under Government Code Section 54956.8. Property: 500 Country Club Drive, Novato, CA 94949; Agency Negotiators: General Manager and Auditor-Controller; Negotiating Parties: Marin Country Club, Mechanic's Bank, NMWD; Under Negotiation: Terms of Payment
13.	<b>ADJOURNMENT</b>

1

**DRAFT**  
**NORTH MARIN WATER DISTRICT**  
**MINUTES OF REGULAR MEETING**  
**OF THE BOARD OF DIRECTORS**  
June 3, 2025

**CALL TO ORDER**

President Joly called the regular meeting of the Board of Directors of North Marin Water District to order at 4:00 p.m. at the District Headquarters, and the agenda was accepted as presented. Present were Directors Jack Baker, Rick Fraites, Michael Joly, and Stephen Petterle. Director Ken Eichstaedt was absent. Also present were General Manager Tony Williams, District Secretary Eileen Mulliner, Auditor-Controller Julie Blue and AGM/Chief Engineer Eric Miller.

District employees Chris Kehoe, Construction Superintendent, Ryan Grisso, Water Conservation and Communications Manager, Karen Clyde, Vincent Verissimo, Corey Reed, and Haylee DeMartini were also in the audience.

April Miller was also in the audience.

**MINUTES**

On the motion of Director Baker, seconded by Director Petterle, the Board approved the minutes of the May 20, 2025, meeting by the following vote:

AYES: Director(s) Baker, Fraites, Joly, and Petterle

NOES: None

ABSENT: Director Eichstaedt

ABSTAIN: None

**GENERAL MANAGER'S REPORT**

Tony Williams had a brief Potter Valley Update. He said everything is on track for PG&E to submit their decommissioning plan on July 29. He noted that there is a news article in the Miscellaneous section of the agenda which introduces the agencies that make up IWPC (Inland Water and Power Commission, a member of ERPA); the County of Mendocino, the Redwood Valley County Water District, the City of Ukiah, the Potter Valley Irrigation District, and the Russian River Flood Control and Water Conservation Improvement District. The IWPC acknowledges that Sonoma Water is doing the heavy lifting regarding engineering and analysis of the future diversion and hopes they will be contributing more to the process in the future.

Mr. Williams gave an update on the recruitment for the Operations and Maintenance Superintendent position saying that the first round of interviews has been completed. There were seven candidates, and they have been narrowed down to three. Those interviews should be completed by Monday, June 9. Director Baker asked if they were local and Mr. Williams said they all live within 20 miles of the District. He thanked Karen Clyde for helping coordinate the interviews.



1 Director Petterle asked if any of the candidates are County of Marin employees and Mr. Williams  
2 said no.

3 Mr. Williams mentioned the obituary for Jerry Gilbert, former NMWD GM, in the  
4 Miscellaneous section.

5 Mr. Williams noted that the next Board meeting on June 17 will include the rate hearings for  
6 the West Marin and Oceana Marin services areas. He said that since the Board approved a 3-year  
7 pass-through for the Novato service area, that, although the rates will be increasing, there will not be  
8 a rate hearing. President Joly asked if Novato customers will be informed their rates will go up again  
9 this year and Mr. Williams said we have included a reminder in the recent newsletter. Julie Blue  
10 added that the revision to Regulation 54 Rates will be on the next agenda. President Joly also  
11 asked if there will be any information on our website and Ms. Blue said there is a rate's webpage.  
12 Ryan Grisso said that there was a QR code in the last Waterline newsletter that when scanned  
13 directs people to the rate increase information webpage. President Joly asked if we have received  
14 any emails or letters from West Marin or Oceana Marin customers regarding the rate increase and  
15 the District Secretary said we have only received one West Marin protest letter to date.

#### 16 **OPEN TIME**

17 President Joly asked if anyone in the audience wished to bring up an item not on the agenda  
18 and there was no response.

#### 19 **STAFF/DIRECTORS REPORTS**

20 President Joly asked if there were any staff or director's reports.

21 Director Petterle said he recently went on a tour of the District's construction and warehouse  
22 building. He strongly recommended the other directors do so as well and look at the setup in the  
23 warehouse. He said it was amazing, very well organized, and professional and he commended  
24 everyone. President Joly said he would like a tour also.

25 Eric Miller gave a brief update on the locker room remodel. He said the project started in late  
26 February with a \$240,000 budget. He said it is nearing completion and on budget. He said the crew  
27 is very pleased. He said the former apartment space had been repurposed for the construction  
28 manager's use during the Admin & Lab Upgrade project and there are funds in next year's budget to  
29 expand the construction lunchroom into the apartment area. Director Fraites asked if any feral cats  
30 were still being fed onsite and Ms. Blue said no.

31 Director Fraites mentioned that the North Bay Water Association (NBWA) will be meeting  
32 here on Friday, June 6 and there will be tours of the building, lab, and demo gardens as part of their  
33 meeting. Mr. Williams said he will be leading the building tour, Pablo Ramudo will be showing the  
34 lab, and Ryan Grisso will be showing the demo gardens.

35 President Joly asked if there were any updates with D.L. Falk, the contractor for the Admin &  
36 Lab Upgrade project, and Mr. Miller said that will be covered in a closed session in July.

1 **CONSENT CALENDAR**

2 On the motion of Director Petterle, seconded by Director Joly, the Board approved the  
3 Consent Calendar by the following vote:

4 AYES: Director(s) Baker, Fraites, Joly, and Petterle

5 NOES: None

6 ABSENT: Director Eichstaedt

7 ABSTAIN: None

8 **APPROVE: BASE SALARY SCHEDULE REVISION**

9 The Board approved the Base Salary Schedule Revision.

10 **ACTION CALENDAR**

11 **APPROVE: AGREEMENT WITH KIOSK FOR COMMUNICATIONS AND PUBLIC OUTREACH**

12 Ryan Grisso, Water Conservation and Communications Manager, told the Board that this is  
13 the sixth agreement with Kiosk. He said that they develop our communications plan, website design  
14 and maintenance, and are assisting the District with developing our strategic plan. Mr. Grisso said  
15 this agreement has two parts, one covering standard monthly costs for the website and social media  
16 development. The second part covers “ad hoc” projects like designing the newsletters and the  
17 annual report. Director Petterle asked to have the agreement exhibit in the next agenda’s  
18 miscellaneous section. President Joly asked to confirm that \$85,000 is the maximum amount for  
19 this agreement and asked when it will expire. Mr. Grisso said that \$85,000 is the maximum and that,  
20 although the agreement states the expiration is December 2026, that the agreement is typically  
21 renewed in July for the following calendar year. Director Petterle said that he likes Kiosk and their  
22 work and commended Mr. Grisso.

23 President Joly asked if we will be participating in the July 4<sup>th</sup> parade, Mr. Williams said he  
24 had not planned on it this year as staff availability is low in addition to staff’s time being dedicated to  
25 working on the strategic plan and the future open house as well as regulatory issues we are trying to  
26 comply with. Director Petterle said he would like the District to be involved with the Art and Wine  
27 Festival as well, but Mr. Williams said that the event really is not our audience as many people  
28 attending are from outside of the area. Mr. Grisso mentioned that we usually participate in the  
29 parade approximately every 5 years or on milestone anniversaries. President Joly said he would like  
30 to know how best to promote ourselves to the public and Mr. Williams said that will be part of the  
31 upcoming strategic plan and not for a given year but for a long-term plan. Director Petterle said it  
32 would be nice to have press coverage on the open house. Mr. Williams said it will be on our  
33 website, and we will send out invitations to key people. Director Baker asked how the lab  
34 certification is coming along and Mr. Williams said it is on track, and the goal is to have it in place by  
35 the end of July. The Board thanked Mr. Grisso.

On the motion of Director Fraites, and seconded by Director Petterle, the Board approved the agreement with Kiosk for communications and public outreach by the following vote:

AYES: Director(s) Baker, Fraites, Joly, and Petterle

NOES: None

ABSENT: Director Eichstaedt

ABSTAIN: None

## **INFORMATION ITEMS**

### **PROPOSED FY 25/26 BUDGETS NOVATO AND WEST MARIN SERVICE AREAS**

Julie Blue reviewed the FY 25/26 Budgets for the Novato and West Marin Service Areas. Her presentation covered the Key Assumptions, Historical Billed Water Consumption, Budget Summary, Financial Forecast, Outstanding Debt, and Budget Review. Under the key assumptions, Ms. Blue said that the consumption volume expected for the Novato Service area is 2.2 billion gallons (BG) with a rate increase of 6%. Recycled Water is 215 million gallons (MG) with a 6% increase, West Marin Water is 55 MG with a 19% rate increase, and an 8% rate increase for Oceana Marin Sewer customers. She said for all service areas inflation is assumed at 3-5%, as well as personnel costs of 2.25% COLA, a 7% decrease to Workers Compensation insurance, and pension costs of 33% of employee earnings. For the Novato Water Service Area, wholesale rates from Sonoma Water have increased 6.3%, memberships, software, and permit fees will increase by approximately 11%, insurance premiums will increase approximately 21%, electric power by approximately 23%, and the master plan, emergency operations plan, and urban water management plan will be finalized.

Ms. Blue went over the 10-year averages for Historical Billed Water Consumption. She said for Novato 2.3BG is the 10-year average use, and 2.2BG has been budgeted for FY25/26. For Recycled Water, Ms. Blue said consumption increased to 251BG in FY24/25 after 2 low years but 215BG has been budgeted for FY25/26. In West Marin, the 10-year average is 61MG, 55MG is budgeted for FY25/26.

For the Budget Summary, Ms. Blue went over the slide for Operating Revenue for each service area. For the Novato Area, total operating revenue is \$27.8 Million, Recycled Water is \$1.9 Million, West Marin Water is \$1.3 Million, and Oceana Marin is \$377K, for a total operating revenue of \$31.4 Million. Operating Expenses are budgeted at \$25.3 Million for FY25/26. These expenses are made up of source of supply, pumping, operations, water treatment, transmission & distribution, sewer operations, consumer accounting, water conservation, and general administration.

Ms. Blue showed a slide that outlined the proposed costs of the Capital Improvement Projects by service area with a pay-go total of \$4.6 Million. Ms. Blue said the Studies and Special Projects portion of the proposed budget totals \$632K.

She then reviewed the overall financial forecast, cash reserves, and debt service. She

1 explained that the budget, and proposed rate increases provide cash reserves above the minimum  
2 required and an estimated debt service coverage ratio of 1.73 for FY 25/26. The Debt Service slide  
3 summarized the outstanding balance of \$34,419,918.

4 In conclusion, Ms. Blue went over the Budget Review and Rate Hearing Schedule which  
5 started on March 18, 2025, to conclude on June 17, 2025. Ms. Blue said at the next meeting on  
6 June 17 there will be another review of the budget for approval.

7 Director Petterle said it was a good presentation, and the graphics were very good. The  
8 Board thanked Ms. Blue.

### 9 **MISCELLANEOUS**

10 The Board received the following miscellaneous items: Disbursements – Dated May 29,  
11 2025, Auditor-Controller's Monthly Report of Investments for April 2025, FY 25/26 Insurance  
12 Renewal, NOAA US Seasonal Three-Month Drought Outlook – May 15, 2025, NOAA US Seasonal  
13 Three-Month Precipitation Outlook – May 15, 2025, Obituary – Jerry Gilbert, former NMWD GM.

14 The Board received the following news article: Mendofever - Mendocino Officials Brace for  
15 PG&E's Abandonment of the Potter Valley Project.

### 16 **ADJOURNMENT**

17 President Joly adjourned the meeting at 4:59 p.m.

18 Submitted by

19  
20  
21  
22 Eileen Mulliner  
23 District Secretary  
24

2

3

4

5



**MEMORANDUM**

To: Board of Directors

June 17, 2025

From: Julie Blue, Auditor-Controller *JB*  
Karen Clyde, HR/Safety Manager *KRC*Subject: Public Hearing - Status of Vacancies, Recruitment, and Retention  
T:\AC\Board Reports\Board Memos\2025\AB2561 - Recruitment\Memo AB2561 Vacancies, Retention & Recruitment.docx**RECOMMENDED ACTION:** Information Only**FINANCIAL IMPACT:** Information Only**Background and Legal Requirements**

California State Assembly Bill 2561 (AB) 2561 was signed into law and added language to Government Code §3502.3(c). This law is intended to improve transparency regarding public sector job vacancies and their impact on service delivery and employee workload. Effective January 1, 2025, it requires public agencies to present the status of vacancies, recruitment, and retention efforts at a public hearing held annually prior to the adoption of the fiscal year budget. It also entitles the recognized employee organization to be present at the hearing. The Employee Association (EA) will be notified of its right to participate in the public discussion, thereby promoting transparency, accountability, and shared dialogue.

This report is provided in compliance with California (AB) 2561. If the number of job vacancies within a single bargaining unit meets or exceeds 20% of the total number of authorized full-time positions, the District must, upon request of the recognized employee organization, present additional specified information during the public hearing.

**Vacancy and Staffing Overview**

As of June 1, 2025, the EA (the District's sole bargaining unit) has 51 budgeted positions with one vacancy, resulting in a 2% vacancy rate, well below the 20% vacancy rate threshold requiring additional reporting. Unrepresented employees have 7 budgeted positions with a current vacancy rate of 0%. In fiscal year 24/25 there were a total of four EA vacancies, all of which were filled, with an average time to hire of 82 days.

The current Memo of Understanding (MOU) between the District and the EA, along with the variety of benefits the District provides, has had a favorable impact on recruitment and retention. The fiscal year retention rate was 100% and the average turnover rate was 5.3% due to two retirements and one individual leaving for other opportunities.

**Future Recruitment Efforts**

As required by Government Code §3502.3(c), the District must also identify any changes to policies, procedures, and recruitment activities that may lead to obstacles in the hiring process. To enhance future recruitment efforts, the District will implement background check services beginning in fiscal year 25/26. While this may increase the time to hire, it will help ensure the continued high quality of candidates. In addition, the Board approved a new Staff Succession Recruitment Policy (Board Policy Number 50) in October 2024 that allows a time overlap for new hires and respective incumbents for key District positions. This policy is currently being implemented for the recruitment of the Operations & Maintenance Manager position due to a planned retirement.

**ATTACHMENTS:**

None

6

**MEMORANDUM**

To: Board of Directors Date: June 17, 2025

From: Tony Williams, General Manager *TW*  
Julie Blue, Auditor/Controller *JB*

Subject: Public Hearing – Proposed West Marin Water Service Area Rate Increase  
T:\AC\Budget\FY-2025.26\Prop 218 & Rate Increases\Board Meeting Materials-06.17.25\WM Public Hearing - Rate Increase FY25.26.docx

**RECOMMENDED ACTION:** Hold a Public Hearing to Consider Approval of Proposed West Marin Water Service Area Water Rates

**FINANCIAL IMPACT:** Additional \$207,000 in FY 25/26 Revenue

**Public Hearing for Novato Rate Increases**

A public hearing to consider adoption of a proposed rate increase in the cost of water, effective July 1, 2025, is occurring at the June 17 Board meeting at 4:00 pm. On May 1, 2025, customers were noticed individually of the proposed increase by mail (Attachment 1).

The proposed increases to both the commodity charge and bimonthly service charge are expected to generate approximately 19% additional revenue in fiscal year (FY) 25/26. Due to proposed modifications to the rate structure, actual customer bill impacts may vary, with some customers seeing more or less than a 19% increase. The initial increase would take effect on July 1, 2025, followed by additional increases scheduled for July 1, 2026; July 1, 2027; July 1, 2028; and July 1, 2029.

**2025 West Marin Water Rate Study Report**

On April 15, 2025, the Board accepted the 2025 West Marin Water Rate Study Report (Rate Study). The Rate Study was developed in collaboration with rate consultant Hildebrand Consulting, District staff, and the Board's Ad Hoc West Marin Services Subcommittee, comprised of Directors Eichstaedt and Fraites.

The process included review of the current rate structure components and development of a multi-year financial plan for the West Marin Water Service Area. This plan incorporates historical and projected operating costs, a multi-year capital improvement program, and outstanding debt service obligations. The financial plan recommends an initial 19% rate increase in FY 25/26; a 19% rate increase for the next three years through FY 28/29, followed by a 15% rate increase for the fifth year in FY 29/30.

### **Presentation and Public Input**

Attachment 2 is a presentation summarizing the proposed rate increases and outlining several key reasons supporting the rate adjustments, including reduced water usage and rising operating costs, particularly in the areas of electricity, chemical, and supplies. It also highlights the District's need to invest in capital improvements to maintain and upgrade aging infrastructure. In addition, the rate increase is necessary to maintain adequate financial reserves and meet existing and future debt service obligations.

Following the presentation, the Board will accept public comment. Once comments have been received by the public, the Board President will adjourn the Public Hearing. Once the hearing is closed Staff will provide a review and tally of the protests. The Board will then deliberate and vote on the proposed rate increase. Attachment 3 is a draft of Resolution 25-XX and proposed amendments to Regulation 54. Regulation 54 also includes water rates for the Novato Service Area, which will be considered under a separate agenda item during this meeting.

### **Rate Protest Consideration**

Under California law (Proposition 218), if written protests are received from a majority (50% plus one) of affected parcel owners or customers, the proposed rate increase cannot be adopted. Through June 10, 2025, the District has not received any official written protests, phone calls or emails regarding the rate increase.

### **RECOMMENDATION**

Hold a public hearing to receive public input and after closing the public hearing, approve Resolution 25-XX (Attachment 3) amending Regulation 54 pertaining to Water Rates and Charges to reflect rate increases for the customers in the West Marin Water Service Area effective July 1, 2025, July 1, 2026, July 1, 2027, July 1, 2028, and July 1, 2029.

#### **ATTACHMENTS:**

1. Notice of Public Hearing and Rate Increase (Prop 218 Notification)
2. Presentation – West Marin Water Proposed Water Rate Increase FY 25/26
3. Resolution 25-XX – Includes Exhibit 1 Amending Regulation 54 Water Rates

# Notice of public hearing regarding proposed rate increases and rate structure changes for the West Marin Water Service Area

**Hearing Date:** Tuesday, June 17, 2025

**Time:** 4:00pm

**Location:** 999 Rush Creek Place, Novato, CA 94945



**NORTH MARIN  
WATER DISTRICT**

This Notice provides information about proposed increases to North Marin Water District's West Marin Service Area water rates and proposed rate structure modifications. The Board of Directors will hold a public hearing to consider public comments before voting on the proposed changes.

The District proposes increasing rates and updating the water rate structure for a five-year period starting with Fiscal Year (FY) 2025-2026.

If approved at the public hearing on June 17, 2025, the new rates and rate structure changes will go into effect on July 1, 2025.

## Where to learn more, get answers, and make comments

**Call:** 415-897-4133

**Email:** [info@nmwd.com](mailto:info@nmwd.com)

**Visit:** [nmwd.com](http://nmwd.com) or [nmwd.com/wmrates2025](http://nmwd.com/wmrates2025)

## Attend the board hearing

The Board of Directors will review and consider adopting the rate increases at a public meeting on June 17, 2025, at 4:00pm at 999 Rush Creek Place in Novato.

In FY 25/26, the typical residential customer (approximately 55% of all customers) may pay about \$25.58 more bimonthly if the changes are approved (\$12.79 per month).

## Critical Upgrades to the West Marin Water System

The West Marin Water System requires significant infrastructure improvements to ensure continued and reliable service. Key projects include:

- **Pipeline Upgrades Due to Bridge Replacements:** Our pipelines are located on two bridges that are being replaced by other agencies. As a result, we are required to upgrade these pipelines to accommodate the bridge projects.
- **Storage Tank Replacement:** Aging redwood storage tanks, which are vulnerable to fire damage, will be replaced.
- **Water Treatment Plant Upgrade:** The existing treatment plant has reached the end of its useful life and will be replaced to ensure safe and consistent water quality.
- **System-Wide Infrastructure Renewal:** The water system has reached the end of its 50-year lifespan, necessitating critical upgrades to maintain service reliability.



Lagunitas Creek Bridge

## Proposed tiered quantity (usage) charges

Residential customers will continue to pay tiered quantity (usage) charges made up of two tiers that reflect the cost of managing West Marin's limited water resources.

Tier 1 is based on North Marin Water District's standard costs to deliver water. Tier 2 includes all of Tier 1 costs, as well as costs associated with managing West Marin's marginal water resources such as the cost of the conservation program. Usage charges include a **hydraulic zone charge** to recover the costs of pumping water to various locations within the service area.

Current Rates		Effective July 1, 2025	Effective July 1, 2026	Effective July 1, 2027	Effective July 1, 2028	Effective July 1, 2029
<b>Residential quantity charges (per 1,000 gallons)*</b>						
Tier 1	\$10.57	\$13.70	\$16.30	\$19.40	\$23.09	\$26.55
Tier 2	\$15.37	\$17.76	\$21.14	\$25.16	\$29.94	\$34.43
Tier 3	\$21.83	N/A	N/A	N/A	N/A	N/A
<b>Commercial, industrial, institutional, and irrigation quantity charges (per 1,000 gallons)</b>						
Uniform	Winter - \$10.57 Summer - \$21.83	\$14.49	\$17.25	\$20.53	\$24.43	\$28.09
<b>Other quantity charges (per 1,000 gallons)</b>						
Temporary Meter	\$17.98	\$20.59	\$24.50	\$29.16	\$34.70	\$39.91
<b>Hydraulic zone charge (per 1,000 gallons)</b>						
Zone 2	\$2.61	\$2.83	\$3.37	\$4.01	\$4.77	\$5.49
Zone 3	\$1.32	\$0.99	\$1.18	\$1.40	\$1.67	\$1.92
Zone 4	\$7.34	\$9.01	\$10.72	\$12.76	\$15.18	\$17.46

\* Tier 1 allocation is the first 250 gallons per day (gpd) per dwelling unit and Tier 2 allocation is greater than 251 gallons per day (gpd). Tier 3 will be eliminated effective July 1, 2025.

## Proposed bimonthly fixed service charges

The bimonthly fixed service charge is made up of an account charge and a meter charge. The meter charge is assigned based on meter size. Most single-family residential customers have a 5/8" meter. Residential accounts that have a 1" meter due to fire requirements, but would otherwise have a 5/8" meter, are charged at the 5/8" meter rate.

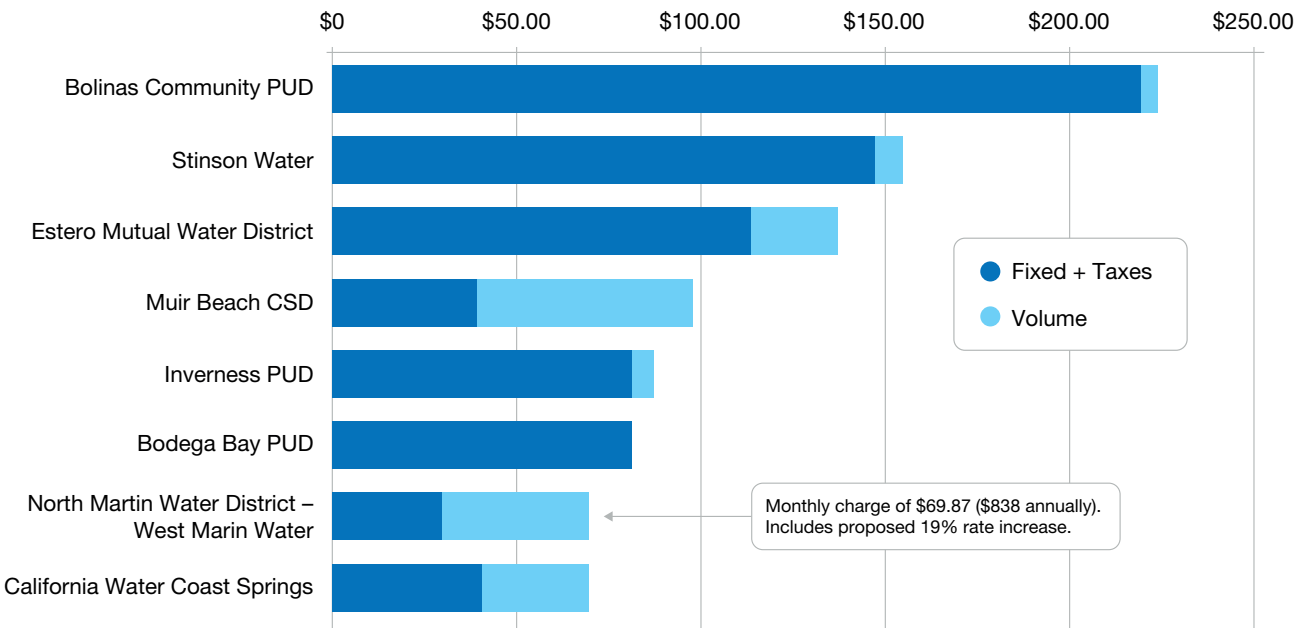
Current Rates		Effective July 1, 2025	Effective July 1, 2026	Effective July 1, 2027	Effective July 1, 2028	Effective July 1, 2029
<b>Potable water bimonthly service charge</b>						
5/8"	\$50.73	\$59.60	\$70.92	\$84.39	\$100.42	\$115.48
1"	\$124.80	\$144.55	\$172.01	\$204.69	\$243.58	\$280.12
1 1/2"	\$248.29	\$286.12	\$340.48	\$405.17	\$482.15	\$554.47
2"	\$396.46	\$456.01	\$542.65	\$645.75	\$768.44	\$883.71
3"	\$791.60	\$909.05	\$1,081.77	\$1,287.31	\$1,531.90	\$1,761.69
4"	\$1,236.12	\$1,418.72	\$1,688.28	\$2,009.05	\$2,390.77	\$2,749.39
<b>Proposed bimonthly private fire service charge</b>						
1"	\$17.98	\$20.15	\$21.36	\$22.21	\$23.10	\$24.02
2"	\$23.71	\$26.56	\$28.15	\$29.28	\$30.45	\$31.67
4"	\$66.15	\$74.14	\$78.59	\$81.73	\$85.00	\$88.40
6"	\$92.92	\$104.16	\$110.41	\$114.83	\$119.42	\$124.20
8"	\$123.51	\$138.43	\$146.74	\$152.61	\$158.71	\$165.06
10"	\$161.74	\$181.29	\$192.17	\$199.86	\$207.85	\$216.17

Rate comparison

In FY 2025/26, the water bill for single-family homes with median water usage West Marin water rates will be the second lowest when compared to the other West Marin coastal area retail water agencies show in the figure below.

The maximum rates that may be imposed are shown in this document. Prior to implementing the rates, the Board of Directors may choose to implement the full amount or less, but not more.

Water bill survey\* for single-family homes with median usage (2,930 gallons per month)



\*Survey results as of March 2025 using data available at the time the survey was compiled. Actual rates and comparisons may change.

Reasons for the proposed rate structure changes:

The District regularly reviews its water rate structure to ensure that each residential and commercial, industrial, institutional, and irrigation customer continues to pay their fair and proportional share of costs. The cost for serving each type of customer varies over time because of changes in customer water use, state regulations, service costs, and other factors.

Proposed rate increases

North Marin Water District is proposing a five-year schedule of rate increases to cover the increasing costs of providing quality water service to our West Marin Service Area customers. The District engaged experienced rate consultant Hildebrand Consulting to review its water rates for the West Marin Water Service Area. The proposed changes to the water rates and structure are based on the recommendations of the consultant and will ensure that each customer pay their proportionate share of the cost to provide them water, as required by law.

Replacement of commercial, industrial, and irrigation customers seasonal usage rates with a year-round uniform rate

An additional structural change for commercial, industrial, and irrigation customers involves replacing the current seasonal quantity charges (higher rates during summer months) with a uniform rate that will be effective during all months.

Reasons for the proposed rate increase:

The majority of the District’s West Marin water system infrastructure, including the treatment system, pipelines, pump stations and storage tanks is reaching the end of its useful life. The District has developed a 20-year capital improvement program that includes upgrades and replacements that benefit fire protection, water supply and the delivery of water to each customer. This long-term investment plan will help ensure the current and future resiliency of the system’s 26 miles of pipeline, 7 pump stations, 13 storage tanks, 172 hydrants, treatment plant and 4 supply wells.

Impact of inflation on all costs

The proposed rate increases are designed to cover the costs of providing water service, all of which rise every year with inflation. These costs include treating and delivering safe, high quality, reliable water to your home or business.





**NORTH MARIN  
WATER DISTRICT**

### **Public Hearing on Proposed Water Rate Charges June 17, 2025**

The Board of Directors welcomes input from the community regarding the proposed water rate changes. At the public hearing, the Board will review all written protests and listen to verbal comments from the public.

To count as a valid protest, verbal comments must be accompanied by a written protest. At the conclusion of the hearing, the Board will decide whether to adopt the proposed rate changes as outlined in this notice. If a majority of affected property owners or tenants submit written protests, the proposed rate changes will not be adopted.

### **How to submit a protest to the proposed rate increases**

If you are the owner of the property or are a tenant who directly pays the water bill for a parcel affected by the proposed rate changes, you have the right to submit a written protest. Only one protest per parcel will be counted.

To be valid written protests must: (1) clearly state that the property owner or tenant is opposing the proposed increases; (2) include the location of the parcel (by street address, assessor's parcel number, or customer account number); and (3) include the name and signature of the property owner or tenant submitting the protest. You can submit your protest in person at the public hearing or by mail to:

North Marin Water District  
 Attn: West Marin Water Rate Hearing  
 PO Box 146, Novato, CA 94948-0146

All written protests must be received prior to the close of the public input portion of the public hearing. Protests submitted via email or other electronic means will not be accepted.

Pursuant to Government Code Section 53759(d) there is a 120-day statute of limitation for any challenge to the new, increased or extended fee or charge.

**[nmwd.com/wmrates2025](http://nmwd.com/wmrates2025)**

**Phone:** 415-897-4133 (Weekdays 8am – 5pm)

**Email:** [info@nmwd.com](mailto:info@nmwd.com)

**Website:** [nmwd.com](http://nmwd.com)

**Mailing Address:** PO Box 146, Novato, CA 94948-0146

### **Board of Directors**

Michael Joly, President  
 Ken Eichstaedt, Vice President  
 Jack Baker, Director  
 Rick Fraites, Director  
 Stephen Petterle, Director

### **General Manager**

Tony Williams



**NORTH MARIN  
WATER DISTRICT**

---

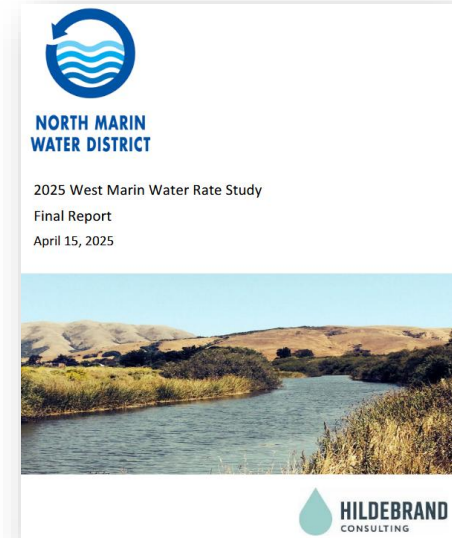
**Public Hearing  
Proposed West Marin Water  
Rate Increase**

June 17, 2025

# Development of Proposed Water Rates

## Comprehensive Rate Study by Hildebrand Consulting\*

- ❖ Multi-year Financial Plan and Rate Structure Compliance with Prop 218
- ❖ Cost Escalation Factors with Sensitivity Analysis
  - Utilities, chemical, supplies - 5% per year
  - All other costs - 3% per year
- ❖ Main Drivers of Rates
  - Needed Increase in Capital Spending
  - Inflation and Increased O&M Costs
  - Reductions in Water Usage



\*BOD Acceptance on April 15, 2025



# Rate Increase Summary

- ❖ 5-year rate period: FY26 to FY30
- ❖ 19% annual increases FY26 through FY29 (Years 1 – 4)
- ❖ 15% FY30 (Year 5)
- ❖ **Follows 2025 Rate Study Recommendations:**
  - Long-term Capital Investments in Water Facilities and Infrastructure – combination of debt financing, grants, and pay-go
  - Inflationary impacts across all expenses
  - Maintaining Adequate Cash Reserves and Debt Ratio

# Rate Increase Summary

## ❖ 2025 Rate Study – Changes to Rate Structure

- Two Tiers for Residential and a Uniform Commercial Rate
- Hydraulic Zone Charges Updates
- Service Charges Updates

Year 1 = +/-19% change

### Proposed bimonthly fixed service charges

The bimonthly fixed service charge is made up of an account charge and a meter charge. The meter charge is assigned based on meter size. Most single-family residential customers have a 5/8" meter. Residential accounts that have a 1" meter due to fire requirements, but would otherwise have a 5/8" meter, are charged at the 5/8" meter rate.

	Current Rates	Effective July 1, 2025	Effective July 1, 2026	Effective July 1, 2027	Effective July 1, 2028	Effective July 1, 2029
<b>Potable water bimonthly service charge</b>						
5/8"	\$50.73	\$59.60	\$70.92	\$84.39	\$100.42	\$115.48
1"	\$124.80	\$144.55	\$172.01	\$204.69	\$243.58	\$280.12
1 1/2"	\$248.29	\$286.12	\$340.48	\$405.17	\$482.15	\$554.47
2"	\$396.46	\$456.01	\$542.65	\$645.75	\$768.44	\$883.71
3"	\$791.60	\$909.05	\$1,081.77	\$1,287.31	\$1,531.90	\$1,761.69
4"	\$1,236.12	\$1,418.72	\$1,688.28	\$2,009.05	\$2,390.77	\$2,749.39
<b>Proposed bimonthly private fire service charge</b>						
1"	\$17.98	\$20.15	\$21.36	\$22.21	\$23.10	\$24.02
2"	\$23.71	\$26.56	\$28.15	\$29.28	\$30.45	\$31.67
4"	\$66.15	\$74.14	\$78.59	\$81.73	\$85.00	\$88.40
6"	\$92.92	\$104.16	\$110.41	\$114.83	\$119.42	\$124.20
8"	\$123.51	\$138.43	\$146.74	\$152.61	\$158.71	\$165.06
10"	\$161.74	\$181.29	\$192.17	\$199.86	\$207.85	\$216.17




# Rate Increase Notification

- ✓ March 18, 2025: Initial Rate Study Presentation
- ✓ April 15, 2025: Final Rate Study Approval and Capital Improvement Projects Overview
- ✓ May 1, 2025: Prop 218 Notices Mailed
- ✓ May 6, 2025: Capital Improvement Program Review
- ✓ June 3, 2025: O&M and Capital Budget Review
- ✓ June 17, 2025:
  - ❖ Public Hearing to Enact New Rates (5-years)
  - ❖ Adopt FY25/26 Budget

## Notice of public hearing regarding proposed rate increases and rate structure changes for the West Marin Water Service Area

Hearing Date: Tuesday, June 17, 2025  
Time: 4:00pm  
Location: 999 Rush Creek Place, Novato, CA 94945



This Notice provides information about proposed increases to North Marin Water District's West Marin Service Area water rates and proposed rate structure modifications. The Board of Directors will hold a public hearing to consider public comments before voting on the proposed changes.

The District proposes increasing rates and updating the water rate structure for a five-year period starting with Fiscal Year (FY) 2025-2026.

If approved at the public hearing on June 17, 2025, the new rates and rate structure changes will go into effect on July 1, 2025.

Where to learn more, get answers, and make comments

Call: 415-897-4133  
Email: [info@nmwd.com](mailto:info@nmwd.com)  
Visit: [nmwd.com](http://nmwd.com) or [nmwd.com/vmrates2025](http://nmwd.com/vmrates2025)

Attend the board hearing


The Board of Directors will review and consider adopting the rate increases at a public meeting on June 17, 2025, at 4:00pm at 999 Rush Creek Place in Novato.

In FY 25/26, the typical residential customer (approximately 55% of all customers) may pay about \$25.58 more bimonthly if the changes are approved (\$12.79 per month).

### Critical Upgrades to the West Marin Water System

The West Marin Water System requires significant infrastructure improvements to ensure continued and reliable service. Key projects include:

- **Pipeline Upgrades Due to Bridge Replacements:** Our pipelines are located on two bridges that are being replaced by other agencies. As a result, we are required to upgrade these pipelines to accommodate the bridge projects.
- **Storage Tank Replacement:** Aging redwood storage tanks, which are vulnerable to fire damage, will be replaced.
- **Water Treatment Plant Upgrade:** The existing treatment plant has reached the end of its useful life and will be replaced to ensure safe and consistent water quality.
- **System-Wide Infrastructure Renewal:** The water system has reached the end of its 50-year lifespan, necessitating critical upgrades to maintain service reliability.



