

**NORTH MARIN WATER DISTRICT**  
MINUTES OF REGULAR MEETING  
OF THE BOARD OF DIRECTORS  
December 16, 2025

**CALL TO ORDER**

President Eichstaedt called the regular meeting of the Board of Directors of North Marin Water District to order at 4:00 p.m. at the District Headquarters, and the agenda was accepted as presented. Present were Directors Jack Baker, Ken Eichstaedt, Rick Fraites, Michael Joly, and Stephen Petterle. Also, present were General Manager Tony Williams, District Secretary Eileen Mulliner, and AGM/Chief Engineer Eric Miller, and Auditor-Controller Julie Blue.

Staff members Tim Kennedy, Operations and Maintenance Manager, Pete Castelucci, Acting Construction and Maintenance Superintendent, Nancy Williamson, Ling Reilly, Vincent Verissimmo, Karen Clyde, and Haylee DeMartini were also in attendance.

**MINUTES**

On the motion of Director Petterle, seconded by Director Baker, the Board approved the minutes of the December 2, 2025, regular meeting, by the following vote:

AYES: Director(s) Baker, Eichstaedt, Fraites, Joly, and Petterle

NOES: None

ABSENT: None

ABSTAIN: None

**OPEN TIME**

President Eichstaedt asked if anyone in the audience wished to bring up an item not on the agenda and there was no response.

**GENERAL MANAGER'S REPORT**

Tony Williams had a brief Potter Valley Update, saying that FERC extended the public comment period for the PG&E application. He said that ERPA had a Board meeting at which they approved a master agreement that allows two primary agency members of ERPA to receive reimbursement for expenses incurred on the project. He said that a \$9M state grant should be approved soon and available to ERPA.

Mr. Williams said that he and Director Fraites attended the Marin-Sonoma Water Coordination meeting the prior week which focused on Marin Water's Atmospheric River Capture (ARC) project. There was some discussion on the project.

Mr. Williams said the District will be closing on the sale of the property at 25 Giacomini Road in West Marin this week.

Director Fraites said he was not sure if the Novato City Council is aware of the ARC project, Mr. Williams said that MMWD gave a presentation on the project last month.

## **STAFF AND DIRECTOR'S REPORTS**

President Eichstaedt thanked the event committee for the holiday lunch. Director Joly said it was a great party.

Eileen Mulliner informed the Board that the District had participated in a local toy drive and that it was very successful.

Eric Miller gave a brief Master Plan update saying that the draft document will be ready and on our website in the beginning of January. He said there will be a workshop on January 27, from 10 am – noon, for Board acceptance. This would be a Special Board Meeting.

Director Petterle said it was nice to see staff attending tonight's Board meeting. He said that the Board listens to and appreciates staff.

## **CONSENT CALENDAR**

On the motion of Director Joly, seconded by Director Fraites, the Board approved the consent calendar by the following vote:

AYES: Director(s) Baker, Eichstaedt, Fraites, Joly, and Petterle

NOES: None

ABSENT: None

ABSTAIN: None

## **APPROVE: EMPLOYER ASSISTED HOUSING LOAN – REQUEST FOR SUBORDINATION FOR REFINANCE**

Eric Miller has asked to re-finance the senior loan against his property he purchased utilizing the District's "Employer Assisted Housing Program.

## **ACTION CALENDAR**

## **ACCEPT FY 2024/25 ANNUAL COMPREHENSIVE FINANCIAL REPORT AND MANAGEMENT REPORT**

Julie Blue gave a presentation that was prepared by the outside auditors, C.J. Brown who were not able to attend the meeting. The presentation covered the highlights of the Financial and Management reports to the Board. Director Joly noted that a good job was done by Ms. Blue and the Accounting staff.

On the motion of Director Petterle, seconded by Director Joly, the Board approved the FY 2024/25 Annual Comprehensive Financial Report and Management Report by the following vote:

AYES: Director(s) Baker, Eichstaedt, Fraites, Joly, and Petterle

NOES: None

ABSENT: None

ABSTAIN: None

## **QUITCLAIM EXISTING EASEMENT – 998 RUSH CREEK PLACE, APN 143-160-14**

Eric Miller gave an overview of the staff memorandum detailing the reason to approve the quitclaim of the old construction easement.

On the motion of Director Joly, seconded by Director Fraites, the Board approved the Quitclaim of the Existing Easement – 998 Rush Creek Place, APN 143-160-14, by the following vote:

AYES: Director(s) Baker, Eichstaedt, Fraites, Joly, and Petterle

NOES: None

ABSENT: None

ABSTAIN: None

## **INFORMATION ITEMS**

### **GENERAL MANAGER ANNUAL EVALUATION PROCESS**

Mr. Williams highlighted the memo that outlines process for the General Manager Annual Evaluation. At the request of President Eichstaedt, the District Secretary will email the Directors an interactive pdf of the evaluation form. He told the Board there will be a closed session item on the January 20, 2026 agenda regarding the GM evaluation.

### **NBWRA BOARD MEETING DECEMBER 15, 2025**

Mr. Williams gave an overview of the December 15, 2025 NBWRA meeting that was held at the District. He said that Director Baker attended the meeting and also that there was a demonstration garden tour afterwards. He noted that we are an associate member. He also said that the group is trying to change their focus from just recycled water and possibly replace the word “Reuse” in the group’s name with “Resiliency.”

### **NBWA MEETING AGENDA – DECEMBER 5, 2025**

Director Fraites said the December 5, 2025 NBWA meeting was held at Marin Water and that Director Baker also attended. He said the topic of the presentation given by U.C. Davis was “North San Francisco Bay and the Delta, Past, Present, and Future”. He said the presentation gave the history of the Delta and that there may be big changes in the future. He also said that sea level rise will affect it in the future.

## **NEWS AND MISCELLANEOUS REPORTS**

The Board received the following miscellaneous items: Disbursements – Dated November 26, December 4, and 11, 2025, Monthly Progress Report, ERPA Rebuttal to UNWON Blog – Dec. 5, 2025.

The Board also received the following articles: Marin IJ – Water storage plan sought before loss of PG&E dam, Novato appoints new member for vacant City Council seat.

The Board also received the NMWD Web and Social Media Report – November 2025.

**ADJOURNMENT**

President Eichstaedt adjourned the meeting at 5:08 p.m.

Submitted by



Eileen Mulliner  
District Secretary