



**NORTH MARIN  
WATER DISTRICT**

**NORTH MARIN WATER DISTRICT**  
**AGENDA – SPECIAL MEETING**  
**January 27, 2026 – 10:00 a.m.**  
**District Headquarters**  
**Location: 999 Rush Creek Place**  
**Novato, California**

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<b>Item</b>	<b>Subject</b>
<b>CALL TO ORDER</b>	
1. <b>OPEN TIME: (Please observe a three-minute time limit)</b>	
This section of the agenda is provided so that the public may express comments on any issues not listed on the agenda that are of interest to the public and within the jurisdiction of the North Marin Water District. When comments are made about matters not on the agenda, Board members can ask questions for clarification, respond to statements or questions from members of the public, refer a matter to staff, or direct staff to place a matter of business on a future agenda. The public may also express comments on agenda items at the time of Board consideration.	
<b>PUBLIC WORKSHOP</b>	
2. Novato Water System Master Plan 2025	
<b>ACTION CALENDAR</b>	
3. <b>Approve:</b> 2025 Novato Water System Master Plan – Acceptance of Final Report	
4. <b>ADJOURNMENT</b>	

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## MEMORANDUM

To: Board of Directors Date: January 27, 2026

From: Eric Miller, Asst. General Manager/ Chief Engineer *EM*  
Tim Fuette, Senior Engineer *TF*

Subject: 2025 Novato Water System Master Plan – Acceptance of Final Report  
R:\Projects\4000s\4104.XX - North Marin Master Plan\4104.23 - 2024 Master Plan Update\1.1 Board Memos\2026 0127 workshop\4104.23 Final Master Plan BOD Memo.docx

**RECOMMENDED ACTION:** That the Board accept the 2025 Novato Water System Master Plan Update Final Report

**FINANCIAL IMPACT:** None

#### Background

In late 2023, District staff set out to update the Master Plan for the Novato Service Area. Staff reviewed the 2018 Master Plan and ultimately determined that the next iteration of the document was going to include relatively major updates and additions to the previous version. Previous iterations of the document were authored internally by various staff members, with some hydraulic modeling and demand projections being performed by consultants. However, for the 2025 update, staff included new chapters that, among other things, incorporated findings from the 2020 Urban Water Management Plan, the 2022 Local Water Supply Enhancement Study, the 2023 Local Hazard Mitigation Plan, and captured operational strategies to inform the future Capital Improvement Program (CIP).

The Board approved a consultant contract in September 2024 with Fryer & Laureta as the project lead, with support from both Kennedy Jenks and West Yost, to update existing and author new chapters in the 2025 Novato System Master Plan Update (2025 Plan). In addition to updating the hydraulic model and demand projections, the consultant team conducted interactive workshops with key staff to further customize their findings and to better align with the District's strategic plan and budgeting needs.

The Administrative Draft of the 2025 Plan was distributed to department heads and other decision makers in September 2025 for review and comment. Those comments were incorporated into the Final Draft of the 2025 Plan that was made available to the public and Board of Directors in the first week of January 2026.

#### Previous Workshop

Staff introduced key concepts of the 2025 Plan at the Board workshop on October 14, 2025. At this initial workshop staff provided insight into the past and present demands of the Novato water system, and shared performance goals and future infrastructure needs.

Today's workshop details the asset management and natural hazard risk assessment processes that staff used to develop the new CIP in the 2025 Plan. Today's workshop will also introduce a funding strategy to accomplish future goals; however, the 2025 Plan is an infrastructure-focused document and any changes to funding levels will be discussed in more detail and decided on at future Board meetings.

**Path Forward**

Staff is recommending that the Board accept the 2025 Plan Final Report. If feedback provided during today's workshop results in corrections or changes to the document, the pages impacted will be modified and replaced as needed. The 2025 Plan will continue to serve as the guiding document for infrastructure planning and decision making in the Novato system. Consistent with past practice, staff will update the document approximately every five years.

Please note that acceptance of the 2025 Plan does not constitute approval or acceptance of any specific project or idea contained in the document. Capital improvement projects identified in the 2025 Plan must be budgeted for and approved independently through the District's annual budgeting process.

**Recommendation**

The Board accept the 2025 Novato Water System Master Plan Update Final Report.