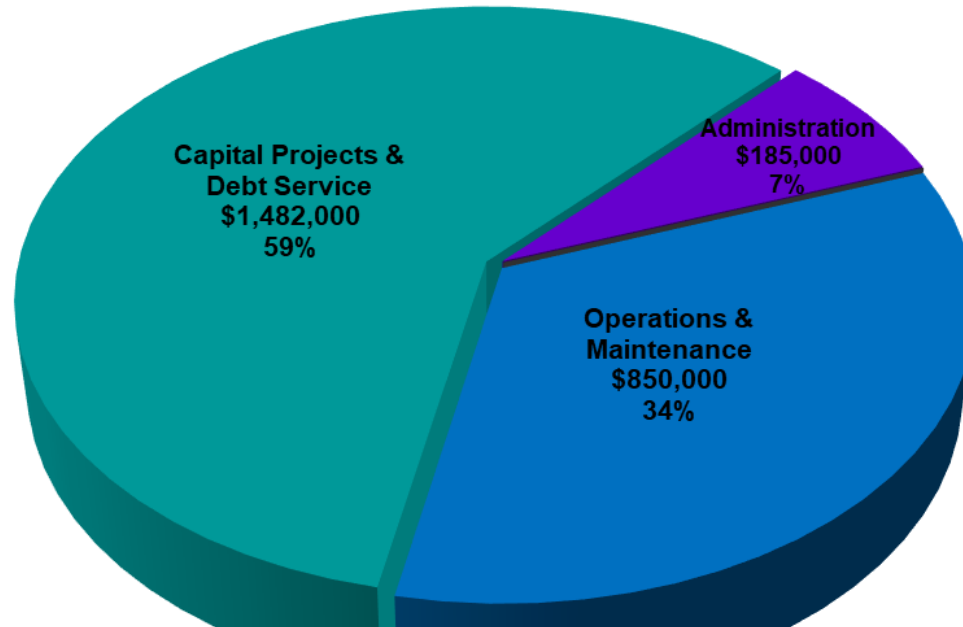
Lagunitas Creek Bridge

# Rate Increase – Public Outreach

- ✓ July 2024: KWMR radio interview.
- ✓ February 2025: Follow up interview on KWMR and website news story.
- ✓ February/March 2025: A dedicated webpage ([nmwd.com/wmrates2025](https://nmwd.com/wmrates2025)) and website banner was created.
- ✓ March 2025: West Marin Waterline was mailed out two months early with rate study and hearing info.
- ✓ March 2025: An email blast of the West Marin Waterline was sent to approximately 300 registered customers.
- ✓ March 2025: Added a West Marin Water “Future” Projects webpage.
- ✓ February - June 2025: Social media posts on Facebook, Instagram and X.
- ✓ April and June 2025: Advertisements in the Pt. Reyes Light about the Rate Study and public hearing process.
- ✓ April and June 2025: Public Service Announcement (PSA) on KWMR radio station.
- ✓ April 2025: The Prop 218 notice draft at Board of Directors Meeting.
- ✓ May 2025: Prop 218 notice mailed to all customers.
- ✓ May 2025: KWMR Radio program



# Proposed FY25/26 WM Water Budget



OPERATING EXPENSE	\$1,035,000
CAPITAL IMPROVEMENT PROJECTS	\$1,295,000
DEBT SERVICE	\$187,000
TOTAL BUDGET	\$2,517,000







# Investments in Aging Infrastructure

# NMWD Water Facilities and Infrastructure

## West Marin Service Area

- ❖ 4 Water Supply Wells
  - 2 “Coast Guard Wells”
  - 2 “Gallagher Wells”
- ❖ 13 Storage Tanks (1.1MG)
- ❖ 6 Pump Stations
- ❖ 175+ Fire Hydrants
- ❖ One Water Treatment Plant
- ❖ Water Mains on Caltrans and Marin County Bridges



Lagunitas Creek Bridge Water Line

# Long-Term CIP and Funding Plan

## Proposed Capital Spending Plan

Near-Term (FY26 – 30) (\$4,250,000)

2 bridge pipelines, Gallagher Well #3 (replace #1)

Treatment Plant Interim Rehabilitation

100% debt financed

**FY 2025-26 CIP Budget**

- \$1,295,000

Medium-Term (FY28 – 32) (\$10,000,000)

Treatment Plant Full-Scale Rehabilitation

Assumed 50% grant funded

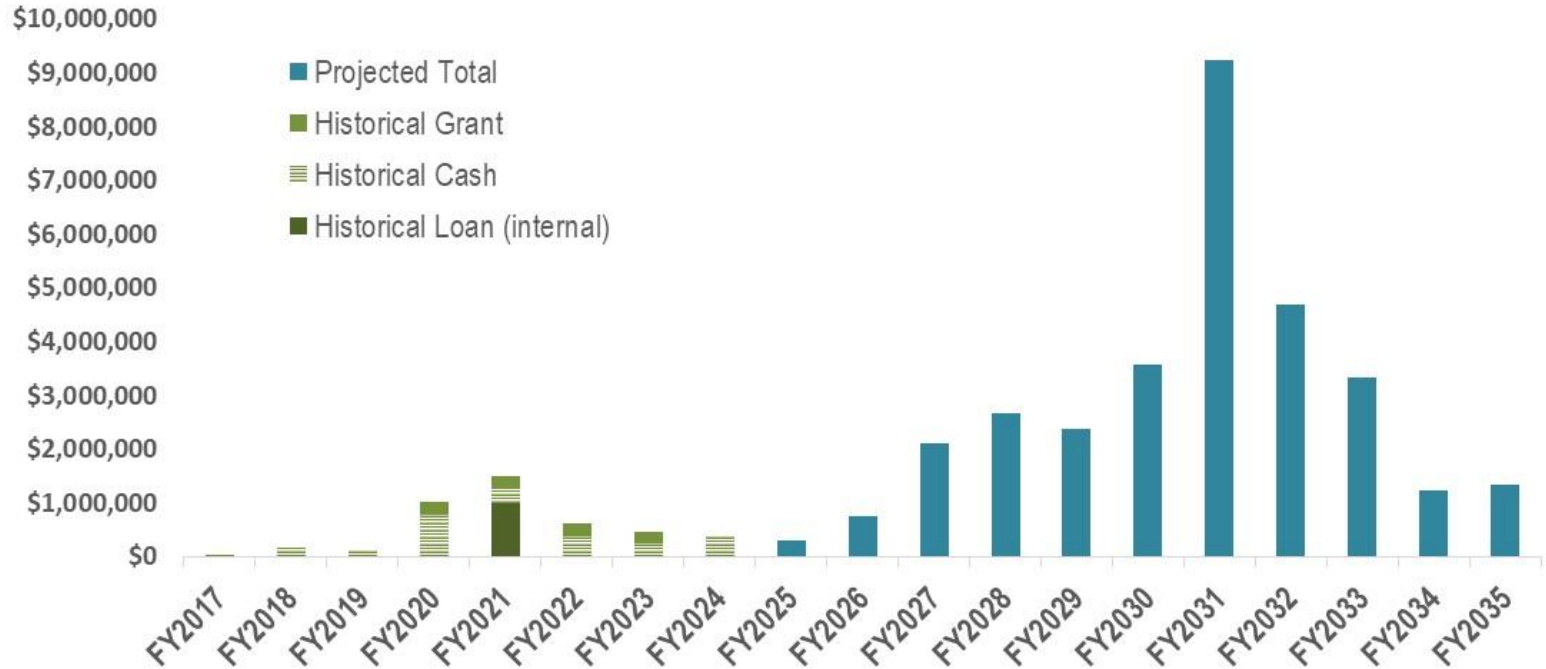
Long-Term (FY30 and beyond) (\$12,000,000)

Pipeline, Tank, and Pump Station rehabilitation & replacements

\$700,000 annual pay-go







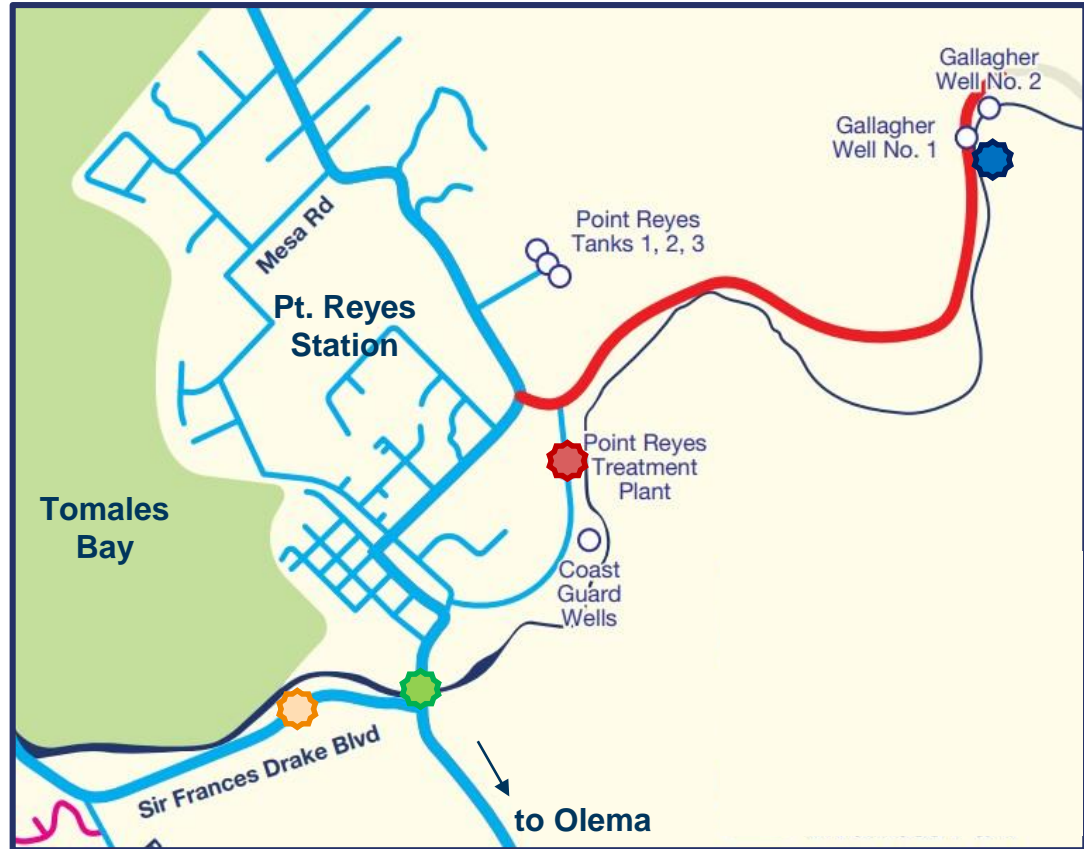
# Long-term CIP (Through FY2035)



**Average Historical (7 years): \$552 thousand**  
**Projected Average (Full List): \$2.9 million**

# Planned 5-yr CIP – Project Highlights

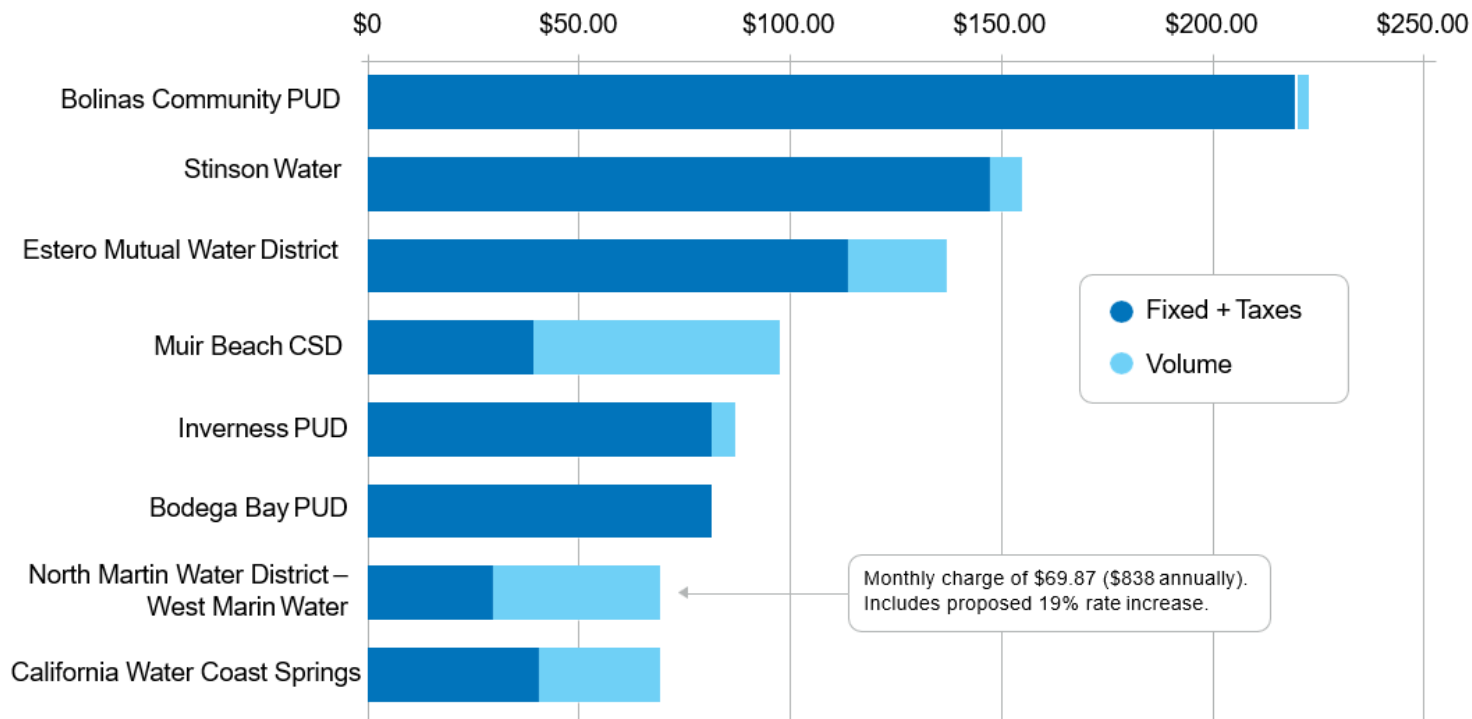
-  Lagunitas Creek Bridge  
Pipe Replacement  
\$1,250,000
-  Olema Creek Bridge  
Pipe Replacement  
\$1,250,000
-  Gallagher Well No.3  
\$1,500,000
-  Point Reyes Treatment Plant  
Interim Rehabilitation  
\$250,000





# Regional Comparison and Customer Feedback

## Water bill survey\* for single-family homes with median usage (2,930 gallons per month)



\*Survey results as of March 2025 using data available at the time the survey was compiled. Actual rates and comparisons may change.

# Summary of Responses as of June 11

Letters Opposing Rate Increase	0
Number of Calls Related to Increase	0
Emails Related to Increase or Protest	0





Questions?

**RESOLUTION 25-XX****RESOLUTION OF THE BOARD OF DIRECTORS OF  
NORTH MARIN WATER DISTRICT  
AMENDING REGULATION 54 – WATER RATES**

**WHEREAS**, the Board of Directors hereby finds and determines that certain of the water rates and charges adjusted herein or previously adopted by the Board are imposed based on the supply of water to be used or consumed by the customer. The Board of Directors also finds and determines that these rates and charges are not imposed upon real property or upon a person as an incident of property ownership, and such rates or charges may be reduced or avoided by a customer by reducing or discontinuing water use; and

**WHEREAS**, the Board of Directors has received the recommendations contained in the West Marin Water Rate Study Report (“Rate Study”) completed by the District’s rate consultant, Mark Hildebrand. The Board of Directors accepted the Rate Study on April 15, 2025 and directed staff to proceed with Proposition 218 noticing for five years of rate increases consistent with the study.

**WHEREAS**, the Board of Directors has considered the recommendations contained in the Rate Study and has determined the recommended increase in rates and charges proposed in the Rate Study are necessary to meet the financial stability goals of the District.

**WHEREAS**, this resolution permits the annual update of rates, by updating Regulation 54, as shown in Exhibit 1, effective on July 1, 2025, July 1, 2026, July 1, 2027, July 1, 2028, and July 1, 2029

**WHEREAS**, the Board of Directors conducted a duly noticed public hearing on June 17, 2025, notice of the hearing was provided to all District customers by mail on May 1, 2025, and the Board has considered all of the information received by the Board regarding the proposed recommendation, including the written protests received prior to and comments received at the public hearing; and

**WHEREAS**, the Board of Directors accepted and caused a tabulation of all written protests against the proposed treated water rates and based upon the results of the tabulation a majority protest against the proposed rates does not exist; and

**WHEREAS**, the Board of Directors finds and determines that the District has complied with the procedural and substantive requirements set forth in Article XIII D of the California Constitution (Proposition 218) and all relevant statutes that provide for revisions to property-related rates and charges, including rates for treated water service, and the Board further finds and determines that the recommended revisions to the water rates are in the best interests of the

District and will pay for ongoing operations, maintenance, repair and improvements to the District's facilities; and

**WHEREAS**, the California Environmental Quality Act (CEQA), Section 15273. Rates, Tolls, Fares, and Charges, states that CEQA does not apply to the establishment, modification, structuring, restructuring, or approval of rates, tolls, fares, or other charges by public agencies which the public agency finds are for the purpose of:

- (1) Meeting operating expenses, including employee wage rates and fringe benefits;
- (2) Purchasing or leasing supplies, equipment, or materials;
- (3) Meeting financial reserve needs and requirements;
- (4) Obtaining funds for capital projects, necessary to maintain service within existing service areas.

**NOW, THEREFORE BE IT RESOLVED**, that the Board of Directors of the North Marin Water District hereby declares each of the foregoing recitals true and correct and fully incorporated herein; and

**BE IT RESOLVED** by the Board of Directors of North Marin Water District, that Regulation 54 of the North Marin Water District is adopted as follows, effective on the dates as shown in Exhibit 1.

\* \* \* \* \*

I hereby certify that the foregoing is a true and complete copy of a resolution duly and regularly adopted by the Board of Directors of NORTH MARIN WATER DISTRICT at a regular meeting of said Board held on June 17, 2025, by the following vote:

AYES:  
NOES:  
ABSENT:  
ABSTAINED:

---

Eileen Mulliner, District Secretary  
North Marin Water District

(SEAL)

**Schedule 5 – Proposed Rates for FY 2025/26 through FY 2029/30**

	Effective Date				
	July 1, 2025	July 1, 2026	July 1, 2027	July 1, 2028	July 1, 2029
<b>Residential Quantity Charges (\$/TGAL)</b>					
Tier 1 <sup>1</sup>	\$13.70	\$16.30	\$19.40	\$23.09	\$26.55
Tier 2	\$17.76	\$21.14	\$25.16	\$29.94	\$34.43
<b>Commercial Quantity Charges (\$/TGAL)</b>					
Uniform	\$14.49	\$17.25	\$20.53	\$24.43	\$28.09
<b>Hydraulic Zone Charge (\$/TGAL)</b>					
Zone 3	\$0.99	\$1.18	\$1.40	\$1.67	\$1.92
Zone 2	\$2.83	\$3.37	\$4.01	\$4.77	\$5.49
Zone 4	\$9.01	\$10.72	\$12.76	\$15.18	\$17.46
<b>Other Quantity Charges (\$/TGAL)</b>					
Temporary Meter	\$20.59	\$24.50	\$29.16	\$34.70	\$39.91
<b>Service Charges (bi-monthly fixed charge based on meter size)</b>					
5/8"	\$59.60	\$70.92	\$84.39	\$100.42	\$115.48
1" Fire <sup>2</sup>	\$59.60	\$70.92	\$84.39	\$100.42	\$115.48
1"	\$144.55	\$172.01	\$204.69	\$243.58	\$280.12
1 1/2"	\$286.12	\$340.48	\$405.17	\$482.15	\$554.47
2"	\$456.01	\$542.65	\$645.75	\$768.44	\$883.71
3"	\$909.05	\$1,081.77	\$1,287.31	\$1,531.90	\$1,761.69
4"	\$1,418.72	\$1,688.28	\$2,009.05	\$2,390.77	\$2,749.39

<sup>1</sup> Allocation is 250 gpd per dwelling unit<sup>2</sup> Only for 1" residential meters that are upsized from 5/8" due to fire code requirements

**NORTH MARIN WATER DISTRICT  
REGULATION 54  
WATER RATES**

a. Rates for Domestic, Commercial and Industrial Users, Novato Service Area

- (1) The following minimum service charge and water quantity rates shall be paid for domestic, commercial and industrial water service for each meter once every two months:

**A BI-MONTHLY SERVICE CHARGE OF:**

Rate Effective  
7/1/24 7/01/25

Standard 5/8-inch meter .....	<del>\$58.39</del> <u>\$61.89</u>
For 1-inch meter* .....	<del>\$105.73</del> <u>\$112.07</u>
1.5-inch meter* .....	<del>\$184.63</del> <u>\$195.71</u>
2-inch meter .....	<del>\$279.34</del> <u>\$296.07</u>
3-inch meter .....	<del>\$531.79</del> <u>\$563.70</u>
4-inch meter .....	<del>\$815.83</del> <u>\$864.78</u>
6-inch meter .....	<del>\$1,604.83</del> <u>\$1,701.12</u>
8-inch meter .....	<del>\$2,078.23</del> <u>\$2,202.92</u>
*(see paragraph f)	

**RECYCLED WATER**

**A BI-MONTHLY SERVICE CHARGE OF:**

Rate Effective  
7/1/24 7/01/25

Standard 5/8-inch meter .....	<del>\$85.08</del> <u>\$90.18</u>
For 1-inch meter .....	<del>\$188.97</del> <u>\$200.31</u>
1.5-inch meter* .....	<del>\$362.12</del> <u>\$383.85</u>
2-inch meter .....	<del>\$569.90</del> <u>\$604.09</u>
3-inch meter .....	<del>\$1,123.98</del> <u>\$1,191.42</u>
4-inch meter .....	<del>\$1,747.32</del> <u>\$1,852.16</u>
6-inch meter .....	<del>\$3,478.82</del> <u>\$3,687.55</u>

**PLUS, A QUANTITY CHARGE OF:**

Rate Effective  
7/1/24 7/01/25

Residential Rate for Each 1,000 Gallons Per Dwelling Unit

First 262 gallons per day (gpd) - Tier 1 .....	<del>\$7.01</del> <u>\$7.44</u>
263 up to 720 gpd - Tier 2 .....	<del>\$9.16</del> <u>\$9.71</u>
Use in excess of 720 gpd – Tier 3 .....	<del>\$13.55</del> <u>\$14.36</u>

Rate for 1,000 Gal for All Other Potable Water Accounts

Commercial, Industrial, Institutional, & Irrigation Accounts	<del>\$7.54</del> <u>\$8.00</u>
--	---------------------------------

Rate For 1,000 Gallons For Non-Potable Water

Recycled Water .....	<del>\$6.75</del> <u>\$7.16</u>
Raw (Untreated) Water from Stafford Lake .....	<del>\$3.53</del> <u>\$3.74</u>

**PLUS, AN ELEVATION ZONE CHARGE FOR EACH 1,000 GALLONS**

Rate Effective  
7/1/24 7/1/25

<u>Zone</u>	<u>Elevation</u>	
A	0 through 60 feet .....	\$0.00
B	60 feet – 200 feet .....	<del>\$0.92</del> <u>\$0.98</u>
C*	200 feet + .....	<del>\$2.54</del> <u>\$2.69</u>

\*Any consumer receiving water through a District owned and maintained hydropneumatic system or via a pressure station from a higher pressure zone shall be assigned to Zone C irrespective of said consumer's actual elevation.

NMWD Regulation 54, adopted 1/65

Revised: 1/67, 6/67, 1/71, 3/72, 2/74, 5/74, 6/74, 8/75, 3/75, 4/76, 5/77, 7/77, 6/78, 7/78, 7/78, 7/79, 3/80, 7/781, 7/21/81, 11/81, 12/82, 4/84, 2/87, 5/88, 7/89, 9/89, 7/90, 8/90, 3/91, 4/92, 6/92, 7/92, 9/92, 10/92, 3/93, 7/93, 7/94, 8/94, 11/94, 3/95, 4/95, 7/95, 2/96, 5/96, 6/96, 2/97, 6/97, 2/98, 6/98, 7/99, 6/00, 7/00, 12/00, 06/01, 07/01, 1/02, 06/02, 7/02, 06/03, 01/04, 06/04, 07/04, 6/05, 7/05, 06/06, 07/06 12/06, 07/07, 6/08, 7/08, 7/09, 6/10, 7/10, 6/11, 7/11, 9/11, 7/12, 6/13, 7/14, 5/15, 6/15, 5/16, 6/16, 5/17, 6/17, 5/18, 6/18, 5/19, 6/19, 6/16/20, 6/23/20, 11/3/20, 6/15/21, 6/22/21, 6/28/22, 6/20/23, 6/18/24, 6/17/25

- (2) Consumers outside the Improvement District boundary shall pay the Elevation Zone C Rate.
- (3) In the event a mandatory reduction in water use is triggered under the District's Water Shortage Contingency Plan for the Greater Novato Area, a Drought Surcharge will be implemented simultaneous with enactment of the mandatory stage. The Drought Surcharge will serve to mitigate the revenue loss resulting from a reduction in water use, as well as the liquidated damages assessed by the Sonoma County Water Agency pursuant to the water shortage and apportionment provisions of the Restructured Agreement for Water Supply.

The Drought Surcharge shall be an added percentage of the current water usage rate as follows:

Residential, Commercial, and Irrigation Accounts:

Quantity Charge Per 1,000 Gallons	Normal Supply	Stage 1	Stage 2	Stage 3	Stage 4	Stage 5	Stage 6
Drought Surcharge	None	0%	5%	13%	21%	30%	42%

b. **Rates for Service to Privately Owned Fire Protection Systems, All Service Areas**

The rates for service through detector check assemblies owned by the District to privately owned and maintained systems supplying sprinklers, hydrants or other facilities exclusively for firefighting shall be paid once every two months as follows:

**Size of Detector Assembly**

	Novato Rate Effective <u>7/1/24 7/1/25</u>		West Marin Rate Effective <u>7/1/24 7/1/25</u>	
1 inch .....	<del>\$19.04</del>	\$20.15	<del>\$17.98</del>	\$20.15
2 inches .....	<del>\$25.06</del>	\$26.56	<del>\$23.74</del>	\$26.56
4 inches .....	<del>\$69.94</del>	\$74.14	<del>\$66.45</del>	\$74.14
6 inches .....	<del>\$98.26</del>	\$104.16	<del>\$92.92</del>	\$104.16
8 inches .....	<del>\$130.59</del>	\$138.43	<del>\$123.54</del>	\$138.43
10 inches .....	<del>\$171.03</del>	\$181.29	<del>\$161.74</del>	\$181.29

c. **Rates for Domestic, Commercial and Industrial Users, West Marin Service Area**

- (1) The following minimum service charge and water quantity rates shall be paid for domestic, commercial and industrial water service for each meter once every two months:

<b><u>BI-MONTHLY SERVICE CHARGE</u></b>	Rate Effective <u>7/1/24 7/1/25</u>	
For 5/8 x 3/4-inch meter .....	<del>\$50.73</del>	\$59.60
For 1-inch meter* .....	<del>\$124.82</del>	\$144.55
For 1 1/2-inch meter* .....	<del>\$248.29</del>	\$286.12
For 2-inch meter .....	<del>\$396.46</del>	\$456.01
For 3-inch meter .....	<del>\$791.60</del>	\$909.05
For 4-inch meter .....	<del>\$1,236.12</del>	\$1,418.72
For all meters in Paradise Ranch Estates .....	<del>\$50.73</del>	\$59.60
*(see paragraph f)		

**PLUS, A QUANTITY CHARGE OF:**

**Residential Rate for Each 1,000 Gallons Per Dwelling Unit**

Rate Effective

7/1/24 7/1/25

First 250 gallons per day (gpd) – Tier 1 .....	<del>\$10.57</del> <u>\$13.70</u>
<del>Use in excess of 250 gpd 251 up to 600 gpd</del> – Tier 2 .....	<del>\$15.37</del> <u>\$17.76</u>
<del>Use in excess of 600 gpd – Tier 3 .....</del>	<del></del> <u>\$21.83</u>

**Rate Per 1,000 Gallons for All Other Accounts**

<del>Commercial, Industrial and Irrigation Accounts 10/1 – 6/30</del>	<del>\$10.57</del>
<del>Commercial, Industrial and Irrigation Accounts 7/1 – 9/30</del>	<del>\$21.83</del>
<del>Commercial, Industrial and Irrigation Accounts</del>	<del>\$14.49</del>

**PLUS, A HYDRAULIC ZONE CHARGE FOR EACH 1,000 GALLONS**

<u>Zone</u>	<u>Hydraulic Zone</u>	Rate Effective
		<u>7/1/24 7/1/25</u>
1	Point Reyes Station .....	\$0.00
2	Bear Valley, Silver Hills, Inverness Park & Lower Paradise Ranch Estates (Elevation 0'–365') .....	<del>\$2.64</del> <u>\$2.83</u>
3	Olema .....	<del>\$1.32</del> <u>\$0.99</u>
4	Upper Paradise Ranch Estates (Elevation 365'+) .....	<del>\$7.34</del> <u>\$9.01</u>

- (2) Effective July 1, 2024 consumers outside the Improvement District boundary shall pay an additional \$4.85 per 1,000 gallons.
- (3) In the event a mandatory reduction in water use is triggered under the District's Water Shortage Contingency Plan for the West Marin Service Area, a Drought Surcharge will be implemented simultaneous with enactment of the mandatory stage. The Drought Surcharge will serve to mitigate the revenue loss resulting from a reduction in water use, as well as the cost of water purchased from Marin Municipal Water District for release into Lagunitas Creek, pursuant to the Interconnection Agreement between Marin Municipal and NMWD.

The Drought Surcharge shall be an added percentage of the current water usage rate as follows:

Residential, Commercial, and Irrigation Accounts:

Quantity Charge Per 1,000 Gallons	Normal Supply	Stage 1	Stage 2	Stage 3
Drought Surcharge	None	0%	13%	30%

d. **Rates for Water Service from Hydrants or Other Temporary Service**

The following rates shall be paid for water delivered via hydrant meter or pursuant to permit issued by the District from hydrants or for any temporary service as authorized in Regulation 5 or for use through a fire service meter.

<b><u>Novato Service Area</u></b>	Rate Effective
	<u>7/1/24 7/1/25</u>
For each 1,000 gallons .....	<del>\$10.08</del> <u>\$10.68</u>

<b><u>West Marin Service Area</u></b>	Rate Effective
	<u>7/1/24 7/1/25</u>
For each 1,000 gallons .....	<del>\$17.98</del> <u>\$20.59</u>

The quantity of water delivered as aforesaid shall be determined by the District.

e. **Not used.**

f. Minimum Service Charge for Residential Connections with Fire Fighting Equipment

Rate Effective  
7/1/24 7/1/25

Where a meter larger than is otherwise required is installed solely to provide capacity for private fire sprinklers or other firefighting equipment in single-family residential connections the minimum bi-monthly service charge shall be:

Novato: ~~\$58.39~~ \$61.89  
West Marin: ~~\$50.73~~ \$59.60

g. Charges for Testing & Maintenance of Backflow Preventers Performed by District

(1) Each consumer having a backflow prevention device serviced by the District shall pay a bimonthly fee for servicing the device as shown below.

District Owned DCV Devices:

Services Performed by District	Size	Rate Effective <u>7/1/22</u>
Testing, Repair, Replacement	3/4" + 1" .....	\$15.73
Testing, Repair, Replacement	1 1/2" .....	\$20.79

Privately Owned DCV Devices:

Services Performed by District	Size	Rate Effective <u>7/1/22</u>
Testing	3/4" + 1" .....	\$8.99
Testing	1 1/2" .....	\$15.73
Testing	2" .....	\$24.16
Testing	3" + 4" .....	\$35.39

District Owned RPP Devices:

Services Performed by District	Size	Rate Effective <u>7/1/22</u>
Testing, Repair, Replacement	3/4" + 1" .....	\$26.97
Testing, Repair, Replacement	1 1/2" + 2" .....	\$32.58
Testing, Repair, Replacement	3" + 4" .....	\$146.07
Testing, Repair, Replacement	6" + 8" .....	\$314.61

Privately Owned RPP Devices:

Services Performed by District	Size	Rate Effective <u>7/1/22</u>
Testing	3/4" + 1" .....	\$16.85
Testing	1 1/2" + 2" .....	\$31.46
Testing	3" + 4" .....	\$66.85
Testing	6" + 8" .....	\$129.21

If any customer requires that testing or maintenance be performed outside of normal work hours of the District, an additional charge equivalent to the overtime charges incurred by the District will be assessed.

(2) Exemptions

Exemptions from the testing program are permitted on a case-by-case basis as may be approved by the District and the California Department of Public Health, Office of Drinking Water, District Sanitary Engineer. All such exemptions are conditioned on periodic inspection to ensure that exemption criteria are still being met.

Rate Effective  
7/1/22

Each consumer that applies for and receives such an exemption shall pay a bimonthly fee of:

\$3.37



**7**

**MEMORANDUM**

To: Board of Directors June 17, 2025  
From: Tony Williams, General Manager *TW*  
Julie Blue, Auditor/Controller *JB*  
Subject: Public Hearing – Proposed Oceana Marin Water Rate Increase  
T:\AC\Budget\FY-2025.26\Prop 218 & Rate Increases\Board Meeting Materials-06.17.25\OM\OM Public Hearing - Rate Increase FY25.26.docx

**RECOMMENDED ACTION:** Hold a Public Hearing to Consider Approval of Proposed Oceana Marin Service Area Sewer Rates

**FINANCIAL IMPACT:** Additional \$30,000 in FY 25/26 Revenue

**Public Hearing for Oceana Marin Sewer Rate Increases**

A public hearing to consider adoption of a proposed 8% rate increase in the cost of sewer services, effective July 1, 2025, is occurring at the June 17 Board meeting at 4:00 pm. An increase in the sewer service charges, which is collected on the property tax roll, must be adopted by ordinance, which requires reading at a public Board Meeting. On May 2, 2025 customers were noticed individually of the proposed increase by mailer (Attachment 1) and notices of the Public Hearing were published in the June 3 and June 10 editions of the Marin Independent Journal.

Under law, a customer protest of 50% plus one would invalidate the proposed increase. Staff did not receive any protests, emails, or phone calls in response to the customer notification.

The five-year financial forecast for Oceana Marin (OM) Sewer was reviewed by the Board of Directors at a public meeting on April 15, 2025. The District-wide budgets, including OM, were reviewed by the Board at a public meeting held June 3, 2025, to be approved at the June 17, 2025 Board Meeting.

After staff provides information on the proposed sewer rate increase, public comment can be taken. Attachment 2 is a draft of Ordinance 48 and Resolution No. 25-XX amending Regulation 109, incorporating the proposed changes.

**Significant Budget Assumptions**

- 1) *Rate Increases:* The proposed 8% Oceana Marin Sewer rate increase would add \$116 annually, from \$1,456 annually to \$1,572, for each equivalent dwelling unit. If enacted, the proposed increase is expected to generate \$30,000 in additional revenue next fiscal year. A rate increase of 8% for fiscal year (FY) 25/26 and subsequent increases of 8% are included in the 5-year financial forecast. This will assist in the funding of \$250 thousand in Capital Improvement Projects scheduled over the next five years.

- 2) *Capital Improvement Projects (CIP)*: Within the upcoming five-year financial plan there are no major project scheduled. Although needs have been identified funding sources have not been identified and therefore the projects will be delayed.
- 3) *Operating and Maintenance Costs*: These costs are forecasted to approximately 5% to accommodate inflation and continued increases in the price of key materials, which are driven by supply chain constraints and high demand. Additionally, there is \$50,000 budgeted in FY 25/26 to facilitate an update to the Master Plan. This update will reassess the assumptions and projections within the current plan to ensure the alignment with the changing and aging infrastructure needs of the Oceana Marin Sewer System. Infiltration repair is scheduled annually and is projected to cost \$35,000-\$40,000 per year. Attachment 3 is a budget summary showing Operating and Maintenance Costs comprise 65% of the OM budget.
- 4) *Sewage Facilities Connection Fees*: The forecast projects a new connection every other year, with no new connection fees budgeted in FY 25/26.

The 8% proposed rate increase aligns with the prior year's budget and the increase is needed to cover operations. The forecast also includes borrowing \$200,000 in FY 27/28. Overall, the assumptions included in the budget will keep the Oceana Marin System financially stable through FY 29/30. The District received one official written protest from an Oceana Marin customer.

### RECOMMENDATION

Hold a public hearing to receive public input and after closing the public hearing: 1) approve Ordinance 49 (Attachment 2) electing to have the Oceana Marin Sewer Charges be collected on the tax roll of the County of Marin; and 2) approve Resolution No 25-XX amending Regulation 109 effective July 1, 2025 to increase the Oceana Marin Sewer Service Rate to \$1,572/dwelling unit.

### ATTACHMENTS:

1. Notice of Public Hearing and Rate Increase (Prop 218 Notification)
2. Ordinance 49 Electing Oceana Marin Sewer Charge to be Collected on the Tax Roll  
Exhibit 1 – Resolution 25-XX Revision of Regulation 109 Sewer Service Rates
3. Oceana Marin Sewer Proposed FY 25/26 Budget Summary



999 Rush Creek Place  
P.O. Box 146  
Novato, CA 94948-0146

PHONE  
415-897-4133

EMAIL  
[info@nmwd.com](mailto:info@nmwd.com)

WEB  
[www.nmwd.com](http://www.nmwd.com)

May 2, 2025

## **RE: Notice of Proposed Oceana Marin Sewer Service Charge Increase**

Dear Customer:

This letter provides important information regarding a proposed increase to the Oceana Marin sewer service charge scheduled to take effect on July 1, 2025. It also provides information about a Public Hearing scheduled on June 17, 2025, where written protests and oral comments will be considered before the North Marin Water District Board of Directors votes on the proposal.

### **How much is the proposed rate increase?**

Current Oceana Marin sewer service charges are \$1,456 per year. A proposed 8% increase would add \$116 per year, bringing the total to \$1,572 per year.

### **How will the proposed increase affect my sewer bill?**

The sewer service charge is collected annually via the Marin County property tax bill for the fiscal year occurring July 1 through June 30. If approved, the new charge of \$1,572 will apply for Fiscal Year 2025–2026.

### **Why are rates being increased?**

In 2016, the District adopted a Master Plan Update identifying over \$3 million in improvements needed to enhance the reliability and redundancy of the Oceana Marin Wastewater System. With only 240 customers in the system, the financial burden is significant—even when spread over 20 years, the cost averages \$150,000 annually.

If adopted, the proposed increase will generate an estimated \$28,000 in additional annual revenue. The current Master Plan is available online at:

<https://nmwd.com/wp-content/uploads/2020/10/4046-Oceana-Marin-2015-Master-Update-Final.pdf>

An updated Master Plan is scheduled for 2026. This will reassess the current plan's assumptions and projections in light of the aging infrastructure and evolving needs of the Oceana Marin Sewer System.

Further increases are anticipated in future years to support capital improvements and ensure the system's long-term reliability. The District's current 5-year financial plan includes annual rate increases of 8% through FY 29/30 and assumes borrowing to complete the Capital Improvement Program.

DIRECTORS: JACK BAKER · KEN EICHSTAEDT · RICK FRAITES · MICHAEL JOLY · STEPHEN PETTERLE

OFFICERS: TONY WILLIAMS, General Manager · ERIC MILLER, AGM/Chief Engineer · EILEEN MULLINER, District Secretary · JULIE BLUE, Auditor-Controller

## Public Hearing

A public hearing before the NMWD Board of Directors to consider the proposed sewer service charge increase is scheduled for 4:00 pm, Tuesday, June 17, 2025 at:

999 Rush Creek Place, Novato, CA 94945

The Board of Directors will accept and consider all written protests and will hear and consider all verbal comments to the proposed sewer service charge increase at the Public Hearing. Verbal comments must be accompanied by a written protest to qualify as a valid protest. At the conclusion of the Hearing, the Board of Directors will consider adoption of the proposed sewer service charge increase as outlined in this notice. If written protests to the proposed sewer service charge increase are presented by a majority of the property owners, the proposed increase will not be adopted.

Your written protest must be received prior to the close of the June 17, 2025 public hearing. Written protests must: 1) state that the property owner is opposing the proposed increase 2) include the name and signature of the property owner; and 3) must include a description of the parcel (parcel number or service address). Only one written protest will be counted for each property. Please send protests to:

District Secretary  
North Marin Water District  
PO Box 146  
Novato, CA 94948

Pursuant to Government Code Section 53759(d) there is a 120-day statute of limitation for any challenge to the new, increased or extended fee or charge.

For more information about the North Marin Water District, including a history of the Oceana Marin Sewer System, or the District's audited financial statement, visit NMWD's website at [www.nmwd.com](http://www.nmwd.com) or call the office at (415) 897-4133.

Sincerely,

A handwritten signature in blue ink, appearing to read 'Tony Williams', is positioned above the printed name.

Tony Williams, PE  
General Manager

**ORDINANCE NO. 49**

**ORDINANCE OF THE BOARD OF DIRECTORS OF  
NORTH MARIN WATER DISTRICT  
ELECTING TO HAVE OCEANA MARIN SEWER CHARGES BE COLLECTED ON THE TAX  
ROLL OF THE COUNTY OF MARIN, STATE OF CALIFORNIA  
COMMENCING FISCAL YEAR 2025-26**

---

Section 1. The Board of Directors hereby finds, determines and declares as follows:

- a. The District has previously developed and instituted a Sewer Service Charge Program to finance the services and facilities furnished by the District in its Improvement Districts No. OM-1 and OM-3 which are herein referred to as Oceana Marin; and
- b. The Board of Directors has reviewed the present sewer service charge and has determined that the sewer service rate should be \$1,572 per equivalent dwelling unit for Fiscal Year 2025-26;

Section 2. In adopting this Ordinance, the Board of Directors finds that:

- a. Written notices of the proposed increase in the sewer service charge were sent by first class U.S. mail to every customer in Improvement Districts No. OM-1 and OM-3 prior to the Public Hearing conducted on June 17, 2025 to consider said report and rate increase effective July 1, 2025.
- b. The District prepared and filed a sewer service charge report with the District Secretary.
- c. On June 3, 2025 and June 10, 2025, the District Secretary published a notice of Public Hearing and of the filing of said report in the Marin Independent, a newspaper of general circulation printed and published in the County.
- d. At the Public Hearing conducted on June 17, 2025, all written protests against the proposed increase in the sewer service charge, including those provided in person, by facsimile, email and U.S. mail, were considered and tallied, and the District was not presented with protests by a majority of the owners of the identified parcels affected by this change.
- e. The amount of the charge imposed does not exceed the proportional cost of the service attributable to the properties receiving service and the charge is only imposed on those properties actually receiving service or for those which service

is immediately available.

- f. This action is categorically exempt from the California Environmental Quality Act (CEQA) pursuant to Section 15273 (a) (1-4) of the District CEQA Guidelines.

Section 3. Section c. of that certain Regulation entitled “Regulation 109 – Oceana Marin Sewer Service – Rates and Charges,” passed by the Board of Directors of the North Marin Water District on June 21, 1977, as amended, and attached as Exhibit 1 hereto, is hereby amended to read as follows and is hereby adopted:

c. Sewer Service Rate

For Fiscal Year 2025-26, a sewer service rate of \$1,572 per equivalent unit per year shall be paid by the owner of the land served. Accessory dwelling units shall be assessed a sewer service rate equal to 50% of the equivalent single family residential unit sewer service rate in effect. In the case of new construction, said rate shall commence when connection is made to the District sewage facility, or upon connection of the accessory dwelling unit sewer plumbing to the existing side sewer serving the primary single family dwelling. Upon written notice by the owner in the event a structure is demolished by fire or otherwise removed from the land, an appropriate adjustment shall be made taking into account the reduced use but excluding any adjustment for infiltration inflow. An appropriate portion of the charges collected during the period that no structure existed shall be refunded. The refund period, however, shall not be greater than one year and shall be measured from the date that the District receives written notice from the owner.

Section 4. The District does hereby elect, pursuant to Section 5473 of the Health and Safety Code of the State of California, to have the sewer service charge, pursuant to its Regulation 109, passed and adopted by the Board of Directors of the North Marin Water District on June 21, 1977, as amended, collected on the tax roll of the County of Marin, State of California, in the manner pursuant to Sections 5471 through 5473.11 of the Health and Safety Code of the State of California.

Section 5. The District Secretary shall cause this ordinance to be published in the manner described in Section 31105 of the Water Code.

Section 6. The District Secretary of North Marin Water District is hereby directed to file a copy of said report with the Treasurer-Tax Collector of Marin County on or before July 15, 2025, upon which shall be endorsed, over the District Secretary's signature, a statement that the report has been adopted by the Board of Directors of the North Marin Water District.

Section 7. The Treasurer-Tax Collector of Marin County shall, upon receipt of said report, enter the amounts of the charges against the respective lots or parcels as they appear on the assessment roll for the Fiscal Year 2025-2026.

\* \* \* \* \*

I hereby certify that the foregoing is a true and complete copy of an ordinance duly and regularly adopted by the Board of Directors of NORTH MARIN WATER DISTRICT at a regular meeting of said Board held on June 17, 2025 by the following vote:

AYES:  
NOES:  
ABSENT:  
ABSTAIN:

---

Eileen Mulliner, District Secretary  
North Marin Water District

(SEAL)



**RESOLUTION 25-XX  
REVISION OF NORTH MARIN WATER DISTRICT  
REGULATION 109  
OCEANA MARIN SEWER SERVICE - RATES AND CHARGES**

---

**BE IT RESOLVED** by the Board of Directors of North Marin Water District, that Regulation 109c of the North Marin Water District is adopted as follows, effective forthwith:

c. Sewer Service Rate

For Fiscal Year 2025-26, a sewer service rate of \$1,572 per equivalent unit per year shall be paid by the owner of the land served. Accessory dwelling units shall be assessed a sewer service rate equal to 50% of the equivalent single family residential unit sewer service rate in effect. In the case of new construction, said rate shall commence when connection is made to the District sewage facility, or upon connection of the accessory dwelling unit sewer plumbing to the existing side sewer serving the primary single family dwelling. Upon written notice by the owner in the event a structure is demolished by fire or otherwise removed from the land, an appropriate adjustment shall be made taking into account the reduced use but excluding any adjustment for infiltration inflow. An appropriate portion of the charges collected during the period that no structure existed shall be refunded. The refund period, however, shall not be greater than one year and shall be measured from the date that the District receives written notice from the owner.

