



MEMORANDUM

To: Eileen Mulliner, Executive Assistant/District Secretary Date: April 20, 2026
From: Tony Williams, General Manager *TW*
Subject: Ethics Training for Director Rick Fraites
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On this date, Director Fraites came into the office at District headquarters to take the online ethics training via the state's Fair Political Practices Commission website. He experienced issues with the login so I set him up on the Institute for Local Government's self-paced ethic training course, Parts I and II. Upon completion of each test, I attempted to make the required \$37.50 payment (per test) and experienced issues with the credit card payment. It is possible that the test results were received by the Institute for Local Government (ILG) , so I asked Director Fraites to monitor his work email.

This memorandum serves as documentation that Director Fraites completed the 2-hour ethics training under AB 1234, despite the issues with the ILG website.