\* \* \* \* \*

I hereby certify that the foregoing is a true and complete copy of a resolution duly and regularly adopted by the Board of Directors of NORTH MARIN WATER DISTRICT at a regular meeting of said Board held on June 17, 2025, by the following vote:

AYES:

NOES:

ABSENT:

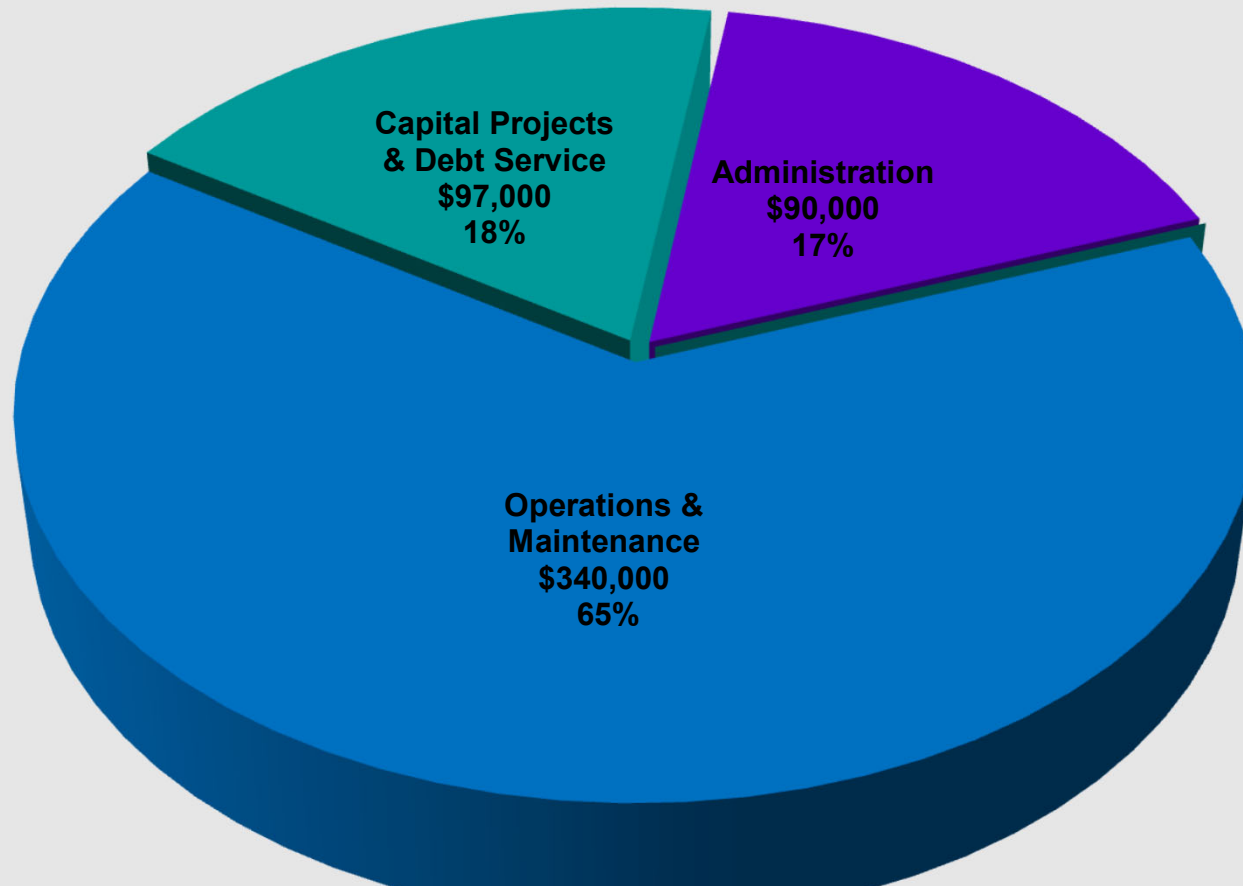
ABSTAINED:

---

Eileen Mulliner, District Secretary  
North Marin Water District

(SEAL)

## Proposed FY25/26 Oceana Marin Sewer Budget



OPERATING EXPENSE	\$430,000
CAPITAL IMPROVEMENT PROJECTS	\$50,000
DEBT SERVICE	\$47,000
TOTAL BUDGET	\$527,000

8



## MEMORANDUM

To: Board of Directors

Date: June 17, 2025

From: Tony Williams, General Manager *TW*  
Julie Blue, Auditor/Controller *JB*

Subject: Novato Service Area Rate Increase

T:\AC\Budget\FY-2025.26\Prop 218 & Rate Increases\Board Meeting Materials-06.17.25\Novato\Novato - Rate Increase FY25.26.docx

**RECOMMENDED ACTION:** Approve Updates to Regulation 54 for Novato and Recycled Water Service Areas

**FINANCIAL IMPACT:** Additional \$1,662,000 in FY 25/26 Revenue (\$1,557,000 Novato and \$105,000 Recycled Water)

### **Background**

On April 2, 2024, the Board accepted the 2024 Novato and Recycled Water Rate Study Report (Rate Study). This comprehensive study includes a five-year financial plan that incorporates operating costs, a capital improvement program, and debt service coverage, ensuring the long-term sustainability and efficiency of water services.

Subsequently, following a Proposition 218 (Prop 218) public hearing held on June 18, 2024, the Board adopted a multi-year rate increase. A Prop 218 notice covering three years of rate increases was mailed to customers in May 2024. In addition, a courtesy reminder of the upcoming rate increase was included in the Spring Waterline newsletter mailed in May 2025. The newsletter reminder included a QR Code that links to a dedicated webpage on the District's website that provides detailed information on the rates and the rate structure (<https://nmwd.com/rates2024/>). This current rate increase reflects the second of three planned rate increases.

During the Prop 218 hearing, the Board adopted Resolution 24-04 (Attachment 1), which approved the multi-year rate increase and specifically authorized updates to Regulation 54, which sets the water rates. The updates to Regulation 54 are included for your review as Attachment 2, presented in strike-out format. Regulation 54 also includes water rates for the West Marin Water Service area, which will be considered under a separate agenda item during this meeting.

### **Rate Increase**

The approved rates include a 6% increase for FY 25/26. Additionally, this is the first year of implementing a pass-through provision, which authorizes the District to recover increased costs associated with Sonoma Water's wholesale water rate. A pass-through charge of \$0.01 per 1,000 gallons will be added to Tier 1 usage to account for a 6.3% increase in the Sonoma Water rate,

Novato Water's primary supplier. This pass-through charge is projected to generate approximately \$28,000 in annual revenue, offsetting the increased cost of wholesale water. When combined with the planned 6% rate increase effective July 1, 2025, this results in a total increase of approximately 6.2% for Tier 1 rates. All other rates will reflect the standard 6% increase. The rate increases are incorporated into the Fiscal Year 25/26 budget and are necessary to support ongoing operations, capital projects, and financial obligations.

#### RECOMMENDATION

Approve Updates to Regulation 54 for Novato and Recycled Water Service Areas.

#### ATTACHMENTS:

1. Resolution 24-04 Amending Regulation 54 – Water Rates
2. Regulation 54 Water Rates for Novato Service Area – Effective July 1, 2025

## RESOLUTION 24-04

**RESOLUTION OF THE BOARD OF DIRECTORS OF  
NORTH MARIN WATER DISTRICT  
AMENDING REGULATION 54 – WATER RATES**

---

**WHEREAS**, the Board of Directors hereby finds and determines that certain of the water rates and charges adjusted herein or previously adopted by the Board are imposed based on the supply of water to be used or consumed by the customer. The Board of Directors also finds and determines that these rates and charges are not imposed upon real property or upon a person as an incident of property ownership, and such rates or charges may be reduced or avoided by a customer by reducing or discontinuing water use; and

**WHEREAS**, the Board of Directors has received the recommendations contained in the Novato and Recycled Water Rate Study Report (“Rate Study”) completed by the District’s rate consultant, Mark Hildebrand. The Board of Directors accepted the Rate Study on April 2, 2024 and directed staff to proceed with Proposition 218 noticing for three years of rate increases consistent with the Rate Study.

**WHEREAS**, the Board of Directors has considered the recommendations contained in the Rate Study and has determined the recommended increase in rates and charges proposed in the Rate Study are necessary to meet the financial stability goals of the District.

**WHEREAS**, effective July 1, 2025 and July 1, 2026, water consumption charges, allocated to a portion of tier 1 water rates shall be adjusted to reflect an increase or decrease in Sonoma County Water Agency (Sonoma Water) wholesale water rates. The wholesale rate pass-through will be calculated annually when the rates are finalized by Sonoma Water, subject to 30 days written notice to customers, as required by Government Code section 57356.

**WHEREAS**, this resolution permits the annual update of rates, by updating Regulation 54, as shown in Exhibit 1, effective on July 1, 2024, July 1, 2025 and July 1, 2026.

**WHEREAS**, the Board of Directors conducted a duly noticed public hearing on June 18, 2024, notice of the hearing was provided to all District customers by mail on May 2, 2024, and the Board considered all of the information received by the Board regarding the proposed recommendation, including the written protests received prior to and comments received at the public hearing; and

**WHEREAS**, the Board of Directors accepted and caused a tabulation of all written protests against the proposed treated water rates and based upon the results of the tabulation a majority protest against the proposed rates does not exist; and

**WHEREAS**, the Board of Directors finds and determines that the District has complied with the procedural and substantive requirements set forth in Article XIII D of the California

Constitution (Proposition 218) and all relevant statutes that provide for revisions to property-related rates and charges, including rates for treated water service, and the Board further finds and determines that the recommended revisions to the water rates are in the best interests of the District and will pay for ongoing operations, maintenance, repair and improvements to the District's facilities; and

**WHEREAS**, the California Environmental Quality Act (CEQA), Section 15273. Rates, Tolls, Fares, and Charges, states that CEQA does not apply to the establishment, modification, structuring, restructuring, or approval of rates, tolls, fares, or other charges by public agencies which the public agency finds are for the purpose of:

- (1) Meeting operating expenses, including employee wage rates and fringe benefits;
- (2) Purchasing or leasing supplies, equipment, or materials;
- (3) Meeting financial reserve needs and requirements;
- (4) Obtaining funds for capital projects, necessary to maintain service within existing service areas.


**NOW, THEREFORE BE IT RESOLVED**, that the Board of Directors of the North Marin Water District hereby declares each of the foregoing recitals true and correct and fully incorporated herein; and

**BE IT RESOLVED** by the Board of Directors of North Marin Water District, that Regulation 54 of the North Marin Water District is adopted as follows, effective on the dates as shown in Exhibit 1.

\* \* \* \* \*

I hereby certify that the foregoing is a true and complete copy of a resolution duly and regularly adopted by the Board of Directors of NORTH MARIN WATER DISTRICT at a regular meeting of said Board held on June 18, 2024, by the following vote:

AYES: Director(s) Baker, Fraites, Joly, and Petterle  
NOES:  
ABSENT: Director Eichstaedt  
ABSTAINED:

  
\_\_\_\_\_  
Eileen Mulliner, District Secretary  
North Marin Water District

(SEAL)

**RESOLUTION 24-04 - RATE STUDY TABLES EXHIBIT 1**

**Bi-Monthly Fixed Service Charges**

Meter Size	Current Fixed Charge	Effective July 1, 2024	Effective July 1, 2025	Effective July 1, 2026
<b>Potable Water Bi-Monthly Service Charge</b>				
5/8"	\$51.01	\$58.39	\$61.89	\$65.60
1"	\$91.11	\$105.73	\$112.07	\$118.79
1.5"	\$157.95	\$184.63	\$195.71	\$207.45
2"	\$238.16	\$279.31	\$296.07	\$313.83
3"	\$452.04	\$531.79	\$563.70	\$597.52
4"	\$692.65	\$815.83	\$864.78	\$916.67
6"	\$1,361.04	\$1,604.83	\$1,701.12	\$1,803.19
8"	\$1,762.07	\$2,078.23	\$2,202.92	\$2,335.10

**Recycled Water Bi-Monthly Service Charge**

5/8"	\$57.71	\$85.08	\$90.18	\$95.59
1"	\$101.49	\$188.97	\$200.31	\$212.33
1.5"	\$174.47	\$362.12	\$383.85	\$406.88
2"	\$262.03	\$569.90	\$604.09	\$640.34
3"	\$495.54	\$1,123.98	\$1,191.42	\$1,262.91
4"	\$758.23	\$1,747.32	\$1,852.16	\$1,963.29
6"	\$1,487.94	\$3,478.82	\$3,687.55	\$3,908.80

**Private Fire Bi-Monthly Service Charge**

1"	\$17.52	\$19.01	\$20.15	\$21.36
2"	\$23.10	\$25.06	\$26.56	\$28.15
4"	\$64.46	\$69.94	\$74.14	\$78.59
6"	\$90.56	\$98.26	\$104.16	\$110.41
8"	\$120.36	\$130.59	\$138.43	\$146.74
10"	\$157.63	\$171.03	\$181.29	\$192.17

**Tiered Quantity (usage) Charges**

	Current Rates	Effective July 1, 2024	Effective July 1, 2025	Effective July 1, 2026
Residential Quantity Charges (per 1,000 gallons)*				
			(to be determined due to Pass-Through Provision)	
Tier 1	\$6.77	\$7.01		
Tier 2	\$7.67	\$9.16	\$9.71	\$10.29
Tier 3	\$9.44	\$13.55	\$14.36	\$15.22
Commercial, Industrial, Institutional, & Irrigation Quantity Charges (per 1,000 gallons)				
Uniform	Winter - \$6.77	\$7.54	(to be determined due to Pass-Through Provision)	
	Summer - \$9.44			
Other Quantity Charges (per 1,000 gallons)				
Raw Water	\$3.60	\$3.53	\$3.74	\$3.96
Temporary Meter	\$8.60	\$10.08	\$10.68	\$11.32
Recycled Water	\$7.38	\$6.75	\$7.16	\$7.59
Elevation Zone Charge (per 1,000)				
Zone A (0 - 60 ft)	\$0.00	\$0.00	\$0.00	\$0.00
Zone B (60 - 200 ft)	\$0.93	\$0.92	\$0.98	\$1.03
Zone C (> 200 ft)	\$2.58	\$2.54	\$2.69	\$2.85

\* Tier 1 allocation is the first 262 gallons per day (gpd) per dwelling unit. Tier 2 allocation is 263 to 720 gpd per dwelling unit. Tier 3 is greater than 720 gpd.



**NORTH MARIN WATER DISTRICT  
REGULATION 54  
WATER RATES**

a. Rates for Domestic, Commercial and Industrial Users, Novato Service Area

- (1) The following minimum service charge and water quantity rates shall be paid for domestic, commercial and industrial water service for each meter once every two months:

**A BI-MONTHLY SERVICE CHARGE OF:**

Rate Effective  
7/1/24 7/01/25

Standard 5/8-inch meter .....	<del>\$58.39</del> <b>\$61.89</b>
For 1-inch meter* .....	<del>\$105.73</del> <b>\$112.07</b>
1.5-inch meter* .....	<del>\$184.63</del> <b>\$195.71</b>
2-inch meter .....	<del>\$279.34</del> <b>\$296.07</b>
3-inch meter .....	<del>\$531.79</del> <b>\$563.70</b>
4-inch meter .....	<del>\$815.83</del> <b>\$864.78</b>
6-inch meter .....	<del>\$1,604.83</del> <b>\$1,701.12</b>
8-inch meter .....	<del>\$2,078.23</del> <b>\$2,202.92</b>
*(see paragraph f)	

**RECYCLED WATER**

**A BI-MONTHLY SERVICE CHARGE OF:**

Rate Effective  
7/1/24 7/01/25

Standard 5/8-inch meter .....	<del>\$85.08</del> <b>\$90.18</b>
For 1-inch meter .....	<del>\$188.97</del> <b>\$200.31</b>
1.5-inch meter* .....	<del>\$362.12</del> <b>\$383.85</b>
2-inch meter .....	<del>\$569.90</del> <b>\$604.09</b>
3-inch meter .....	<del>\$1,123.98</del> <b>\$1,191.42</b>
4-inch meter .....	<del>\$1,747.32</del> <b>\$1,852.16</b>
6-inch meter .....	<del>\$3,478.82</del> <b>\$3,687.55</b>

**PLUS, A QUANTITY CHARGE OF:**

Rate Effective  
7/1/24 7/01/25

Residential Rate for Each 1,000 Gallons Per Dwelling Unit

First 262 gallons per day (gpd) - Tier 1 .....	<del>\$7.01</del> <b>\$7.44</b>
263 up to 720 gpd - Tier 2 .....	<del>\$9.16</del> <b>\$9.71</b>
Use in excess of 720 gpd – Tier 3 .....	<del>\$13.55</del> <b>\$14.36</b>

Rate for 1,000 Gal for All Other Potable Water Accounts

Commercial, Industrial, Institutional, & Irrigation Accounts	<del>\$7.54</del> <b>\$8.00</b>
--	---------------------------------

Rate For 1,000 Gallons For Non-Potable Water

Recycled Water .....	<del>\$6.75</del> <b>\$7.16</b>
Raw (Untreated) Water from Stafford Lake .....	<del>\$3.53</del> <b>\$3.74</b>

**PLUS, AN ELEVATION ZONE CHARGE FOR EACH 1,000 GALLONS**

Rate Effective  
7/1/24 7/1/25

<u>Zone</u>	<u>Elevation</u>	
A	0 through 60 feet .....	<b>\$0.00</b>
B	60 feet – 200 feet .....	<del>\$0.92</del> <b>\$0.98</b>
C*	200 feet + .....	<del>\$2.54</del> <b>\$2.69</b>

\*Any consumer receiving water through a District owned and maintained hydropneumatic system or via a pressure station from a higher pressure zone shall be assigned to Zone C irrespective of said consumer's actual elevation.

NMWD Regulation 54, adopted 1/65

Revised: 1/67, 6/67, 1/71, 3/72, 2/74, 5/74, 6/74, 8/75, 3/75, 4/76, 5/77, 7/77, 6/78, 7/78, 7/78, 7/79, 3/80, 7/781, 7/21/81, 11/81, 12/82, 4/84, 2/87, 5/88, 7/89, 9/89, 7/90, 8/90, 3/91, 4/92, 6/92, 7/92, 9/92, 10/92, 3/93, 7/93, 7/94, 8/94, 11/94, 3/95, 4/95, 7/95, 2/96, 5/96, 6/96, 2/97, 6/97, 2/98, 6/98, 7/99, 6/00, 7/00, 12/00, 06/01, 07/01, 1/02, 06/02, 7/02, 06/03, 01/04, 06/04, 07/04, 6/05, 7/05, 06/06, 07/06 12/06, 07/07, 6/08, 7/08, 7/09, 6/10, 7/10, 6/11, 7/11, 9/11, 7/12, 6/13, 7/14, 5/15, 6/15, 5/16, 6/16, 5/17, 6/17, 5/18, 6/18, 5/19, 6/19, 6/16/20, 6/23/20, 11/3/20, 6/15/21, 6/22/21, 6/28/22, 6/20/23, 6/18/24, 6/17/25

- (2) Consumers outside the Improvement District boundary shall pay the Elevation Zone C Rate.
- (3) In the event a mandatory reduction in water use is triggered under the District's Water Shortage Contingency Plan for the Greater Novato Area, a Drought Surcharge will be implemented simultaneous with enactment of the mandatory stage. The Drought Surcharge will serve to mitigate the revenue loss resulting from a reduction in water use, as well as the liquidated damages assessed by the Sonoma County Water Agency pursuant to the water shortage and apportionment provisions of the Restructured Agreement for Water Supply.

The Drought Surcharge shall be an added percentage of the current water usage rate as follows:

Residential, Commercial, and Irrigation Accounts:

Quantity Charge Per 1,000 Gallons	Normal Supply	Stage 1	Stage 2	Stage 3	Stage 4	Stage 5	Stage 6
Drought Surcharge	None	0%	5%	13%	21%	30%	42%

b. **Rates for Service to Privately Owned Fire Protection Systems, All Service Areas**

The rates for service through detector check assemblies owned by the District to privately owned and maintained systems supplying sprinklers, hydrants or other facilities exclusively for firefighting shall be paid once every two months as follows:

Size of Detector Assembly

	Novato Rate Effective <u>7/1/24 7/1/25</u>		West Marin Rate Effective <u>7/1/24 7/1/25</u>	
1 inch .....	<del>\$19.04</del>	\$20.15	<del>\$17.98</del>	\$20.15
2 inches .....	<del>\$25.06</del>	\$26.56	<del>\$23.74</del>	\$26.56
4 inches .....	<del>\$69.94</del>	\$74.14	<del>\$66.45</del>	\$74.14
6 inches .....	<del>\$98.26</del>	\$104.16	<del>\$92.92</del>	\$104.16
8 inches .....	<del>\$130.59</del>	\$138.43	<del>\$123.54</del>	\$138.43
10 inches .....	<del>\$171.03</del>	\$181.29	<del>\$161.74</del>	\$181.29

c. **Rates for Domestic, Commercial and Industrial Users, West Marin Service Area**

- (1) The following minimum service charge and water quantity rates shall be paid for domestic, commercial and industrial water service for each meter once every two months:

<b><u>BI-MONTHLY SERVICE CHARGE</u></b>	Rate Effective <u>7/1/24 7/1/25</u>	
For 5/8 x 3/4-inch meter .....	<del>\$50.73</del>	\$59.60
For 1-inch meter* .....	<del>\$124.82</del>	\$144.55
For 1 1/2-inch meter* .....	<del>\$248.29</del>	\$286.12
For 2-inch meter .....	<del>\$396.46</del>	\$456.01
For 3-inch meter .....	<del>\$791.60</del>	\$909.05
For 4-inch meter .....	<del>\$1,236.12</del>	\$1,418.72
For all meters in Paradise Ranch Estates .....	<del>\$50.73</del>	\$59.60
*(see paragraph f)		

**PLUS, A QUANTITY CHARGE OF:**

**Residential Rate for Each 1,000 Gallons Per Dwelling Unit**

Rate Effective

7/1/24 7/1/25

First 250 gallons per day (gpd) – Tier 1 .....	<del>\$10.57</del> <u>\$13.70</u>
<del>Use in excess of 250 gpd 251 up to 600 gpd</del> – Tier 2 .....	<del>\$15.37</del> <u>\$17.76</u>
<del>Use in excess of 600 gpd – Tier 3 .....</del>	<del>\$21.83</del>

**Rate Per 1,000 Gallons for All Other Accounts**

<del>Commercial, Industrial and Irrigation Accounts 10/1 – 6/30</del>	<del>\$10.57</del>
<del>Commercial, Industrial and Irrigation Accounts 7/1 – 9/30</del>	<del>\$21.83</del>
<del>Commercial, Industrial and Irrigation Accounts</del>	<del>\$14.49</del>

**PLUS, A HYDRAULIC ZONE CHARGE FOR EACH 1,000 GALLONS**

<u>Zone</u>	<u>Hydraulic Zone</u>	Rate Effective
		<u>7/1/24 7/1/25</u>
1	Point Reyes Station .....	\$0.00
2	Bear Valley, Silver Hills, Inverness Park & Lower Paradise Ranch Estates (Elevation 0'–365') .....	<del>\$2.64</del> <u>\$2.83</u>
3	Olema .....	<del>\$1.32</del> <u>\$0.99</u>
4	Upper Paradise Ranch Estates (Elevation 365'+) .....	<del>\$7.34</del> <u>\$9.01</u>

- (2) Effective July 1, 2024 consumers outside the Improvement District boundary shall pay an additional \$4.85 per 1,000 gallons.
- (3) In the event a mandatory reduction in water use is triggered under the District's Water Shortage Contingency Plan for the West Marin Service Area, a Drought Surcharge will be implemented simultaneous with enactment of the mandatory stage. The Drought Surcharge will serve to mitigate the revenue loss resulting from a reduction in water use, as well as the cost of water purchased from Marin Municipal Water District for release into Lagunitas Creek, pursuant to the Interconnection Agreement between Marin Municipal and NMWD.

The Drought Surcharge shall be an added percentage of the current water usage rate as follows:

Residential, Commercial, and Irrigation Accounts:

Quantity Charge Per 1,000 Gallons	Normal Supply	Stage 1	Stage 2	Stage 3
Drought Surcharge	None	0%	13%	30%

d. **Rates for Water Service from Hydrants or Other Temporary Service**

The following rates shall be paid for water delivered via hydrant meter or pursuant to permit issued by the District from hydrants or for any temporary service as authorized in Regulation 5 or for use through a fire service meter.

<b><u>Novato Service Area</u></b>	Rate Effective
	<u>7/1/24 7/1/25</u>
For each 1,000 gallons .....	<del>\$10.08</del> <u>\$10.68</u>

<b><u>West Marin Service Area</u></b>	Rate Effective
	<u>7/1/24 7/1/25</u>
For each 1,000 gallons .....	<del>\$17.98</del> <u>\$20.59</u>

The quantity of water delivered as aforesaid shall be determined by the District.

e. **Not used.**

f. Minimum Service Charge for Residential Connections with Fire Fighting Equipment

Rate Effective  
7/1/24 7/1/25

Where a meter larger than is otherwise required is installed solely to provide capacity for private fire sprinklers or other firefighting equipment in single-family residential connections the minimum bi-monthly service charge shall be:

Novato: ~~\$58.39~~ \$61.89  
West Marin: ~~\$50.73~~ \$59.60

g. Charges for Testing & Maintenance of Backflow Preventers Performed by District

- (1) Each consumer having a backflow prevention device serviced by the District shall pay a bimonthly fee for servicing the device as shown below.

District Owned DCV Devices:

Services Performed by District	Size	Rate Effective <u>7/1/22</u>
Testing, Repair, Replacement	3/4" + 1" .....	\$15.73
Testing, Repair, Replacement	1 1/2" .....	\$20.79

Privately Owned DCV Devices:

Services Performed by District	Size	Rate Effective <u>7/1/22</u>
Testing	3/4" + 1" .....	\$8.99
Testing	1 1/2" .....	\$15.73
Testing	2" .....	\$24.16
Testing	3" + 4" .....	\$35.39

District Owned RPP Devices:

Services Performed by District	Size	Rate Effective <u>7/1/22</u>
Testing, Repair, Replacement	3/4" + 1" .....	\$26.97
Testing, Repair, Replacement	1 1/2" + 2" .....	\$32.58
Testing, Repair, Replacement	3" + 4" .....	\$146.07
Testing, Repair, Replacement	6" + 8" .....	\$314.61

Privately Owned RPP Devices:

Services Performed by District	Size	Rate Effective <u>7/1/22</u>
Testing	3/4" + 1" .....	\$16.85
Testing	1 1/2" + 2" .....	\$31.46
Testing	3" + 4" .....	\$66.85
Testing	6" + 8" .....	\$129.21

If any customer requires that testing or maintenance be performed outside of normal work hours of the District, an additional charge equivalent to the overtime charges incurred by the District will be assessed.

(2) Exemptions

Exemptions from the testing program are permitted on a case-by-case basis as may be approved by the District and the California Department of Public Health, Office of Drinking Water, District Sanitary Engineer. All such exemptions are conditioned on periodic inspection to ensure that exemption criteria are still being met.

Rate Effective  
7/1/22

Each consumer that applies for and receives such an exemption shall pay a bimonthly fee of:

\$3.37

9



## MEMORANDUM

To: Board of Directors  
 From: Julie Blue, Auditor/Controller *JB*  
 Subject: Approve - FY 25/26 Budgets Novato and West Marin Service Areas  
T:\AC\Budget\FY-2025.26\Board Memos\Budget Approval 06.17.25\Budget Review Memo June 17, 2025.docx

June 17, 2025

**RECOMMENDED ACTION:** Information Only – Budget Review

**FINANCIAL IMPACT:** None at this time – Total \$36.8 Million Expenditure Plan  
 Capital/Equipment/Debt Service - \$10.8 Million  
 Operations - \$25.3 Million  
 Transfers from Reserves & Non-Operating - \$0.7 Million

### Budget Review

Attached for review and approval are the fiscal year (FY) 25/26 Budgets for North Marin Water District (NMWD) which include Novato Water, Recycled Water (RW), West Marin Water (WM), and Oceana Marin Sewer (OM) (Attachment 1).

The Novato and RW service areas were evaluated as part of the 2024 Novato & Recycled Water Rate Study, which was accepted by the Board of Directors at the April 2, 2024 meeting. That Novato Rate Study forms the basis for proposed rate increases. This budget cycle reflects the second of three planned rate increases.

For the WM service area, the Board accepted the West Marin Water Rate Study on April 15, 2025. That study forms the basis for five years of proposed rate increases. For the OM service area, the financial plan, including proposed rate increases, was reviewed by the Board at the April 15, 2025 meeting.

The BOD also reviewed the FY 25/26 Capital Improvement Project (CIP) Budget in early May. The CIP Budget identifies \$4.6 million (net of loans and grants) and the Equipment Budget allocates \$1,033,000.

The District-wide budget was presented at the June 3, 2025 meeting for review and Board and public input. Only minor edits and changes have been made since the Board's review. Attachment 2 is a presentation summarizing the FY 25/26 Budget.

### RECOMMENDATION

Board approve fiscal year 25/26 Budgets for Novato and West Marin Service Areas.

### ATTACHMENTS:

1. FY 25/26 Budgets Novato & West Marin Service Areas
2. FY 25/26 Budgets Novato & West Marin Service Areas Presentation





**Draft**  
**June 17, 2025**

# Budgets

**Novato & West Marin Service Areas**  
**Fiscal Year 2025 – 2026**



**NORTH MARIN**  
**WATER DISTRICT**

## ***Introduction:***

This document contains the fiscal year 2025/2026 (FY 25/26) budgets for North Marin Water District's various enterprise service areas located in Marin County, covering 100 square miles as listed below.

- Potable Water Service: Treatment, Transmission, Distribution, and Fire Services.  
Novato  
West Marin (Point Reyes Station, Inverness Park, Olema, Bear Valley, Silver Hills & Paradise Ranch Estates)
- Recycled Water Treatment, Transmission and Distribution:  
Novato
- Sewage Collection, Treatment & Reuse/Disposal:  
Oceana Marin

Accompanying the operating budgets are capital improvement project and equipment expenditures for the fiscal year. Questions regarding these budgets may be directed to Julie Blue, Auditor-Controller, at [jblue@nmwd.com](mailto:jblue@nmwd.com) or 415-761-8950.

## ***Mission Statement:***

Our mission is to meet the expectations of our customers in providing potable and recycled water and sewer services that are reliable, high-quality, environmentally responsible, and reasonably priced.

## ***Vision Statement:***

We strive to optimize the value of services we provide to our customers and continually seek new ways to enhance efficiency and promote worker and customer engagement and satisfaction.



*Stafford Lake*

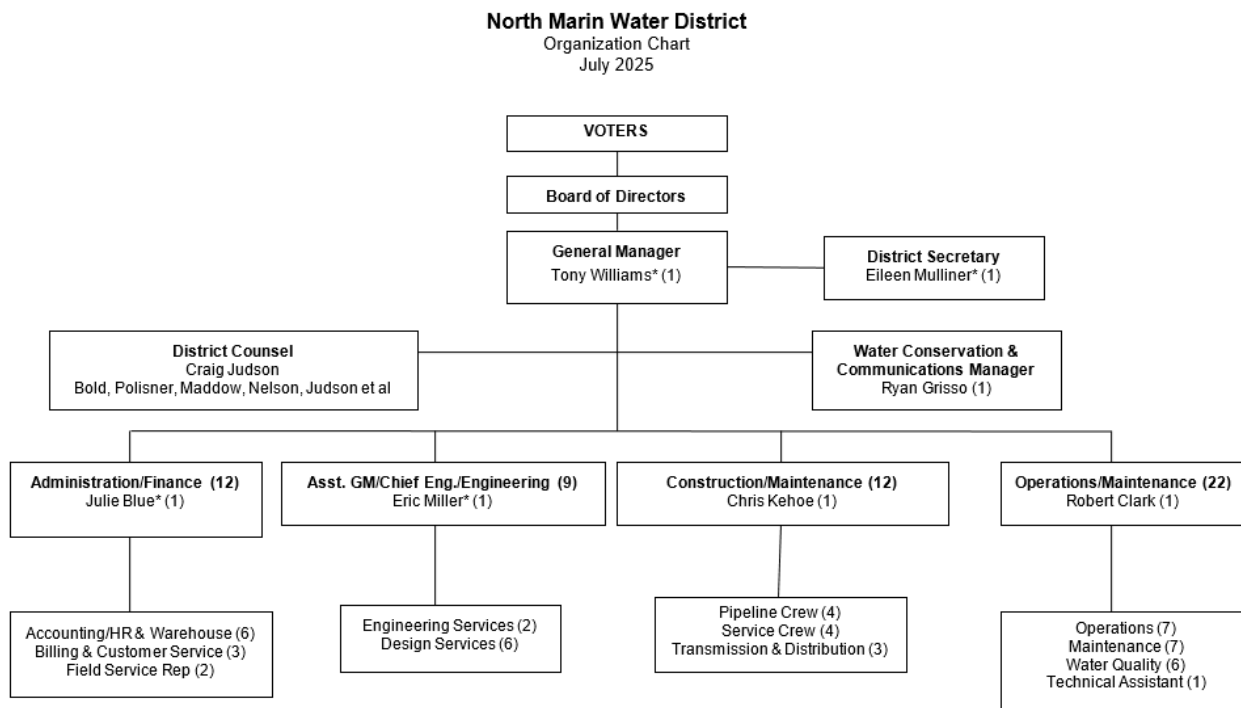


## Organization Information:

North Marin Water District is a Special District formed by voter approval in 1948 pursuant to the provisions of the County Water District Law (Water Code – Division 12). The District is governed by a five-member Board of Directors, elected for four-year terms by division from within the District’s service area. The current Board of Directors are as follows:

- Michael Joly (Division 3), President
- Ken Eichstaedt (Division 1), Vice President
- Jack Baker (Division 2)
- Rick Fraites (Division 5)
- Stephen Petterle (Division 4)

Day to day operations are led by General Manager, Tony Williams. There are four departments and 59 budgeted full-time employees, as shown in the organization chart below.



\*Also serves as District officer

# North Marin Water District Boundary Map

- Marin County
- North Marin Water District Service Boundary
- No services provided/available



# ***North Marin Water District Table of Contents***

***Fiscal Year 2025/2026 (FY 25/26)***

Budget Summary Chart – Sources and Uses of Funds.....	1
---	---

## ***Budget Narrative***

Novato Water System.....	2
Recycled Water System .....	8
West Marin Water System.....	10
Oceana Marin Sewer System.....	12
Capital Improvement Projects.....	13
Equipment Budget.....	15
Debt Service.....	15

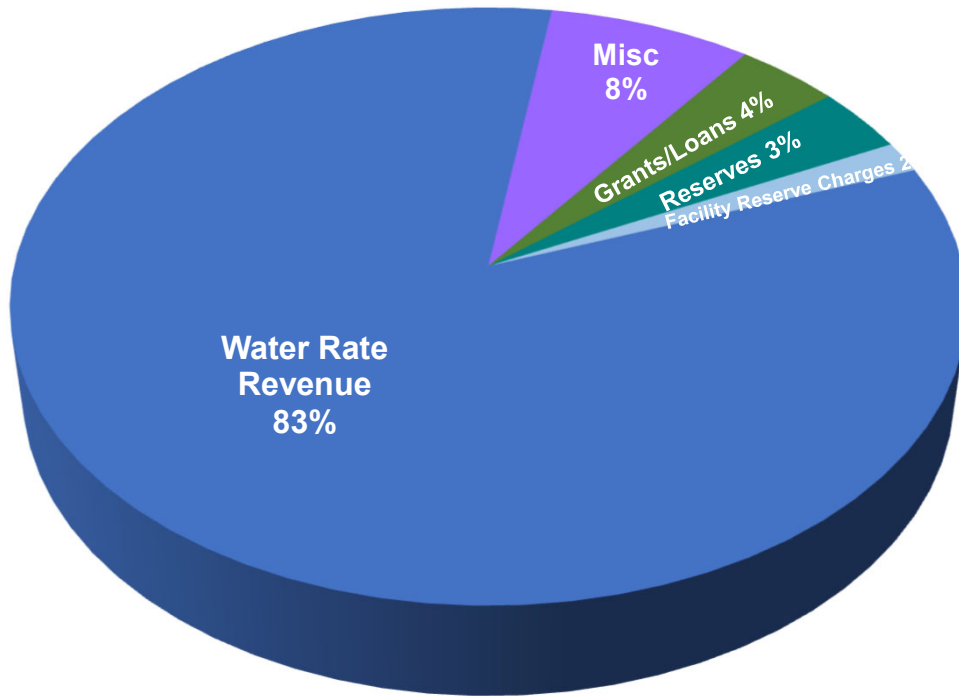
## ***Budget Schedules***

Staffing Position Allocation .....	16
Budget Summary & Five-Year Forecast - All Service Areas Combined .....	18
Novato Water Budget Summary & Five-Year Financial Forecast.....	20
Novato Recycled Water Budget Summary & Five-Year Financial Forecast .....	22
West Marin Water Budget Summary & Five-Year Financial Forecast .....	24
Oceana Marin Sewer Budget & Five-Year Financial Forecast .....	26

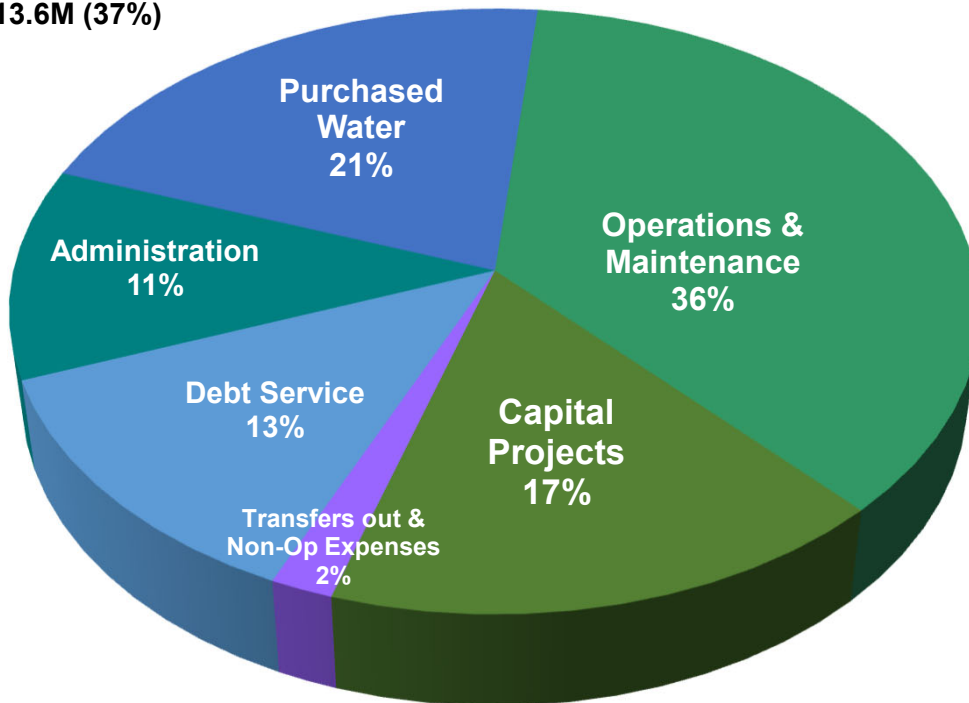
## ***Capital Improvement Projects (CIP) and Equipment***

Novato Water System CIP .....	28
Recycled Water System CIP .....	29
West Marin System CIP .....	29
Oceana Marin System CIP .....	29
Project Outlay & Project Grant/Loan Funding .....	29
Capital Equipment Expenditures .....	30
Studies & Special Projects .....	30

**NORTH MARIN WATER DISTRICT**  
**FY25/26 DRAFT BUDGET - ALL SERVICE AREAS COMBINED**  
**SOURCES = \$36,794,000**



**Labor = \$13.6M (37%)**

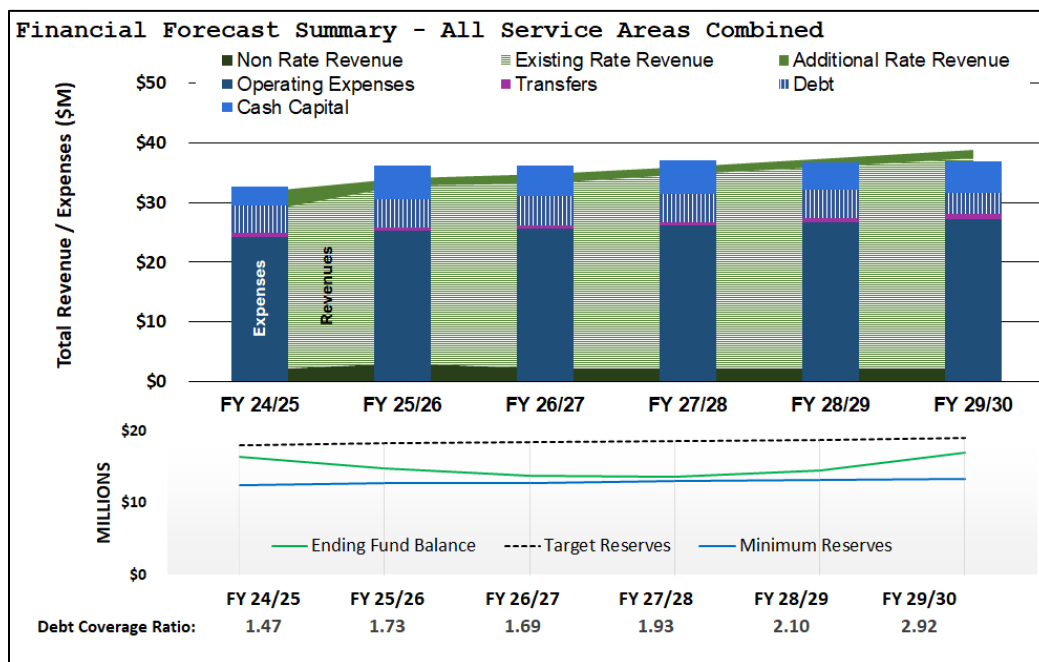


**USES = \$36,794,000**

Excludes Depreciation Expense & Developer Funded Costs

## Summary

The \$36.8 million consolidated Fiscal Year (FY) 25/26 budget projects operating revenue of \$31.4 million and a net operating revenue of \$6.1 million. The budget incorporates \$4.6 million in internally funded capital improvement projects and \$7.7 million in water purchases. After payment of \$4.5 million in debt service, the consolidated budget projects a decrease in cash for the fiscal year of \$1.3 million. The chart below shows that the North Marin Water District's financial plan will maintain sufficient cash reserves aiming towards the designated targets and remaining above the minimum level, while sustaining a strong debt service coverage ratio of 1.73.



## Novato Water

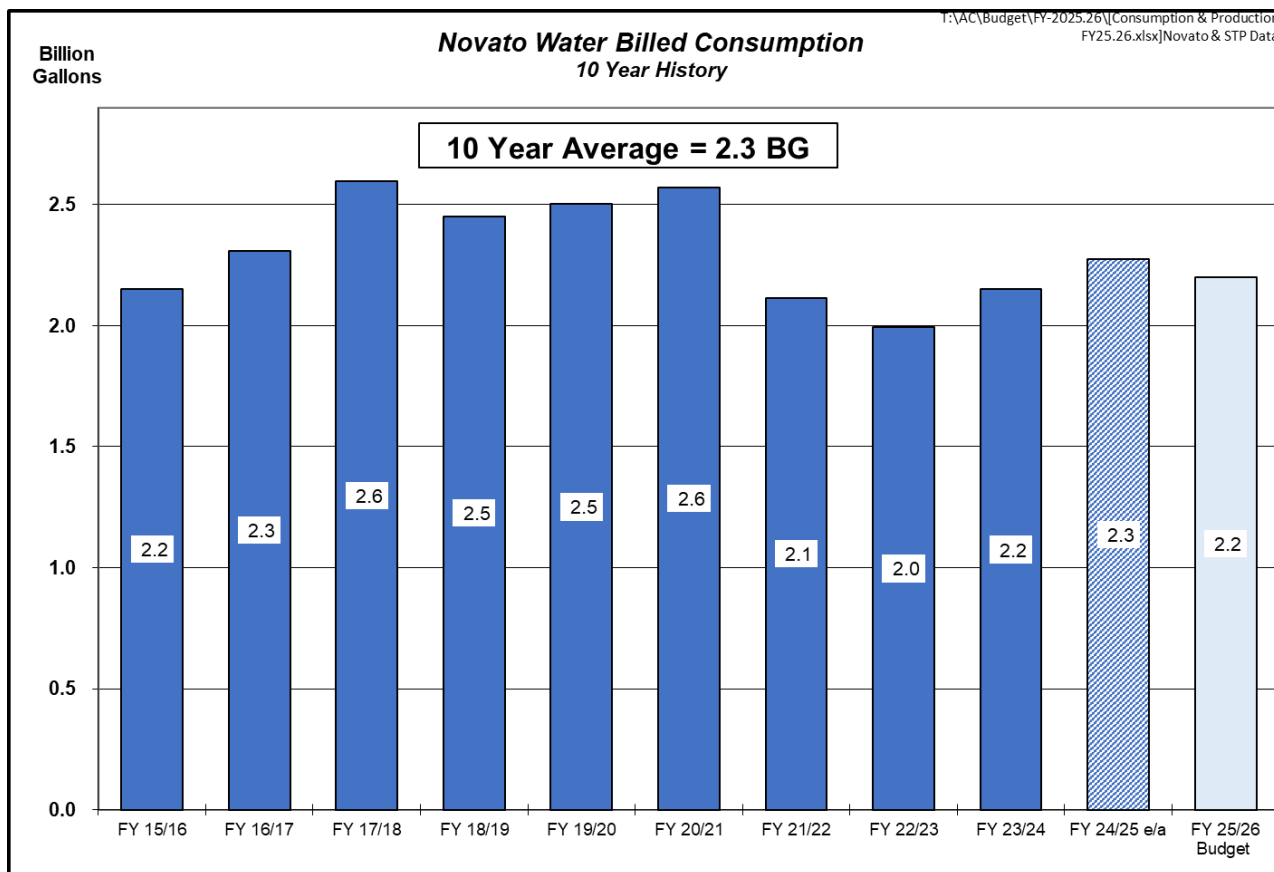
The Novato Potable Water System budget projects a \$1.4 million cash decrease over the fiscal year. The FY 25/26 budget and updated five-year financial plan are aligned with the Board approved 2024 Novato and Recycled Water Rate Study. Total budget outlay is projected at \$31.7 million (including \$23.1 million in operating expenditures, \$4.7 million in capital spending, and \$3.3 million in debt service) which is \$2M (7%) higher than the FY 24/25 budget.

### **Operating Revenue**

**Water Rate Revenue** - A 6% rate increase, effective July 1, 2025, was considered by the Board of Directors as part of the 2024 Novato and Recycled Water Rate Study. A Proposition 218 notice covering three years of rate increases was mailed to customers in 2024. This budget cycle reflects the second of those three planned rate increases. Additionally, a pass-through charge of \$0.01 per 1,000 gallons will be added to tier 1 usage to account for a 6.3% increase from Sonoma Water, Novato Water's primary supplier. The \$0.01 per 1,000 gallons tier 1 pass-through charge is projected to generate approximately \$28,000 in annual revenue, offsetting the increased cost of water from Sonoma Water.

Water consumption is budgeted at 2.2 billion gallons (BG) which is 1 million gallons higher than the FY 24/25 budget. While this is a slight increase from the prior year, it is a conservative estimate given the current environmental and economic conditions where historical trends are less predictive of future outcomes. The 6% rate increase, effective July 1, 2025 is projected to increase revenues by approximately \$1.6 million but is highly dependent on water consumption volumes.

The following chart shows a 10-year history of billed consumption for the Novato Potable Water System.



**Other Operating Revenue** – The wheeling charge to Marin Municipal Water District is budgeted at \$123,000. This is based on the average revenue collected in the past five years. Miscellaneous Operating Revenue of \$305,000, from various sources, includes turn on and new account charges, hydrant meter installation and removal, lab services provided to other agencies, and backflow charges for testing and maintenance.

### **Operating Expenditures**

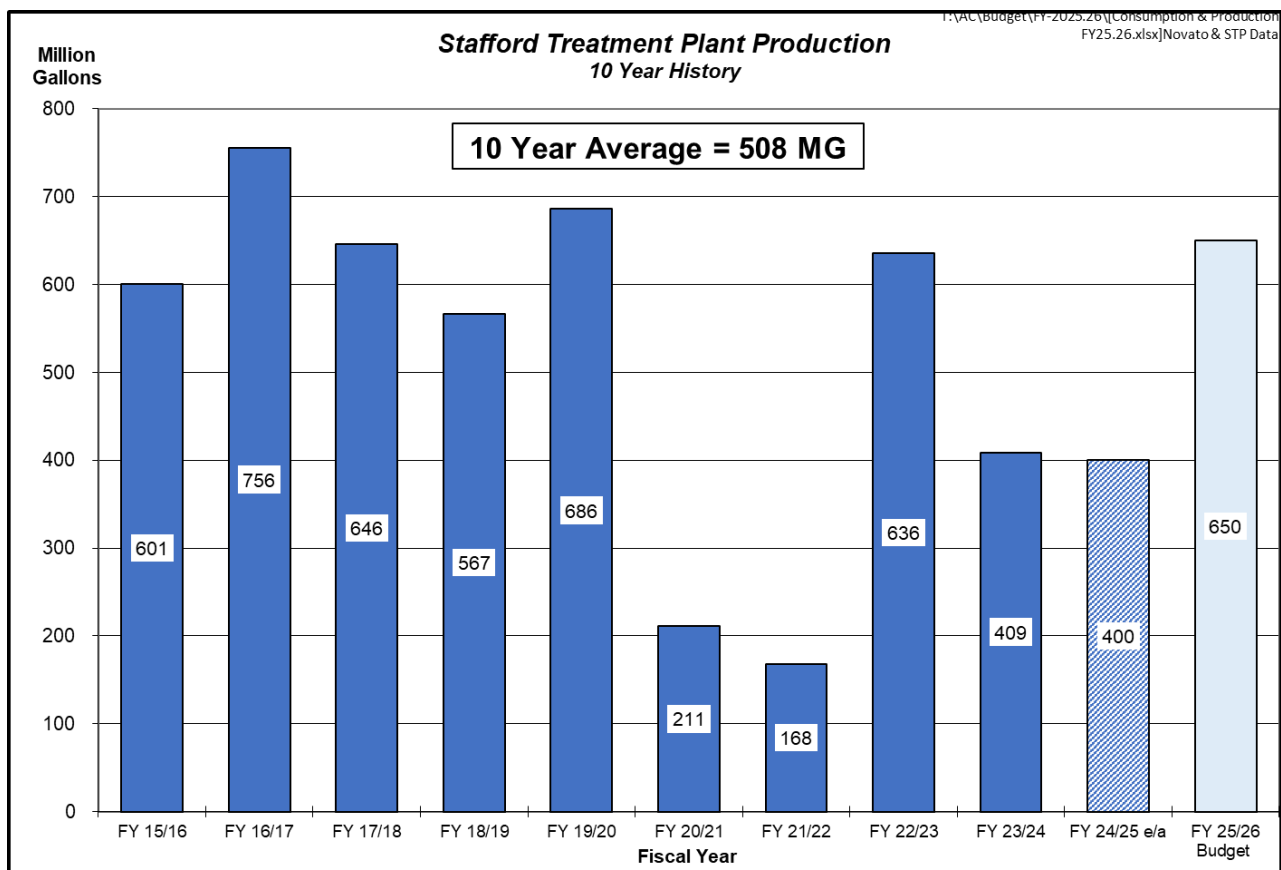
Operating expenses are budgeted to increase 5.1% or \$763,000 from the FY 24/25 budget. The increase is primarily due to inflation adjustments, insurance costs, regulatory costs and personnel costs. Some operational costs, such as electrical costs and chemicals for water treatment, are variable and dependent on the volume of water produced while many other expenses such as salaries, benefits, general liability insurance, and other administrative costs are fixed. More details are outlined in this budget report.

**Source of Supply** – The purchase price of water from Sonoma Water (SW) (also known as Sonoma County Water Agency) is scheduled to increase by 6.3% in FY 25/26. This change will result in a cost per million gallons (MG) of \$4,519 for FY 25/26 versus \$4,251 per MG for FY 24/25 and is estimated to increase the cost to purchase water by \$420,000. The budget and financial forecast incorporate the implementation of a pass-through provision where the District is authorized to pass-through the costs associated with increases in the SW wholesale water rate in FY 25/26 and FY 26/27.

To offset the higher cost, a \$0.01 per 1,000 gallons pass-through charge will be applied to tier 1 usage. When combined with the planned 6% rate increase effective July 1, 2025, this results in a total increase of approximately 6.2% for tier 1 rates. All other rates will reflect the standard 6% increase. The \$0.01 tier 1 charge is projected to generate approximately \$28,000 in additional revenue and is specifically intended to offset the increased cost of purchased water from SW.

**Stafford Treatment Plant (STP) Water Production** – STP water production is projected at 650 MG in FY 25/26, which is above the 10-year average of 508 MG. Actual production may vary depending on seasonal conditions. The cost to produce water at this level may be higher or lower than purchasing from Sonoma Water (SW), depending on operational factors and actual production volumes.

Regardless of cost fluctuations, continued operation of the STP treatment plant is important to maintain local supply reliability, support emergency preparedness, and allow for maintenance of the SW transmission system. Increased production also lowers the cost per million gallons due to economies of scale.

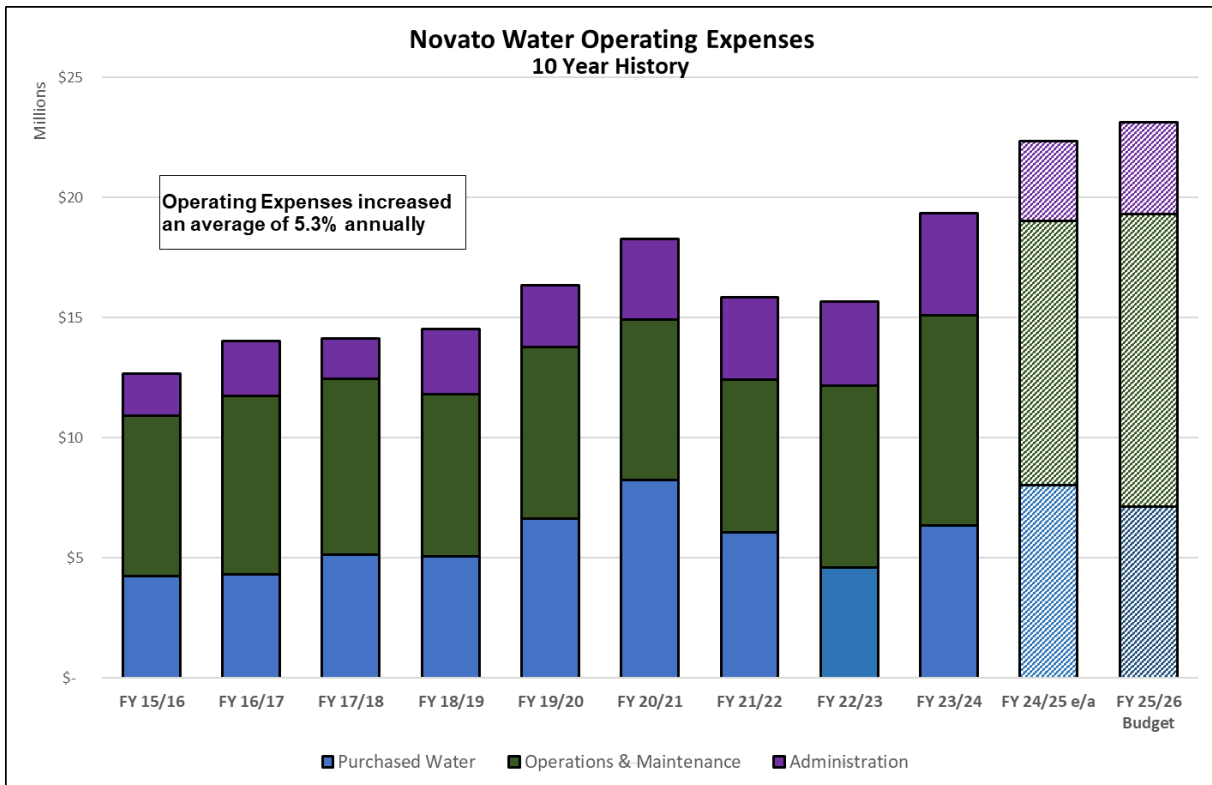


## Other Operations & Maintenance Expenses –

- Operations & Maintenance (O&M) expenses are generally increasing by approximately 3% annually due to inflationary adjustments. In addition, tariffs are contributing to higher material costs, and supply chain disruptions are resulting in longer lead times for critical components and equipment.
- Salaries and Benefits (All Service Areas) are budgeted to increase approximately \$208,000 due to a 2.25% Cost of Living Adjustment (COLA), effective July 1, 2025. Personnel expenses are discussed in more detail in the next section of this budget document.
- Electric Power is budgeted at \$860,000, representing an increase of \$160,000 (23%) over the prior year's budget, in alignment with anticipated electric power costs. The increase is primarily due to changes in PG&E rate structures and the need to navigate time-of-use charges.
- Studies and Special Projects are budgeted at \$507,000 which is \$228,000 (48%) lower than the prior year's budget. Included in this expense is the finalization of the Novato Water Master Plan, the Emergency Operations Response Plan, and the Urban Water Management Plan.
- Insurance Premiums and Claims are budgeted at \$341,000 which is an increase of \$59,000 (21%) from the prior year's budget and align with expected insurance premium and claim costs.
- Dues, Memberships & Software Subscriptions are budgeted at \$321,000 which is an increase of \$26,000 (9%) from the prior year's budget. This category of expenses is primarily comprised of annual software subscriptions for meter reading and WaterSmart, asset management, ArcGIS, accounting and timekeeping programs. Some of the annual memberships include the Association of CA Water Agencies (ACWA), County of Marin Local Agency Formation Commission (LAFCo), Marin Map, North Bay Watershed Association (NBWA), American Water Works Association (AWWA), North Bay Water Reuse Authority (NBWRA) and the Center for Western Weather & Water Extremes Water Affiliates Group. The increase is due to known and estimated increases to software subscriptions, including the FY 25/26 upgrade to Microsoft 365 which will cost approximately \$12,000 annually.
- Permit and Regulatory Fees are budgeted at \$172,000 which is an increase of \$21,000 (14%) from the prior year's budget. This category of expenses includes (but is not limited to) annual program fees, permits, and the lab accreditation program to the State Water Resources Control Board (SWRCB) and the Department of Water Resources (DWR). These fees allow operations of the District's water systems, lab, and dam. The increase is based on actual invoices received for the next fiscal year and estimates based on prior year's average increases.
- Maintenance Activities are budgeted to increase by \$70,000 to support landscaping, HVAC systems, lighting, locksmith services and security support, reflecting ongoing efforts to maintain facility conditions and ensure operational safety.



The following chart shows the past 10-years of operating expenses for Novato Water. The average increase to actual expenses is 5.3%.



**Personnel Costs (All Service Areas)** - The budget includes a staffing level of 59 full-time equivalent (FTE) employees. See the staffing position allocation schedule included in this budget document. This reflects an increase of one FTE, the specific position will be determined based on the District's strategic plan, currently under development. Salaries and benefits represent 37% of the District's total budget.

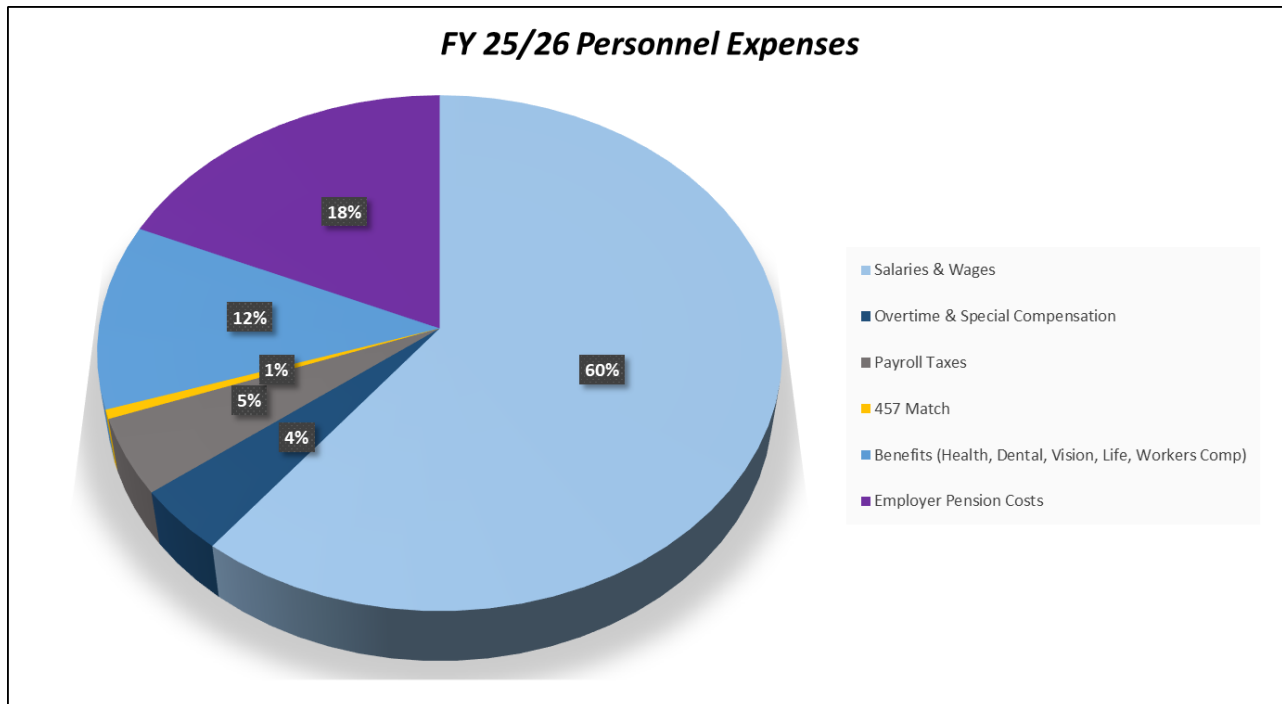
The District entered into a four-year nine-month Memorandum of Understanding (MOU) with the Employee Association (EA), approved by the Board of Directors in January 2024. The approved contract will expire on June 30, 2028.

In the FY 25/26 Budget the following changes are incorporated:

- Group Health Insurance (medical, dental & vision) increased 7.5%. Over the past three years, health insurance costs have increased by an average of 7.7% annually. The budget assumes a 7.7% increase for health insurance, while dental and vision are scheduled to remain unchanged.
- Workers Compensation Insurance is budgeted to decrease 7.3% based on estimated payroll and actual premiums provided by the District's insurance carrier, Zenith.
- Cost of Living Adjustment (COLA) is a 2.25% increase to base salaries, effective 7/1/2025. This adjustment is based on the 1.3% consumer price index (CPI) (subject to a 2.25% minimum per the MOU) as measured by the CPI-U San Francisco on April 30, 2025.
- CalPERS Retirement Contributions, including the unfunded liability, are budgeted at 32.6% of employee earnings, an increase of 1.7% from the prior year. When applied to

the FY 25/26 budgeted earnings this equates to an estimated \$308,000 increase in annual pension expense. For context, the average rate in the five prior years was 28.7% of salaries. Any increases in pension expense has a compounding impact when combined with the annual cost of living adjustments (COLAs).

In summary the District's total labor cost is 60% for salaries and wages and 40% for benefits, as shown in the below graph.



### **Non-Operating Revenue –**

Facility Reserve Charge (FRC) revenue is budgeted in FY 25/26 at \$595,000. FRC revenue of \$150,000 for 5 Equivalent Dwelling Units (EDUs) is estimated to be collected in FY 24/25. The annual average connections have been 42 EDUs (FY 20/21 through FY 24/25). Included in the projections is annual FRC revenue equivalent to 21 EDUs or about half of the actual five-year average.

Marin Municipal Water District (MMWD) will pay the annual fixed Aqueduct Energy Efficiency Project (AEEP) capital contribution of \$205,000 (\$170,000 in principal and \$35,000 in interest) in accordance with the terms of the 2014 Interconnection Agreement. Additional non-operating revenue of \$697,000 is comprised of interest earnings, property tax revenue, and rental income. Included in the five-year financial forecast (FY 25/26) is revenue of \$800,000 for sale of the District owned house, located on Giacomini Road in Pt. Reyes.

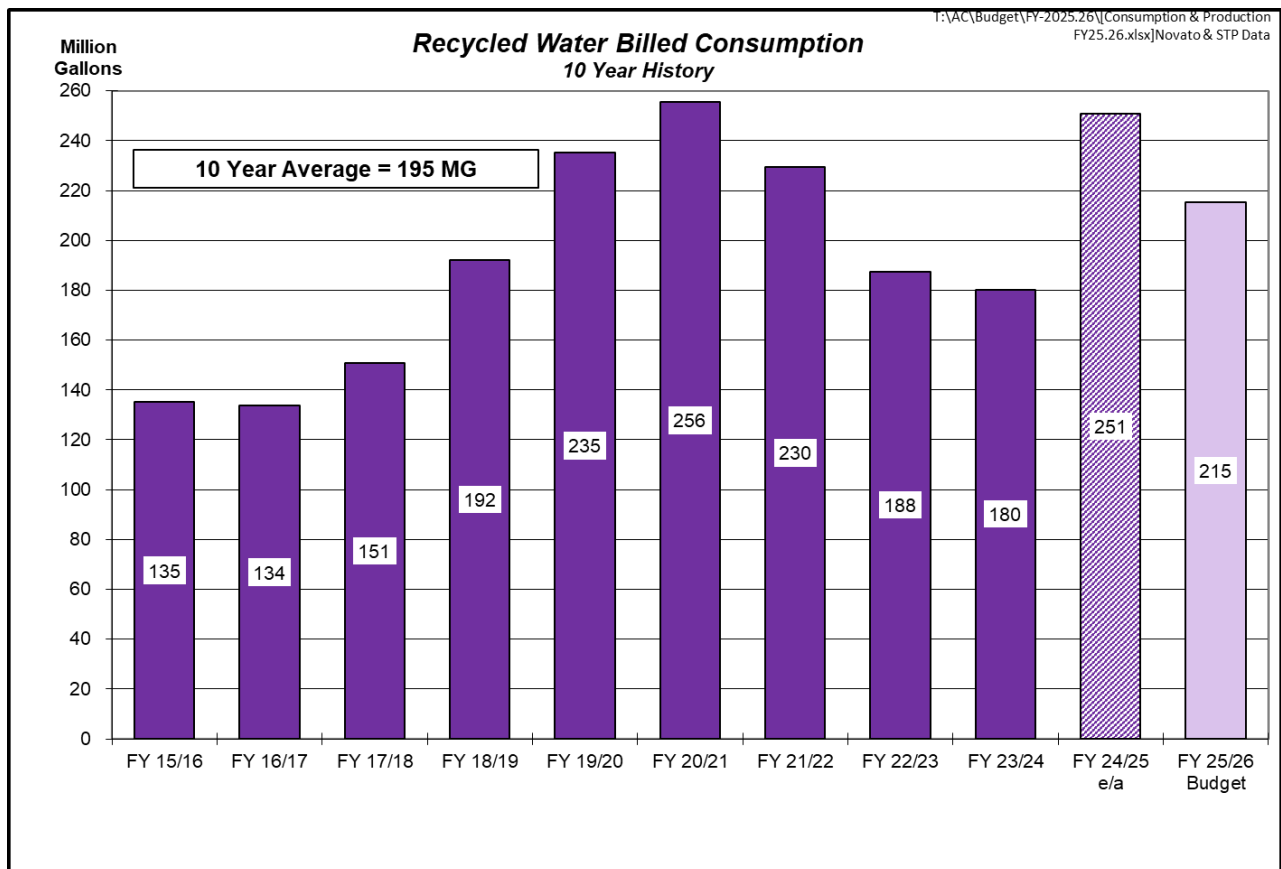
### **Non-Operating Expenses –**

Miscellaneous expenses of \$16,000 are for costs related to the lease of temporary lab space while final certification of the upgraded laboratory is obtained.

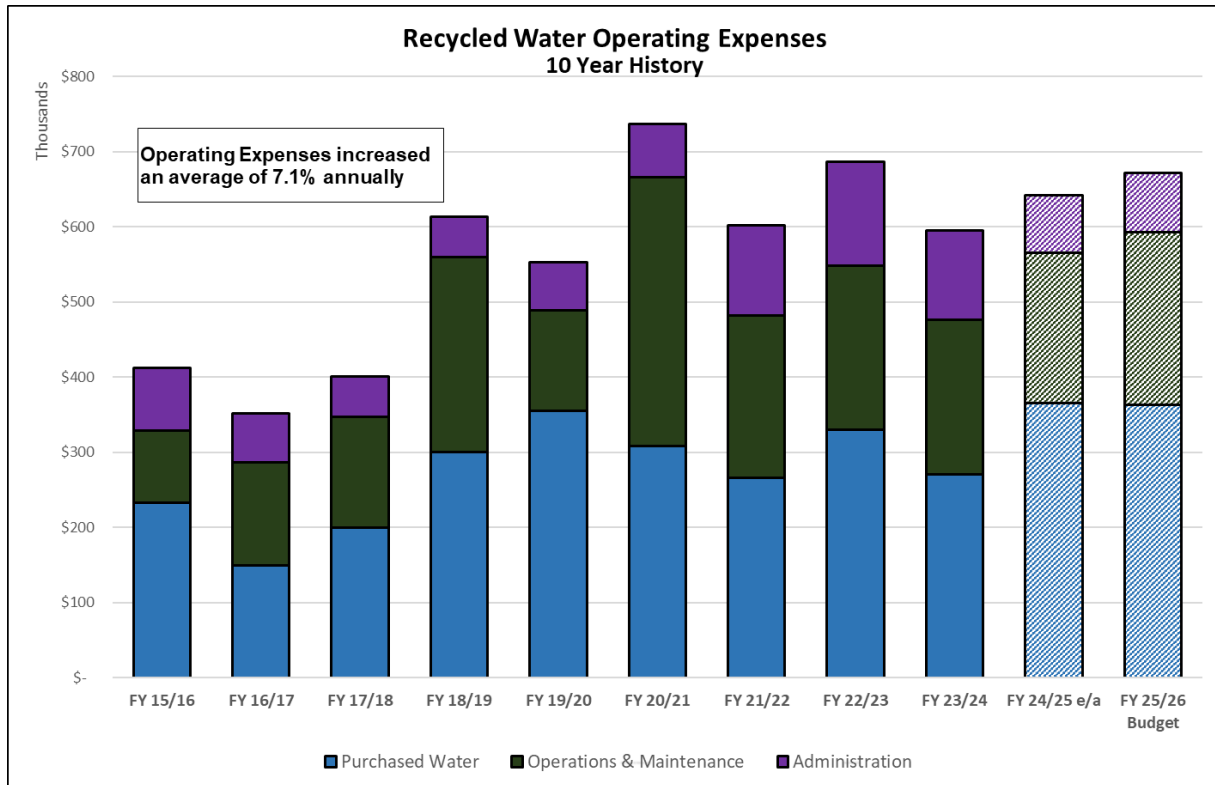
## Recycled Water

The FY 25/26 Recycled Water (RW) System Budget projects demand of 215 MG which is slightly higher than the five-year estimated average consumption for the period of FY 20/21 through FY 24/25. Forecasted demand is unknown and conservatively the five-year forecast projects ongoing demand of 215 MG, which is lower than the actual 5-year average of 218 MG. The below chart shows RW consumption over a ten-year period. Consistent with the 2024 Novato and Recycled Water Rate Study recommendation, a rate increase of 6% (effective July 1, 2025) was incorporated into the FY 25/26 Budget. The increase is projected to generate \$105,000 in additional revenue next fiscal year.

The budget projects net operating revenue of \$1,200,000 and, after capital outlay and debt service, the system is projected to show a cash increase for the year of \$137,000.



Operating expenses are budgeted to increase approximately 5% (\$32,000) from the prior year's budget, primarily due to inflation – see below chart for 10-year history. The FY 24/25 budget includes the purchase of 161 MG (\$303,000) of treated water from Novato Sanitary District (NSD), and 54 MG (\$60,000) from Las Gallinas Valley Sanitary District (LGVSD).



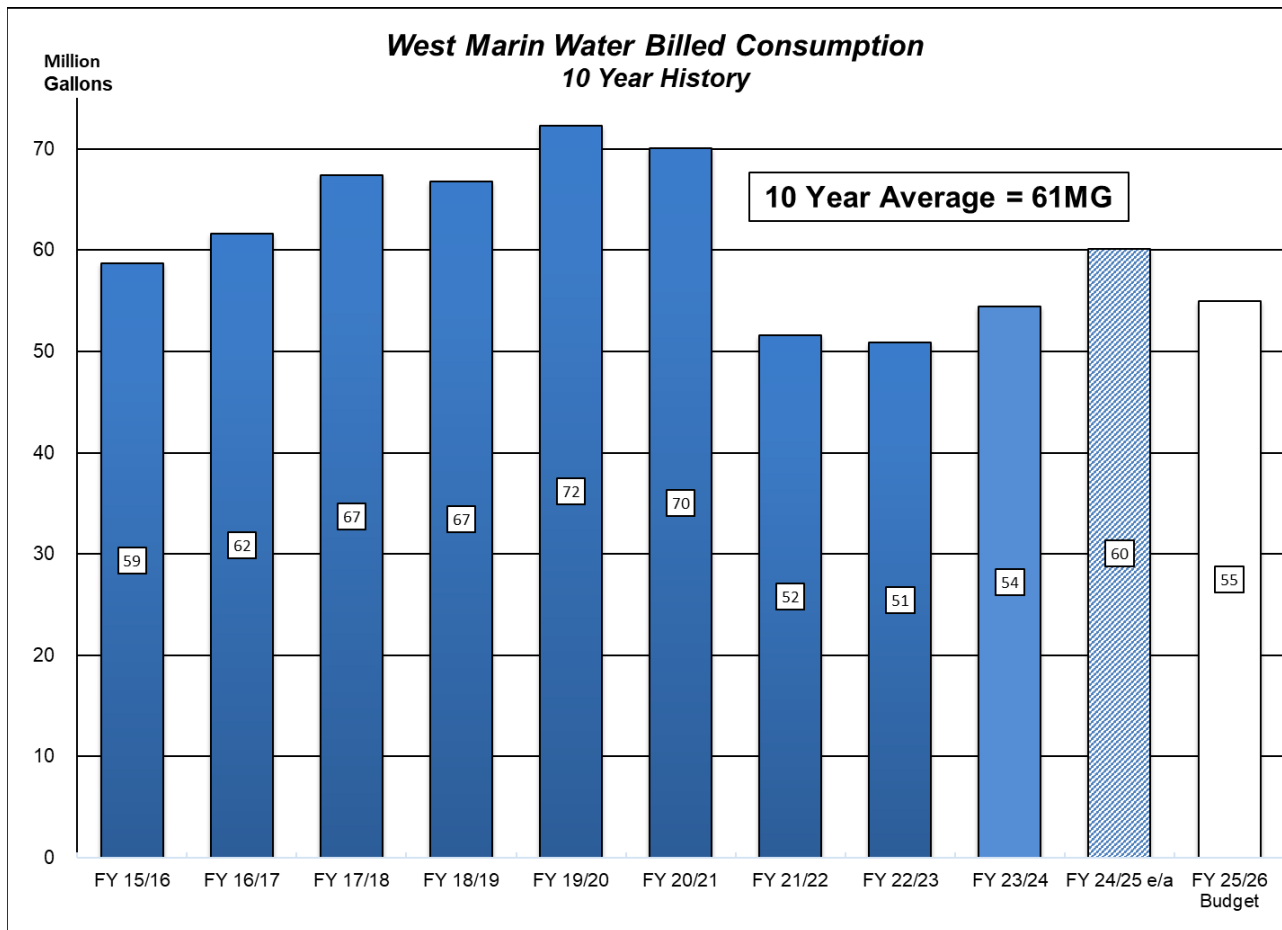
Agreements with NSD and LGVSD allocate net operating revenues to a reserve fund titled Capital Replacement and Expansion Fund. These funds are allocated to each agency, including NMWD, and are designated for CIP related projects for the individual RW systems. Since the net revenues are allocated, by agreement for this specific purpose, Facility Reserve Charges from the Novato potable water system are transferred annually to cover the cost of RW debt service. The FY 25/26 RW budget transfers for the cost of debt service is budgeted at \$484,000.

There are no major RW capital projects scheduled for FY 25/26. A contingency of \$100,000 is included in the budget in case a project is identified during the year, to be financed through the Capital Replacement and Expansion Fund Reserve.

## West Marin Water

Incorporated in the West Marin Water budget is a 19% rate increase, effective July 1, 2025. The rate increase aligns with the Board accepted 2025 West Marin Water Rate Study. The increase will be reviewed by the Board of Directors at a public hearing to occur on June 17, 2025 and is projected to generate \$207,000 in additional revenue next fiscal year. One FRC is budgeted, every other year, in the five-year forecast, and there is one Facility Reserve Charge (FRC) budgeted for FY 25/26.

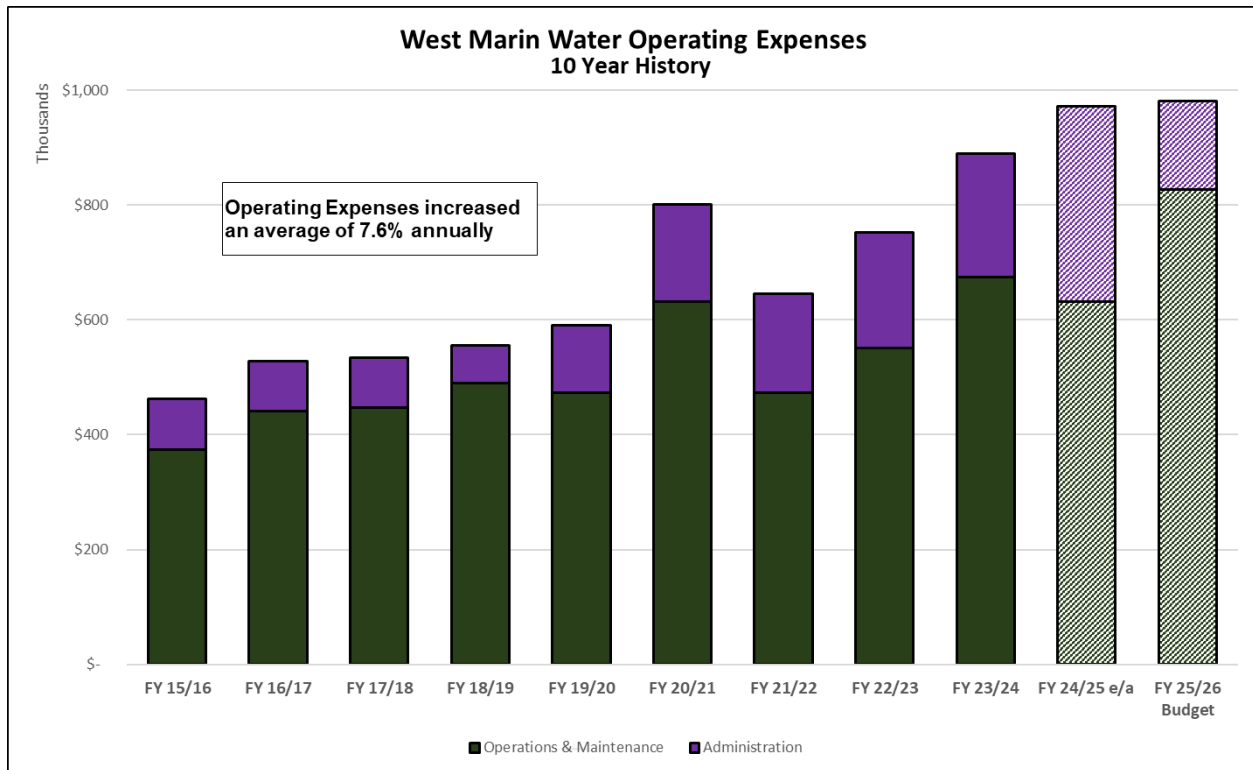
FY 25/26 water consumption is budgeted at 55 MG and is based on the three-year estimated average consumption (FY 22/23 through FY 24/25). The projections for outlying years are forecasted at 55 MG, which is below the actual ten-year average of 61 MG (see the below chart). Similar to Novato Potable water, the water consumption estimate is conservative given the present environmental and economic conditions. Historical trends have become less reliable as indicators of future outcomes.



WM operating expenditures are budgeted at \$1,032,000 which is \$60,000 higher or 6.2% more than the FY 24/25 adopted budget. The increase is primarily due to inflation and the inclusion of a Master Plan and Resiliency Study (\$75,000) in FY 25/26.

The budget projects net operating revenue of \$245,000 and, after capital outlay and debt service, the system is projected to show a cash increase for the year of \$90,000.

The below chart shows the past 10-years of operating expenses for West Marin Water.

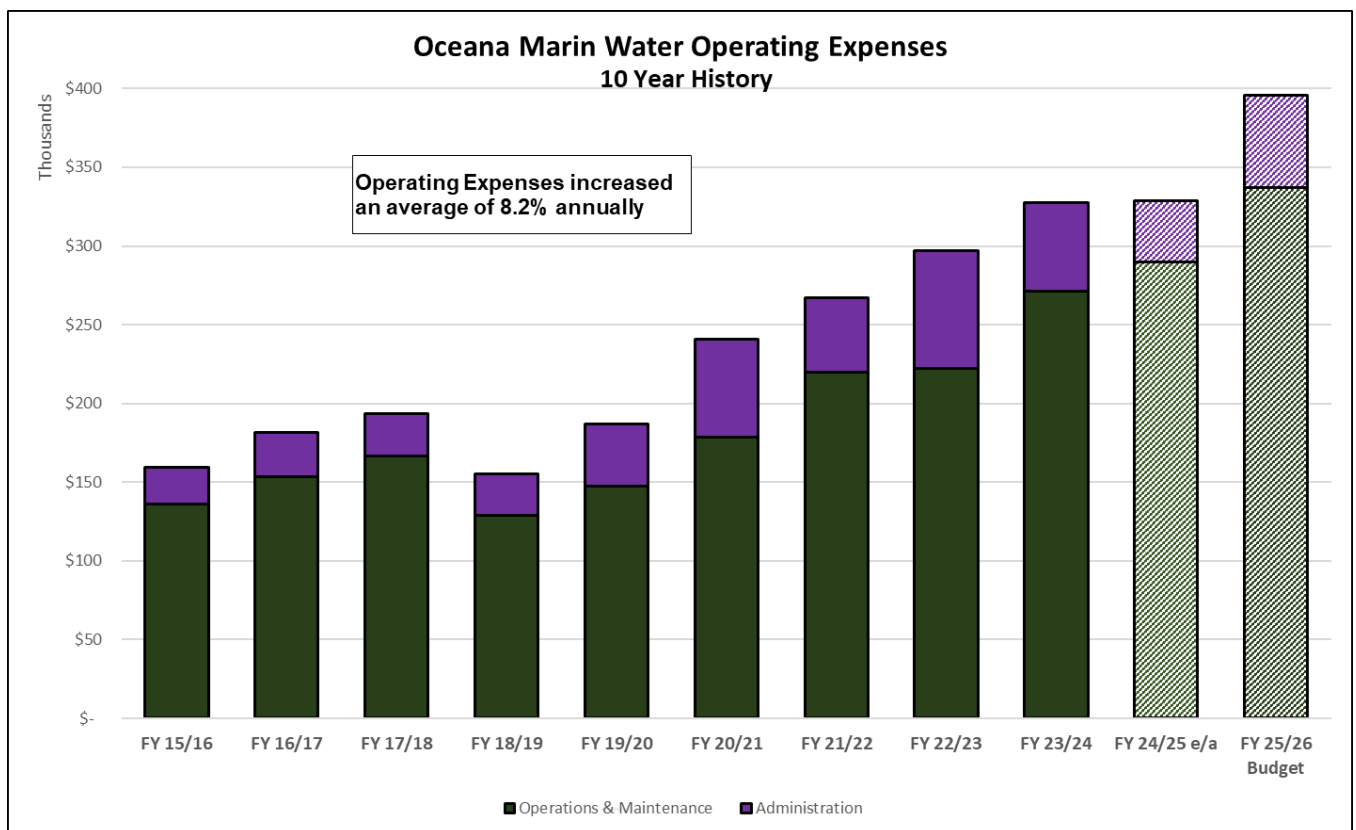


## Oceana Marin Sewer

An 8% rate increase (to \$1,572/year) in the Oceana Marin (OM) Sewer Service Charge effective July 1, 2025, will generate \$30,000 in additional annual revenue. The increase will be reviewed by the Board of Directors at a public hearing which will occur on June 17, 2025. The budget projects a new connection every other year, with no new connection fees budgeted in FY 25/26.

FY 25/26 OM operating expenditures are budgeted at \$430,000 which is an increase of \$106,000 or 33% from the FY 24/25 budget. The increase is primarily due to \$50,000 budgeted in FY 25/26 to facilitate an update to the Master Plan. This update will reassess the assumptions and projections within the current plan to ensure their alignment with the changing and aging infrastructure needs of the Oceana Marin Sewer System. Additionally, Infiltration repair is scheduled annually and is projected to cost \$35,000-\$40,000 per year, previously included in the CIP section of the budget. The budget projects a net operating loss of \$53,000 and, after capital outlay and debt service, the system is projected to show a cash decrease for the year of \$144,000.

The below chart shows the past 10-years of operating expense for Oceana Marin Sewer.





## **Capital Improvement Project Budget (CIP)**

The Fiscal Year 25/26 Capital Improvement Project (CIP) budget includes projects recommended for Novato Water, Recycled Water, West Marin Water, and Oceana Marin Sewer. The District continues to invest in CIP projects within all service areas. These investments benefit our customers by ensuring the system's fire protection capabilities, potable and recycled water supplies, and treatment of both water and wastewater are fully functional. By committing financial resources to replacement and upgrades of aging infrastructure, the District is able to prevent unexpected failures in the future. Using a preventative maintenance approach is a form of asset management that looks beyond replacing infrastructure in a "worst first" methodology (typically the oldest infrastructure), but rather it considers life-cycle costs and leverages opportunities to execute project costs effectively incorporating economies of scales.

The below table identifies significant projects (totaling over \$500,000 or more) to be undertaken over the next five fiscal years. The table also includes the total cost of the projects, which adds all costs occurring within and outside of the five-year forecast period.

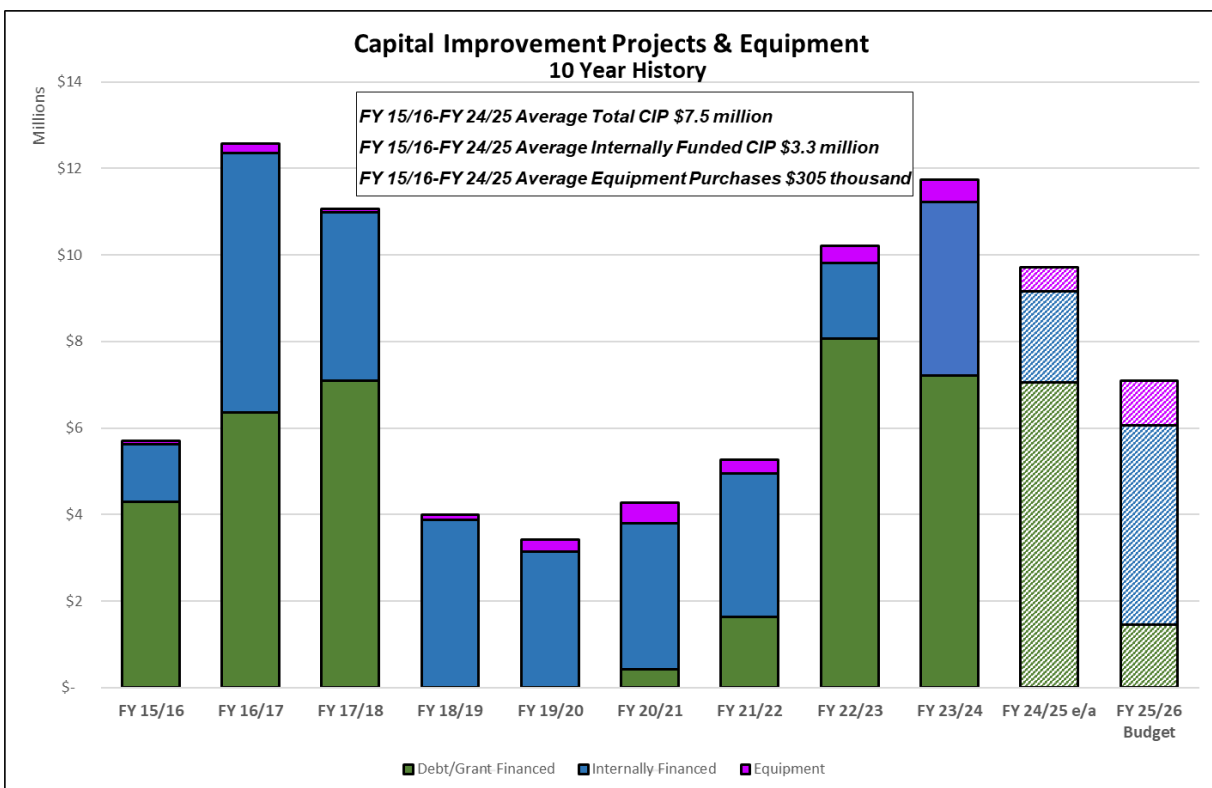
Project	FY25/26	FY26/27	FY27/28 thru FY 29/30	Total Project Costs
Novato Blvd. Widening - Diablo to Grant (4,100 LF)	\$1,200,000	\$2,000,000	\$500,000	\$ 3,735,000
San Mateo Tank Transmission Main	1,650,000	-	-	1,682,000
Lynwood Pump Station Replacement	300,000	700,000	9,000,000	10,094,000
Lagunitas Creek Bridge Pipe Replacement (West Marin)	750,000	500,000	-	1,250,000
Pipeline Resiliency Improvements - ('25 Master Plan)	200,000	200,000	600,000	1,000,000
Gateway Commons - Backflow Prevention	60,000	60,000	750,000	870,000
Gallagher Well #3 (West Marin)	100,000	400,000	1,000,000	1,500,000
Water Supply Enhancement - Spillway ASG	50,000	250,000	250,000	565,000
Olema Creek Bridge Pipe Replacement (County)	25,000	75,000	1,275,000	1,375,000
Stafford Lake Park Service Line	-	500,000	500,000	1,000,000
Pipeline Replacement - ('25 Master Plan)	-	-	1,500,000	1,500,000
Other Projects	1,735,000	1,995,000	3,560,000	N/A
Gross Project Outlay	\$6,070,000	\$6,680,000	\$18,935,000	\$24,571,000
<b>Less Loan/Grant Funding</b>	<b>(1,455,000)</b>	<b>(2,115,000)</b>	<b>(4,500,000)</b>	<b>(8,070,000)</b>
<b>Net Project Outlay (internally funded)</b>	<b>\$4,615,000</b>	<b>\$4,565,000</b>	<b>\$14,435,000</b>	<b>\$16,501,000</b>

Below is a two-year summary of the total cost and number of capital projects, by service area, that are funded through pay as you go (Pay-go) financing. Pay-go capital financing matches the rate revenue generated during the fiscal year with the budgeted CIP. This enables the projects to be completed incrementally and reduces reliance on debt. The CIP budget includes 37 projects in FY 25/26 and 27 projects in FY 26/27. This comprehensive plan is developed to confirm that adequate funding and staffing exists to accomplish the budgeted projects planned for FY 25/26. Novato Potable Water's CIP expenditure plan, when viewed over the current fiscal year and the next five years, averages \$4.6 million annually in internally funded projects, and West Marin Water's CIP expenditure plan, averages \$90,000 annually in internally funded projects, with most projects funded by grants and loans.



Service Area and Type	FY 25/26	# of Projects	FY 26/27	# of Projects
<b>Novato Water</b>				
Capital Improvement Projects	\$ 4,625,000	26	\$ 5,075,000	18
Less Funded by Loans/Grants/Other	(60,000)		(560,000)	
<b>Novato Water Total</b>	<b>\$ 4,565,000</b>	<b>26</b>	<b>\$ 4,515,000</b>	<b>18</b>
<b>Recycled Water</b>				
Capital Improvement Projects	\$ 100,000	1	450,000	2
Less Funded by Loans/Grants/Other	(100,000)		(450,000)	
<b>Recycled Water Total</b>	<b>\$ -</b>	<b>1</b>	<b>\$ -</b>	<b>2</b>
<b>West Marin Water</b>				
Capital Improvement Projects	\$ 1,295,000	8	1,105,000	6
Less Funded by Loans/Grants/Other	(1,295,000)		(1,105,000)	
<b>West Marin Water Total</b>	<b>\$ -</b>	<b>8</b>	<b>\$ -</b>	<b>6</b>
<b>Oceana Marin Sewer</b>				
Capital Improvement Projects	\$ 50,000	2	50,000	1
Less Funded by Loans/Grants/Other	-		-	
<b>Oceana Marin Sewer Total</b>	<b>\$ 50,000</b>	<b>2</b>	<b>\$ 50,000</b>	<b>1</b>
<b>Total Pay-Go</b>	<b>\$ 4,615,000</b>	<b>37</b>	<b>\$ 4,565,000</b>	<b>27</b>

The below chart shows the District wide 10-year history of capital improvement projects averaging \$7.5 million per year, including \$3.3 million of internally (or “Pay-Go”) financed projects, and a 10-year history of equipment purchases averaging \$305 thousand per year.



**Equipment Budget** - The FY 25/26 Equipment Budget totals \$1,033,000 which is equivalent to the FY 24/25 Equipment Budget. In FY 18/19 the District entered into a leasing agreement with Enterprise Fleet Management (EFM) with a plan to lease 27 vehicles, phased in over five years. There are currently 22 leased vehicles in the District's fleet. Included in the FY 25/26 budget is \$155,000 to replace three leased vehicles reaching their five-year lease term. The budget also includes \$158,000 to purchase three trucks to replace three additional vehicles reaching the end of their lease term. An additional \$498,000 is budgeted for the service body builds for replacement of two construction crew trucks, purchased in FY 24/25. The trucks being replaced are from 2006 and 2009 and are costly to repair and maintain and are becoming less reliable.

### **Debt Service**

The annual budget of \$4.5 million in principal and interest payments (excluding interfund loans) is allocated to service \$34.4 million in outstanding debt (as of June 30, 2026), comprised of:

- \$16.8 million with a 3.11% for a bank loan used to finance the Administration and Laboratory Upgrade Project and other capital improvement projects.
- \$9.3 million in SRF loans (with interest varying from 1%-2.6%) used to finance the recycled water distribution system;
- \$3.0 million with a 2.39% interest rate for a State Revolving Fund (SRF) loan used to finance the Stafford Water Treatment Plant Rehabilitation;
- \$2.7 million with a 3.42% interest rate for a bank loan used to finance the AEEP and West Marin Treatment Plant Solids-Handling Facility;
- \$2.3 million with a 2.69% interest rate for a bank loan used to finance the Advanced Meter Information (AMI) project;
- \$0.3 million with a 2.4% interest rate for an SRF loan used to finance the Deer Island Recycled Water Facility;

The interest on debt is projected to decrease by approximately \$90,000, or 8.4%, in FY 25/26, compared to the prior year. The estimated FY 25/26 consolidated debt service coverage ratio (DSCR) is 1.73 which provides a sufficient DSCR while complying with the debt covenant requirements as outlined in the individual loan agreements. DSCR measures the cash flow available to repay debt. A higher DSCR indicates a greater ability to meet debt obligations. The DSCR is calculated by dividing operating revenue (cash flows) by the total amount of debt payments due in the year. Below is the debt service schedule which provides more details on the District's outstanding debt.

									6/30/26
Service Area	Description	Issue Date	Rate	Original Amount	Final Pmt	Interest Expense	Principal Paid	Total Debt Service	Outstanding Balance
Novato	SRF Loan - STP	2004	2.39%	\$16,528,850	07/01/29	\$ 89,014	\$ 955,460	\$ 1,044,474	\$ 3,006,435
Novato	Bank Marin Loan	2011	3.42%	\$7,000,000	10/27/31	\$ 87,545	\$ 394,497	\$ 482,042	\$ 2,346,993
Novato	Chase Bank Loan	2018	2.69%	\$4,600,000	03/01/33	\$ 72,227	\$ 305,000	\$ 377,227	\$ 2,380,000
Novato	Webster Bank	2022	3.11%	\$20,000,000	03/01/42	\$ 547,061	\$ 800,835	\$ 1,347,896	\$ 16,789,561
Novato Total						\$ 795,847	\$ 2,455,792	\$ 3,251,639	\$ 24,522,989
RW TP	SRF Loan	2006	2.40%	\$4,302,560	06/19/27	\$ 12,664	\$ 260,703	\$ 273,367	\$ 266,960
RW North	SRF Loans (4)	2013	2.60%	\$4,375,605	2031 & 2032	\$ 48,818	\$ 233,074	\$ 281,892	\$ 1,644,549
RW South	SRF Loans (3)	2013	2.20%	\$5,361,952	2032 & 2033	\$ 54,925	\$ 277,482	\$ 332,407	\$ 2,219,107
RW Central	SRF Loan	2016	1.00%	\$7,130,503	12/31/47	\$ 56,412	\$ 219,361	\$ 275,773	\$ 5,421,800
Recycled Water Total						\$ 172,819	\$ 990,620	\$ 1,163,439	\$ 9,552,415
WM Water	Bank Marin Loan	2012	3.42%	\$1,000,000	10/27/31	\$ 12,851	\$ 57,908	\$ 70,758	\$ 344,513
West Marin Water Total						\$ 12,851	\$ 57,908	\$ 70,758	\$ 344,513
FY 25/26 Total - External Loans						\$ 981,517	\$3,504,320	\$4,485,837	\$ 34,419,918

**North Marin Water District**  
**FY 25/26 Staffing Position Allocation**

	Monthly <sup>1</sup>			
Position	Step 1	Top Step	FY 24/25	FY 25/26
Administration				
General Manager <sup>2</sup>	\$24,583		1	1
Executive Assistant/District Secretary	\$ 10,109	\$ 12,287	1	1
Water Conservation & Communications Mgr	\$ 12,039	\$ 14,634	1	1
Auditor-Controller	\$ 16,225	\$ 19,721	1	1
HR/Safety Manager	\$ 11,254	\$ 13,679	1	1
Accounting Supervisor	\$ 10,679	\$ 12,981	1	1
Senior Accountant	\$ 9,522	\$ 11,574	1	1
Staff Accountant	\$ 8,314	\$ 10,106	1	1
Accounting Clerk II	\$ 6,453	\$ 7,845	1	1
Storekeeper/Safety Coord.	\$ 7,387	\$ 8,979	1	1
Administration Total			10	10
Consumer Services				
Consumer Services Supervisor	\$ 9,691	\$ 11,780	1	1
Receptionist/Customer Service Asst.	\$ 5,844	\$ 7,103	1	1
Field Service Rep I/II	\$ 6,501	\$ 8,455	2	2
Field Service Representative Lead	\$ 7,848	\$ 9,539	1	1
Consumers Services Total			5	5
Engineering				
Assistant General Manager/Chief Engineer	\$ 17,570	\$ 21,357	1	1
Senior Engineer	\$ 13,760	\$ 16,725	1	1
Associate Engineer	\$ 12,397	\$ 15,069	1	1
Junior Engineer	\$ 9,645	\$ 11,723	2	2
Senior Engineering Technician	\$ 9,645	\$ 11,723	2	2
Engineering Services Representative	\$ 7,868	\$ 9,563	1	1
Engineering Administrative Assistant	\$ 7,190	\$ 8,740	1	1
Engineering Total			9	9
Operations/Maintenance				
Operations/Maintenance Manager <sup>3</sup>	\$ 14,989	\$ 18,219	1	1
Maintenance Supervisor	\$ 11,579	\$ 14,074	1	1
Cross Connection Tech I/II	\$ 6,831	\$ 10,094	2	2
Auto/Equipment Mechanic	\$ 7,740	\$ 9,408	1	1
Electrical/Mechanical Tech	\$ 8,856	\$ 10,765	2	2
Apprentice Elec/Mech Tech	\$ 7,546	\$ 9,172	1	1
Program Assistant I/II/III	\$ 5,898	\$ 9,583	1	1
Operations/Maintenance Total			9	9
Operations				
Treatment & Distribution Supervisor	\$ 13,642	\$ 16,703	1	1
Senior Distribution & Treatment Plant Operator	\$ 10,501	\$ 12,886	2	2
Distribution & Treatment Plant Operator	\$ 9,466	\$ 11,506	2	2
Assistant Distribution & Treatment Plant Operator	\$ 7,462	\$ 9,192	2	2
Operations Total			7	7

**North Marin Water District**  
**FY 25/26 Staffing Position Allocation**

	Monthly <sup>1</sup>			
Position	Step 1	Top Step	FY 24/25	FY 25/26
<b>Water Quality</b>				
Water Quality Supervisor	\$ 13,023	\$ 15,830	1	1
Senior Chemist	\$ 10,671	\$ 12,971	2	2
Lab Analyst I/II	\$ 8,224	\$ 11,853	2	2
Laboratory Technician	\$ 6,898	\$ 8,384	1	1
<b>Water Quality Total</b>			<b>6</b>	<b>6</b>
<b>Construction/Maintenance</b>				
Construction/Maintenance Superintendent	\$ 12,863	\$ 15,635	1	1
Distribution/Maintenance Foreman	\$ 9,304	\$ 11,309	1	1
Pipeline Foreman	\$ 9,304	\$ 11,309	2	2
Heavy Equipment Operator	\$ 7,755	\$ 9,427	2	2
Utility Worker I/II/III	\$ 6,029	\$ 9,106	6	6
<b>Construction/Maintenance Total</b>			<b>12</b>	<b>12</b>
Open Position <sup>4</sup>	\$ 10,186	\$ 12,382	0	1
<b>Total Employee Count (All positions are full time)</b> <sup>5,6</sup>			<b>58</b>	<b>59</b>
<sup>1</sup> Salaries are based on the current salary schedule plus a 2.25% Cost of Living Adjustment (COLA) effective July 1, 2025. This is based on the 1.3% April 2025 Consumer Price Index for all Urban Customers (CPI-U) (subject to minimum of 2.25%), as outlined in the Board of Directors approved Employee Association Memo of Understanding. <sup>2</sup> The General Manager's salary is an amount that is set by contract. <sup>3</sup> Position Job Title changed from Operations/Maintenance Superintendent to Operations/Maintenance Manager in March 2025. <sup>4</sup> Open Position subject to future determination based on the District's strategic plan currently in development. The salary range is an estimate and will be finalized once the position is defined and classified. <sup>5</sup> This table does not reflect potential promotions or internal transfers, and some position changes may result from the updated strategic plan. Some promotional classifications are not listed but may be utilized as needed. <sup>6</sup> Members of the Board of Directors are compensated as District employees at a rate of \$283 per meeting and are paid through payroll in accordance with IRS guidelines. However, they are not included in the above salary schedule. The annual budget for Board compensation is \$42,000.				

**North Marin Water District**  
**Budget Summary - All Service Areas Combined**  
**Fiscal Year 25/26**

		<b>Proposed Budget FY 25/26</b>	<b>Estimated Actual FY 24/25</b>	<b>Adopted Budget FY 24/25</b>
<b>Operating Revenue</b>				
1	Water Rate Revenue	<b>\$30,533,000</b>	\$29,418,000	\$28,123,000
2	Sewer Service Charges	<b>377,000</b>	347,000	347,000
3	Wheeling & Misc Service Charges	<b>460,000</b>	490,000	496,000
4	<b>Total Operating Revenue</b>	<b>\$31,370,000</b>	\$30,255,000	\$28,966,000
<b>Operating Expenditures</b>				
5	Source of Supply	\$7,829,000	\$8,514,000	\$7,103,000
6	Pumping	965,000	927,000	649,000
7	Operations	2,067,000	1,841,000	1,431,000
8	Water Treatment	3,515,000	2,834,000	3,467,000
9	Transmission & Distribution	5,088,000	5,111,000	5,024,000
10	Sewer Operations	336,000	286,000	257,000
11	Consumer Accounting	700,000	652,000	619,000
12	Water Conservation	560,000	535,000	506,000
13	General Administration	4,213,000	3,608,000	4,530,000
14	<b>Total Operating Expenditures</b>	<b>\$25,273,000</b>	\$24,308,000	\$23,586,000
15	<b>Net Operating Revenue</b>	<b>\$6,097,000</b>	\$5,947,000	\$5,380,000
<b>Operating Expenditures</b>				
16	Interest Earnings	\$631,000	\$824,000	\$475,000
17	Tax & Miscellaneous Revenue	1,038,000	235,000	188,000
18	Transfers Capital/Replace Expansion Fund	(577,000)	(623,000)	(548,000)
19	Miscellaneous Expense	(16,000)	(625,000)	(167,000)
20	<b>Total Non-Op Revenue/(Expenditures)</b>	<b>\$1,076,000</b>	(\$189,000)	(\$52,000)
<b>Other Sources/(Uses) Of Funds</b>				
21	Capital Improvement Projects	(\$6,070,000)	(\$9,165,000)	(\$8,798,000)
22	Loans/Grants/Transfers	1,455,000	6,654,000	4,214,000
23	Capital Equipment Expenditures	(1,033,000)	(559,000)	(1,033,000)
24	Capital Plan Variance Adjustment	913,000	-	1,286,000
25	Debt Principal Payments	(3,636,000)	(3,510,000)	(3,543,000)
26	Interest Expense	(1,013,000)	(1,094,000)	(1,116,000)
27	Marin Country Club Principal Repayment	40,000	39,000	39,000
28	Facility Reserve Charges	617,000	182,000	793,000
29	InterDistrict Loans (net)	163,000	91,000	91,000
30	MMWD AEEP Capital Contribution	170,000	166,000	166,000
31	Low Income Rate Assistance Program	(89,000)	(75,000)	(87,000)
32	<b>Total Other Sources/(Uses)</b>	<b>(\$8,483,000)</b>	(\$7,271,000)	(\$7,988,000)
33	<b>Cash Increase/(Decrease)</b>	<b>(\$1,310,000)</b>	<b>(\$1,513,000)</b>	<b>(\$2,660,000)</b>

**North Marin Water District**  
**Five-Year Financial Forecast - All Service Areas Combined**  
**Fiscal Year 25/26**

		Budget FY 25/26	Forecast FY 26/27	Forecast FY 27/28	Forecast FY 28/29	Forecast FY 29/30
<b>Operating Revenue</b>						
1	Water Rate Revenue Commodity	\$13,910,000	\$14,860,000	\$15,613,000	\$16,427,000	\$17,309,000
2	Pass-Through Rate Revenue	7,140,000	7,140,000	7,140,000	7,140,000	7,140,000
3	Water Rate Revenue Service Charge	9,483,000	10,100,000	10,572,000	11,075,000	11,613,000
4	<b>Total Water Rate Revenue</b>	<b>30,533,000</b>	<b>\$32,100,000</b>	<b>\$33,325,000</b>	<b>\$34,642,000</b>	<b>\$36,062,000</b>
5	Wholesale Revenue - Wheeling to MMWD	\$123,000	\$158,000	\$163,000	\$168,000	\$168,000
6	Sewer Service Charges	377,000	409,000	442,000	479,000	518,000
7	Miscellaneous Service Charges	337,000	344,000	344,000	344,000	344,000
8	<b>Water Rate Revenue - Other Charges</b>	<b>\$837,000</b>	<b>\$911,000</b>	<b>\$949,000</b>	<b>\$991,000</b>	<b>\$1,030,000</b>
9	<b>Total Operating Revenue</b>	<b>\$31,370,000</b>	<b>\$33,011,000</b>	<b>\$34,274,000</b>	<b>\$35,633,000</b>	<b>\$37,092,000</b>
<b>Operating Expenditures</b>						
10	Source of Supply	\$7,829,000	\$7,841,000	\$7,853,000	\$7,866,000	\$7,879,000
11	Pumping	965,000	993,000	1,022,000	1,052,000	1,083,000
12	Operations	2,067,000	2,129,000	2,193,000	2,259,000	2,326,000
13	Water Treatment	3,515,000	3,620,000	3,728,000	3,839,000	3,954,000
14	Transmission & Distribution	5,088,000	5,241,000	5,399,000	5,561,000	5,728,000
15	Sewer Operations	336,000	346,000	357,000	368,000	379,000
16	Consumer Accounting	700,000	721,000	742,000	764,000	786,000
17	Water Conservation	560,000	576,000	593,000	610,000	628,000
18	General Administration	4,213,000	4,095,000	4,217,000	4,343,000	4,519,000
19	<b>Total Operating Expenditures</b>	<b>\$25,273,000</b>	<b>\$25,562,000</b>	<b>\$26,104,000</b>	<b>\$26,662,000</b>	<b>\$27,282,000</b>
20	<b>Net Operating Revenue</b>	<b>\$6,097,000</b>	<b>\$7,449,000</b>	<b>\$8,170,000</b>	<b>\$8,971,000</b>	<b>\$9,810,000</b>
<b>Non-Operating Revenue/(Expenditures)</b>						
21	Interest Earnings	\$631,000	\$504,000	\$476,000	\$494,000	\$512,000
22	Property Taxes & Miscellaneous Revenue	1,038,000	198,000	203,000	208,000	213,000
23	Miscellaneous Expense	(16,000)	-	-	-	-
24	Transfers Capital/Replace Expansion Fund	(577,000)	(620,000)	(648,000)	(677,000)	(708,000)
25	<b>Total Non-Op Revenue/(Expenditures)</b>	<b>\$1,076,000</b>	<b>\$82,000</b>	<b>\$31,000</b>	<b>\$25,000</b>	<b>\$17,000</b>
<b>Other Sources/(Uses) Of Funds</b>						
26	Total Capital Spending	(\$6,070,000)	(\$6,680,000)	(\$7,420,000)	(\$5,770,000)	(\$5,745,000)
27	Transfers Capital/Replace Expansion Fund	100,000	450,000	100,000	450,000	100,000
28	Debt/Grant Funded Capital	1,355,000	1,665,000	2,025,000	1,125,000	700,000
29	<b>Cash Funded Capital Projects</b>	<b>(\$4,615,000)</b>	<b>(\$4,565,000)</b>	<b>(\$5,295,000)</b>	<b>(\$4,195,000)</b>	<b>(\$4,945,000)</b>
30	Debt Service	(\$4,649,000)	(\$4,968,000)	(\$4,713,000)	(\$4,714,000)	(\$3,669,000)
31	Equipment Purchases	(1,033,000)	(390,000)	(350,000)	(375,000)	(350,000)
32	Capital Plan Variance Adjustment	913,000	903,000	1,399,000	829,000	889,000
33	Interdistrict Loans (net)	163,000	163,000	188,000	188,000	188,000
34	MMWD AEEP Contributions Principal	170,000	175,000	180,000	180,000	180,000
35	Marin Country Club Principal Repayment	40,000	40,000	40,000	40,000	41,000
36	Facility Reserve Charges	617,000	625,000	617,000	625,000	617,000
37	Funding for Affordability Program	(89,000)	(89,000)	(89,000)	(89,000)	(89,000)
38	<b>Total Other Sources/(Uses)</b>	<b>(\$8,483,000)</b>	<b>(\$8,106,000)</b>	<b>(\$8,023,000)</b>	<b>(\$7,511,000)</b>	<b>(\$7,138,000)</b>
39	<b>Beginning Year Balance</b>	<b>\$24,052,000</b>	<b>\$22,742,000</b>	<b>\$22,167,000</b>	<b>\$22,345,000</b>	<b>\$23,830,000</b>
40	<b>Cash Increase/(Decrease)</b>	<b>(\$1,310,000)</b>	<b>(\$575,000)</b>	<b>\$178,000</b>	<b>\$1,485,000</b>	<b>\$2,689,000</b>
41	Restricted Reserves	\$7,937,000	\$8,412,000	\$8,366,000	\$8,914,000	\$9,142,000
42	<b>End of Year Cash Balance</b>	<b>\$22,742,000</b>	<b>\$22,167,000</b>	<b>\$22,345,000</b>	<b>\$23,830,000</b>	<b>\$26,519,000</b>
43	Minimum Reserves (by policy)	\$12,724,000	\$12,821,000	\$13,001,000	\$13,187,000	\$13,394,000
44	Available Cash (Unrestricted)	\$2,081,000	\$934,000	\$978,000	\$1,729,000	\$3,983,000



**Novato Water**  
**Budget Summary**  
**Fiscal Year 25/26**

	<i><b>Proposed Budget FY 25/26</b></i>	<i><b>Estimated Actual FY 24/25</b></i>	<i><b>Adopted Budget FY 24/25</b></i>
<b>Operating Revenue</b>			
1 Water Rate Revenue	\$27,413,000	\$26,389,000	\$25,373,000
2 Wheeling & Misc Service Charges	428,000	457,000	461,000
3 <b>Total Operating Revenue</b>	<b>\$27,841,000</b>	<b>\$26,846,000</b>	<b>\$25,834,000</b>
<b>Operating Expenditures</b>			
4 Source of Supply	<b>\$7,427,000</b>	\$8,126,000	\$6,701,000
5 Pumping	<b>849,000</b>	817,000	557,000
6 Operations	<b>1,844,000</b>	1,634,000	1,285,000
7 Water Treatment	<b>3,145,000</b>	2,467,000	3,165,000
8 Transmission & Distribution	<b>4,812,000</b>	4,851,000	4,851,000
9 Consumer Accounting	<b>653,000</b>	607,000	587,000
10 Water Conservation	<b>547,000</b>	516,000	494,000
11 General Administration	<b>3,859,000</b>	3,338,000	4,007,000
12 <b>Total Operating Expenditures</b>	<b>\$23,136,000</b>	<b>\$22,356,000</b>	<b>\$21,647,000</b>
13 <b>Net Operating Revenue</b>	<b>\$4,705,000</b>	<b>\$4,490,000</b>	<b>\$4,187,000</b>
<b>Non-Operating Revenue/(Expenditures)</b>			
14 Interest Earnings	<b>\$466,000</b>	\$615,000	\$341,000
15 Property Tax & Miscellaneous Revenue	<b>1,031,000</b>	229,000	186,000
16 Miscellaneous Expense	<b>(16,000)</b>	(625,000)	(167,000)
17 <b>Total Non-Op Revenue/(Expenditures)</b>	<b>\$1,481,000</b>	<b>\$219,000</b>	<b>\$360,000</b>
<b>Other Sources/(Uses) Of Funds</b>			
18 Capital Improvement Projects	<b>(\$4,625,000)</b>	(\$6,907,000)	(\$5,998,000)
19 Loans/Grants	<b>60,000</b>	5,009,000	2,425,000
20 Capital Equipment Expenditures	<b>(1,033,000)</b>	(559,000)	(1,033,000)
21 Capital Plan Variance Adjustment	<b>913,000</b>	-	1,152,000
22 Debt Principal Payments	<b>(2,456,000)</b>	(2,391,000)	(2,391,000)
23 Interest Expense	<b>(796,000)</b>	(864,000)	(864,000)
24 Facility Reserve Charges	<b>595,000</b>	150,000	793,000
25 MMWD AEEP Capital Contribution	<b>170,000</b>	166,000	166,000
26 West Marin Loan Principal Repayment	<b>163,000</b>	91,000	91,000
27 Loan to Oceana Marin	<b>-</b>	(400,000)	(431,000)
28 Low Income Rate Assistance Program	<b>(86,000)</b>	(73,000)	(86,000)
29 Transfer Out to Recycled Water	<b>(484,000)</b>	(769,000)	(571,000)
30 <b>Total Other Sources/(Uses)</b>	<b>(\$7,579,000)</b>	<b>(\$6,547,000)</b>	<b>(\$6,747,000)</b>
31 <b>Cash Increase/(Decrease)</b>	<b>(\$1,393,000)</b>	<b>(\$1,838,000)</b>	<b>(\$2,200,000)</b>

**Novato Water**  
**Five-Year Financial Forecast**  
**Fiscal Year 25/26**

		Budget FY 25/26	Forecast FY 26/27	Forecast FY 27/28	Forecast FY 28/29	Forecast FY 29/30
1	<b>Water Rate Increase</b>	<b>6.00%</b>	<b>6.00%</b>	<b>4.00%</b>	<b>4.00%</b>	<b>4.00%</b>
<b>Operating Revenue</b>						
2	<b>Water Consumption (in billion gallons)</b>	2.2	2.2	2.2	2.2	2.2
3	Water Rate Revenue Commodity	\$11,485,000	\$12,174,000	\$12,661,000	\$13,167,000	\$13,694,000
4	Pass-Through Rate Revenue	7,140,000	7,140,000	7,140,000	7,140,000	7,140,000
5	Water Rate Revenue Service Charge	8,788,000	9,315,000	9,688,000	10,076,000	10,479,000
6	<b>Total Water Rate Revenue</b>	<b>27,413,000</b>	<b>\$28,629,000</b>	<b>\$29,489,000</b>	<b>\$30,383,000</b>	<b>\$31,313,000</b>
7	Wholesale Revenue - Wheeling to MMWD	\$123,000	\$158,000	\$163,000	\$168,000	\$168,000
8	Miscellaneous Service Charges	305,000	312,000	312,000	312,000	312,000
9	<b>Water Rate Revenue - Other Charges</b>	<b>\$428,000</b>	<b>\$470,000</b>	<b>\$475,000</b>	<b>\$480,000</b>	<b>\$480,000</b>
10	<b>Total Operating Revenue</b>	<b>\$27,841,000</b>	<b>\$29,099,000</b>	<b>\$29,964,000</b>	<b>\$30,863,000</b>	<b>\$31,793,000</b>
<b>Operating Expenditures</b>						
11	Source of Supply	\$7,427,000	\$7,427,000	\$7,427,000	\$7,427,000	\$7,427,000
12	Pumping	849,000	874,000	900,000	927,000	955,000
13	Operations	1,844,000	1,899,000	1,956,000	2,015,000	2,075,000
14	Water Treatment	3,145,000	3,239,000	3,336,000	3,436,000	3,539,000
15	Transmission & Distribution	4,812,000	4,956,000	5,105,000	5,258,000	5,416,000
16	Consumer Accounting	653,000	673,000	693,000	714,000	735,000
17	Water Conservation	547,000	563,000	580,000	597,000	615,000
18	General Administration	3,859,000	3,855,000	3,971,000	4,090,000	4,213,000
19	<b>Total Operating Expenditures</b>	<b>\$23,136,000</b>	<b>\$23,486,000</b>	<b>\$23,968,000</b>	<b>\$24,464,000</b>	<b>\$24,975,000</b>
20	<b>Net Operating Revenue</b>	<b>\$4,705,000</b>	<b>\$5,613,000</b>	<b>\$5,996,000</b>	<b>\$6,399,000</b>	<b>\$6,818,000</b>
<b>Non-Operating Revenue/(Expenditures)</b>						
21	Interest Earnings	\$466,000	\$337,000	\$305,000	\$310,000	\$310,000
22	Property Taxes & Miscellaneous Revenue	1,031,000	191,000	196,000	201,000	206,000
23	Miscellaneous Expense	(16,000)	-	-	-	-
24	<b>Total Non-Op Revenue/(Expenditures)</b>	<b>\$1,481,000</b>	<b>\$528,000</b>	<b>\$501,000</b>	<b>\$511,000</b>	<b>\$516,000</b>
<b>Other Sources/(Uses) Of Funds</b>						
25	Total Capital Spending	<b>(\$4,625,000)</b>	<b>(\$5,075,000)</b>	<b>(\$5,995,000)</b>	<b>(\$4,395,000)</b>	<b>(\$4,695,000)</b>
26	Debt/Grant Funded Capital	60,000	560,000	750,000	250,000	250,000
27	<b>Cash Funded Capital Projects</b>	<b>(\$4,565,000)</b>	<b>(\$4,515,000)</b>	<b>(\$5,245,000)</b>	<b>(\$4,145,000)</b>	<b>(\$4,445,000)</b>
28	Debt Service	(\$3,252,000)	(\$3,253,000)	(\$3,251,000)	(\$3,252,000)	(\$2,207,000)
29	Equipment Purchases	(1,033,000)	(390,000)	(350,000)	(375,000)	(350,000)
30	Capital Plan Variance Adjustment	913,000	903,000	1,399,000	829,000	889,000
31	Transfer Out to Recycled Water	(484,000)	(484,000)	(210,000)	(210,000)	(210,000)
32	Loan Repayment WM & OM Principal	163,000	163,000	188,000	188,000	188,000
33	MMWD AEEP Contributions Principal	170,000	175,000	180,000	180,000	180,000
34	Facility Reserve Charges	595,000	595,000	595,000	595,000	595,000
35	Loan to Oceana Marin Sewer/West Marin Water	-	-	(200,000)	-	-
36	Funding for Affordability Program	(86,000)	(86,000)	(86,000)	(86,000)	(86,000)
37	<b>Total Other Sources/(Uses)</b>	<b>(\$7,579,000)</b>	<b>(\$6,892,000)</b>	<b>(\$6,980,000)</b>	<b>(\$6,276,000)</b>	<b>(\$5,446,000)</b>
38	<b>Beginning Year Balance</b>	<b>\$15,763,000</b>	<b>\$14,370,000</b>	<b>\$13,619,000</b>	<b>\$13,136,000</b>	<b>\$13,770,000</b>
39	<b>Cash Increase/(Decrease)</b>	<b>(\$1,393,000)</b>	<b>(\$751,000)</b>	<b>(\$483,000)</b>	<b>\$634,000</b>	<b>\$1,888,000</b>
40	Restricted Reserves	\$1,045,000	\$1,045,000	\$1,045,000	\$1,045,000	\$1,045,000
41	<b>End of Year Cash Balance</b>	<b>\$14,370,000</b>	<b>\$13,619,000</b>	<b>\$13,136,000</b>	<b>\$13,770,000</b>	<b>\$15,658,000</b>
42	Minimum Reserves (by policy)	\$12,012,000	\$12,129,000	\$11,989,000	\$12,155,000	\$12,325,000
43	Available Cash (Unrestricted)	\$1,313,000	\$445,000	\$102,000	\$570,000	\$2,288,000



**Novato Recycled Water**  
**Budget Summary**  
**Fiscal Year 25/26**

		<b>Proposed Budget FY 25/26</b>	<b>Estimated Actual FY 24/25</b>	<b>Adopted Budget FY 24/25</b>
<b>Operating Revenue</b>				
1	Recycled Water Rate Revenue	\$1,853,000	\$1,917,000	\$1,759,000
2	Water Loads & Miscellaneous Charges	22,000	22,000	26,000
3	<b>Total Operating Revenue</b>	<b>\$1,875,000</b>	<b>\$1,939,000</b>	<b>\$1,785,000</b>
<b>Operating Expenditures</b>				
4	Purchased Water - NSD & LGVSD	<b>\$363,000</b>	\$365,000	\$380,000
5	Pumping	<b>10,000</b>	5,000	11,000
6	Operations	<b>123,000</b>	112,000	77,000
7	Water Treatment	<b>9,000</b>	7,000	12,000
8	Transmission & Distribution	<b>89,000</b>	74,000	42,000
9	Consumer Accounting	<b>2,000</b>	2,000	2,000
10	General Administration	<b>79,000</b>	77,000	119,000
11	<b>Total Operating Expenditures</b>	<b>\$675,000</b>	<b>\$642,000</b>	<b>\$643,000</b>
12	<b>Net Operating Revenue</b>	<b>\$1,200,000</b>	<b>\$1,297,000</b>	<b>\$1,142,000</b>
<b>Non-Operating Revenue/(Expenditures)</b>				
13	Interest Earnings	<b>\$153,000</b>	\$195,000	\$114,000
14	Transfers Capital Replace Expansion Fund	<b>(577,000)</b>	(623,000)	(548,000)
15	<b>Total Non-Op Revenue/(Expenditures)</b>	<b>(\$424,000)</b>	<b>(\$428,000)</b>	<b>(\$434,000)</b>
<b>Other Sources/(Uses) Of Funds</b>				
16	Capital Improvement Projects	<b>(\$100,000)</b>	(\$290,000)	(\$450,000)
17	Transfers Capital Replace Expansion Fund	<b>100,000</b>	290,000	450,000
18	Debt Principal Payments	<b>(991,000)</b>	(970,000)	(970,000)
19	Interest Expense	<b>(172,000)</b>	(193,000)	(193,000)
20	Marin Country Club Principal Repayment	<b>40,000</b>	39,000	39,000
21	Facility Reserve Charges Transfer from (to)	<b>484,000</b>	769,000	571,000
22	<b>Total Other Sources/(Uses)</b>	<b>(\$639,000)</b>	<b>(\$355,000)</b>	<b>(\$553,000)</b>
23	<b>Cash Increase/(Decrease)</b>	<b>\$137,000</b>	<b>\$514,000</b>	<b>\$155,000</b>

**Novato Recycled Water**  
**Five-Year Financial Forecast**  
**Fiscal Year 25/26**

		Budget FY 25/26	Forecast FY 26/27	Forecast FY 27/28	Forecast FY 28/29	Forecast FY 29/30
1	<b>Water Rate Increase</b>	<b>6.00%</b>	<b>6.00%</b>	<b>4.00%</b>	<b>4.00%</b>	<b>4.00%</b>
<b>Operating Revenue</b>						
2	<b>Recycled Water Consumption (in million gallons)</b>	215	215	215	215	215
3	Recycled Water Rate Revenue Commodity	\$1,534,000	\$1,626,000	\$1,691,000	\$1,759,000	\$1,829,000
4	Water Rate Revenue Service Charge	319,000	338,000	352,000	366,000	381,000
5	<b>Total Water Rate Revenue</b>	<b>\$1,853,000</b>	<b>\$1,964,000</b>	<b>\$2,043,000</b>	<b>\$2,125,000</b>	<b>\$2,210,000</b>
6	Miscellaneous Service Charges	\$22,000	\$22,000	\$22,000	\$22,000	\$22,000
7	<b>Total Operating Revenue</b>	<b>\$1,875,000</b>	<b>\$1,986,000</b>	<b>\$2,065,000</b>	<b>\$2,147,000</b>	<b>\$2,232,000</b>
<b>Operating Expenditures</b>						
8	Purchased Water - NSD & LGVSD	\$363,000	\$374,000	\$385,000	\$397,000	\$409,000
9	Pumping	10,000	10,000	10,000	10,000	10,000
10	Operations	123,000	127,000	131,000	135,000	139,000
11	Water Treatment	9,000	9,000	9,000	9,000	9,000
12	Transmission & Distribution	89,000	92,000	95,000	98,000	101,000
13	Consumer Accounting	2,000	2,000	2,000	2,000	2,000
14	General Administration	79,000	81,000	83,000	85,000	88,000
15	<b>Total Operating Expenditures</b>	<b>\$675,000</b>	<b>\$695,000</b>	<b>\$715,000</b>	<b>\$736,000</b>	<b>\$758,000</b>
16	<b>Net Operating Revenue</b>	<b>\$1,200,000</b>	<b>\$1,291,000</b>	<b>\$1,350,000</b>	<b>\$1,411,000</b>	<b>\$1,474,000</b>
<b>Non-Operating Revenue/(Expenditures)</b>						
17	Interest Earnings	\$153,000	\$156,000	\$160,000	\$164,000	\$170,000
18	Transfers Capital/Replace Expansion Fund	(577,000)	(620,000)	(648,000)	(677,000)	(708,000)
19	<b>Total Non-Operating Revenue/Expenditures</b>	<b>(\$424,000)</b>	<b>(\$464,000)</b>	<b>(\$488,000)</b>	<b>(\$513,000)</b>	<b>(\$538,000)</b>
<b>Other Sources/(Uses) Of Funds</b>						
20	Total Capital Spending	(\$100,000)	(\$450,000)	(\$100,000)	(\$450,000)	(\$100,000)
21	Transfers Capital/Replace Expansion Fund	100,000	450,000	100,000	450,000	100,000
22	<b>Cash Funded Capital Projects</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
23	Debt Service	(\$1,163,000)	(\$1,163,000)	(\$890,000)	(\$890,000)	(\$890,000)
24	Other Cash Changes	-	-	-	-	-
25	Marin Country Club Principal Repayment	40,000	40,000	40,000	40,000	41,000
26	Transfer In to Recycled Water	484,000	484,000	210,000	210,000	210,000
27	<b>Total Other Sources/(Uses)</b>	<b>(\$639,000)</b>	<b>(\$639,000)</b>	<b>(\$640,000)</b>	<b>(\$640,000)</b>	<b>(\$639,000)</b>
28	<b>Beginning Cash Reserve Balance</b>	<b>\$7,674,000</b>	<b>\$7,811,000</b>	<b>\$7,999,000</b>	<b>\$8,221,000</b>	<b>\$8,479,000</b>
29	<b>Cash Increase/(Decrease)</b>	<b>\$137,000</b>	<b>\$188,000</b>	<b>\$222,000</b>	<b>\$258,000</b>	<b>\$297,000</b>
30	<b>Capital Replacement Expansion Fund</b>	<b>\$6,262,000</b>	<b>\$6,431,000</b>	<b>\$6,979,000</b>	<b>\$7,207,000</b>	<b>\$7,814,000</b>
31	<b>Restricted Reserves</b>	<b>\$1,105,000</b>	<b>\$890,000</b>	<b>\$890,000</b>	<b>\$890,000</b>	<b>\$890,000</b>
32	<b>Available Cash (Unrestricted)</b>	<b>\$444,000</b>	<b>\$678,000</b>	<b>\$352,000</b>	<b>\$382,000</b>	<b>\$72,000</b>
33	<b>Ending Cash Reserve Balance</b>	<b>\$7,811,000</b>	<b>\$7,999,000</b>	<b>\$8,221,000</b>	<b>\$8,479,000</b>	<b>\$8,776,000</b>

# West Marin Water

## Budget Summary

Fiscal Year 25/26

		<i><b>Proposed Budget FY 25/26</b></i>	<i><b>Estimated Actual FY 24/25</b></i>	<i><b>Adopted Budget FY 24/25</b></i>
<b>Operating Revenue</b>				
1	Water Rate Revenue	\$1,267,000	\$1,112,000	\$991,000
2	Miscellaneous Service Charges	10,000	11,000	9,000
3	<b>Total Operating Revenue</b>	<b>\$1,277,000</b>	<b>\$1,123,000</b>	<b>\$1,000,000</b>
<b>Operating Expenditures</b>				
4	Source of Supply	\$39,000	\$23,000	\$22,000
5	Pumping	106,000	105,000	81,000
6	Operations	100,000	95,000	69,000
7	Water Treatment	361,000	360,000	290,000
8	Transmission & Distribution	187,000	186,000	131,000
9	Consumer Accounting	41,000	39,000	27,000
10	Water Conservation	13,000	19,000	12,000
11	General Administration	185,000	154,000	340,000
12	<b>Total Operating Expenditures</b>	<b>\$1,032,000</b>	<b>\$981,000</b>	<b>\$972,000</b>
13	<b>Net Operating Revenue</b>	<b>\$245,000</b>	<b>\$142,000</b>	<b>\$28,000</b>
<b>Non-Operating Revenue/(Expenditures)</b>				
14	Interest Earnings	\$7,000	\$14,000	\$9,000
15	Miscellaneous Revenue/Expense	6,000	5,000	-
16	<b>Total Non-Op Revenue/(Expenditures)</b>	<b>\$13,000</b>	<b>\$19,000</b>	<b>\$9,000</b>
<b>Other Sources/(Uses) Of Funds</b>				
17	Capital Improvement Projects	(\$1,295,000)	(\$282,000)	(\$445,000)
18	Loans/Grants	1,295,000	132,000	45,000
19	Capital Plan Variance Adjustment	-	-	134,000
20	Debt Principal Payments	(154,000)	(149,000)	(144,000)
21	Interest Expense	(33,000)	(37,000)	(42,000)
22	Low Income Rate Assistance Program	(3,000)	(2,000)	(1,000)
23	Facility Reserve Charges	22,000	32,000	-
24	<b>Total Other Sources/(Uses)</b>	<b>(\$168,000)</b>	<b>(\$306,000)</b>	<b>(\$453,000)</b>
25	<b>Cash Increase/(Decrease)</b>	<b>\$90,000</b>	<b>(\$145,000)</b>	<b>(\$416,000)</b>

**West Marin Water**  
**Five-Year Financial Forecast**  
**Fiscal Year 25/26**

		Budget FY 25/26	Forecast FY 26/27	Forecast FY 27/28	Forecast FY 28/29	Forecast FY 29/30
1	<b>Water Rate Increase</b>	<b>19.00%</b>	<b>19.00%</b>	<b>19.00%</b>	<b>19.00%</b>	<b>15.00%</b>
<b>Operating Revenue</b>						
2	<b>Water Consumption (in million gallons)</b>	55	55	55	55	55
3	Water Rate Revenue Commodity	\$891,000	\$1,060,000	\$1,261,000	\$1,501,000	\$1,786,000
4	Water Rate Revenue Service Charge	376,000	447,000	532,000	633,000	753,000
5	<b>Total Water Rate Revenue</b>	<b>\$1,267,000</b>	<b>\$1,507,000</b>	<b>\$1,793,000</b>	<b>\$2,134,000</b>	<b>\$2,539,000</b>
6	Miscellaneous Service Charges	\$10,000	\$10,000	\$10,000	\$10,000	\$10,000
7	<b>Total Operating Revenue</b>	<b>\$1,277,000</b>	<b>\$1,517,000</b>	<b>\$1,803,000</b>	<b>\$2,144,000</b>	<b>\$2,549,000</b>
<b>Operating Expenditures</b>						
8	Source of Supply	\$39,000	\$40,000	\$41,000	\$42,000	\$43,000
9	Pumping	106,000	109,000	112,000	115,000	118,000
10	Operations	100,000	103,000	106,000	109,000	112,000
11	Water Treatment	361,000	372,000	383,000	394,000	406,000
12	Transmission & Distribution	187,000	193,000	199,000	205,000	211,000
13	Consumer Accounting	41,000	42,000	43,000	44,000	45,000
14	Water Conservation	13,000	13,000	13,000	13,000	13,000
15	General Administration	185,000	116,000	119,000	123,000	172,000
16	<b>Total Operating Expenditures</b>	<b>\$1,032,000</b>	<b>\$988,000</b>	<b>\$1,016,000</b>	<b>\$1,045,000</b>	<b>\$1,120,000</b>
17	<b>Net Operating Revenue</b>	<b>\$245,000</b>	<b>\$529,000</b>	<b>\$787,000</b>	<b>\$1,099,000</b>	<b>\$1,429,000</b>
<b>Non-Operating Revenue/(Expenditures)</b>						
18	Interest Earnings	\$7,000	\$9,000	\$9,000	\$16,000	\$28,000
19	Miscellaneous Revenue/Expense	6,000	6,000	6,000	6,000	6,000
20	<b>Total Non-Operating Revenue/Expenditures</b>	<b>\$13,000</b>	<b>\$15,000</b>	<b>\$15,000</b>	<b>\$22,000</b>	<b>\$34,000</b>
<b>Other Sources/(Uses) Of Funds</b>						
21	Total Capital Spending	(\$1,295,000)	(\$1,105,000)	(\$1,275,000)	(\$875,000)	(\$900,000)
22	Debt/Grant Funded Capital	1,295,000	1,105,000	1,275,000	875,000	450,000
23	<b>Cash Funded Capital Projects</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>(450,000)</b>
24	Debt Service	(\$187,000)	(\$505,000)	(\$505,000)	(\$505,000)	(\$505,000)
25	Low Income Rate Assistance Program	(3,000)	(3,000)	(3,000)	(3,000)	(3,000)
26	Facility Reserve Charge	22,000	-	22,000	-	22,000
27	<b>Total Other Sources/(Uses)</b>	<b>(\$168,000)</b>	<b>(\$508,000)</b>	<b>(\$486,000)</b>	<b>(\$508,000)</b>	<b>(\$936,000)</b>
28	<b>Beginning Cash Reserve Balance</b>	<b>\$347,000</b>	<b>\$437,000</b>	<b>\$473,000</b>	<b>\$789,000</b>	<b>\$1,402,000</b>
29	<b>Cash Increase/(Decrease)</b>	<b>\$90,000</b>	<b>\$36,000</b>	<b>\$316,000</b>	<b>\$613,000</b>	<b>\$527,000</b>
30	<b>Ending Cash Reserve Balance</b>	<b>\$437,000</b>	<b>\$473,000</b>	<b>\$789,000</b>	<b>\$1,402,000</b>	<b>\$1,929,000</b>

# Oceana Marin Sewer

## Budget Summary

Fiscal Year 25/26

		<i>Proposed Budget FY 25/26</i>	<i>Estimated Actual FY 24/25</i>	<i>Adopted Budget FY 24/25</i>
<b>Operating Revenue</b>				
1	Sewer Service Charges	<b>\$377,000</b>	\$347,000	\$347,000
<b>Operating Expenditures</b>				
2	Sewage Collection	<b>\$146,000</b>	\$111,000	\$88,000
3	Sewage Treatment	<b>129,000</b>	121,000	104,000
4	Sewage Disposal	<b>61,000</b>	54,000	65,000
5	Consumer Accounting	<b>4,000</b>	4,000	3,000
6	General Administration	<b>90,000</b>	39,000	64,000
7	<b>Total Operating Expenditures</b>	<b>\$430,000</b>	\$329,000	\$324,000
8	<b>Net Operating Revenue</b>	<b>(\$53,000)</b>	\$18,000	\$23,000
<b>Non-Operating Revenue/(Expenditures)</b>				
9	Interest Earnings	<b>\$ 5,000</b>	\$0	\$11,000
10	Miscellaneous Revenue	<b>1,000</b>	1,000	2,000
11	<b>Total Non-Op Revenue/(Expenditures)</b>	<b>\$6,000</b>	\$1,000	\$13,000
<b>Other Sources/(Uses) Of Funds</b>				
12	Capital Improvement Projects	<b>(\$50,000)</b>	(\$1,686,000)	(\$1,905,000)
13	Grants	-	1,223,000	1,294,000
14	Loan from Novato	-	400,000	431,000
15	Debt Principal Payments	<b>(35,000)</b>	-	(38,000)
16	Interest Expense	<b>(12,000)</b>	-	(17,000)
17	Sewage Facilities Connection Charges	-	-	-
18	<b>Total Other Sources/(Uses)</b>	<b>(\$97,000)</b>	(\$63,000)	(\$235,000)
19	<b>Cash Increase/(Decrease)</b>	<b>(\$144,000)</b>	(\$44,000)	(\$199,000)

**Oceana Marin Sewer**  
**Five-Year Financial Forecast**  
**Fiscal Year 25/26**

		<i>Budget</i> <i>FY 25/26</i>	<i>Forecast</i> <i>FY 26/27</i>	<i>Forecast</i> <i>FY 27/28</i>	<i>Forecast</i> <i>FY 28/29</i>	<i>Forecast</i> <i>FY 29/30</i>
1	<b>Sewer Rate Increase</b>	<b>8.00%</b>	<b>8.00%</b>	<b>8.00%</b>	<b>8.00%</b>	<b>8.00%</b>
<b>Operating Revenue</b>						
2	<b>Number of Connections</b>	240	241	241	242	242
3	Annual Sewer Service Charge	\$1,572	\$1,698	\$1,834	\$1,981	\$2,139
4	<b>Operating Revenue Sewer Service Charges</b>	<b>\$377,000</b>	<b>\$409,000</b>	<b>\$442,000</b>	<b>\$479,000</b>	<b>\$518,000</b>
<b>Operating Expenditures</b>						
5	Sewage Collection	\$146,000	\$150,000	\$155,000	\$160,000	\$165,000
6	Sewage Treatment	129,000	133,000	137,000	141,000	145,000
7	Sewage Disposal	61,000	63,000	65,000	67,000	69,000
8	Consumer Accounting	4,000	4,000	4,000	4,000	4,000
9	General Administration	90,000	43,000	44,000	45,000	46,000
10	<b>Total Operating Expenditures</b>	<b>\$430,000</b>	<b>\$393,000</b>	<b>\$405,000</b>	<b>\$417,000</b>	<b>\$429,000</b>
11	<b>Net Operating Revenue</b>	<b>(\$53,000)</b>	<b>\$16,000</b>	<b>\$37,000</b>	<b>\$62,000</b>	<b>\$89,000</b>
<b>Non-Operating Revenue/(Expenditures)</b>						
12	Interest Earnings	\$5,000	\$2,000	\$2,000	\$4,000	\$4,000
13	Miscellaneous Revenue/Expense	1,000	1,000	1,000	1,000	1,000
14	<b>Total Non-Operating Revenue/Expenditures</b>	<b>\$6,000</b>	<b>\$3,000</b>	<b>\$3,000</b>	<b>\$5,000</b>	<b>\$5,000</b>
<b>Other Sources/(Uses) Of Funds</b>						
15	Total Capital Spending	(\$50,000)	(\$50,000)	(\$50,000)	(\$50,000)	(\$50,000)
16	Loan from Novato Water	-	-	200,000	-	-
17	<b>Cash Funded Capital Projects</b>	<b>(\$50,000)</b>	<b>(\$50,000)</b>	<b>\$150,000</b>	<b>(\$50,000)</b>	<b>(\$50,000)</b>
18	Debt Service	(\$47,000)	(\$47,000)	(\$67,000)	(\$67,000)	(\$67,000)
19	Sewage Facilities Connection Charges	-	30,000	-	30,000	-
20	<b>Total Other Sources/(Uses)</b>	<b>(\$97,000)</b>	<b>(\$67,000)</b>	<b>\$83,000</b>	<b>(\$87,000)</b>	<b>(\$117,000)</b>
21	<b>Beginning Cash Reserve Balance</b>	<b>\$267,000</b>	<b>\$123,000</b>	<b>\$75,000</b>	<b>\$198,000</b>	<b>\$178,000</b>
22	<b>Cash Increase/(Decrease)</b>	<b>(\$144,000)</b>	<b>(\$48,000)</b>	<b>\$123,000</b>	<b>(\$20,000)</b>	<b>(\$23,000)</b>
23	<b>Ending Cash Reserve Balance</b>	<b>\$123,000</b>	<b>\$75,000</b>	<b>\$198,000</b>	<b>\$178,000</b>	<b>\$155,000</b>

**North Marin Water District**  
**Capital Improvement Projects (CIP)**  
**Fiscal Year 25/26 budget & FY 26/27-FY 29/30 Forecast**

ID	Project	Budget FY 25/26	Budget FY 26/27	Budget FY 27/28	Budget FY 28/29	Budget FY 29/30
<b>1. PIPELINES</b>						
1a Pipeline Improvements						
1	Novato Blvd. Widening - Diablo to Grant (4,100 LF)	\$1,200,000	\$2,000,000	\$500,000	-	-
2	San Mateo Tank Transmission Main	1,650,000	-	-	-	-
1b Pipeline Replacements						
1	Stafford Lake Park Service Line	-	\$500,000	\$500,000	-	-
2	Pipeline Replacement - ('25 Master Plan)	-	-	500,000	500,000	500,000
1c Aqueduct Improvements						
1d Pipeline Contingency						
1	Sync w/ City or County Paving	\$50,000	\$50,000	\$50,000	\$50,000	\$50,000
2	Pipeline Resiliency Improvements - ('25 Master Plan)	200,000	200,000	200,000	200,000	200,000
3	Polybutylene (PB) Service Line Replacements	10,000	10,000	10,000	10,000	10,000
Subtotal		\$3,110,000	\$2,760,000	\$1,760,000	\$760,000	\$760,000
<b>2. STORAGE TANKS &amp; PUMP STATIONS</b>						
2a Tank Rehabilitation / Replacement						
2b Pump Station Rehabilitation / Replacement						
1	Lynwood PS Replacement	\$300,000	\$700,000	\$3,000,000	\$3,000,000	\$3,000,000
2	Crest PS Construction (Relocate School Rd. PS)	30,000	-	-	-	-
3	Cherry Hill PS Retaining Wall	260,000	-	-	-	-
4	School Road PS Decommissioning	30,000	-	-	-	-
5	Cherry Hill PS Improvements ('25 Master Plan)	50,000	300,000	-	-	-
2d Tank & Pump Station Contingency						
1	PS Pump Replacements (5/yr)	\$50,000	\$150,000	\$150,000	\$150,000	\$150,000
Subtotal		\$720,000	\$1,150,000	\$3,150,000	\$3,150,000	\$3,150,000
<b>3. STAFFORD IMPROVEMENTS</b>						
3a Stafford Treatment Plant (STP)						
1	STP PLC Replacements	\$125,000	-	-	-	-
2	Replace Supernatant Line to Center Rd. (Phase 3)	-	-	-	-	375,000
3b Stafford Dam / Watershed						
1	Water Supply Enhancement - Spillway ASG	\$50,000	\$250,000	\$250,000	-	-
2	Dam Spillway Concrete Repair	75,000	-	25,000	75,000	-
3	Dam Piezometer Automation	80,000	80,000	-	-	-
4	Access Road Slide Repair	-	300,000	-	-	-
5	Dam Upstream Concrete Apron Repair	-	200,000	-	-	-
6	Raw Water Intake Modifications	-	100,000	200,000	-	-
3c Stafford Contingency						
1	Other Stafford Improvements	\$100,000	\$100,000	\$100,000	\$100,000	\$100,000
Subtotal		\$430,000	\$1,030,000	\$575,000	\$175,000	\$475,000
<b>4. MISCELLANEOUS IMPROVEMENTS (NOVATO)</b>						
4a District Offices						
1	Construction Building 1st Floor Improvements	\$50,000	-	-	-	-
2	Construction Building 2nd Floor Improvements	50,000	-	-	-	-
3	Construction Yard Improvements - Pipe Racks	25,000	-	-	-	-
4b System Pressure / Valving						
1	System Wide PR Station Rehab	\$25,000	-	-	-	-
2	San Marin Valve Pit Improvements	15,000	15,000	200,000	-	-
3	DCDA Replacement - 655 Canyon Road	40,000	-	-	-	-
4	DCDA Replacement - 1180 Lynwood Way	40,000	-	-	-	-
5	Gateway Commons - Backflow Prevention	60,000	60,000	250,000	250,000	250,000
4c Other Miscellaneous Improvements						
1	Cathodic Protection - Anode Installation (Annual)	\$10,000	\$10,000	\$10,000	\$10,000	\$10,000
2	Other System Improvements	50,000	50,000	50,000	50,000	50,000
Subtotal		\$365,000	\$135,000	\$510,000	\$310,000	\$310,000

**North Marin Water District**  
**Capital Improvement Projects (CIP)**  
**Fiscal Year 25/26 budget & FY 26/27-FY 29/30 Forecast**

ID	Project	Budget FY 25/26	Budget FY 26/27	Budget FY 27/28	Budget FY 28/29	Budget FY 29/30
<b>5. RECYCLED WATER SYSTEM (NOVATO)</b>						
5a RW Pipelines						
1	Replace CI in Atherton Ave. (1,320 LF)	-	\$350,000	-	-	-
2	RW extension to Nave Shopping Center	-	-	-	350,000	-
5b RW Tanks & Pump Stations						
1	Leak Repair - Reservoir Hill Tank	-	-	\$100,000	-	-
5c RW Contingency						
1	Other Recycled Water Improvements	\$100,000	\$100,000	-	\$100,000	\$100,000
Subtotal		\$100,000	\$450,000	\$100,000	\$450,000	\$100,000
<b>6. WEST MARIN SYSTEM</b>						
6a WM Pipelines						
1	Lagunitas Creek Bridge Pipe Replacement (Caltrans)	\$750,000	\$500,000	-	-	-
2	Olema Creek Bridge Pipe Replacement (County)	25,000	75,000	75,000	600,000	600,000
3	Replace 2-inch Galvanized Pipe - Sunnyside/Drakesview	250,000	-	-	-	-
4	St. Rt 1 Caltrans Pipe Relocate	40,000	-	-	-	-
6b WM Tanks & Pump Stations						
6c WM Wells						
1	Gallagher Well #3	\$100,000	\$400,000	\$1,000,000	-	-
6d WM Treatment Plant						
1	PR Treatment Plant - Interim Rehabilitation	-	-	\$50,000	\$100,000	\$100,000
2	PR Treatment Plant - Major Modifications, Future Project	-	-	25,000	50,000	75,000
6e WM Contingency						
1	Sync w/ County Paving	\$25,000	\$25,000	\$25,000	\$25,000	\$25,000
2	Other Water System Improvements	100,000	100,000	100,000	100,000	100,000
3	Gallagher Ranch Streambank Stabilization	5,000	5,000	-	-	-
Subtotal		\$1,295,000	\$1,105,000	\$1,275,000	\$875,000	\$900,000
<b>7. OCEANA MARIN</b>						
7a OM Pipelines						
1	Sewer Force Main Improvements - FM 1A (Design Only)	\$25,000	-	-	-	-
	Sewer Force Main Improvements - FM 1A (Construction)	-	-	-	-	-
7b OM Lift Station						
7c OM Treatment Ponds						
7d OM Contingency						
1	Other Sewer System Improvements	\$25,000	\$50,000	\$50,000	\$50,000	\$50,000
Subtotal		\$50,000	\$50,000	\$50,000	\$50,000	\$50,000
<b>SUMMARY - GROSS PROJECT OUTLAY</b>						
1 - 4	Novato Water	\$4,625,000	\$5,075,000	\$5,995,000	\$4,395,000	\$4,695,000
5	Recycled Water	100,000	450,000	100,000	450,000	100,000
6	West Marin Water	1,295,000	1,105,000	1,275,000	875,000	900,000
7	Oceana Marin Sewer	50,000	50,000	50,000	50,000	50,000
<b>GROSS PROJECT OUTLAY</b>		<b>\$6,070,000</b>	<b>\$6,680,000</b>	<b>\$7,420,000</b>	<b>\$5,770,000</b>	<b>\$5,745,000</b>
<b>LESS FUNDED BY LOANS/GRANTS/OTHER</b>						
a	NW - Reimbursement by MCPOSD	-	\$500,000	\$500,000	-	-
b	NW - Gateway Commons On-Bill Financing Reimburseme	60,000	60,000	250,000	250,000	250,000
c	RW - Capital Replacement Expansion Fund	100,000	450,000	100,000	450,000	100,000
d	WM - Loan for "Near-Term" Capital Projects	1,295,000	1,105,000	1,275,000	875,000	450,000
<b>SUMMARY - NET PROJECT OUTLAY</b>						
1 - 4	Novato Water	\$4,565,000	\$4,515,000	\$5,245,000	\$4,145,000	\$4,445,000
5	Recycled Water	-	-	-	-	-
6	West Marin Water	-	-	-	-	450,000
7	Oceana Marin Sewer	50,000	50,000	50,000	50,000	50,000
<b>NET PROJECT OUTLAY</b>		<b>\$4,615,000</b>	<b>\$4,565,000</b>	<b>\$5,295,000</b>	<b>\$4,195,000</b>	<b>\$4,945,000</b>
5-YEAR AVG. of INTERNALLY FUNDED PROJECTS (Net Outlay)		FY 25/26-29/30				
1 - 4	Novato Water	\$4,583,000				
5	Recycled Water	-				
6	West Marin Water	\$90,000				
7	Oceana Marin Sewer	\$50,000				



**North Marin Water District**  
**Capital Improvement Projects (CIP)**  
**Fiscal Year 25/26 budget & FY 26/27-FY 29/30 Forecast**

ID	Project	Budget FY 25/26	Budget FY 26/27	Budget FY 27/28	Budget FY 28/29	Budget FY 29/30
<b>7. EQUIPMENT</b>						
1	Lease/Purchase Vehicles (5 Vehicles/Year)	\$313,000	\$290,000	\$250,000	\$275,000	\$250,000
2	Class 8 Service Truck (2) Replace #503 & #508 (Constructi	498,000	-	-	-	-
3	Programmable Logic Controller (6) (Operations)	100,000	-	-	-	-
4	Turbidity Analyzers (8) (Operations)	55,000	-	-	-	-
5	Chlorine Analyzer (3) (Operations)	42,000	-	-	-	-
6	Incubator (Lab)	10,000	-	-	-	-
7	Miscellaneous Equipment Purchases	15,000	100,000	100,000	100,000	100,000
<b>TOTAL EQUIPMENT BUDGET</b>		<b>\$1,033,000</b>	<b>\$390,000</b>	<b>\$350,000</b>	<b>\$375,000</b>	<b>\$350,000</b>
<b>9. STUDIES &amp; SPECIAL PROJECTS</b>						
<b>9a General Studies</b>						
1	GIS Implementation Support	\$12,000	\$12,000	\$12,000	\$12,000	\$12,000
2	Grant Consultant	10,000	10,000	10,000	10,000	10,000
3	Strategic Plan Update (2025-2029)	15,000	-	-	-	-
4	Emergency Operations (Response) Plan	100,000	-	-	-	-
5	Compensation Survey & Review	-	50,000	-	-	-
<b>9b Novato Service Area Studies</b>						
1	Urban Water Mgmt Plan - 2025 Update	\$80,000	-	-	-	\$20,000
2	Novato Water Master Plan Update	225,000	-	-	-	50,000
3	Stafford Lake Bathymetric Survey	15,000	-	-	-	-
4	Stafford Dam Monument Survey	10,000	-	-	-	-
5	Stafford Treatment Plant Risk Management Plan Update	35,000	-	-	-	-
6	Potter Valley Project FERC Decommissioning	5,000	-	-	-	-
7	Novato Water Rate Study	-	-	60,000	-	-
<b>9c WM Service Area Studies</b>						
1	West Marin Master Plan & Resiliency Study	\$75,000	-	-	-	-
2	West Marin Rate Study	-	-	-	-	45,000
<b>9d OM Service Area Studies</b>						
1	Oceana Marin Master Plan	\$50,000	-	-	-	-
<b>Subtotal</b>		<b>\$632,000</b>	<b>\$72,000</b>	<b>\$82,000</b>	<b>\$22,000</b>	<b>\$137,000</b>



# **NORTH MARIN WATER DISTRICT**

---

## **Fiscal Year 25/26 Budget Review**

June 17, 2025

# FY 25/26 Budget Review

## Contents

1. Key Assumptions
2. Historical Billed Water Consumption
3. Budget Summary
4. Financial Forecast & Outstanding Debt
5. Budget Review & Rate Hearing Schedule





# Key Assumptions

# FY 25/26 Budget Review

## Key Assumptions

Service Area	Consumption Volume	Rate Increase
Novato Water	2.2 Billion Gallons	6%
Recycled Water	215 Million Gallons	6%
West Marin Water	55 Million Gallons	19%
Oceana Marin Sewer	N/A	8%



# Key Assumptions - Continued

## All Service Areas

- Inflation 3-5%
- Personnel Costs:
  - \$208 thousand Increase Salaries/Benefits for COLA (2.25%)
  - 7% decrease to Workers Compensation Insurance
  - Pension Costs of 33% of Employee Earnings

## Novato Water

- Wholesale Water Rates from Sonoma Water, Increase = 6.3%
- Memberships, Software, Permit & Regulatory Fees, Increase  $\approx$  11%
- Insurance Premium, Increase  $\approx$  21%
- Electric Power, Increase  $\approx$  23%
- Finalize Master Plan, Emergency Operations (Response) Plan and Urban Water Management Plan

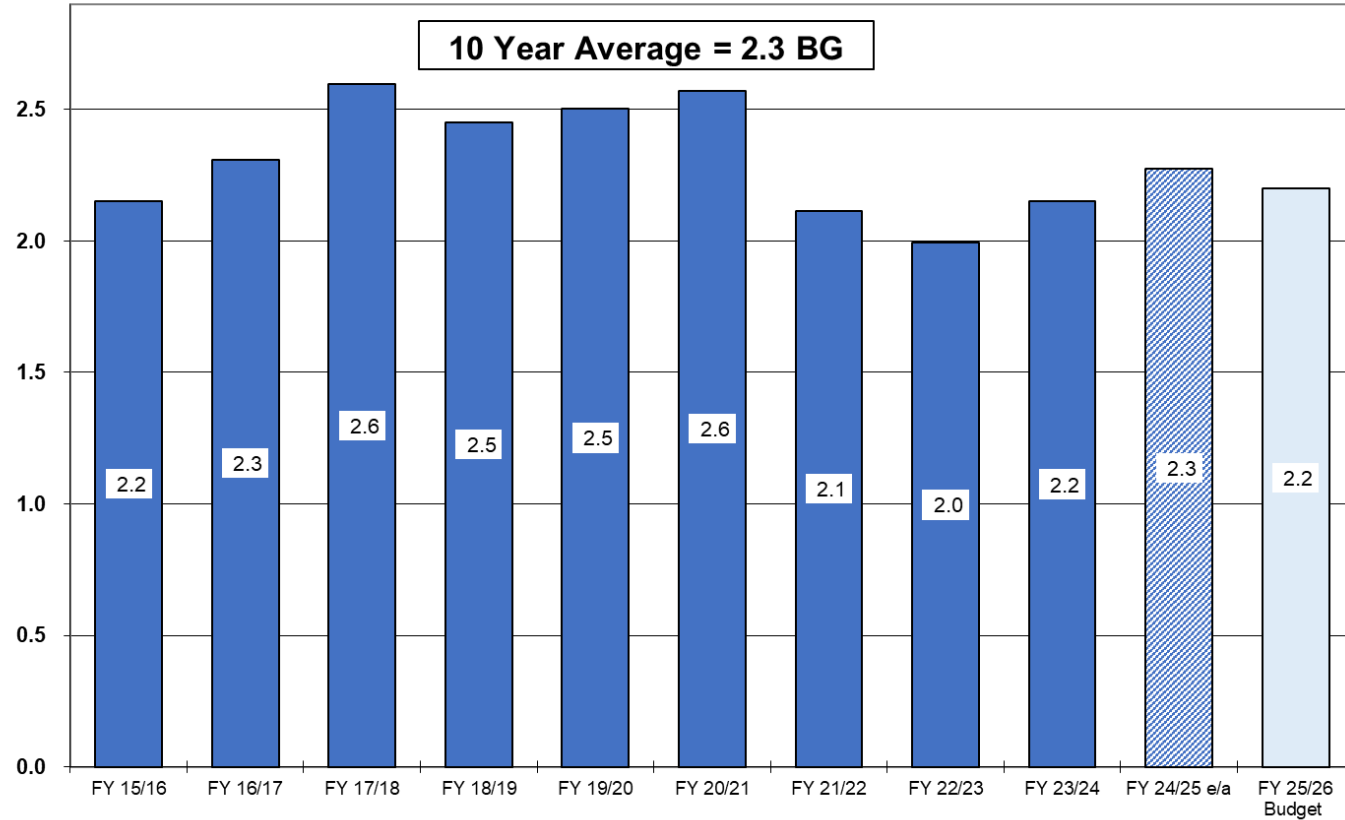




# Historical Billed Water Consumption

Billion  
Gallons

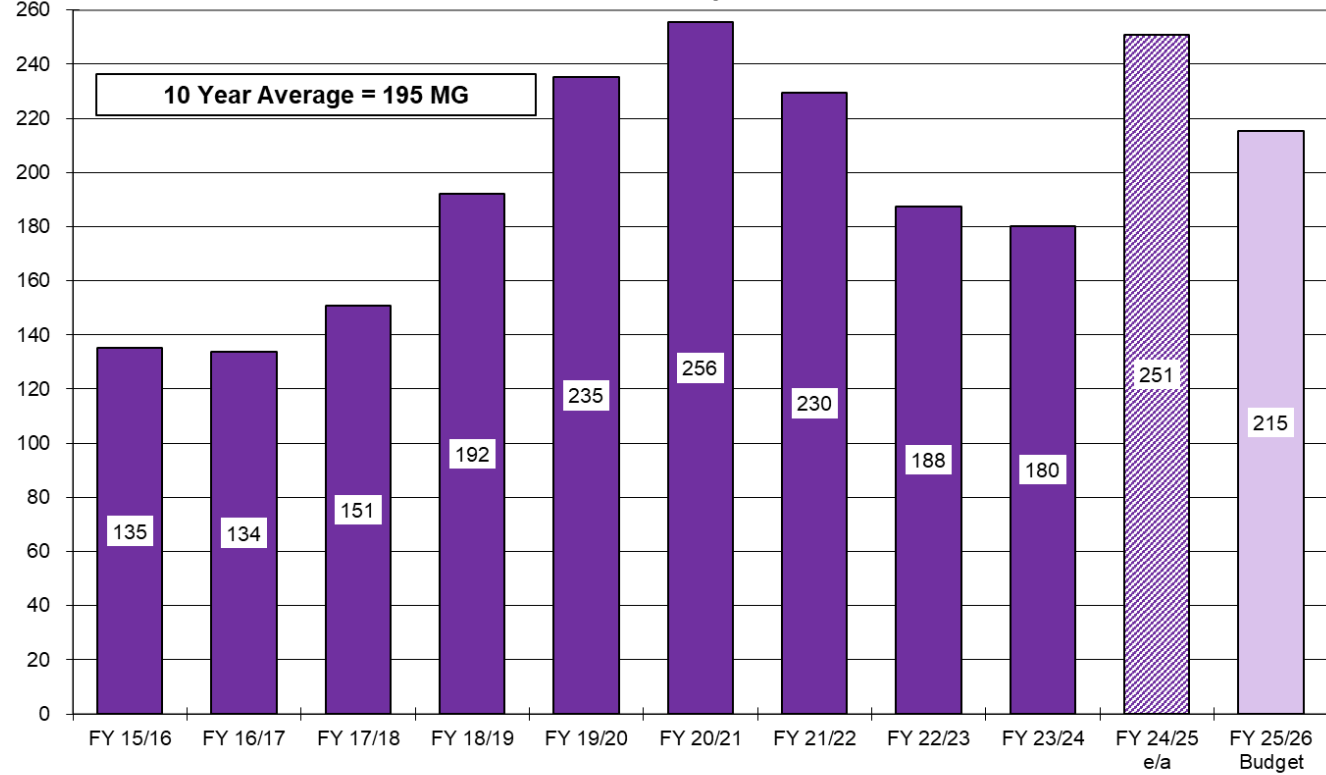
### Novato Water Billed Consumption 10 Year History

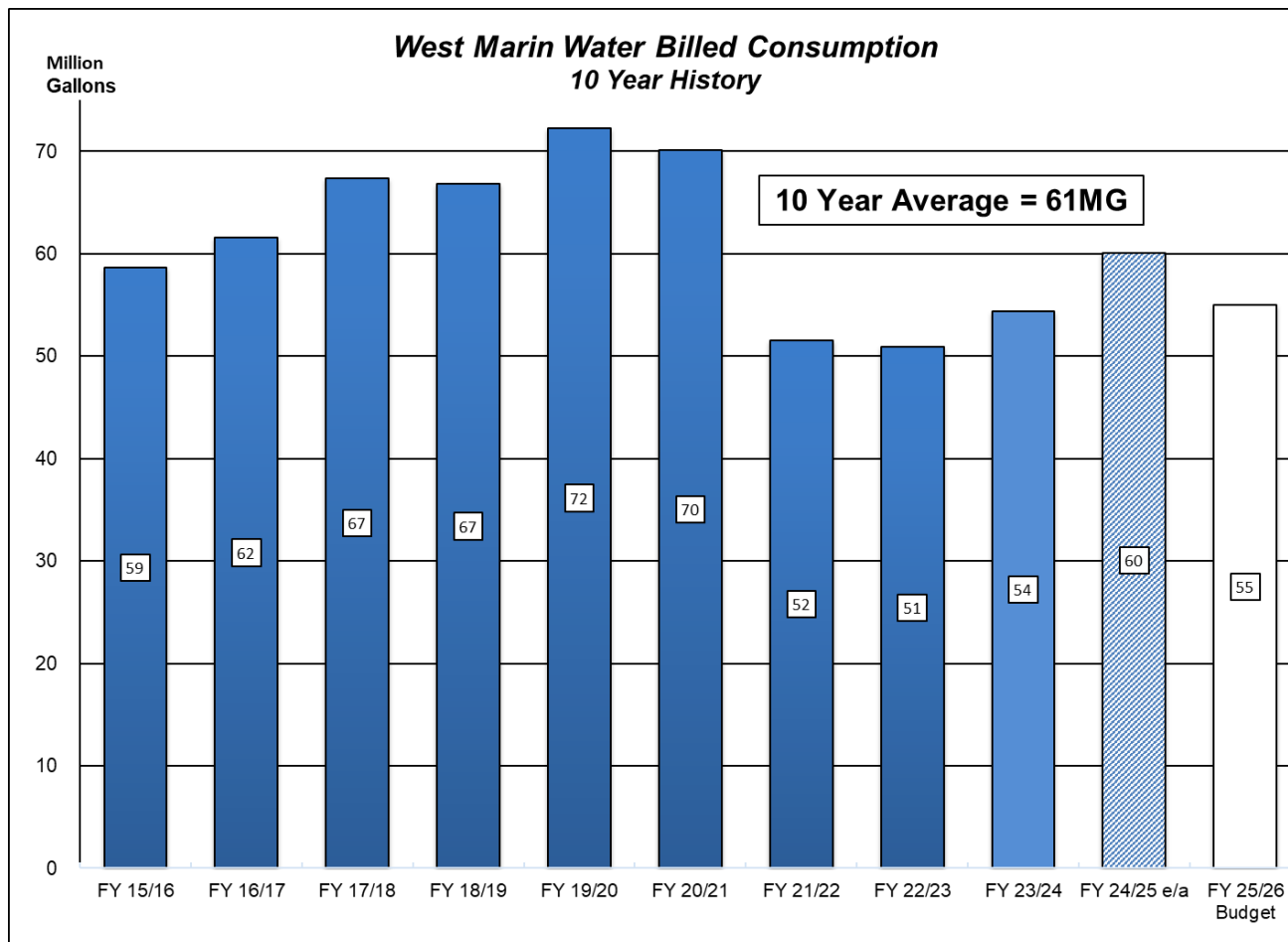




Million  
Gallons

### Recycled Water Billed Consumption 10 Year History







# Budget Summary

## FY 25/26 Budget Summary

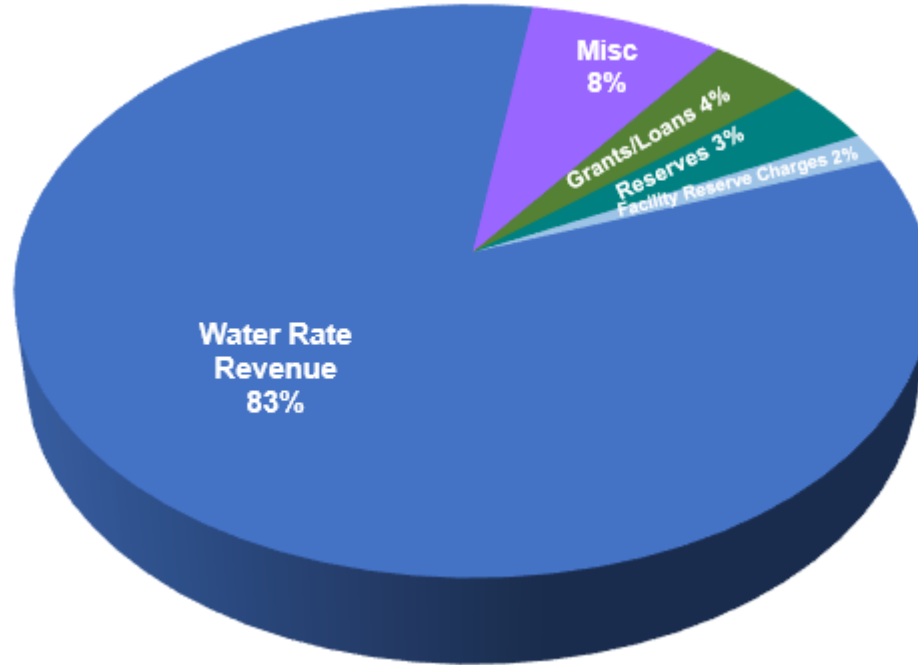
### Operating Revenue

Service Area	Consumption Volume	Water Rate Revenue & OM Sewer Service	Wheeling & Misc. Service Charges	Total Operating Revenue
Novato Water	2.2 Billion Gallons	\$27,413,000	\$428,000	\$27,841,000
Recycled Water	215 Million Gallons	\$1,853,000	\$22,000	\$1,875,000
West Marin Water	55 Million Gallons	\$1,267,000	\$10,000	\$1,277,000
Oceana Marin Sewer	N/A	\$377,000	—	\$377,000
<b>Total Operating Revenue</b>		<b>\$30,910,000</b>	<b>\$460,000</b>	<b>\$31,370,000</b>



# FY 25/26 Budget Summary

Sources = \$37,794,000



# FY 25/26 Budget Summary

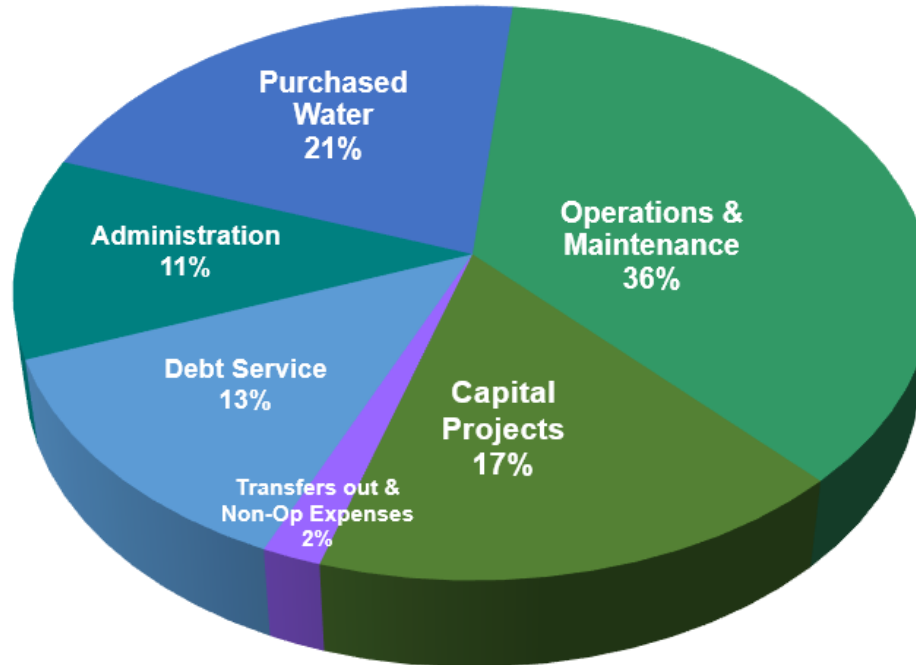
## Operating Expenses

Service Area	Novato Water	Recycled Water	West Marin Water	Oceana Marin Sewer	Total
Source of Supply	\$7,427,000	\$363,000	\$39,000	-	\$7,829,000
Pumping	\$849,000	\$10,000	\$106,000	-	\$965,000
Operations	\$1,844,000	\$123,000	\$100,000	-	\$2,067,000
Water Treatment	\$3,145,000	\$9,000	\$361,000	-	\$3,515,000
Transmission & Distribution	\$4,812,000	\$89,000	\$187,000	-	\$5,088,000
Sewer Operations	-	-	-	\$336,000	\$336,000
Consumer Accounting	\$653,000	\$2,000	\$41,000	\$4,000	\$700,000
Water Conservation	\$547,000	-	\$13,000		\$560,000
General Administration	\$3,859,000	\$79,000	\$185,000	\$90,000	\$4,213,000
<b>Total Operating Expenses</b>	<b>\$23,136,000</b>	<b>\$675,000</b>	<b>\$1,032,000</b>	<b>\$430,000</b>	<b>\$25,273,000</b>



# FY 25/26 Budget Summary

Uses = \$36,794,000



# FY 25/26 Budget Review

## Capital Improvement Projects (CIP)

Service Area and Type	FY 25/26	# of Projects
<b>Novato Water</b>		
Capital Improvement Projects	\$ 4,625,000	26
Less Funded by Loans/Grants/Other	(60,000)	
<b>Novato Water Total</b>	<b>\$ 4,565,000</b>	<b>26</b>
<b>Recycled Water</b>		
Capital Improvement Projects	\$ 100,000	1
Less Funded by Loans/Grants/Other	(100,000)	
<b>Recycled Water Total</b>	<b>\$ -</b>	<b>1</b>
<b>West Marin Water</b>		
Capital Improvement Projects	\$ 1,295,000	8
Less Funded by Loans/Grants/Other	(1,295,000)	
<b>West Marin Water Total</b>	<b>\$ -</b>	<b>8</b>
<b>Oceana Marin Sewer</b>		
Capital Improvement Projects	\$ 50,000	2
Less Funded by Loans/Grants/Other	-	
<b>Oceana Marin Sewer Total</b>	<b>\$ 50,000</b>	<b>2</b>
<b>Total Pay-Go</b>	<b>\$ 4,615,000</b>	<b>37</b>

### Novato

- Novato Blvd Widening Diablo to Grant
- San Mateo Tank Transmission Main
- Lynwood Pump Station Design

### Recycled Water

- No Planned Projects - \$100K budgeted for Miscellaneous Improvements

### West Marin Water

- Lagunitas Creek Bridge Pipe Replacement
- Replace 2-Inch Galvanized Pipe – Sunnyside/Drakesview

### Oceana Marin Sewer

- Sewer Force Main Improvements - FM 1A (Design Only)





# FY 25/26 Budget Summary

## Studies & Special Projects

Type/Area	Project	FY 25/26 Budget
General Studies		
	Emergency Operations Response Plan	\$100,000
	Strategic Plan Update (2025-2029)	15,000
	GIS Implementation Support	12,000
	Grant Consultant	10,000
Novato Service Area Studies		
	Novato Water Master Plan Update	\$225,000
	Urban Water Management Plan - 2025 Update	80,000
	Stafford Treatment Plant Risk Management Plan Update	35,000
	Miscellaneous Studies	30,000
West Marin Service Area Studies		
	West Marin Master Plan & Resiliency Study	\$75,000
Oceana Marin Service Area Studies		
	Oceana Marin Master Plan	\$50,000
<b>Studies &amp; Special Projects – Subtotal</b>		<b>\$632,000</b>

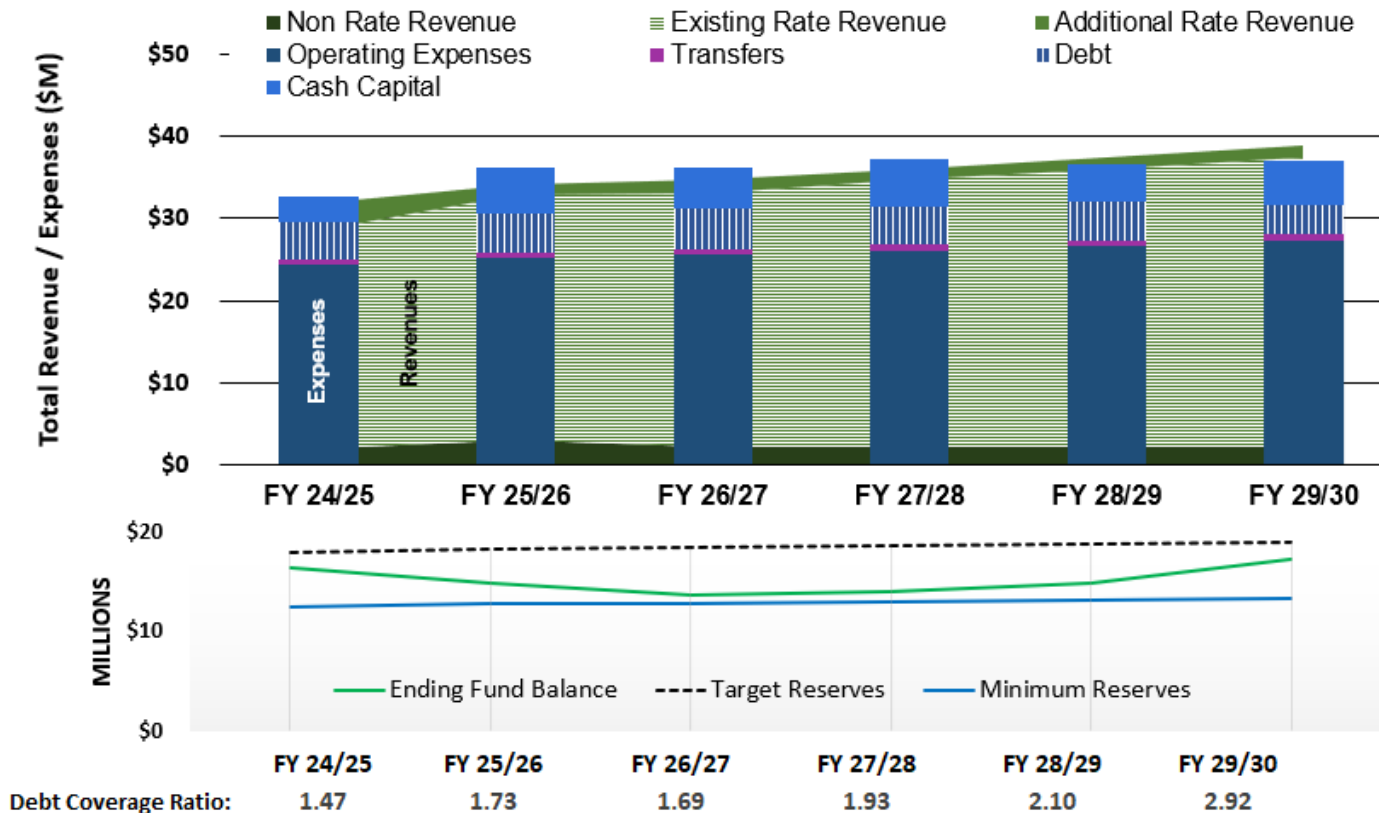




# Financial Forecast & Debt Service

# FY 25/26 Financial Forecast

## Financial Forecast Summary - All Service Areas Combined



# FY 25/26 Budget Summary

## Debt Service

Service Area & Description	Issue Year	Interest Rate	Original Loan	Interest Expense	Principal Payments	Total Debt Service	Outstanding Balance 06/30/2026	Final Payment
Novato - SRF Loan STP	2004	2.39%	\$16,528,850	\$89,014	\$955,460	\$1,044,474	\$3,006,435	07/2029
Novato – Bank of Marin	2011	3.42%	\$7,000,000	\$87,545	\$394,497	\$482,042	\$2,346,993	10/2031
Novato – Chase Bank	2018	2.69%	\$4,600,000	\$72,227	\$305,000	\$377,227	\$2,380,000	03/2033
Novato – Webster Bank	2022	3.11%	\$20,000,000	\$547,061	\$800,835	\$1,347,897	\$16,789,561	03/2042
RW TP – SRF Loan	2006	2.40%	\$4,302,560	\$12,664	\$260,703	\$273,367	\$266,960	06/2027
RW North – SRF Loans (4)	2013	2.60%	\$4,375,605	\$48,818	\$233,074	\$281,892	\$1,644,549	Varies
RW South – SRF Loans (3)	2013	2.20%	\$5,361,952	\$54,925	\$277,482	\$332,407	\$2,219,107	Varies
RW Central – SRF Loan	2016	1.00%	\$7,130,503	\$56,412	\$219,361	\$275,773	\$5,421,800	12/2047
West Marin – Bank of Marin	2012	3.42%	\$1,000,000	\$12,851	\$57,908	\$70,758	\$344,513	10/2031
<b>Total Debt Service</b>			<b>\$70,299,470</b>	<b>\$981,517</b>	<b>\$3,504,320</b>	<b>\$4,485,837</b>	<b>\$34,419,918</b>	



# Budget Review & Rate Hearing Schedule

- West Marin Water Rate Study (Review) March 18, 2025
- West Marin Water Rate Study (Accept) April 15, 2025
- Financial Plan Update Oceana Marin Sewer April 15, 2025
- Prop 218 Notices Sent to Customers (WM & OM) May 1, 2025
- Capital Improvement Projects Review (Review) May 6, 2025
- Operations & Maintenance and Capital Budget (Review) June 3, 2025
- Operations & Maintenance and Capital Budget (Approve) June 17, 2025
- Public Hearing to Enact Water (WM) & Sewer Rates (OM)(Approve) June 17, 2025





Questions?

10

# North Bay Watershed Association

## Board Meeting - Agenda

June 6, 2025 | 9:30 – 11:30 a.m.

### MEETING WILL BE HELD AT THE North Marin Water District

999 Rush Creek Pl, Novato, CA 94945

For those wishing to attend virtually

Join Zoom Meeting:

<https://us02web.zoom.us/j/81630673971?pwd=dm94TXJCRWMYWFBLc3U5V2pTSmNRZz09>

Webinar ID: 816 3067 3971 Password: 216460

Agenda and materials will be available the day of the meeting at: [www.nbwatershed.org](http://www.nbwatershed.org)

## AGENDA

Time	Agenda Item	Proposed Action
9:30	<b>Welcome and Call to Order – Roll Call and Introductions</b> <i>Jean Mariani, Chair</i>	<i>N/A</i>
9:35	<b>General Public Comments</b>  This time is reserved for the public to address the meeting about matters NOT on the agenda and within the jurisdiction of the association.	<i>N/A</i>
9:40	<b>Agenda and Past Meeting Minutes Review</b> <i>Jean Mariani, Chair</i>  <b>Treasurer's Report</b> <i>Jean Mariani, Chair</i>	<i>Approve/ Accept</i>
9:45	<b>Guest Presentation— Advancing Local Adaptation Plans through the Regional Shoreline Adaptation Plan (RSAP)</b>  <i>Jaclyn Perrin-Martinez, Climate Adaptation Planning Manager, BCDC</i>  Jaclyn will provide an overview of what local governments along the Bay shoreline are required to do to meet new state law, SB272. BCDC's Regional Shoreline Adaptation Plan (RSAP), adopted in December 2024, contains Guidelines for how to create local Plans. Jaclyn will highlight regional and local impacts of sea level rise, the responsibilities of local governments to drive adaptation decision-making, and BCDC's role to support local governments to meet this challenge. Jaclyn will also share the new tools and resources BCDC is launching this summer to support local planning efforts.	<i>Presentation slides</i>



10:20	<p><b>Executive Director Report</b></p> <p><i>Andy Rodgers, Executive Director</i></p> <p>Andy will provide updates and solicit board input on activities since the April 4 Board meeting, including administrative updates, regional programs participation, 2026 conference planning, preparation of draft Director Packet, and other activities, programs, and communications.</p>	<p><i>ED updates, Board questions, and input</i></p>
10:25	<p><b>Small Grant and Scholarship Program Update</b></p> <p><i>Andy Rodgers, Executive Director</i></p> <p>Andy will provide an overview of program launch, outreach, status of applications, and next steps.</p>	<p><i>Presentation slides</i></p> <p><i>Board questions and input</i></p>
10:30	<p><b>Board Information Exchange and Updates</b></p> <p><i>Members</i></p> <p>Members will highlight issues and share items of interest.</p>	<p><i>N/A</i></p>
10:55	<p><b>Agenda Items for Future Meetings</b></p> <p><i>Andy Rodgers, Executive Director</i></p> <p>Andy will outline ideas for next and future Board meeting topics and solicit feedback.</p>	
11:00	<p><b>Announcements/Adjourn</b></p> <p><b>Next Board Meeting: July 11</b></p>	<p><i>N/A</i></p>
11:00	<p><b>Complimentary Tour: North Marin Water District Facility, Laboratory Upgrade Project and Demonstration Garden</b></p> <p>Join North Marin Water District’s leadership for an exclusive tour of the newly remodeled Administration Building, cutting-edge water quality laboratory, and sustainable Demonstration Garden. Led by General Manager Tony Williams, Water Quality Supervisor Pablo Ramudo, and Water Conservation and Communications Manager Ryan Grisso, this walkthrough will highlight key facility upgrades, including enhanced system controls, emergency operations capabilities, expanded testing services, and a vibrant low-water-use garden designed to inspire sustainable landscaping choices.</p> <p><b><i>For the tour, please wear closed toe walking shoes</i></b></p>	

11

**DISBURSEMENTS - DATED 6/5/25**

Date Prepared 6/2/25


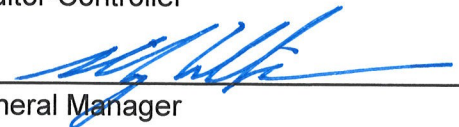
The following demands made against the District are listed for approval and authorization for payment in accordance with Section 31302 of the California Water Code, being a part of the California Water District Law:

Seq	Payable To	For	Amount
1	Alpha Analytical Labs	Lab Supplies	\$1,700.00
2	ABC Testing, Inc.	Backflow Testing (85)	5,312.50
3	Mulliner, Eileen	Exp Reimb: Pastries for Staff Meeting	35.94
4	Bobcat of Santa Rosa	Bobcat Parts	464.96
5	Caltest Analytical Laboratory	Oxygen (Lab)	226.00
5	Dell Computers	SCADA Server Upgrade	7,336.71
6	Diesel Direct West	Diesel (400 Gal) (\$2,163) & Gas (600 Gal) (\$2,551)	4,713.76
7	Dodge, Carolyn	Novato Water Smart Landscape Efficiency Rebate Program Residential	200.00
8	Environmental Express	Conical Tube (Lab)	383.09
9	Environmental Science Assoc	Prog Pymt #3: Construction Compliance Support for Sam Mateo Tank Project (Bal Rem on Contract \$99,296)	1,989.35
10	Forevergreen Landscape	Weed Control and Removal on the Side of the Dam Facing the Treatment Plant - Approximately 2.5 acres	8,645.00
11	GHD Inc.	Prog Pymt #7: Stafford Dam Stability Analysis & Spillway Raise (Bal Rem on as needed Contract \$164,980)	448.75
12	Grainger	Rain Gear, Hydrochloric Acid, Keyboard & Mouse & Tape (14)	512.70
13	HMS Software	Timecontrol Annual Subscription Renewal	6,825.00
14	Intl. Accreditation Service	Lab Assessment for Certification	7,500.00
15	Kemira Water Solutions	Ferric Chloride (10 Dry Tons) (STP)	16,942.58
16	KP Promotions	Uniform Order (Lab)	332.19

Seq	Payable To	For	Amount
17	Maggiora & Ghilotti	Prog Pymt #10: Crest Pump Station Project (Bal Rem on Contract \$91,438)	157,043.20
18	Marin Color Service	Paint & Supplies	88.74
19	McMaster-Carr Supply Co	Screws, Locknut, & Valves (10)	243.99
20	Noll & Tam Architects	Prog Pymt #47: Architecture & Engineering Services Admin & Lab Upgrade Project Bal Rem on Contract \$14,899)	1,157.00
21	Novato, City of	Encroachment Permit (2242 Vineyard Rd)	727.86
22	Novato Sanitary District	Waterline Relocation: Arthur Street Sanitary Sewer Project (\$68,610), Feb. 2025 RW Operating Expense (\$1,073), Jan-March 2025 Treatment & Disposal from STP (\$483) & Non-Domestic Discharge Permit Renewal (\$1,240)	71,405.89
23	ODP Business Solutions, LLC	Toner (6) (\$867) & Office Supplies	917.70
24	Pace Supply	Meter Gasket (150)	48.18
25	Pape Machinery	Air & Oil Filters (20) (Maintenance)	954.20
26	Peterson Trucks	Fuel Filters (5) (Maintenance)	306.72
27	RH & Sons Water Services	Backflow Test (4)	260.00
28	Sabah International	Prog Pymt #6 (\$1,080) & #7 (\$1,080): Security & Access Control Install Rush Creek Place (Bal Rem on Contract \$13,395)	2,160.00
29	UC San Diego Foundation	Center for Western Weather & Water Extremes Water Affiliations Group Membership 2025	5,000.00
30	Soiland Co., Inc.	Asphalt Recycling (5 yds) & Rock (68 yds)	2,264.84
31	Thomas Scientific	Air & Oil Filters (20) (Maintenance)	151.93
32	Underground Republic	Miscellaneous Construction Supplies	650.04
33	Urban Tree Farm Nursery, Inc.	Chinese Pistache Trees (21) Replacement Trees for 8" Line @ Railroad/Rose	6,768.04
34	Univar	Sodium Hypochlorite (STP)	975.00
35	USA BlueBook	Ammonium Hydroxide & Pump Head Covers	248.86
36	Van Bebber Bros	48" Metal Plate & Sheet Metal (20"x26") (\$309)	473.25

Seq	Payable To	For	Amount
37	VWR International LLC	Lab Supplies	227.24
38	Williams, Anthony	Travel & Lodging for ACWA Conference	632.38
39	Winzer Corporation	Sorbent (Maintenance)	127.18
40	ZORO	Rubber Roll & Self Alignment Tap (\$475)	612.87
<b>TOTAL DISBURSEMENTS</b>			<b><u>\$317,013.64</u></b>

The foregoing payroll and accounts payable vouchers totaling \$317,013.64 are hereby approved and authorized for payment.

	<u>06/03/2025</u>
Auditor-Controller	Date
	<u>6/03/2023</u>
General Manager	Date



## ***DISBURSEMENTS - DATED JUNE 12, 2025***

Date Prepared 6/9/25

The following demands made against the District are listed for approval and authorization for payment in accordance with Section 31302 of the California Water Code, being a part of the California Water District Law:

Seq	Payable To	For	Amount
P/R	Employees	Net Payroll P/E 5/31/25	\$199,994.28
90877*	Internal Revenue Service	Federal & FICA Taxes PPE 5/31/25	92,557.76
90878*	State of California	State Taxes & SDI PPE 5/31/25	21,762.70
90879*	CalPERS	Pension Contribution PPE 5/31/25	58,798.67
90876*	CalPERS	June 2025 Health Insurance Premium (Employer \$68,066, Retirees \$12,535 & Employees \$7,968)	88,568.86
90880*	Nationwide	Deferred Compensation-457 PPE 5/31/25	15,804.96
90881*	Nationwide	Deferred Compensation 5/31/25-401A Match	2,811.12
E13770*	Old Republic Title Company	Employee Housing Loan - Miller	300,000.00
1	Able Tire & Brake	Tires (18) ('22 Chevy Bolt-\$718, '22 Ford Ranger-\$874, '12 F250-\$1,100, '15 Int'l 4400- \$3,527, '21 Nissan Frontier-\$1,280)	7,537.60
2	AT&T	Leased Lines	63.14
3	Bjerke, Gary and/or Joyce	Novato Smart Irrigation Controller Program	199.00
4	Building Supply Center	Concrete (2-60lb bags)	21.63
5	Canyon Rock Co., Inc.	Pea & Sand (135 yds)	9,518.25
6	Cologne, Rosemarie	Novato Pool Cover Rebate Program	75.00
7	Comcast	June Internet (1250 Lynwood Drive)	224.11
8	Comcast	June Phone Services (Buck Inst. Yard & STP)	1,637.03
9	Comcast	June Internet (Rush Creek Place)	1,573.65
10	Consolidated CM	Prog Pymt#49: Construction Management for Admin & Lab Upgrade Project (Balance Remaining on Contract \$33,114)	5,075.00


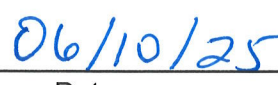


Seq	Payable To	For	Amount
11	Correa, Jim	Novato Pool Cover Rebate Program	70.85
12	DataTree	May Subscription to Parcel Data Information	100.00
13	Demartini, Sam	Exp Reimb: Safety Boots	313.49
14	Direct Line Inc	May Telephone Answering Service	359.00
15	Dryco Construction	Refund Security Deposit on Hydrant Meter Less Final Bill	191.94
16	Durkin Signs & Graphics	Construction Signs & Installation (Mt Burdell) (2)	2,055.02
17	Ferguson Waterworks	Unions (30) (\$439) & Valves (10) (\$4,986)	5,425.36
18	Forevergreen Landscape and Maintenance	Mowing, Clean up Weeds, Trim Hedges, Rake & Clear Debris (San Marin Pump Station)	2,685.00
19	Freyer & Laureta, Inc.	Prog Pymt#17: Master Plan Update (Balance Remaining on Contract \$253,524)	43,029.20
20	Frontier Communications	Leased Lines	1,789.23
21	Frontier Communications	June Internet (STP)	640.00
22	Gordon, Robert L	Refund Overpayment on Closed Account	550.32
23	Grainger	Safety Gloves (2,100) (\$486), Miscellaneous Tools & Supplies	726.12
24	Grauss, Phillip & Neneng	Refund Overpayment of Closed Account	69.66
25	HERC Rentals Inc.	Compact Track Loader Rental (5/12-5/27/25)	4,695.22
26	Larkspur Marina Property Owners	Return Payment-Not Our Account	118.37
27	Lazure, Alan	Novato Washer Rebate Program	75.00
28	Lincoln Life Employer Serv	Deferred Compensation PPE 5/31/25	7,400.31
29	Madsen, Frank	Novato Toilet Rebate Program	100.00
30	Marin County Ford	Service Part ('19 F550)	132.70
31	McCoy, Angela	Novato Washer Rebate Program	75.00
32	Miller Pacific Engineering	Prog Pymt#21: Geotechnical Services Cherry Hill Retaining Wall Replacement (Balance Remaining on as Needed Contract \$10,357)	1,163.00

Seq	Payable To	For	Amount
33	National Fire Protection Assoc.	Membership Renewal (Miller) (6/25-6/26)	225.00
34	North Marin Auto Parts	Wiper Blades (15) (\$548), Terry Rags, 5 Gallon Buckets (12) & Miscellaneous Service Parts ('15 F150, '13 Vac Excavator, Hose Reel Trailer, '16 Nissan Frontier)	1,372.51
35	Novato Builders Supply	Concrete (\$1,317), Lumber, Rebar, Tools & Deck Screws	1,386.58
36	Novato, City of	Encroachment Permits (841 Sweetser Ave-\$1,072 & 195 Shevelin Rd-\$789)	1,860.61
37	Pace Supply	2" Tube Nuts (10) (\$1,734), Valve for Emergency Eye Wash Station (\$509), Couplings (39) (\$2,575), Elbows (50), Caps (10) & Nipples (77) (\$685)	5,826.88
38	Pape Machinery Inc.	Service Parts ('04 Backhoe)	414.78
39	Parkinson Accounting Systems	Sage Software Upgrade Project (\$1,755) & May Accounting Support (\$195)	1,950.00
40	Pini Hardware	Miscellaneous Maintenance Tools & Supplies	906.33
41	Postmaster Novato Ca 94947	Annual Post Office Box Fee	478.00
42	Recology Sonoma Marin	May Waste Removal	696.33
43	Justin Rhodas	Exp Reimb: Safety Boots	121.26
44	Snap-On Industrial	Software Updates & Subscription Renewals for Heavy Truck & Light Vehicle Scan Tools	5,100.00
45	USA BlueBook	Hydrochloric Acid, Turbidity Standard & Orion Sealed Triode (\$413) (STP)	648.95
46	Vanguard Cleaning Systems	June Janitorial Services (Rush Creek Pl-\$4,500, STP-\$920) & Janitorial Supplies	5,716.96
47	Verizon Wireless	Cell Phone Charges (\$1,639) & Ops On-Call Tablet Purchase (\$559)	2,198.97
48	Verizon Wireless	SCADA & AMI Collectors (\$650)	1,136.82
49	VertexOne Software LLC	VertexOne (WaterSmart) Software Renewal (3/31/25-3/30/26) (\$26,392) & April-March Monthly Fee	26,526.43
50	Waste Management	Waste Removal	256.59



Seq	Payable To	For	Amount
51	Watersavers Irrigation Inc.	Root Watering System (42)	1,887.56
52	ZORO	Masonry Drill Bits (8)	13.66
		<b>TOTAL DISBURSEMENTS</b>	<b><u>\$936,711.77</u></b>

The foregoing payroll and accounts payable vouchers totaling \$936,711.77 are hereby approved and authorized for payment.

	
Auditor-Controller	Date
	
General Manager	Date

**NORTH MARIN WATER DISTRICT**  
**MONTHLY PROGRESS REPORT FOR MAY 2025**  
June 17, 2025

1.

**Novato Potable Water Prod - SW & STP Combined - in Million Gallons - FYTD**

Month	FY24/25	FY23/24	FY22/23	FY21/22	FY20/21	25 vs 24 %
July	264.8	218.6	224.5	282.9	341.7	21%
August	252.9	230.9	235.9	212.4	290.1	10%
September	237.7	212.4	203.5	214.5	225.6	12%
October	237.2	197.0	191.6	198.5	307.8	20%
November	166.5	145.7	137.4	94.1	201.6	14%
December	137.9	121.6	106.6	137.1	183.0	13%
January	139.1	122.4	113.8	118.3	156.6	14%
February	118.0	117.5	105.2	118.6	110.5	0%
March	129.7	121.0	123.1	130.3	124.1	7%
April	163.9	140.6	146.4	137.7	225.4	17%
May	224.1	211.5	176.2	204.7	209.9	6%
<b>FYTD Total</b>	<b>2,071.8</b>	<b>1,839.2</b>	<b>1,764.0</b>	<b>1,849.3</b>	<b>2,376.1</b>	<b>13%</b>

**West Marin Potable Water Production - in Million Gallons - FY to Date**

Month	FY24/25	FY23/24	FY22/23	FY21/22	FY20/21	25 vs 24 %
July	8.9	7.1	6.3	6.0	8.2	25%
August	8.7	7.5	6.8	5.7	9.2	17%
September	7.9	6.7	6.3	5.9	7.9	18%
October	7.6	6.4	5.7	5.1	6.7	20%
November	5.7	5.0	4.6	3.5	5.8	13%
December	5.1	4.2	4.3	4.0	5.1	22%
January	5.1	4.6	3.9	3.8	4.2	12%
February	4.2	3.7	3.3	4.0	3.8	14%
March	4.8	5.1	3.7	4.1	5.1	-7%
April	5.6	4.9	4.9	5.1	4.8	16%
May	7.3	6.5	5.1	4.9	7.3	13%
<b>FYTD Total</b>	<b>70.9</b>	<b>61.6</b>	<b>55.0</b>	<b>52.0</b>	<b>68.1</b>	<b>15%</b>

**Stafford Treatment Plant Production - in Million Gallons - FY to Date**

Month	FY24/25	FY23/24	FY22/23	FY21/22	FY20/21	25 vs 24 %
July	0.0	67.0	56.3	67.0	105.8	-
August	0.0	98.3	67.9	31.3	81.1	-
September	0.0	112.6	57.8	41.7	16.1	-
October	0.0	109.4	54.0	28.2	7.7	-
November	0.0	21.8	30.0	0.0	0.6	-
December	0.0	0.0	0.0	0.0	0.0	-
January	0.0	0.0	0.0	0.0	0.0	-
February	24.3	0.0	0.0	0.0	0.0	-
March	41.3	0.0	50.5	0.0	0.0	-
April	48.7	0.0	110.0	0.0	0.0	-
May	108.9	0.0	111.4	0.0	0.0	-
<b>FYTD Total</b>	<b>223.3</b>	<b>409.1</b>	<b>537.8</b>	<b>168.1</b>	<b>211.3</b>	<b>-45%</b>

**Recycled Water Production\* - in Million Gallons - FY to Date**

Month	FY24/25	FY23/24	FY22/23	FY21/22	FY20/21	25 vs 24 %
July	54.6	31.0	43.1	42.9	39.0	76%
August	50.1	34.8	41.6	41.4	43.2	44%
September	41.0	26.1	29.2	39.6	29.5	57%
October	28.9	22.4	24.7	18.3	22.8	29%
November	11.4	3.6	5.1	0.8	10.9	216%
December	3.9	0.4	0.3	0.3	0.2	791%
January	1.8	0.4	0.4	0.8	0.3	403%
February	1.6	0.9	0.4	1.3	0.5	79%
March	1.6	0.9	0.4	14.3	11.4	81%
April	0.8	3.1	5.1	16.7	18.1	-75%
May	26.4	24.2	22.3	32.7	39.2	9%
<b>FYTD Total*</b>	<b>222.2</b>	<b>147.8</b>	<b>172.7</b>	<b>209.1</b>	<b>215.2</b>	<b>50%</b>

\*Excludes potable water input to the RW system: FY25=17.4MG, FY24=13.8MG, FY23=10.8 MG FY22=10 MG; FY21=24.7 MG

\\nmw-fsfileserver\administration\ac\excel\w tr use\production.xlsx\srcvs mo rpt

## 2. Regional and Local Water Supply

### Lake Sonoma

	Current	2024
Lake Storage*	84,376 MG	83,877 MG
Supply Capacity	98.1 %	97.5 %

\*Normal capacity = -245,000 AF (79,833.5 MG); deviation storage pool of 264,000 AF (86,025 MG)

### Lake Mendocino

	Current	2024
Lake Storage *	32,691 MG	31,408 MG
Supply Capacity	90.4 %	86.8 %

\*Normal capacity = 70,000-110,000 AF (22,800-35,840 MG); FIRO pool 26,000-36,170 MG

## 3. Stafford Lake Data

	May Average	May 2025	May 2024
Rainfall this month	.58 Inches	.07 Inches	.67 Inches
Rainfall this FY to date	26.89 Inches	25.86 Inches	28.01 Inches
Lake elevation*	192.22 Feet	194.07 Feet	197.76 Feet
Lake storage**	1,128 MG	1,255 MG	1,531 MG
Supply Capacity	80 %	89.8 %	109 %

\* Spillway elevation is 196.0 feet (NGVD29)

\*\* Lake storage less 390 MG = quantity available for normal delivery

## Temperature (in degrees)

	Minimum	Maximum	Average
May 2025 (Novato)	46.1	104.3	78.3
May 2024 (Novato)	39.2	100.3	77.1

## 4. Number of Services

\\nmdf11eserver\administration\excel\wtr\_use\production.xlsx\services mo rpt

May 31	Novato Water			Recycled Water			West Marin Water			Oceana Marin Sewer		
	FY25	FY24	Incr %	FY25	FY24	Incr %	FY25	FY24	Incr %	FY25	FY24	Incr %
Total meters installed	21,027	21,017	0.0%	106	103	2.9%	810	803	0.9%	-	-	-
Total meters active	20,880	20,866	0.1%	104	101	3.0%	801	794	0.9%	-	-	-
Active dwelling units	23,976	24,096	-0.5%	-	-	-	837	837	0.0%	240	236	1.7%

## 5. Oceana Marin Monthly Status Report

Description	May 2025	May 2024
Effluent Flow Volume (MG)	.335	.422
Irrigation Field Discharge (MG)	1.238	.828
Treatment Pond Freeboard (ft)	8.7	6.3
Storage Pond Freeboard (ft)	5.8	empty

## 6. Safety/Liability

\\nmwdserver1\administration\AC\EXCEL\Personnel\wc\WC.XLS

Industrial Injury with Lost Time				Liability Claims Paid	
Lost Days	OH Cost of Lost Days (\$)	No. of Emp. Involved	No. of Incidents	Incurred (FYTD)	Paid (FYTD) (\$)
FY 24/25 through May	0	0	0	4	\$78,292 <sup>(a)</sup>
FY 23/24 through May	1	1	1	2	\$13,624 <sup>(b)</sup>
Days since lost time accident through May 31, 2025			683 Days		

<sup>(a)</sup> FY 24/25 Water Damage from main break Feliz Dr. & Shady Lane (3 claims), and Gate Damage on Obertz Lane

<sup>(b)</sup> FY 23/24 Vehicle damage by NMWD valve cap (1), Planter/Driveway Repair Highland Drive (2) & Homeward Bound Lightpole damage (3).

## 7. Energy Cost

		May			Fiscal Year-to-Date thru May		
FYE		kWh	¢/kWh	Cost/Day	kWh	¢/kWh	Cost/Day
FY 24/25	Stafford TP	71,584	24.3¢	\$560	550,546	24.1¢	\$395
	Pumping	130,896	39.4¢	\$1,780	1,363,012	40.2¢	\$1,657
	Other <sup>1</sup>	26,715	49.8¢	\$459	337,949	48.9¢	\$500
		229,195	35.9¢	\$2,799	2,251,507	37.6¢	\$2,552
FY 23/24	Stafford TP	73,890	23.6¢	\$562	574,942	23.4¢	\$398
	Pumping	109,894	38.8¢	\$1,472	1,193,657	35.6¢	\$1,267
	Other <sup>1</sup>	30,464	45.9¢	\$482	367,842	43.4¢	\$477
		214,248	34.6¢	\$2,516	2,136,441	33.6¢	\$2,142
FY 22/23	Stafford TP	63,959	22.9¢	\$472	576,949	22.5¢	\$388
	Pumping	101,313	29.8¢	\$1,043	1,176,353	28.6¢	\$1,006
	Other <sup>1</sup>	31,783	41.2¢	\$451	365,494	33.7¢	\$367
		197,055	29.4¢	\$1,966	2,118,796	27.8¢	\$1,761

<sup>1</sup>Other includes West Marin Facilities

\\nmwdserver1\administration\AC\Board Reports\PG&E\PG&E Usage\FY 24.25[PG&E Usage 05.2025.xlsx]m rpt

## 8. Water Conservation Update

	Month of May 2025	Fiscal Year to Date	Program Total to Date
High Efficiency Toilet (HET) Rebates	6	169	4,233
Retrofit Certificates Filed	15	176	7,098
Cash for Grass Rebates	1	16	1,105
Washing Machine Rebates	1	18	6,951
Water Smart Home Survey	0	14	3,952

## 9. Utility Performance Metric

### May 2025 Service Disruptions

<b>SERVICE DISRUPTIONS (No. of Customers Impacted)</b>	<b>May 2025</b>	<b>May 2024</b>	<b>Fiscal Year to Date 2025</b>	<b>Fiscal Year to Date 2024</b>
PLANNED				
Duration Between 0.5 and 4 hours	4	22	72	129
Duration Between 4 and 12 hours	0	0	41	57
Duration Greater than 12 hours	0	0	0	0
UNPLANNED				
Duration Between 0.5 and 4 hours	18	0	111	63
Duration Between 4 and 12 hours	0	0	27	108
Duration Greater than 12 hours	0	0	2	0
<b>SERVICE LINES REPLACED</b>				
Polybutylene	4	3	25	47
Copper Replaced or Repaired)	0	0	47	40

### May 2025 Service Disruptions

Planned: For the month of May, we had 4 planned service disruptions.

Plastic: We replaced 2 plastic service on Sunset Pkwy & Cambridge St in Novato and 2 on Cypress St & Silver Hills in West Marin.

Copper: No copper services replaced for the month of May.

Unplanned: There was an 8" AC main break on Hwy 1 in West Marin that affected 18 customers.

## 10. Summary of Complaints and Service Orders – May 2025

### Tag Breakdown:

Total: **182** Consumer: 69 Office: 113

<u>Type</u>	<u>May-25</u>	<u>May-24</u>	<u>Added Notes</u>
<b><u>Billing</u></b>			
High Bill	<u>0</u>	<u>1</u>	
<b>Total</b>	<b>0</b>	<b>1</b>	
<b><u>Meter Replacement</u></b>	<u>20</u>	<u>15</u>	
<b>Total</b>	<b>20</b>	<b>15</b>	
<b><u>Need Read</u></b>	<u>1</u>	<u>3</u>	
<b>Total</b>	<b>1</b>	<b>3</b>	
<b><u>No-Water</u></b>	<u>4</u>	<u>4</u>	
<b>Total</b>	<b>4</b>	<b>4</b>	
<b><u>Leak</u></b>			
Consumer	81	64	
District	<u>17</u>	<u>16</u>	
<b>Total</b>	<b>98</b>	<b>80</b>	
<b><u>Check Pressure</u></b>	<u>2</u>	<u>1</u>	
<b>Total</b>	<b>2</b>	<b>1</b>	
<b><u>Turn Off / On</u></b>	<u>29</u>	<u>28</u>	
<b>Total</b>	<b>29</b>	<b>28</b>	
<b><u>Other</u></b>	<u>28</u>	<u>13</u>	
<b>Total</b>	<b>28</b>	<b>13</b>	
<b><u>TOTAL FOR MONTH:</u></b>	<b><u>182</u></b>	<b><u>145</u></b>	<b><u>26%</u></b>

### **Bill Adjustments Under Board Policy:**

#### **May 25 vs. May 24**

May-25	10	\$2,396
May-24	18	\$4,305

#### **Fiscal Year vs Prior FY**

24/25 FY	286	\$118,289
23/24 FY	160	\$41,094

# PROJECT OVERVIEW



## POTTER VALLEY PROJECT BACKGROUND

The Potter Valley Project is located on the Eel River and the East Branch Russian River, in Mendocino and Lake Counties. Owned and operated by Pacific Gas and Electric Co. (PG&E), it includes Scott Dam, Cape Horn Dam and a hydroelectric powerhouse (no longer in operation). The Potter Valley Project includes facilities to divert water from the Eel River to the East Branch Russian River, and eventually to Lake Mendocino and the mainstem Russian River. This provides water for farmers, businesses, and residents in Mendocino, Sonoma and Marin counties.



## THE EEL-RUSSIAN PROJECT AUTHORITY

A joint powers authority created in 2023, the Eel-Russian Project Authority is governed by a five-member Board of Directors made up of representatives from the County of Sonoma, Sonoma County Water Agency (Sonoma Water), the Mendocino County Inland Water and Power Commission, and the Round Valley Indian Tribes.

## PURPOSE OF THE EEL-RUSSIAN PROJECT AUTHORITY

PG&E will decommission the Potter Valley Project on the Eel River and remove Scott and Cape Horn dams. This will bring to an end more than 100 years of diverting water from the Eel River to the Russian River watershed. Originally used to generate electricity for the Ukiah Valley, the diverted water also provided for municipal, irrigation and ecosystem benefits to the Russian River watershed.

In 2019, when PG&E announced it was withdrawing its preliminary license application and would no longer seek relicensing, it invited interested parties to consider taking over the hydroelectric license. No group came forward and as a result, PG&E began the formal license surrender process. Local agencies, recognizing the urgent need to protect the regional water supply, formed the Eel-Russian Project Authority to lead the transition and develop a viable solution for maintaining the crucial water diversion.

Given the diversion of Eel River water will end with PG&E's license surrender and decommissioning of the project, the primary focus of the Eel-Russian Project Authority's

work is to develop a reconfigured water diversion facility upon PG&E's removal of Cape Horn Dam (via Federal Energy Regulatory Commission order). This will help continue to support water supply resiliency in the Russian River watershed by diverting water from the Eel River during fall, winter, and spring for storage and use in the Russian River during the dry season. Diversions would be undertaken so as not to affect the Eel River's ecosystem.

Maintaining seasonal diversions of Eel River water to the Russian River and Lake Mendocino would preserve the water supply for hundreds-of-thousands of people in Mendocino, Sonoma, and Marin counties, and support wildlife, riparian habitat and sensitive ecosystems along the Russian River.

## WHAT ARE THE IMPACTS WITHOUT WATER DIVERSION?

Without the seasonal Eel River diversions, Lake Mendocino would frequently have shortages, reducing water availability to downstream users. Further, there would be a serious risk of Lake Mendocino draining in drought years without substantial intervention such as curtailment of downstream water rights — as has already occurred in 2021 and 2022.

If a replacement project is not implemented, termination of this water diversion will pose a serious threat to the businesses, cities, water suppliers, residents, tribes, farms, wildlife, riverine habitats, and fisheries, all of which depend on the Russian River — a key water supply for over 600,000 people in Mendocino, Sonoma and Marin counties. With the cessation of the water diversion, losses in

*continued on back...*



## What is the Federal Energy Regulatory Commission?



The Federal Energy Regulatory

Commission (sometimes referred to as FERC) is an independent agency regulating natural gas and hydropower projects, as well as the interstate transmission of natural gas, oil and electricity. Federal Energy Regulatory Commission authorization is required for PG&E to surrender its license and decommission the Potter Valley Project, remove the dams, and provide the opportunity for the New Eel-Russian Facility project to be implemented. Various environmental reviews and studies, such as required by the National Environmental Policy Act, will need to be conducted prior to a final Federal Energy Regulatory Commission decision.

the tens of millions of dollars per year would be expected in the affected local economies.

In February 2025, several entities expressed their support for the concept of a project to provide for a seasonal diversion of water, by signing a Memorandum of Understanding. These included California Department of Fish & Wildlife, Round Valley Indian Tribes, Sonoma Water, Mendocino County Inland Water and Power Commission, Cal-Trout, Humboldt County and Trout Unlimited.

## THE EEL-RUSSIAN PROJECT AUTHORITY'S WATER DIVERSION FACILITY REPLACEMENT PROJECT

In 2024, the Eel-Russian Project Authority submitted a proposal to PG&E to allow for the construction of a new diversion facility, called the New Eel-Russian Facility. After Cape Horn Dam and a fish barrier are removed, and Van Arsdale Reservoir is drained, the Eel River will be free-flowing. The preliminary concept of the New Eel-Russian Facility is that a mechanical pump station would be constructed, utilizing the existing water diversion tunnel (buried behind a new retaining wall), with a reconfigured diversion tunnel entrance. Water would only be transferred during seasonal wet periods. To take full advantage of the seasonal diversions, studies are underway investigating expanding storage in Lake Mendocino and finding other locations for storing water from the Eel River. A new fish screen would be installed so that fish would remain in the Eel River.

## PROJECT COST AND FUNDING

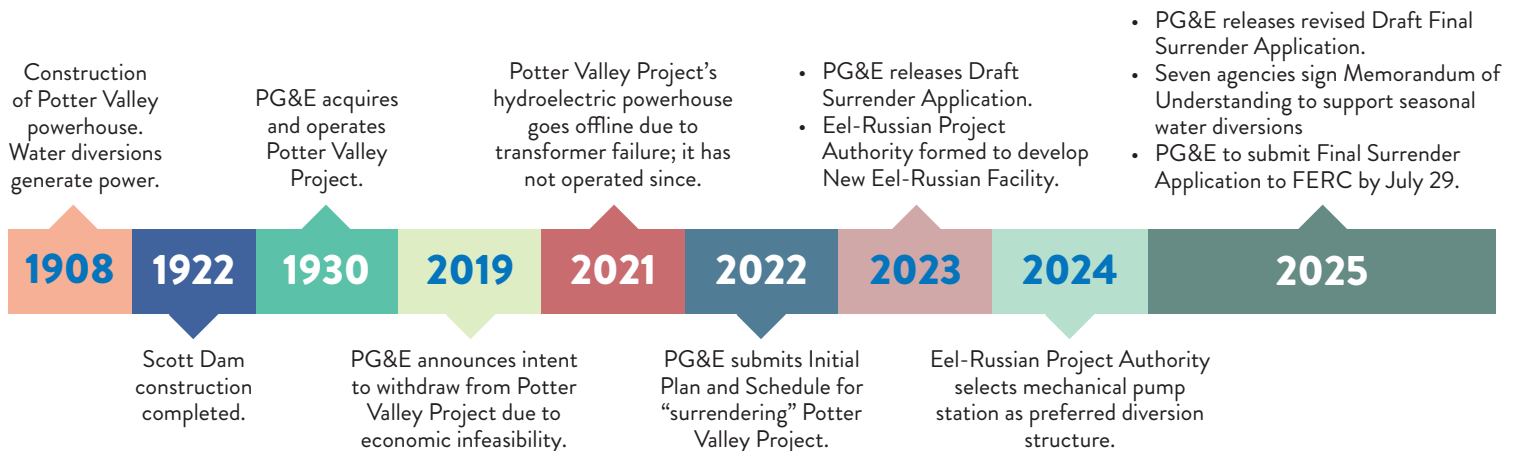
The total construction cost of the new diversion facility is preliminarily estimated at \$50 million (as of March 2025). Russian River water users will pay for the cost of annual operations and maintenance, and support restoration efforts on the Eel River.

In late 2023, the U.S. Bureau of Reclamation awarded a \$2 million grant to Sonoma Water to advance the engineering design of the diversion facility. Additional federal and state funds are being pursued to reduce design, permitting, and construction cost for Russian River water users.

## STATUS OF THE EEL-RUSSIAN PROJECT AUTHORITY'S EFFORTS

- It's anticipated that PG&E will file its Final Surrender Application with the Federal Energy Regulatory Commission on July 29, 2025. The application includes the concept of the New Eel-Russian Facility project.
- While the Federal Energy Regulatory Commission considers PG&E's surrender and decommissioning application, the Eel-Russian Project Authority will complete engineering designs for the new facility and work with other state and federal regulatory agencies to secure the permissions necessary to construct the facility.
- The design and permitting phase of the new facility project is expected to last several years.

## PROJECT TIMELINE



## EEL-RUSSIAN PROJECT AUTHORITY

[www.eelrussianauthority.org](http://www.eelrussianauthority.org)



# ACWA UPDATE ON PRIORITY ISSUES

A high-level look at recent ACWA activity and initiatives.



**JUNE 2025**

---

## **SB 601 - Wastewater Discharge**

ACWA is leading a coalition in opposition of **SB 601** (Allen, D-Santa Monica), which would needlessly complicate the state's wastewater discharge permitting system, potentially lead to frivolous litigation and likely result in higher water bills for Californians. As of June 4, the bill was awaiting a Senate floor vote. The bill was introduced with the intent of safeguarding California's water quality protection regime from federal rollbacks; however, its approach would go far beyond simply maintaining the status quo. It would expand upon federal permitting requirements and expose water agencies to significant liability, ultimately restricting progress toward overcoming the state's severe housing shortage while answering water supply reliability challenges. More information and a [link](#) to join the coalition is available in an Outreach Alert at [acwa.com/notifications](https://acwa.com/notifications).

### **STAFF CONTACT**

**Soren Nelson**  
*Senior State Relations Advocate*  
[sorenn@acwa.com](mailto:sorenn@acwa.com)

---

## **AB 1146 - Water Infrastructure**

ACWA encourages members to join a coalition opposing **AB 1146** (Papan, D-San Mateo), which would give the State Water Resources Control Board unprecedented regulatory enforcement authority for a single, vague cause of action. Specifically, the bill would prohibit the release of stored water from a reservoir if the release is made under false pretenses. It would also authorize the State Water Board—absent a hearing or due process—to determine whether an operator violated the law and require the operator to immediately comply with its order under a new “interim relief” authority. ACWA staff continues coordinating with coalition leader California Chamber of Commerce and other organizations in jointly opposing the bill. More information and a [link](#) to join the coalition is available in an Outreach Alert at [acwa.com/notifications](https://acwa.com/notifications).

### **STAFF CONTACT**

**Chelsea Haines**  
*Director of State Regulatory Relations*  
[chelseah@acwa.com](mailto:chelseah@acwa.com)

---

## **AB 794 - Drinking Water Emergency Regulation**

ACWA requests that members join an oppose-unless-amended coalition against **AB 794** (Gabriel, D-Encino), which would require the State Water Board on or before Dec. 31, 2026, to adopt an emergency regulation and initiate a primary drinking water standard for PFAS consistent with the current federal standard. As of June 4, the bill was awaiting a vote on the Assembly Floor. Of significant concern to ACWA, this bill would circumvent the state's existing process for setting drinking water standards that appropriately includes scientific review, cost evaluation and public input. More information and a [link](#) to join the coalition is available in an Outreach Alert at [acwa.com/notifications](https://acwa.com/notifications).

### **STAFF CONTACT**

**Chelsea Haines**  
*Director of State Regulatory Relations*  
[chelseah@acwa.com](mailto:chelseah@acwa.com)

## Low-Income Rate Assistance Program

**SB 350**, introduced by Senator María Elena Durazo (D-Los Angeles), failed to pass out of the Senate Appropriations Committee and is no longer moving this year. The bill would have required the State Water Board to create a Water Rate Assistance Program to provide financial assistance for both drinking water and wastewater services to low-income residential ratepayers. ACWA believes a water and wastewater low-income rate assistance program – if designed in a reasonable, efficient and effective manner – is an appropriate approach. ACWA led a coalition to oppose SB 350 unless the bill was appropriately amended and will continue to advocate for a workable and efficient LIRA program.

### STAFF CONTACT

**Soren Nelson**  
Senior State Relations  
Advocate  
[sorenn@acwa.com](mailto:sorenn@acwa.com)

## ACWA-Sponsored SB 394 - Water Theft

**SB 394** (Allen, D-Santa Monica), co-sponsored by ACWA and Las Virgenes Municipal Water District, passed the Senate unanimously May 27 and is now awaiting committee assignment in the Assembly. The bill would allow local agencies providing water services to adopt an ordinance with enhanced penalties for water theft from a fire hydrant. Additionally, SB 394 would remove the one-year reset on existing penalties for the third and additional violations for water theft committed via meter tampering and other methods. This bill would also help agencies recover damages by authorizing utilities to pursue civil remedies against any person who tampers with or diverts water from a fire hydrant without authorization. More information and a [link](#) to join ACWA's coalition is available in an Outreach Alert at [acwa.com/notifications](https://acwa.com/notifications).

### STAFF CONTACT

**Julia Hall**  
Director of State  
Legislative Relations  
[juliah@acwa.com](mailto:juliah@acwa.com)

## ACWA-Sponsored SB 454 - PFAS Cleanup

**SB 454** (McNerney, D-Stockton), co-sponsored by ACWA and the League of California Cities, passed the Senate May 28 and is now awaiting committee assignment in the Assembly. The bill would create a statewide PFAS Mitigation Fund to help local agencies provide safe drinking water and treated wastewater for their communities. More information and a [link](#) to join the coalition is available in an Outreach Alert at [acwa.com/notifications](https://acwa.com/notifications).

### STAFF CONTACT

**Chelsea Haines**  
Director of State  
Regulatory Relations  
[chelseah@acwa.com](mailto:chelseah@acwa.com)

## Trump Administration Fiscal Year 2026 Budget

The Trump Administration on May 2 released a summary of its Fiscal Year 2026 [budget proposal](#) that recommends a decrease in discretionary and non-defense spending of an estimated \$163 billion. Notably for ACWA members, the proposed budget includes estimated cuts of \$4.9 billion for the Environmental Protection Agency, \$5.1 billion for the Department of Interior, \$5 billion for the Department of Agriculture, and \$1.7 billion for the Department of Commerce. ACWA is concerned about the proposed budget cuts and understands the significance this has for member agencies regarding water supply, quality, and affordability. While the President's budget serves as a funding blueprint, it is ultimately up to Congress to determine the funding. ACWA staff continues working closely with partner organizations and allies on Capitol Hill to restore some of this funding in the congressional appropriations process.

### STAFF CONTACT

**Ian Lyle**  
Director of Federal  
Relations  
[ianl@acwa.com](mailto:ianl@acwa.com)

## Federal PFAS Update

On May 14, the Environmental Protection Agency (EPA) **announced** its intent regarding agency actions on PFAS. Specifically, EPA stated it will keep MCLs for PFOA and PFOS. Additionally, EPA is seeking to extend the compliance deadline for PFOA and PFOS from 2029 to 2031 through a proposed rulemaking, hold polluters accountable (possibly through a federal exemption framework) and initiate enhanced outreach to water systems through EPA's new PFAS OUTreach Initiative.

## STAFF CONTACT

**Ian Lyle**

*Director of Federal Relations*

[ianl@acwa.com](mailto:ianl@acwa.com)

---

## June 20 ACWA Election Deadline for Candidate and Voter Forms

ACWA has launched the election process for the 2026-'27 term for President, Vice President, and region board members. This year, the election process for officers and region boards is now combined. Voting for both sets of candidates will be done electronically by each member agency's designated voter on a single ballot. Agencies can now designate their voting representative by visiting [acwa.com/elections](https://acwa.com/elections) and submitting the **Authorized Representative and Information Form** by the June 20 deadline. The deadline for ACWA members to submit paperwork to be a candidate is also June 20.

## CONTACT

For more information, visit [acwa.com/elections](https://acwa.com/elections)

---

## Upcoming Events - Visit [www.acwa.com/events](https://www.acwa.com/events) for more

- **Combating Misinformation in Public Communications Webinar - July 15**
- **ACWA Quarterly Policy Committee Meetings - August 13**
- **ACWA Region 1 Tour and Program - September 12**
- **ACWA Region 5 Event - September 26**

**NORTH MARIN WATER DISTRICT  
NOTICE OF PUBLIC HEARING  
REGARDING PROPOSED AMENDMENTS TO  
ORDINANCE NO. 48, THEREBY  
INCREASING OCEANA MARIN SEWER SERVICE  
CHARGES  
FOR FISCAL YEAR 2025-2026  
AND ELECTING TO COLLECT CHARGES ON THE  
TAX ROLL**

NOTICE IS HEREBY GIVEN that on Tuesday, June 17, 2025 at 4:00 p.m. at a regular Board Meeting of North Marin Water District (NMWD) which will be held at 999 Rush Creek Place, in Novato, CA, the NMWD Board of Directors will hold a public hearing to consider amending Ordinance No. 48, thereby increasing Oceana Marin sewer service charges for fiscal year 2025-2026 to \$1,572 per parcel, per year. This is an annual increase of \$116 from the previous charge of \$1,456 per parcel, per year. NMWD elects to collect the sewer service charges on the tax roll, as it did for fiscal year 2024-2025, in the same manner as general taxes. NMWD has filed with its District Secretary a written report containing a description of each parcel of real property receiving sewer services from the District and the anticipated amount of charges on each such parcel.

A public hearing will be held at 4:00 p.m. on Tuesday, June 17, 2025, to consider enactment of the proposed increases. You are invited to participate in the in-person hearing located at 999 Rush Creek Place, in Novato, CA, or mail your comments to PO Box 146, Novato, CA 94948. For more information visit NMWD's website at [www.nmwd.com](http://www.nmwd.com) or call the District Secretary at (415) 897-4133.

**NORTH MARIN WATER DISTRICT  
NOTICE OF PUBLIC HEARING  
REGARDING PROPOSED AMENDMENTS TO  
ORDINANCE NO. 48, THEREBY  
INCREASING OCEANA MARIN SEWER SERVICE  
CHARGES  
FOR FISCAL YEAR 2025-2026  
AND ELECTING TO COLLECT CHARGES ON THE  
TAX ROLL**

NOTICE IS HEREBY GIVEN that on Tuesday, June 17, 2025 at 4:00 p.m. at a regular Board Meeting of North Marin Water District (NMWD) which will be held at 999 Rush Creek Place, in Novato, CA, the NMWD Board of Directors will hold a public hearing to consider amending Ordinance No. 48, thereby increasing Oceana Marin sewer service charges for fiscal year 2025-2026 to \$1,572 per parcel, per year. This is an annual increase of \$116 from the previous charge of \$1,456 per parcel, per year. NMWD elects to collect the sewer service charges on the tax roll, as it did for fiscal year 2024-2025, in the same manner as general taxes. NMWD has filed with its District Secretary a written report containing a description of each parcel of real property receiving sewer services from the District and the anticipated amount of charges on each such parcel.

A public hearing will be held at 4:00 p.m. on Tuesday, June 17, 2025, to consider enactment of the proposed increases. You are invited to participate in the in-person hearing located at 999 Rush Creek Place, in Novato, CA, or mail your comments to PO Box 146, Novato, CA 94948. For more information visit NMWD's website at [www.nmwd.com](http://www.nmwd.com) or call the District Secretary at (415) 897-4133.

---



# \$1.25M allotted to study pipeline

## Firm hired to provide environmental analysis

BY ADRIAN RODRIGUEZ

[ARODRIGUEZ@MARINIJ.COM](mailto:ARODRIGUEZ@MARINIJ.COM)

The Marin Municipal Water District has approved spending up to \$1.25 million for environmental review of a proposed pipeline that would boost the county's supply.

The district board voted unanimously Tuesday to hire Panorama Environmental Inc., a San Francisco firm, to provide environmental compliance and permitting services for the project intended to convey more Sonoma County water to Marin reservoirs.

The "atmospheric river capture" project would tap into an existing aqueduct with a new pipeline.

"I'm super proud of our beginning investment in this massively important project," said Jed Smith, a district board member.

The approval authorizes the district to hire the company on a base contract of \$1.05 million, with optional services costing no more than \$198,248.

The pipeline project was selected in February as the district's priority effort to increase supply. It would be the largest water supply project since Kent Lake was expanded in 1982, according to the district.

In April, the district approved an \$9.7 million expenditure on the project design. The contract went to Carollo Engineers, a firm in Walnut Creek.

Lucy Croy, the district's water quality manager, said it received bids from two environmental consulting firms and found Panorama Environmental to be the right fit. Croy said the district has worked with the company on other projects.

"They demonstrated quite a good awareness of the project and the key areas that we see that will be very important moving forward with a project of this size," Croy said. "In addition to their technical strength, they also showed quite a bit of adaptability."

Croy said the environmental compliance work by Panorama will happen in tandem with the design work by Carollo.

The project was derived from the district's water supply "road map," a strategy developed in response to the 2020-2021 drought.

About 75% of the Marin Municipal Water District supply comes from the Mount Tamalpais watershed and hills of West Marin. Its seven reservoirs have a combined storage capacity of about 80,000 acre-feet of water. The district serves about 191,000 residents.

The rest of the water comes from the Russian River watershed. Treated water from the river is channeled through an aqueduct along Highway 101 for blending into Marin's distribution system. Excess water flows into the ocean.

Right now, there is no way to capture that water for later use.

Estimated at \$167 million, the proposed project would construct a 13-mile, 36-inch pipeline and a pump station to redirect some of that water into the Nicasio Reservoir for storage. The pipeline could yield 3,800 to 4,750 acre-feet of water a year.

Staff expect the design and environmental review to be completed by early 2027. Construction could begin soon after, and the pipeline could be operational by 2029.

Potential future phases of this project, which would cost more money, could increase replenishment of stored water to up to 8,100 acre-feet, staff said.

District board member Ranjiv Khush asked about the level of environmental review the district can expect from the contract.

Staff said that because of the project size, they expect a full environmental impact report will be needed to meet requirements set by the California Environmental Quality Act.

The contract also leaves room for the potential need for National Environmental Policy Act reporting. The district would need to seek that level of clearance in order to be eligible for federal grants, said Paul Sellier, the water resources director.

"I definitely support moving forward with this and I'm really excited to get this project moving," board president Matt Samson said.

# West Marin Water Rate Study

North Marin Water District has conducted a rate study to address future critical facility and capital improvement project needs, rising costs, and to plan for a sustainable future. Customers are encouraged to attend scheduled board meetings.

## **April 15, 2025**

Water rate study presentation and board approval at regular board meeting

## **May 6, 2025**

Capital Improvement Program presentation at regular board meeting

## **June 17, 2025**

Board meeting/public hearing to consider enacting new water rates at regular board meeting

All meetings are at  
999 Rush Creek Place, Novato at 4pm



Learn more at  
[nmwd.com/wmrates2025](https://nmwd.com/wmrates2025)

**Investing in  
your water  
system**



**NORTH MARIN  
WATER DISTRICT**



**NORTH MARIN  
WATER DISTRICT**

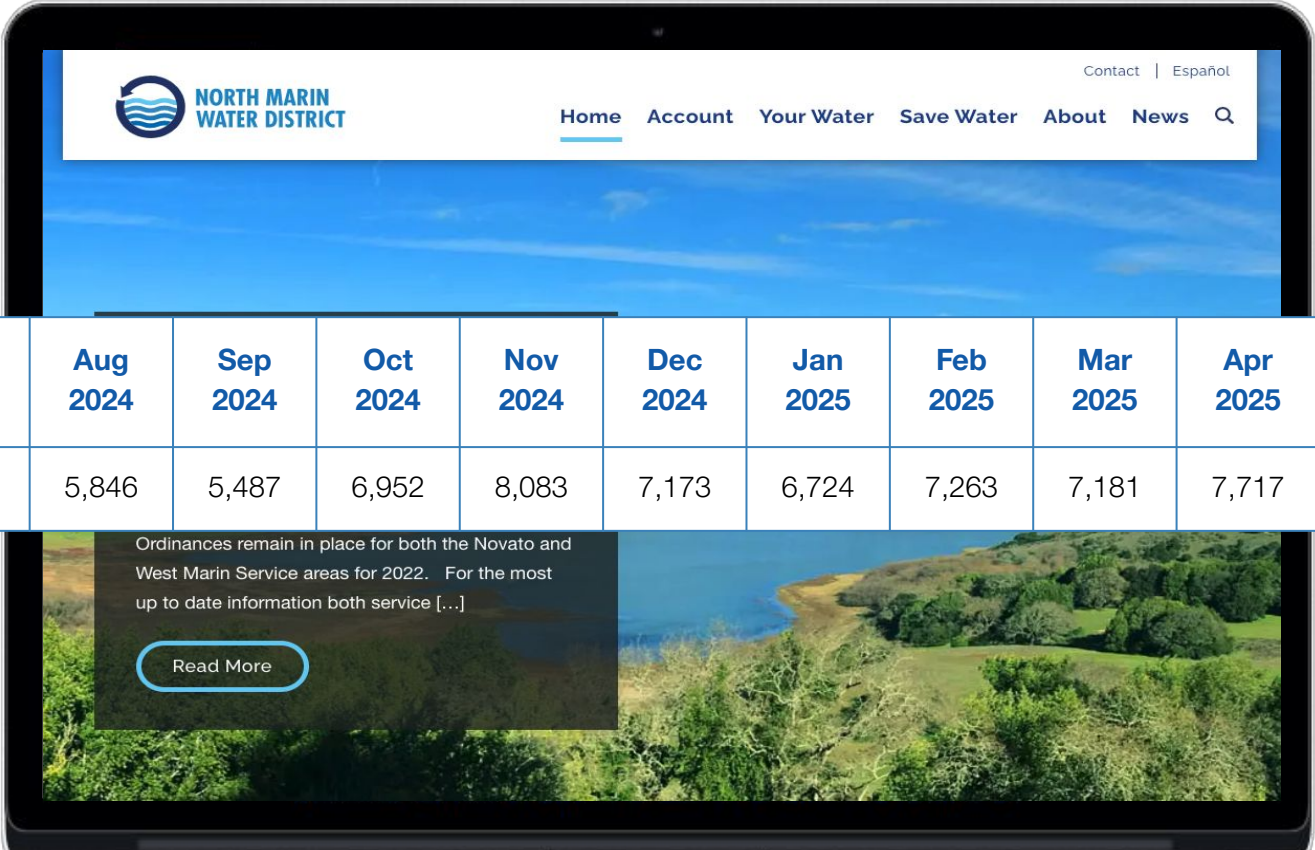
---

# **Web & Social Media Report**




May 2025



# Website Statistics



## Social Media Followers

	Jul-2024	Aug-2024	Sep-2024	Oct-2024	Nov-2024	Dec-2024	Jan-2025	Feb-2025	Mar-2025	Apr-2025	May-2025
 Facebook Followers	2,658	2,671	2,685	2,697	2,712	2,731	2,764	2,785	2,795	2,808	2,817
 X (Twitter) Followers	133	131	132	129	124	124	124	121	121	120	121
 Instagram Followers	928	937	938	947	954	957	965	977	977	980	986



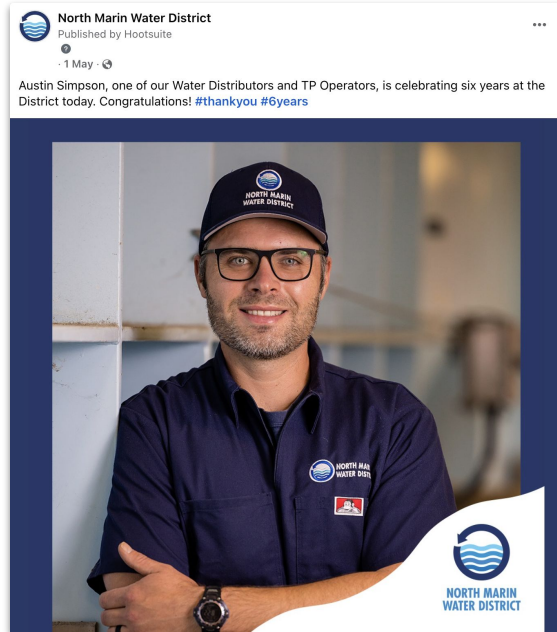
## NMWD Most Visited Pages

Pages	Views
<a href="#">Home</a>	3,058
<a href="#">Online Billing</a>	2,732
<a href="#">My Water Usage (WaterSmart Portal)</a>	812
<a href="#">What Is An Acre Foot?</a>	495
<a href="#">Employment Opportunities</a>	294
<a href="#">Contact</a>	192
<a href="#">About NMWD</a>	178
<a href="#">Meetings 2025</a>	170
<a href="#">Weather &amp; Production Statistics</a>	148

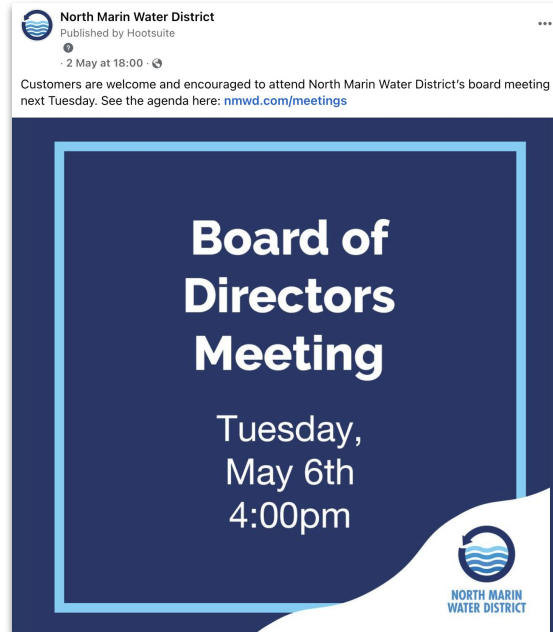




## May Social Media Highlights | Facebook



125 people reached | 10 engagements



80 people reached | 1 engagements



96 people reached | 5 engagements

*Engagements include likes, reactions, clicks and comments*





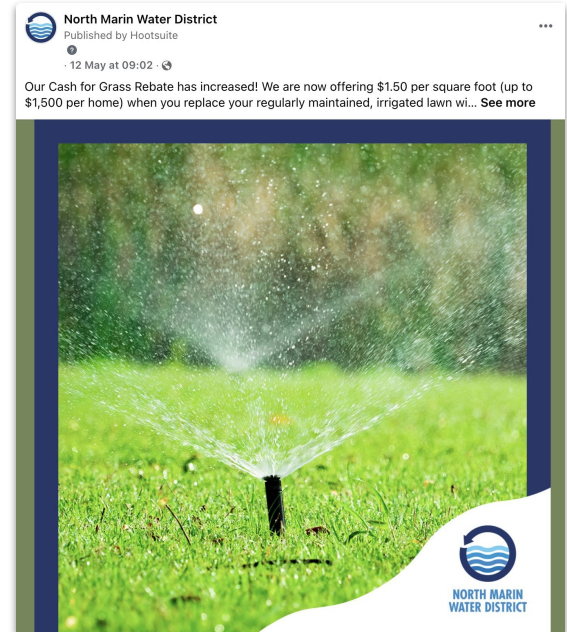
## May Social Media Highlights | Facebook



163 people reached | 8 engagements



250 people reached | 1 engagement



102 people reached | 4 engagements

*Engagements include likes, reactions, clicks and comments*



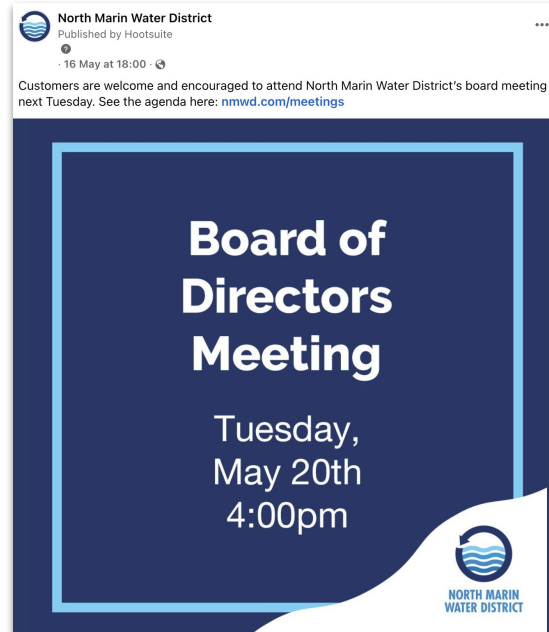




## May Social Media Highlights | Facebook



106 people reached | 5 engagements



81 people reached | 1 engagements



100 people reached | 0 engagement

*Engagements include likes, reactions, clicks and comments*

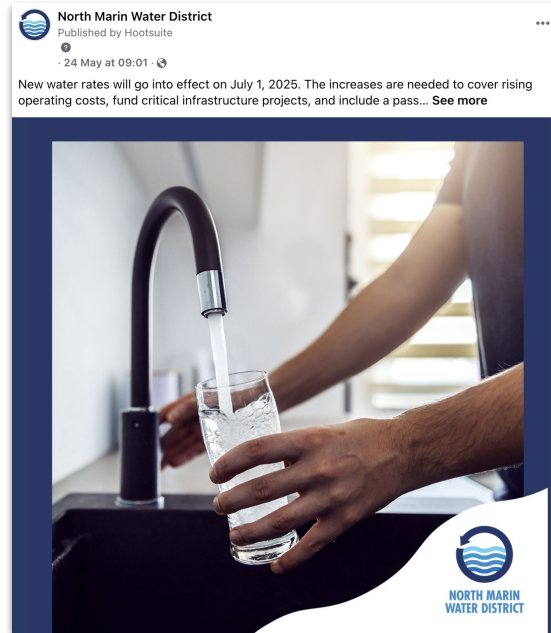




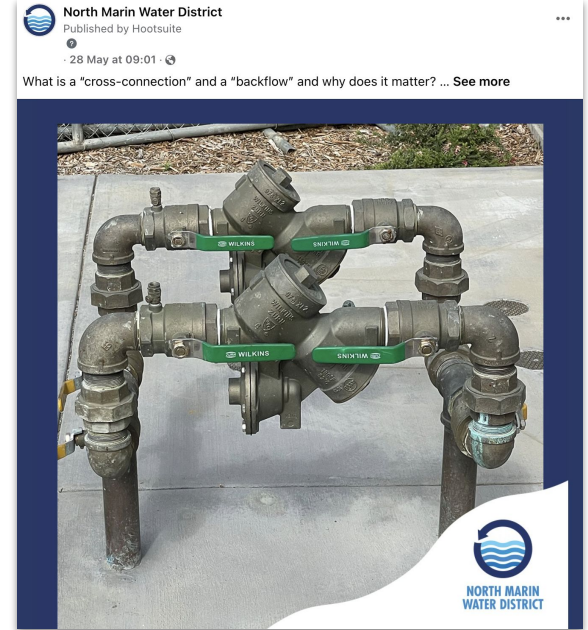
## May Social Media Highlights | Facebook



215 people reached | 8 engagements



129 people reached | 2 engagements



148 people reached | 2 engagements

*Engagements include likes, reactions, clicks and comments*





## May Social Media Highlights | Facebook



100 people reached | 6 engagements



73 people reached | 1 engagement

*Engagements include likes, reactions, clicks and comments*







## May Social Media Highlights | Instagram

### Post likes

**91**  
likes

📉 7.1% from 98

### Post engagement rate

**9.91%**  
engagement rate

📉 10.8% from 11.1%

### Post views

**1,154**  
views

📉 2.2% from 1,180

### Post engagement

**97**  
engagements

📉 5.8% from 103

### Top posts



We'd like to invite you to visit our new low water use Demonstration Garden located at our remodeled administration building at 999 Rush Creek Place, Novato. Created to provide examples of beautiful

**17** likes



What is a "cross-connection" and a "backflow" and why does it matter? A "cross-connection" is an actual or potential connection between the District's potable water distribution system and a

**11** likes



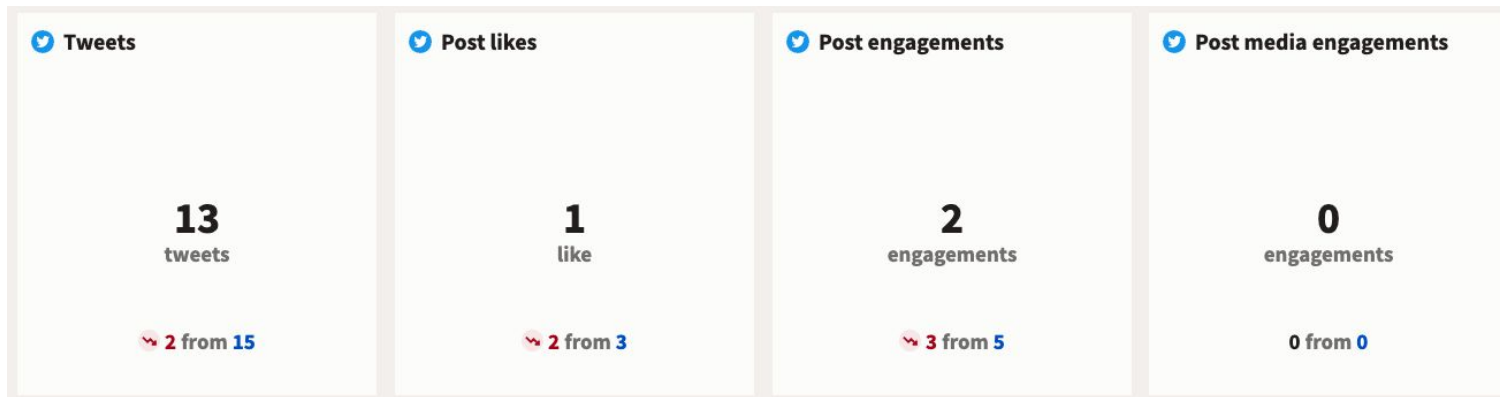
It's National Construction Safety Week! At NWMD, safety is at the foundation of everything we build. Whether it's replacing aging pipelines, upgrading treatment facilities, or maintaining critical

**11** likes





## May Social Media Highlights | X (Twitter)



### Top tweets



Dive into savings with our Pool Cover Rebate! Get up to \$75 back when you install a qualified pool cover made of non-netter material. Visit

**9.09%** engagement rate



It's #NationalConstructionSafetyWeek! At NWMD, safety is at the foundation of everything we build. This week, and every week, we recognize the

**5.88%** engagement rate

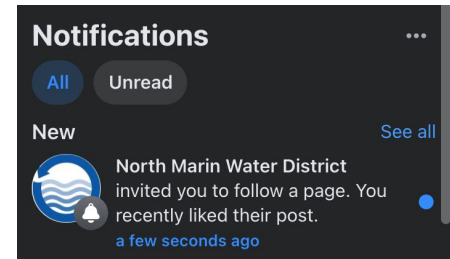


Customers are welcome and encouraged to attend North Marin Water District's board meeting next Tuesday. See the agenda here:

**0%** engagement rate



# Facebook Likes Campaign - May Report



We are running an evergreen ad which encourages customers in the NMWD service areas to 'like' (follow) the NMWD Facebook page. We selected images that have historically performed the best to drive more likes.

<b>Spend in May 2025</b>	<b>Reach</b> (Number of people who saw the ad)	<b>Impressions</b>	<b>Results</b> (New Page Likes)	<b>Cost Per New Page Like</b>
\$46.15	2,097	3,565	13	\$3.55

*This month, we were able to reach over **2,000** people with  
the Likes Campaign*



## Boosted Eco-Friendly Garden Tour Post




<b>Spend in May 2025</b>	<b>Reach</b> (Number of people who saw the ad)	<b>Impressions</b>	<b>Results</b> (Link clicks)	<b>Cost Per New Page Like</b>
\$99.92	12,606	26,148	183	\$0.55

*This month, we were able to reach over **12,600** people with the boosted post*



## What's Next?

- Kiosk is continuing to push messaging out regarding the West Marin Rate Study and the new rates that will go into effect for Novato in July
  - Kiosk to continue with a new social campaign on drought tolerant plants featured in the new demonstration garden at the NMWD office
  - Social media posts will also feature national holidays (National Rivers Month and World Environment Day), summer water savings tips & resources, employees on their work anniversaries, as well as highlight outdoor rebates
  - Kiosk to incorporate new photos and videos from NMWD in the upcoming months
- 



**Thank You**

# 12

CLOSED SESSION ITEM